

**REGULAR PLANNING BOARD MEETING
AND
JOINT PLANNING BOARD / CITY COUNCIL MEETING
Monday, November 11, 2013 - 7:00 P.M.
City Hall - 950 Locust St., Carter Lake, Iowa**

Roll Call

Approval of the Agenda

1. Consent Agenda
 - a. Approve Planning Board Minutes – September 9 and September 30, 2013.
 - b. Review City Council Minutes – September 3, September 16 and October 21, 2013.
 - c. Review Building Permits – September and October, 2013.

2. Comments

Joint Planning Board and City Council Meeting

Roll Call

1. Comprehensive Plan – Prioritize Projects

Adjourn

11/08/13

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Meeting called to order by Chairman Pauly at 7:04 PM.

Roll Call: Present: Ed Palandri, Jay Gundersen, Michelle Schaffer, Ray Pauly, Karen Fisher, and Jackie Wahl.
Absent: Tim Podraza.

Approval of the Agenda – Moved by board member Palandri seconded by board member Pauly to approve the agenda as presented. Ayes: Unanimous.

1. Consent Agenda

Moved by board member Fisher seconded by board member Palandri to approve the consent agenda as presented. Ayes: Unanimous.

2. New Business

- a. There were no representatives available to discuss the request for Saries Lounge. Moved by board member Gundersen seconded by board member Pauly to table this item until there is someone present to discuss the request. Ayes: Unanimous.
- b. There were no representatives available from Sgt. Peffer's Italian Café to discuss their request. Moved by board member Gundersen seconded by board member Schaffer to table this item until there is someone present to discuss the request. Ayes: Unanimous.
- c. Moved by board member Pauly seconded by board member Fisher to take the Building Inspector's recommendation and assign the address of 1515 Cedar St. to the property in question. Ayes: Unanimous
- d. There was nothing to report from the storm water committee at this time.
- e. George Stewart was present to request approval of a proposed lot line adjustment. There was a discussion on where the front of the property is and what the various setbacks should be. The property is zoned C-1 with side yard setbacks of 7 foot and the rear yard setback of 20 foot. If the existing buildings don't meet setback requirements the property owner would need to go before the board of adjustments to request a variance. Moved by board member Wahl seconded by board member Gundersen to recommend approval of the lot-line adjustment if the west lot line is moved 20 foot from the back of the building all of the way across the west lot line, contingent on approval of the building inspector. Ayes: Wahl, Pauly, Schafer, Gundersen, Palandri. Nays: Fisher

3. Old Business – There was no old business for discussion at this time.

4. Special Meetings – No special meetings are scheduled at this time.

5. Assignments – The board will be available if a special meeting is requested by any of the applicants not present at this meeting. Chairman Pauly will present the planning board update at the next council meeting. Board member Wahl will attend the Storm Water Committee meetings.

6. Comments: The clerk's office was thanked for the work they do for the planning board.

City of Carter Lake
City Hall – 950 Locust Street
Proceedings: Regular Planning Board Meeting
Monday, Sept. 9, 2013 – 7:00 PM

This portion of the meeting ended at 7:25 PM.

Joint Planning Board and City Council Meeting

Roll Call: Present: Ed Palandri, Jay Gundersen, Michelle Schaffer, Ray Pauly, Karen Fisher, and Jackie Wahl

Also present: Mayor Russ Kramer, Council members Barb Melonis, Barb Hawkins, and Dave Huey

Absent: Board member Tim Podraza and Council members Ed Aldmeyer and Tim Parker

1. Matt Roth and Clint Sloss from MAPA were present to update the planning board and council on the results of the survey that has been available to Carter Lake residents. Results of the survey are available for public view. The department heads have met and reviewed their needs to be included in the Comprehensive Plan. The council recently joined WIDA to assist with economic development in Carter Lake. In the future the lists that have been developed will be prioritized into 5, 10 and 20 year time frames.
Board member Gundersen suggested that we put together an incentive package to entice developers to do business in Carter Lake. Council member Huey suggest creating a list of items that could be used as incentives for developers.
Council member Melonis questioned whether 49 responses from 1100 households are adequate to give a good picture of what the community wants. Matt stated that the responses we received were adequate to get a good idea since they seemed to show a good trend and were similar in their responses.

Meeting adjourned at 8:10 PM.

Doreen Mowery, City Clerk

Ray Pauly, Chairman

City of Carter Lake
City Hall – 950 Locust Street
Proceedings: Regular Planning Board Meeting
Monday, Sept. 30, 2013 – 7:00 PM

Meeting called to order by Chairman Pauly at 7:00 PM.

Roll Call: Present: Ed Palandri, Jay Gundersen, Michelle Schaffer, Ray Pauly, Tim Podraza, and Jackie Wahl
Absent: Karen Fisher

Approval of the Agenda – Moved by board member Palandri seconded by board member Podraza to approve the agenda as presented. Ayes: Unanimous.

1. New Business

- a. A representative from Saries was present to discuss the proposed addition of an outdoor patio for their guests to smoke outside. Food and drinks will not be served on the patio area. A guest would be allowed to carry their drink outside however, they would not be able to carry their drinks off of the patio area. The patio area will be surrounded by a wall with fencing. There will be an emergency exit gate with a breaker bar and an alarm. The proposed patio will be on the southeast corner of the building. Servers and entertainers will not be allowed on the patio. Moved by board member Gundersen seconded by board member Schaffer to approve construction of the outdoor patio area. The motion and second were amended to include a contingent upon the plans meeting the building inspector's requirements. Ayes: Unanimous.
- b. Tim Peffer was present to discuss his request for changes to the exterior of his business at 111 Locust St. He plans on adding sprinklers, trees, sidewalk, rock, perennials, black fencing, concrete tables, exterior seating, outdoor lighting and a fence with a gate. They want to dress up the exterior and tie it into the Locust St. street scaping. They would like to open up by the end of October. Moved by board member Schaffer seconded by board member Wahl to approve the request as submitted as long as all of the codes are followed. Ayes: Palandri, Podraza, Pauly, Schaffer and Wahl. Abstain: Gundersen.
- c. George Stewart had previously requested approval for a lot line adjustment. When the plans were submitted there was a section of the property that was still land locked. Moved by board member Gundersen seconded by board member Pauly to send it back to Mr. Stewart and require that he either remove the west line of the land locked piece of property to make it one lot, or put a 30 foot permanent easement from the property on the west of the property that is land locked. The permanent easement would have to go back at least 30 foot behind the property that abuts Locust Street. Ayes: Unanimous.
- d. Fred Levell Jr. was present to request board approval to use his property at 1301 Locust Street for an internet sales office. He plans to put ten to fifteen cars inside the building and then list their parts for sale on the internet. Whatever parts don't sale will be moved to the junk yard. No vehicles will be stored on the outside of the building. There was discussion regarding what that business would be classified as either auto services or retail sales. The board determined that the proposed business is a retail service that does not require a conditional permit. Moved by board member Gundersen seconded by board member Wahl to approve the request. Ayes: Unanimous.

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Monday, Sept. 30, 2013 – 7:00 PM

2. Comments: The clerk was thanked for setting up the meeting. Board members were thanked for coming to a special meeting on short notice.

Meeting adjourned at 7:37 PM.

Doreen Mowery, City Clerk

Ray Pauly, Chairman

City of Carter Lake
City Hall – 950 Locust St.
Proceedings: Tuesday, Sept. 3, 2013 – 5:00 PM

SPECIAL CITY COUNCIL MEETING

Mayor Russ Kramer called the special city council meeting to order at 5:00 PM.

Roll Call: Present – Council members Tim Parker, Barb Hawkins, Ed Aldmeyer and Dave Huey
Absent – Council members Barb Melonis
Also present – City Attorney Joe Thornton and City Clerk Doreen Mowery

1. Attorney Weinburg, representing Local Union 5494 and the Police Department bargaining unit for Craig Johnson, requested that the grievance hearing be held in closed session. Moved by council member Aldmeyer seconded by council member Parker to go into closed session under Section 21 – Collective Bargaining of the Iowa Code to hear a Union grievance. Ayes: Unanimous.

The council went into closed session at 5:01 PM

The council came back into open session at 6:21 PM

Moved by council member Aldmeyer seconded by council member Hawkins to affirm Chief Kannedy's action of terminating Craig Johnson from the Police Department. Ayes: Unanimous.

2. The council discussed submitting a proposal for a Village Post Office that would be run out of City Hall. Moved by council member Parker seconded by council member Hawkins to approve submitting a proposal and to request a fee of \$200 per month for the City's services. Ayes: Unanimous.

This special city council meeting was adjourned at 6:32 PM

Doreen Mowery, City Clerk

Russell D. Kramer, Mayor

City of Carter Lake
City Hall – 950 Locust St.
Proceedings: Monday, Sept. 16, 2013
Regular City Council Meeting – 7:00 PM

Mayor Russ Kramer called the meeting to order at 7:00 PM.

The Pledge of Allegiance

- I. Roll Call: Present – Mayor Russ Kramer
Council members Ed Aldmeyer, Barb Hawkins, Dave Huey, Tim Parker and Barb Melonis
Also present – Attorney Joe Thornton and Deputy City Clerk Lisa Ruehle
- II. Approval of the Agenda – Moved by council member Melonis seconded by council member Parker to approve the agenda as presented. Ayes: Unanimous.
- III. Consent agenda – Moved by council member Huey seconded by council member Parker to approve the consent agenda as submitted. Ayes: Unanimous.
- IV. New Business
 - A. Communications from the Public
 1. Police Union Local 554 presented a document requesting the council open the contract for negotiations. Todd Bell provided a copy of the proposal with 10 items on it. The union reserved the right at any time during negotiations to make changes, add to and/or delete portions of their proposal. Moved by council member Aldmeyer seconded by council member Melonis to accept the proposal and place it on file. Dates will be set in the future to begin negotiations. Ayes: Unanimous.
 2. Gerald Waltrip was present to discuss sea weed and the sea weed harvesters. Jerry cleans up sea weed from around his dock and boats. Additionally the lake has been sprayed for weeds. He believes the lake projects have been a mistake and it is not going to get fixed. He cannot take his boat out or use the lake. Mayor Kramer stated that the DNR and DEQ would be holding a public meeting on Oct. 22nd. They have requested that all questions be submitted in writing. There will be some funds available next year to take care of weed issues. Grass carp are illegal in Iowa state lakes.
 3. Gary Bequette did not attend this meeting. No action was taken on his request at this time.
 4. Roger Heider requested permission to close Mayper Dr. from 11th to 13th Street to hold a block party on Sept. 28th after 5:30 PM. Moved by council member Melonis seconded by council member Hawkins to approve closing the street. Ayes: Unanimous.
 5. Jeannine Poldberg had received a bill for a final water bill on a rental property that was more than 2 years old. She offered to pay the bill back \$10.00 per month to take care the bill. Moved by council member Melonis seconded by council member Huey to approve the payment schedule. Ayes: Huey, Hawkins, Parker, Melonis. Nays: Aldmeyer. Mrs. Poldberg also had questions about a false alarm notice that she received. She also has had an

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Proceedings: Monday, Sept. 16, 2013

Regular City Council Meeting – 7:00 PM

issue with the City's telephone system calling her home on the 1st of each month in the middle of the night.

6. Kelton Houts was present to request permission to keep domestic hens in a predator proof coop on their property at 1668 Ave. O. They have had hens in Carter Lake for over 3 years. They were unaware of the law against them and were not notified until just recently that the hens had to be removed. He presented a petition from 2 neighbors who do not object to the chickens. The hens are like pets to his children. They would like to have permission to keep 6 chickens. The Houts family also has 3 dogs. Mayor Kramer stated that there is an ordinance that allows no more than 3 animals per household. Council member Hawkins volunteered to work with Mr. Houts' wife to look at proposing some urban farming ordinances. Moved by council member Aldmeyer seconded by council member Melonis to deny the request to keep domestic hens. Ayes: Unanimous.
 7. Moved by council member Aldmeyer seconded by council member Hawkins to approve renewal of liquor licenses for Spearmint Rhino and Carter Lake Mini Mart, Inc. Ayes: Unanimous.
 8. Dennis Rochford was present to discuss construction of Nakoma Town Homes Phase III. He has been working with Kevin SeEVERS on storm water issues. He would like to build the second unit on phase II and possibly start construction on phase III of his project. April 23, 2013 Dennis was sent a letter telling him what needed to be completed in order for him to move forward and get building permits. At this time he has not done anything to comply with the letter that was sent to him. He objects to hooking into the storm water system on Ave. K. Dennis requested a meeting with his attorney and the City Attorney. A meeting with Dennis and his attorney was scheduled for Monday, Sept. 23rd at 1:00 PM at Attorney Thornton's office. Council members Aldmeyer and Parker told Mr. Rochford to follow the letter that was sent to him on April 23, 2013 and then he can proceed with his project.
- B. Communications from the Departments
1. Fire Department Update – Moved by council member Aldmeyer seconded by council member Parker to approve the new application for the fire department. Ayes: Unanimous.
 2. There was no Planning Board update at this time.
 3. Council member Aldmeyer requested approval of a membership to ISWEP. The cost will be approximately \$1700 annually. The membership will help us stay updated with storm water rules and regulations and provide pamphlets and public information. The membership is an annual renewal. Moved by Council member Aldmeyer seconded by council member Melonis to approve joining ISWEP. Ayes: Unanimous.
 4. Fauss Construction has requested final payment on the City Hall project. The clerk had provided the council with a memo regarding issues with the floor, boilers, and the heat and air. Moved by council member Aldmeyer seconded by council member Huey to have the Attorney send a letter stating that we

have an additional \$17,500 of costs and that we would proposed keeping the funds that were retained and mutually agree to walk away and close the project. Ayes: Unanimous.

V. Resolutions

- A. Moved by council member Parker seconded by council member Hawkins to adopt a resolution placing liens for unpaid water bills. Ayes: Unanimous.
- B. Moved by council member Huey seconded by council member Parker to adopt a resolution placing liens for unpaid weed abatements. Ayes: Unanimous.
- C. Moved by council member Aldmeyer seconded by council member Hawkins to approve a resolution adopting an investment policy. Ayes: Unanimous.
- D. Moved by council member Huey seconded by council member Hawkins to adopt a resolution authorizing a Library Fund transfer. Ayes: Unanimous.
- E. Moved by council member Parker seconded by council member Aldmeyer to approve a tax abatement for 710 Key Circle, subject to review by the City Attorney. Ayes: Unanimous.
- F. Moved by council member Melonis seconded by council member Hawkins to approve a resolution adopting the annual Street Finance Report for the FYE 6-30-13. Ayes: Unanimous.

VI. Comments

Council member Melonis stated it was good to see everyone at the meeting. She also stated the cross walks at the school look great.

Council members Parker and Huey thanked everyone for coming to the meeting and they also thanked maintenance for the work they did on the crosswalks.

Council member Aldmeyer stated there was a good showing for the garage sale. He reminded everyone that the city wide clean up is scheduled for Saturday.

Kenny Savage stated that Mr. Bequette was not able to attend the meeting. He requested that the council assist with the reducing the weed abatement bill that was sent to Mr. Bequette. Council requested that Mr. Bequette get on the agenda for the next meeting with his request.

Kelly Brock wanted to know how many AEDs were in the city. She stated that on July 2nd there was an incident at the Kwik Shop and the police did not have an AED. The Mayor stated he has met with Frank Corcoran to set up a meeting with fire personnel to discuss purchasing additional AEDs. The majority of the City owned facilities have AEDs. She questioned why grant funds obtained for training were not used to purchase AED machines. She also had questions about the warranty on the terrazzo floor at City Hall. The ISWEP membership will be paid for out of storm water funds.

Jeannine Poldberg announced that Brian Poldberg has been called up to Kansas City as a coach for the Kansas City Royals.

Jerry Waltrip wanted to know how much money the city pays into the resource center because he would like for them to have a candidate's night prior to the primary election and they only plan on doing one between the primary and general election.

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Meeting adjourned at 8:53 PM.

Lisa Ruehle, Deputy City Clerk

Russell Kramer, Mayor

City of Carter Lake
City Hall – 950 Locust St.
Proceedings: Monday, Oct. 21, 2013
Regular City Council Meeting – 7:00 PM

Mayor Russ Kramer called the meeting to order at 7:00 PM.

The Pledge of Allegiance

- I. Roll Call: Present – Mayor Russ Kramer
Council members Ed Aldmeyer, Barb Hawkins, Dave Huey, Tim Parker and Barb Melonis
Also present – Attorney Joe Thornton and City Clerk Doreen Mowery
- II. Approval of the Agenda – The Mayor requested that the planning board appointment be removed from the agenda at this time. The clerk requested that Mr. Rochford be added to the agenda under New Business A.5. There is also an additional fire department application to be considered. Moved by council member Huey seconded by council member Parker to approve the agenda with the deletion and additions.
Ayes: Unanimous.
- III. Consent agenda – Moved by council member Parker seconded by council member Melonis to approve the consent agenda as submitted. Ayes: Unanimous.
- IV. New Business
 - A. Communications from the Public
 1. Chris Larson from the Iowa Department of Natural Resources updated the council and public on the status of the lake projects. He also presented an update on the vegetation that is in the lake. DNR knows there is an issue and problems with the vegetation in the lake. The lake was impaired with many different issues, including blue green algae. The plan that was used to clean up the lake is now a model plan and has received national recognition. The clear water has allowed aquatic plants to grow. Herbicide treatments do not take care of algae. It cost approximately \$2250 per month to run the weed harvesters. Grass carp are not a good solution to the aquatic vegetation. Eventually they will eat all of the rooted aquatic vegetation and the lake will again have toxic algae. The water quality has been improved. The harvesting and chemical treatments need to start earlier next year. Funds have been budgeted for additional vegetation control in 2014.
 2. The clerk gave the council information received from the employee union regarding contract negotiations. The council will set a date to review and create their counter proposal.
 3. Gary Bequette requested that his bill for weed removal be adjusted since he felt that the vines that were growing in his fence should have been left to grow. He would like to have the bill reduced to about 1/3. The bill was \$150 for weed removal, \$50 dump fees, and \$75 administration. Moved by council member Melonis seconded by council member Parker to reduce the mowing fee by 40% and change the bill to \$215.00. Ayes: Hawkins, Parker, Melonis.
Nays: Aldmeyer. Abstain: Huey.

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4. Jeannine Poldberg expressed concerns over the utility billing practices for water bills. She has received a third notice for an unpaid water bill on her rental property. She was concerned that the water had not been shut off because there was sand in the meter pit. She expressed concerns regarding large water bills at other residences in Carter Lake. She thinks the business practices of the City are inadequate. Council member Melonis apologized and will check into the concerns that were expressed. The Mayor stated he will also check with PeopleService regarding the issues.
 5. Dennis Rochford was present to discuss his new proposed plan for storm water drainage at his property on Ave. K. He stated he felt all of the issues that he brought up last month were resolved. He has met with the attorney and discussed the capacity of the existing lines and pumps. He plans on addressing the storm water in Phase III of his project. He is not going to pay the \$34,500 to hook into the existing system at 9th and Ave. K. He has paid to install the street, water and sewer lines. He was not sure who he should give his new engineered plans for a detention basin to for review. The attorney advised him to submit them to the clerk or the building inspector and they will be given to the City's engineer within a week of receiving them.
- B. Communications from the Departments
1. Fire Department Update – Moved by council member Aldmeyer seconded by council member Melonis to approve the four new applications for the fire department. Ayes: Unanimous.
 2. Ray Pauly reported that the planning board met and approved the outdoor seating area for Spearmint Rhino. There will be no outdoor service within the fenced area. It will be used exclusively as a smoking area. They also approved the proposed landscaping for Sgt. Peffer's.
 3. The council set a special meeting for Monday, October 28, 2013 at 4:30 PM to start working on counter proposals for the police and employee unions. The council would like to meet in a joint session with the planning board on Monday, November 11, 2013 to prioritize items in the comprehensive plan. The clerk will forward information to the planning board and council so they can review it prior to the meeting.
- V. Resolutions
- A. Moved by council member Hawkins seconded by council member Huey to adopt a resolution placing liens for unpaid utility bills. Ayes: Unanimous.
 - B. Moved by council member Parker seconded by council member Melonis to approve a resolution endorsing an application for RISE funds. Ayes: Unanimous. The Mayor stated that the RISE funds would be used to assist with additional development at the PVS property.

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VI. Comments

Mayor Kramer thanked everyone for attending tonight's meeting. He will address the issues that Mrs. Poldberg brought up regarding PeopleService. He reminded everyone to be careful on Halloween.

Council member Melonis complimented the candidates that are getting active in local politics. Please exercise your right to vote on November 5th.

Barb Hawkins stated there will a candidates night on Tuesday, Oct. 29th at city hall.

Council member Aldmeyer submitted two questions to Chris at the DNR for tomorrow night's meeting: 1. Who to contact regarding lake and vegetation issues? 2. Funds are available for 2014, what about 2015, 2106 and beyond?

The Clerk announced that the Village Post Office should be up and running at City Hall by the end of November.

The Clerk also announced the Shred Fest will be held at City Hall on Saturday, Oct. 26th from 10 to 12. The National prescription drug take back will also be held at City Hall on the same day from 10 – 2.

The election polls will be open from 7 AM to 8 PM on Nov. 5th.

Candidates' night will be held at City Hall on the 29th and will be aired on Channel 22 the next day.

Jerry Waltrip thinks certified letters should be sent out before we mow a property. He also objects to not being able to talk from the floor during candidates' night and the lake project update meeting.

Gary Bequette asked if all carp feed on grass. He also wanted to know why weed abatements are not served by police officers. Courtesy notices are posted for weed and snow removal.

R J Brown stated that PeopleService had meter readers in his neighborhood, but they did not read at every house.

John Wallace thought it was strange that the lake update occurred two weeks before the election. The lake restoration is coming to an end and that was the purpose of the presentation.

Sue Cudd wanted to know how much money we pay PeopleService. We pay close to \$5,000 per month to read meters, bill and handle all other water related issues.

Dennis Rochford had questions about the two political signs that were removed from his property on Election Day. A copy of sign laws was hand delivered to every candidate earlier today.

Meeting adjourned at 8:28 PM.

Doreen Mowery, City Clerk

Russell Kramer, Mayor

2013 October

Residential Building Permits

Permit #	Date	Applicant	Address	Description	Permit Amount	Dirt Haul Deposit	Date Paid	Recpt. #	Value of Permit	Permit Exp. Date	Dirt Deposit Refunded
R120-13	10/04/13	Dale Harris	709 Ave Q	Reroof garage	\$ 18.50		10/04/13	11317	\$ 1,000	12/04/13	
R121-13	10/15/13	Elisa Gallet	1502 Neptune Cr	Shed	\$ 15.00		10/15/13	11336	\$ 4,000	12/15/13	
R122-13	10/15/13	John Welker	3510 N 9th #36	Gas Line Pres.Test/ BHE Fax	\$ 25.00		10/15/13	11337	\$ 200	11/15/13	
R123-13	10/16/13	TPC	914 Silver	Windows, Siding, Kitchen/Bath Remodel	\$ 67.50		10/16/13	11343	\$ 7,000	04/16/14	
R124-13	10/16/13	TPC	1507 Stella	Revitalization	\$ -				\$ 22,000	04/16/14	
R125-13	10/16/13	TPC	4423 N 8th	Revitalization	\$ -				\$ 15,000	04/16/14	
R126-13	10/17/13	Sheard Const.	4206 N 9th	Replace section driveway	\$ 20.00				\$ 1,400	11/17/13	
R127-13	10/18/13	Wallingford Construction	4325 N 7th St.	Replace roof & siding	\$ 32.00		10/18/13	11344	\$ 6,000	12/18/13	
R128-13	10/18/13	Kavalec Electric	914 Ave O	New Service/Feed/Mast	\$ 50.00		10/18/13	11345	\$ 2,000	12/18/13	
R129-13	10/21/13	Rick Ideus	930 Key Cr	Replace deck/Pour concrete patio	\$ 23.00		10/21/13	11358	\$ 4,500	01/21/14	
R130-13	10/22/13	Winterberg Construction	1117 Dorene Blvd	Deck	\$ 23.00		10/22/13	11364	\$ 1,500	01/22/14	
R131-13	10/24/13	Calvin Walton	3906 N 9th	Fence	\$ 15.00		10/24/13	11387	\$ 500	01/24/14	
R132-13	10/24/13	Calvin Walton	1205 Ave P	Fence	\$ 15.00		10/24/13	11388	\$ 1,000	01/24/13	
R133-13	10/24/13	Mikel USA	1102 Dorene Blvd	Gas Line Preasure Test/BHE Fax	\$ 25.00				\$ 200	12/24/13	
R134-13	10/24/13	Lakeside Mobile Home	3510 N 9th St #146	Gas Line Preasure Test/BHE Fax	\$ 25.00		10/28/13	11389	\$ 200	12/24/13	
R135-13	10/24/13	McIntosh Plumbing	914 Ave O	Gas Line Repair Test/BHE Fax	\$ 45.00		10/24/13	11390	\$ 500	12/24/13	
R136-13	10/28/13	McIntosh Plumbing	1006 Silver Ln	Gas Line Repair Test/BHE Fax	\$ 25.00		10/29/13	11405	\$ 200	12/28/13	
R137-13	10/30/13	TPC	914 Silver	Gas Line Preasure Test/BHE Fax	\$ 25.00					11/30/13	

Commercial Building Permits

C12-13	10/23/13	Century Link/OPPD	510 Ave H & 3508 N 9th	Service Meter 911 Address
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Total \$ 449.00 \$ - \$ 67,200 \$ -

2013 September

Residential Building Permits

Permit #	Date	Applicant	Address	Description	Permit Amount	Dirt Haul Deposit	Date Paid	Recpt. #	Value of Permit	Permit Exp. Date	Dirt Deposit Refunded
R102-13	09/03/13	Sandra Gus	1110 Hiatt	Replace roof & siding	\$ 32.00		09/06/13	11198	\$ 6,500.00	12/03/13	
R103-13	09/03/13	Debby Carse	1119 Silver Ln	Replace roof	\$ 18.50		09/02/13	11199	\$ 3,000.00	12/03/13	
R104-13	09/05/13	Aksarben Heating & A/C	1339 Ave O	Replace A/C Unit	\$ 27.00		09/06/13	11201	\$ 3,000.00	11/05/13	
R105-13	09/05/13	Steve Anderson Elec. Cont.	1021 Silver Ln	New Service Panel	\$ 25.00		09/06/13	11202	\$ 2,200.00	10/05/13	
R106-13	09/05/13	Mikel USA	1333 Dorene Blvd	New driveway	\$ 20.00		09/10/13	11203	\$ 2,400.00	11/05/13	
R107-13	09/05/13	Miles Electric	185 CLC	Ground rods OPPD Fax	\$ 25.00		09/10/13	11204	\$ 250.00		
R108-13	09/04/13	Annette Battaglia	1021 Hiatt St	Remodel/dirt/A/C	\$ 106.00		09/10/13	11205	\$ 6,000.00	12/04/13	
R109-13	09/09/13	Service One	1304 Walnut St	Replace water heater	\$ 25.00		09/10/13	11206	\$ 750.00	10/09/13	
R110-13	09/06/13	Strategic Electrical Group	1528 Hiatt St	Repairs Service / Reconnects	\$ 50.00		09/10/13	11207	\$ 1,625.00	11/06/13	
R111-13	09/09/13	American Residential/Aksar	1321 Holiday Dr	Replace water heater	\$ 25.00		09/10/13	11210	\$ 750.00	11/01/13	
R112-13	09/10/13	Mikel USA	901 Redick	Remodel	\$ 139.00		09/12/13	11231	\$ 10,000.00	12/10/13	
R113-13	09/12/13	Aksarben Heating & A/C	915 Ave P	Sewer Repair	\$ 257.50	\$ 200.00	09/18/13	11257	\$ 4,000.00	11/01/13	
R114-13	09/16/13	OPPD / Ron Tremble	3715 N 13th	Underground/OPPD Fax	\$ 25.00		09/17/13	11254	\$ 1,000.00	10/17/13	
R115-13	09/17/13	Pearl Sykora	3906 N 9th	Replace Furnace	\$ 27.00		09/17/13	11255	\$ 1,000.00	10/17/13	
R115-13	09/18/13	David McIntyre	4431 N 6th	Repair Fire Damage Deck/ Gar	\$ 41.50		09/23/13	11271	\$ 8,000.00	12/18/13	
R116-13	09/18/13	Rick Steinspring	1525 Ave O	Replace siding, roof, window	\$ 45.50		09/18/13	11272	\$ 10,000.00	12/18/13	
R117-13	09/25/13	Michelle McWilliams	1007 Ave Q	Concrete/Move Garage	\$ 79.40		09/25/13		\$ 5,000.00	12/25/13	
R118-13	09/26/13	Sharon Hathaway	1118 Redick	Replace roof	\$ 18.50		09/27/13	11292	\$ 4,000.00	11/26/13	
R119-13	09/26/13	Jesse Krug	1017 Ave Q	Deck	\$ 23.00		09/27/13	11293	\$ 2,000.00	12/16/13	

Commercial Building Permits

Carter Lake Comprehensive Plan: Priority List Exercise

INSTRUCTIONS: Below is a list of priority projects identified by the City of Carter Lake staff members as well as public input. This list is a starting place for the Planning Board to begin to think about prioritizing future action steps for the City to implement.

Use the attached Excel file to grade these projects and identify the time-frame in which you feel these initiatives should be implemented, if at all. Should you have any additional ideas for priority projects, please include those at the end of the Excel file identifying when you think each individual project should be implemented.

- Public Input
 - Need for full-service grocery store
 - Senior Center
 - Senior Housing
 - Trail Extension
 - Recreation Facilities
- Water Lines
 - Update cast iron lines on:
 - 9th Street
 - 13th Street
 - Q Street
- Storm Sewers
 - Install storm water pump south of Avenue J
- Sanitary Sewers
 - Update new lines from Locust to south to PVS
 - Update two pump stations (13th and K; 13th and P)
- Solid Waste and Recyclables
 - Way to dispose of glass
- Parks Department
 - Swimming Pool- fundraising efforts led by the Lions club
 - Lights for Athletic Fields
 - Concession Stand with restrooms¹
 - Trail improvements from Locust St. to the Club area
 - Soccer field and track adjacent to elementary school
 - Outdoor exercise equipment²
- Lake Needs
 - Fish restoration to increase variety, stock
 - Funds to meet EPA storm water requirements³
 - Acquire a City dock- access maintenance equipment
 - Form a study to determine the best location to install a municipal dock

¹ New concession stand would replace two smaller, existing stands; remove need of port-a-potties

² See the Elmwood Fitness Park located in Elmwood Park, Omaha [FACEBOOK PAGE](#)

³ Regulations are currently being updated

Carter Lake Comprehensive Plan: Priority List Exercise

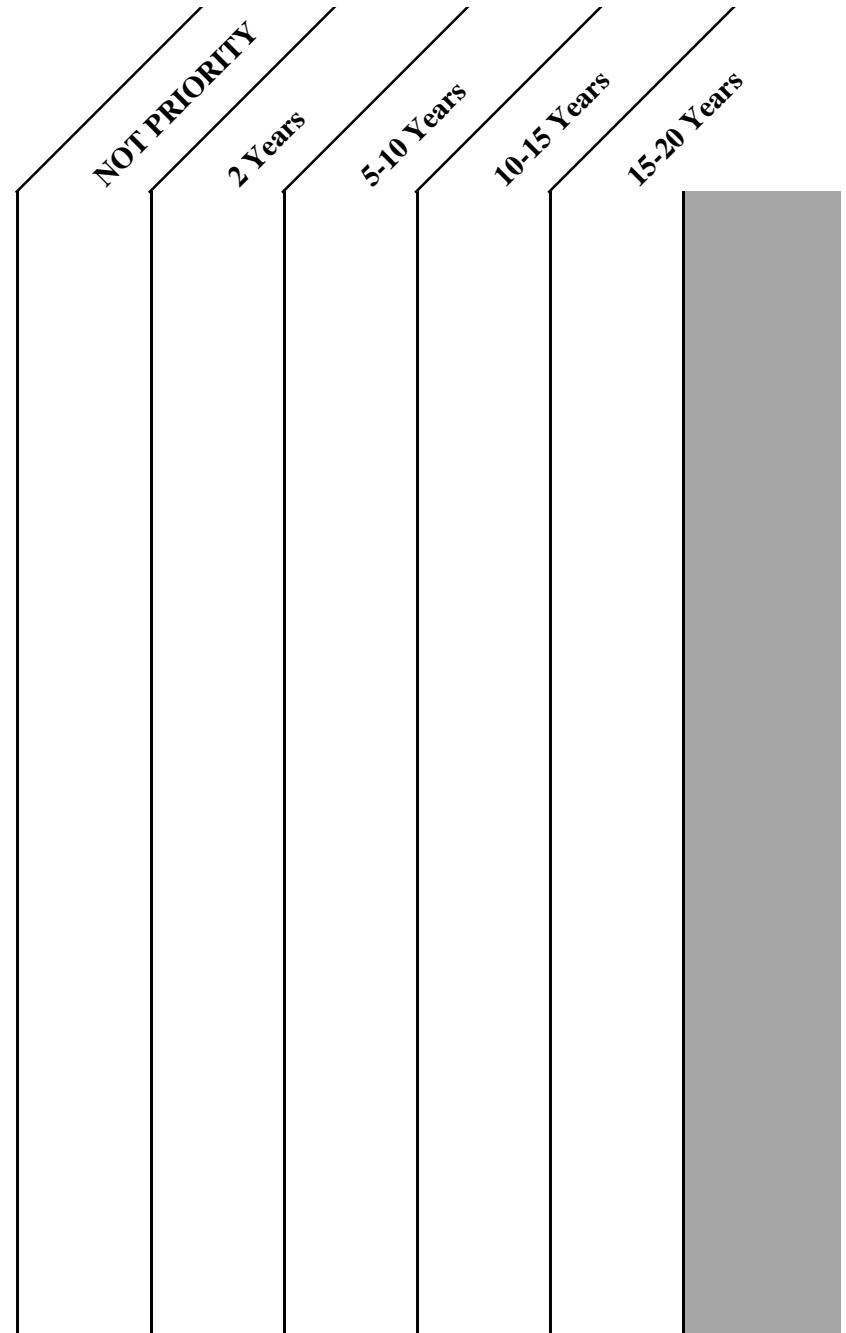
- Start a fund to remove ash trees
 - Removal of other dead trees/organic debris
- Maintenance Department
 - Need for a larger shop for maintenance, parks, and fire department
 - Replace tractor
 - Replace two dump trucks
- Library
 - Need for a back-up generator
 - Funds for general maintenance
- Fire Department
 - Replace Pumper-30 years old
 - Find new opportunities to fund Fire Department
 - Build new fire station⁴
 - Incorporate training facilities into fire station⁵
 - Add one weather siren
- Police
 - Did not see additional long-term needs
- Resource Center
 - Need new funding to continue program⁶
- Senior Center/Community
 - Provide Human Services at facility
 - New Housing and Assisted living options
 - Improved medical serviced (for all citizens)
- Building and Housing
 - Did not see additional long-term needs
 -
- City Council
 - More commercial retail space including grocery store as anchor
 - Find ways to manage homeless population and stigmas a homeless population can bring to a community
 - Find ways to repair the relationship with the Native Americans who use the pow-wow grounds

⁴ Current fire station does not meet codes or the needs of the department

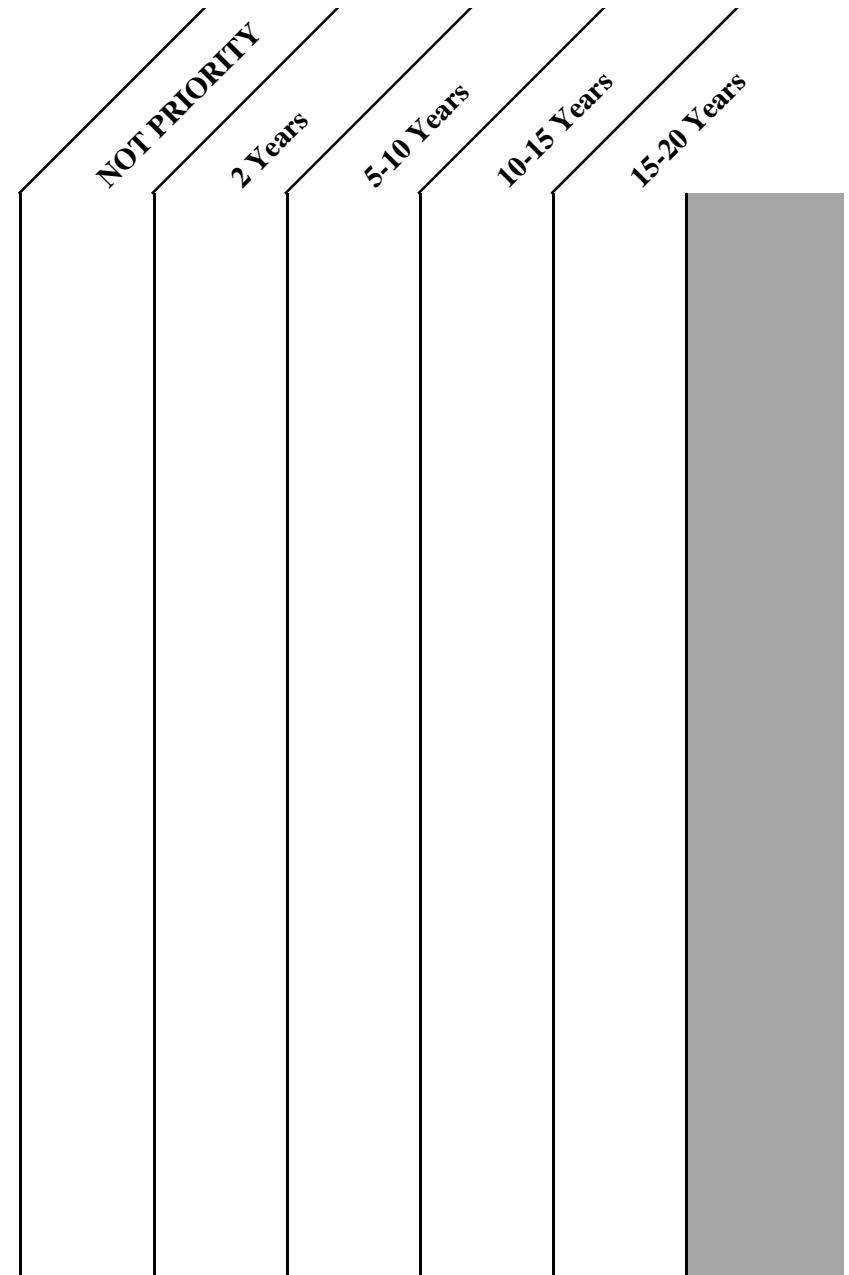
⁵ May include burn room like those found at stations in Gretna or Fort Calhoun

⁶ Two years left with Iowa West Foundation funds; Drug Free Communities ends September 2013

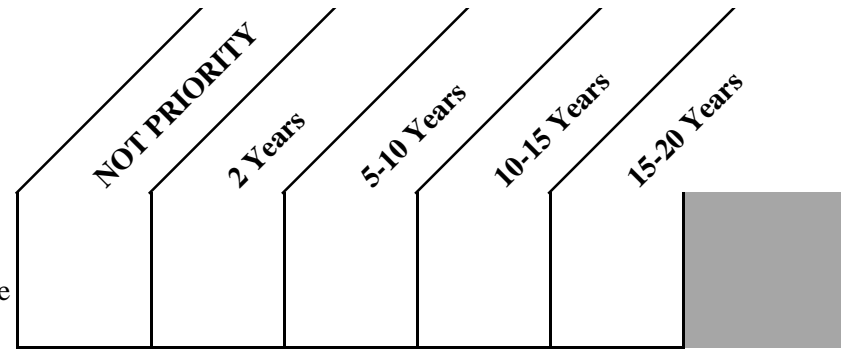
- **Public Input**
 - o Need for full-service grocery store
 - o Senior Center
 - o Senior Housing
 - o Trail Extension
 - o Recreational Facilities
- **Water Lines**
 - o Update cast iron lines on:
 - § 9th Street
 - § 13th Street
 - § Q Street
- **Storm Sewers**
 - o Install storm water pump south of Avenue J
- **Sanitary Sewers**
 - o Update new lines from Locust to south to PVS
 - o Update two pump stations (13th and K; 13th and P)
- **Solid Waste and Recyclables**
 - o Way to dispose of glass
- **Parks Department**
 - o Swimming Pool- fundraising efforts led by the Lions club
 - o Lights for Athletic Fields
 - o Concession Stand with restrooms[1]
 - o Trail improvements from Locust St. to the Club area
 - o Soccer field and track adjacent to elementary school
 - o Outdoor exercise equipment[2]
- **Lake Needs**
 - o Fish restoration to increase variety, stock
 - o Funds to meet EPA storm water requirements[3]
 - o Acquire a City dock- access maintenance equipment



- o Form a study to determine the best location to install a municipal dock
- o Start a fund to remove ash trees
- o Removal of other dead trees/organic debris
- **Maintenance Department**
 - o Need for a larger shop for maintenance, parks, and fire department
 - o Replace tractor
 - o Replace two dump trucks
- **Library**
 - o Need for a back-up generator
 - o Funds for general maintenance
- **Fire Department**
 - o Replace Pumper-30 years old
 - o Find new opportunities to fund Fire Department
 - o Build new fire station[4]
 - o Incorporate training facilities into fire station[5]
 - o Add one weather siren
- **Police**
 - o Did not see additional long-term needs
- **Resource Center**
 - o Need new funding to continue program[6]
- **Senior Center/Community**
 - o Provide Human Services at facility
 - o New Housing and Assisted living options
 - o Improved medical serviced (for all citizens)
- **Building and Housing**
 - o Did not see additional long-term needs
- **City Council**
 - o More commercial retail space



- o Find ways to manage homeless population and stigmas a homeless population can bring to a community
- o Find ways to repair the relationship with the Native Americans who use the pow-wow grounds



This area is set aside for you to include any additional priority projects you feel were left out from the list above that should be considered by the Planning Board.

Council Member Barb Melonis

- **Public Input**
 - o Need for full-service grocery store
 - o Senior Center in combination with housing
 - o Senior Housing in combination with Senior Center
 - o Trail Extension
 - o Recreational Facilities for kids combine with parks dept wish @ school
- **Water Lines**
 - o Update cast iron lines on:
 - § 9th Street as per Ron: its transite, not cast -could be replaced as needed
 - § 13th Street as per Ron:had no breaks do as needed
 - Q Ststreet as per Ron:had no breaks do as needed
- **Storm Sewers**
 - o Install storm water pump south of Avenue J combine with pvs project
- **Sanitary Sewers**
 - o Update new lines from Locust to south to PVS
 - o Update two pump stations (13th and K; 13th and P) as needed
- **Solid Waste and Recyclables**
 - o Way to dispose of glass
- **Parks Department**
 - o Swimming Pool- fundraising efforts led by the Lions club see notes below
 - o Lights for Athletic Fields necessary???? Or just a desire
 - o Concession Stand with restrooms[1]
 - o Trail improvements from Locust St. to the Club area
 - o Soccer field and track adjacent to elementary school see notes below
 - o Outdoor exercise equipment[2]
- **Lake Needs**
 - o Fish restoration to increase variety, stock
 - o Funds to meet EPA storm water requirements[3]
 - o Acquire a City dock- access maintenance equipment with next item?

	NOT PRIORITY	2 Years	5-10 Years	10-15 Years	15-20 Years
x					
		xx			
		xx			
		x			
x					
x					
x					
x					
		x			
		x			
x					
x					
x					
x					
		xx			
		x			

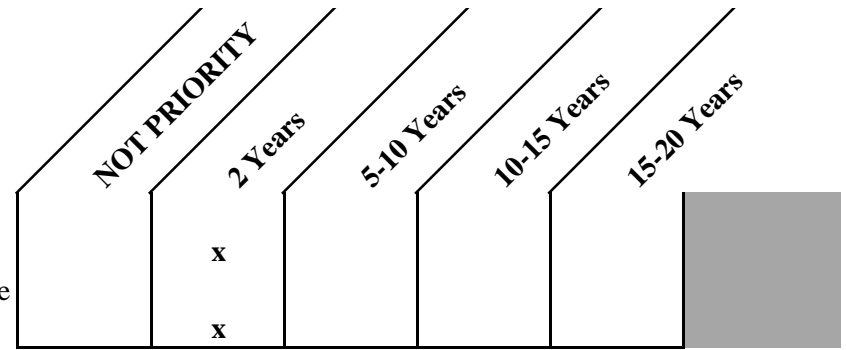
Council Member Barb Melonis

- o Form a study to determine the best location to install a municipal dock
- o Start a fund to remove ash trees
- o Removal of other dead trees/organic debris
- **Maintenance Department**
 - o Need for a larger shop for maintenance, parks, and fire department
 - o Replace tractor **only if needed**
 - o Replace two dump trucks **only as needed, one in two yrs, one in five**
- **Library**
 - o Need for a back-up generator
 - o Funds for general maintenance **shouldn't this be in current budget already**
- **Fire Department**
 - o Replace Pumper-30 years old
 - o Find new opportunities to fund Fire Department
 - o Build new fire station[4]
 - o Incorporate training facilities into fire station[5]
 - o Add one weather siren **how many currently and are they sufficient for safety**
- **Police**
 - o Did not see additional long-term needs **GREAT**
- **Resource Center**
 - o Need new funding to continue program[6] **or look into a whole new program**
- **Senior Center/Community**
 - o Provide Human Services at facility
 - o New Housing and Assisted living options **see public input**
 - o Improved medical serviced (for all citizens)
- **Building and Housing**
 - o Did not see additional long-term needs
- **City Council**
 - o More commercial retail space **build it and they will come???**

	NOT PRIORITY	2 Years	5-10 Years	10-15 Years	15-20 Years
o Form a study to determine the best location to install a municipal dock		x			
o Start a fund to remove ash trees			x		
o Removal of other dead trees/organic debris			x		
• Maintenance Department					
o Need for a larger shop for maintenance, parks, and fire department	x				
o Replace tractor only if needed					
o Replace two dump trucks only as needed, one in two yrs, one in five		x	x		
• Library					
o Need for a back-up generator		XXXXX			
o Funds for general maintenance shouldn't this be in current budget already					
• Fire Department					
o Replace Pumper-30 years old		x			
o Find new opportunities to fund Fire Department					
o Build new fire station[4]	x				
o Incorporate training facilities into fire station[5]	x				
o Add one weather siren how many currently and are they sufficient for safety					
• Police					
o Did not see additional long-term needs GREAT					
• Resource Center					
o Need new funding to continue program[6] or look into a whole new program					
• Senior Center/Community					
o Provide Human Services at facility	x				
o New Housing and Assisted living options see public input		XXXXX			
o Improved medical serviced (for all citizens)	x				
• Building and Housing					
o Did not see additional long-term needs					
• City Council					
o More commercial retail space build it and they will come???					

Council Member Barb Melonis

- o Find ways to manage homeless population and stigmas a homeless population can bring to a community **study other communitie's solution**
- o Find ways to repair the relationship with the Native Americans who use the pow-wow grounds **repair?? BUILD**



This area is set aside for you to include any additional priority projects you feel were left out from the list above that should be considered by the Planning Board.

Parks dept--swimming pool. If it is a fact that the Boys Club has firm plans for one, I would suggest partnering with them for usage of that facility. build a facility on our own. I would like to revisit the idea of a splash pad near the elementary school where the soccer field/track was suggested.

Find ground available and build a COMPLEX complete with housing and a senior center. We looked at ground behind the Baptist Church a couple years ago and could very easily utilize that entire plot. Or find a developer and provide ground as an incentive.