

City of Carter Lake
Regular City Council Meeting
July 5, 2016 Proceedings

The meeting was called to order by Mayor Gerald Waltrip at 6:00 p.m.

Roll Call: Present – Mayor Waltrip, Council members Barb Melonis, Pat Paterson, Mary Schomer, and Ron Cumberledge. Absent: Frank Corcoran Also present was Attorney Mike O’Bradovich and City Clerk Jackie Stender.

Approval of the Agenda

Melonis motioned to approve agenda, seconded by Paterson; Ayes: Unanimous.

Melonis motioned to approve the consent agenda, seconded by Ron. Ayes: Unanimous.

Communications from Departments:

Parks Director, Chris Ethen reviewed monthly parks report; Council discussed bids for purchase of a new pickup for the Parks Department. Cumberledge moved to accept bid for \$26,469 from , seconded by Melonis; Ayes: Unanimous.

Library Director, Theresa Hawkins reviewed her monthly report and annual survey;

Building Inspector, Barry Palmer updated council on the issues at 1501 Cachelin; Council reviewed photos of the property; the demolition has not been completed as required. Certified mailing was completed, but cannot verify who signed the Certified Mailing Certificate. Attorney O’Bradovich suggested completing personal service by the Pottawattamie County Sheriff to ensure proper notice is provided to owner.

Next item discussed was the canopy carport located at 1512 Murray Avenue; the original permit was approved based on the setbacks provided; construction occurred and the carport was installed on the lot line, violation the 5 foot setback requirements. The Council agreed the matter should go to the Board of Adjustment and request Attorney O’Bradovich be present at this meeting to represent the City’s interest in the matter. Board of Adjustment meeting is set for 6 p.m. July 18th in City Hall Council Chambers.

City Clerk, Jackie Stender reviewed her monthly report with the Council; updated Council on results of the Department Supervisors meeting with Ed Morrison, IMWCA Worker’s Compensation Loss Control Representative, very happy with the continued improvements the departments and employees have made over the last 5 years to reduce claims and implementing monthly Safety Meetings. In 2012 the annual premium was \$122,340 and today in 2016 the premium is \$30,810 thanks to the hard work of all the employees. Clerk also shared a Good Neighbor Guide that will be completed and distributed to current and new residents. This guide will serve as a helpful guide for Citizens.

Maintenance Supervisor, Ron Rothmeyer provided monthly report and discussed disposing of old equipment and vehicle. Council requested he provide a list to be reviewed and a decision can be made on how to proceed with selling the items.

Melonis moved to approve the Department Supervisors reports, seconded by Schomer; Ayes: Unanimous.

Mayor Waltrip updated council concerning his discussion with the employees concerning the Letters of Understanding he will provide more information at a later date. Mayor would like to

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implement a user fee or park user permit for the public parks. Police Department representative was present and requested additional lighting in the parks to allow them to be able to implement better surveillance of problem areas.

Councilman Paterson requested update on the Tribal Land Agreement, Attorney O’Bradovich has spoke with an attorney for the Tribe and will continue to work the issues. Council discussed the City’s \$30,000 contribution to Boys & Girls Club, \$5,000 quarterly billing for memberships, family pays for one membership, then the rest of memberships covered by the \$5,000 donation and the \$25,000 for programs. Concerns have been raised, want assurances that no Carter Lake children be denied access even if parents refuse to purchase first membership or lack of parental involvement. Attorney O’Bradovich will clarify membership requirements and update council at a later date.

Paterson motioned to have the Mayor, Melonis and Schomer establish evaluation process for the Clerk, seconded by Cumberledge; Ayes: Unanimous.

Paterson and Clerk Stender met with Nebraska Humane Society representatives to come up with a solution to lowering the City’s cost in dealing with surrendered and lost animals. Clerk has request a proposal from Pottawattamie County Animal Shelter for a 28E Agreement to handle Animal Control issues, to be update at later date.

Paterson suggested the idea of relocating the Village Post to the Library. Council agreed to have Clerk Stender contact the Postmaster to request an evaluation of the new idea.

Council discussed the Goal Setting Report and established which members would be responsible for each goal. Attract Developer for Senior Housing-Frank Corcoran and Barb Melonis; Lining Sewer in the city – Pat Paterson and Clerk Stender; Designate person as first contact for development – Mayor Waltrip; Establish free outdoor Wi-Fi in Carter Lake – Ron Cumberledge; 5 year Abatement for infill lots in older part of town –need to verify if Tax Abatement is or is not in affect at this time.

The meeting was adjourned.

Jackie Stender, City Clerk

Gerald Waltrip, Mayor