

CARTER LAKE CITY SPECIAL COUNCIL MEETING  
Monday, September 23, 2019

Meeting called to order by Mayor Ron Cumberledge at 6:00 p.m. The meeting opened with the Pledge of Allegiance. The Mayor called the roll of the Council, present: Jackie Wahl, Frank Corcoran, Jason Gundersen and Aaron Grell. Pat Paterson was absent.

The agenda was reviewed, upon motion duly made by Gundersen, and seconded by Grell, the agenda was approved. The motion was passed unanimously.

The Carter Lake City Council held a public hearing to receive comments and input on proposed Community Development Block Grant (CDBG) application for assistance with repairs to the Carter Lake sewer system. The following questions were discussed at the hearing:

- A. HOW THE NEED FOR THE PROPOSED ACTIVITY WAS IDENTIFIED**  
The City Council contracted with Johnson Service Company of Kearney, Nebraska to complete video camera survey of the sewer system and manholes throughout the entire city.
- B. HOW THE PROPOSED ACTIVITY WILL BE FUNDED AND SOURCES OF FUNDS**  
The estimated cost of the project is \$1,696,750. The City will apply for the following grant and loan programs: Community Development Block Grant (CDBG) - \$600,000 and Local - \$1,096,750
- C. DATE APPLICATION WILL BE SUBMITTED**  
Application is due October 1, 2019.
- D. REQUESTED AMOUNT OF CDBG FUNDS**  
The City will request \$600,000 in CDBG funds for this project.
- E. ESTIMATED PORTION OF CDBG FUNDS REQUESTED THAT WILL BENEFIT PERSONS OF LOW AND MODERATE INCOME**  
All of the funds requested for the project will benefit LMI persons.
- F. WHERE THE PROPOSED ACTIVITIES WILL BE CONDUCTED**  
The sewer and manhole repairs will take place throughout the City of Carter Lake.
- G. PLANS TO MINIMIZE DISPLACEMENT OF PERSONS AND BUSINESSES AS A RESULT OF FUNDED ACTIVITIES**  
No displacement of persons or businesses will occur as a result of this project.
- H. PLANS TO ASSIST PERSONS ACTUALLY DISPLACED**  
No displacement of persons or businesses will occur as a result of this project.

**I. THE NATURE OF THE PROPOSED ACTIVITIES**

The project entails repairing 50,000 feet of sewer piping and 45 manholes in to the sewer system. The piping will receive Cured-in-Place plastic lining to protect the piping from future leakage and intrusion. The manholes that will be replaced will be brought up to code to ensure they are no longer defective.

Corcoran moved to approve Resolution #33-2019 to adopt Code of Conduct, seconded by Grell; Grell moved to approve Resolution # 34-2019 to adopt Equal Opportunity Policy Statement, seconded by Gundersen; Grell moved to approve Resolution # 35-2019 to adopt Prohibition of the Use of Excessive Force, seconded by Wahl; Wahl moved to approve Resolution #36-2019 to adopt the Affirmative Fair Housing Policy, seconded by Gundersen; Corcoran moved to approve Resolution # 37-2019 to adopt Residential Anti-Displacement and Relocation Assistance Plan, seconded by Grell. All resolutions were approve and adopted unanimously.

City Clerk Jackie Carl requested permission to move forward with making the Clerk's Assistant position full time with a wage range of \$35,000 - 37,000 annually. Grell moved to approve the request, seconded by Gundersen, motion to approve was unanimous.

Gundersen moved to adjourn at 7:15 p.m. seconded by Wahl.

Jackie Carl  
Carter Lake City Clerk

Ronald Cumberledge  
Mayor