

PLANNING BOARD MEETING
City Hall - 950 Locust St., Carter Lake, Iowa
Monday, August 10, 2020 7:00 P.M.

AGENDA

Roll Call

Approval of the Agenda

1. Consent Agenda
 - a. Building Permits listing
 - b. City Council Minutes
 - c. Planning Board Minutes
2. New Business
 - a. James Moraski request for parcel split or property line adjustment
3. Comments

Adjourn

07/31/20

jmc

Return Document To: City of Carter Lake, 950 Locust Street, Carter Lake, IA 51510
Preparer Information: _____
Address Tax Statement: _____

CITY OF CARTER LAKE, IOWA

PARCEL SPLIT

PROPERTY LINE ADJUSTMENT

PROPERTY OWNER #1 JAMES T MORASKI
Address 4423 N 17th St, Carter Lake, Ia

Telephone 402 681 2419

PROPERTY OWNER #2 GENEVA R MORASKI
Address 4423 N 17th St Carter Lake, Ia

Telephone 402 681 2486

Current legal description(s) or attachment(s):

Parcel # 754416 254003

Parcel # _____

I certify that the information presented with this application is true and correct to the best of my knowledge.

Name JAMES T. MORASKI
(please print)

Name GENEVA R. MORASKI
(please print)

Signature [Signature]
Address 4423 N 17th St
Telephone 402 681 2419

Signature [Signature]
Address _____
Telephone 402 681 2486

FILING FEE Parcel Split - \$200.00 Property Line Adjustment \$100.00
Nonrefundable - Make checks payable to Carter Lake City Clerk

DECISION

This application has been reviewed and it has been determined that said request is for a: Parcel Split Property Line Adjustment

This application is **APPROVED** **DENIED**
consistent with the appropriate Chapter of _____ Subdivision Ordinance of the Municipal Code of the City of Carter Lake, Iowa.

Director Community Development Department Date _____

Notary Signature _____ Seal _____
Fee # _____ Date _____ Book _____ Page _____

Find Property Res Sales Comm/Ind Sales

7544 16 254 003

--- Permanent Property Address ---

MORASKI, JAMES T-GENEVA R TRUST
4423 N 17TH ST
CARTER LAKE, IA 51510

----- Mailing Address -----

MORASKI, JAMES T-GENEVA R TRUST
4423 N 17TH ST
CARTER LAKE, IA 51510

District: 005 CARTER LAKE CITY/CB SCH

===== REAL ESTATE TAXES ON TREASURER'S WEBPAGE =====

Go to: https://www.municipalonlinepayments.com/pottawattamiecoia/tax/search/detail/754416254003

===== TAX DESCRIPTION* =====

* Not to be used on legal documents

CARTER LAKE-WAVECREST ADD LTS 6 THRU 11 & LTS 18 THRU 23 BLK 26 & PT VAC ST (PARCELS B & C)

===== ASSESSED VALUE =====

* Class is for Assessment purposes only - Not Zoning

Table with 8 columns: land, dwelling, land, building, total, ag acres, year, class*. Rows show assessed values for years 2018, 2019, and 2020.

===== EXEMPTIONS/PROGRAMS =====

===== OWNERS =====

* Book/Page LINKS TO RECORDER'S WEBPAGE

- 1 D MORASKI, JAMES T-GENEVA R TRUS book/page: 2019/12149 D
2 T MORASKI, GENEVA R
3 T MORASKI, JAMES T

===== SALES HISTORY =====

Table with 5 columns: Sale Date, Amount, Code, Book/Page. Includes a note 'multiple parcel sale' for the 2011 sale.

===== ASSESSMENT DATA =====

PDF: 6 MAP: CARTER LAKE

Interior Listing: Info From Owner Date Listed: 09/11/13 TB Date Reviewed: 11/15/19 LMR

LAND.....45600 sqFt 1.05 acres
Lot 1: Frontage Rear Side-1 Side-2 Rear-Lot
240 240 190 190

Residence 1 of 1 -- Single-Family

BUILDING.....1 Story Frame 7/0 Rooms Above/Below 3/0 Bedrooms Above/Below 1800 SF Base AC
Built:1981 Above Normal Bsmt: None Bsmt Finish: None Attic Finish: None

FINISH.....Foundation: Conc Exterior: Vinyl Roof: Asph / Gable
Interior: Drwl Flooring: Carpet / Vinyl

PLUMBING.....1 Full Bath 1 Shower Stall Bath

BUILT INS....1 Dishwasher

PORCHES.....84 SF 1S Frame Open No Bsmt

DECK/PATIOS..222 SF Wood Deck-Med
154 SF Brick/Blk Patio-Med
276 SF Asph/Wd Roof OH-Med

GARAGES(3)...2 Attached 1 Detached
Garage 1: 744 SF Att Frame Built: 1981
Garage 2: 540 SF Det Frame 18x30 Built: 1991
Garage 3: 855 SF Carport Att Frame/Asph Built: 2019

Table with 4 columns: ## Outbuilding Type / Description, Dimension, Cap/Area, Year. Row 1: 1 Lean-To/POLE TO #1, 8 x 18, 144 SF, 1991

SECTION 5

R-1 URBAN RESIDENTIAL SINGLE-FAMILY DISTRICT (LOW-DENSITY)

501 Purpose

This district is intended to provide for conventional single-family residential development, with gross densities generally below 4 units per acre. These areas are characterized by single-family dwellings on relatively large lots with supporting community facilities and urban services, including city water and sanitary sewer service. The R-1 designation may also be used as a “holding zone” prior to subdivision for areas designated in the Comprehensive Plan for residential development.

502 Site Development Regulations

Regulator	1-Family Units Detached	1-Family Units Attached (Section 503)	Other Permitted Uses
Site Area per Housing Unit	8,000 square feet	5,000 square feet	
Minimum Lot Area	8,000 square feet	10,000 square feet	10,000 square feet
Minimum Lot Width (feet)	60	80	80
Minimum Yards (feet)			
Front Yard	25	25	25
Side Yard	5	5	15
Street Side Yard	20	20	20
Rear Yard	Lesser of 20% of lot depth or 25 feet	Lesser of 20% of lot depth or 25 feet	25
Maximum Height (feet)	35	35	35
Maximum Building Coverage	50%	50%	30%
Maximum Impervious Coverage	60%	60%	40%
Floor Area Ratio	NA	NA	NA
Maximum Percentage of Total Parking Located in Street Yard	NA	NA	NA
Minimum Depth of Landscaping Adjacent to Street Right-of-Way Line (feet)	20	20	25

See section 2404 – b –5 –g for “separation from other buildings”.

503 Single-Family Attached Development

Single-Family Attached Development is subject to the following additional requirements:

- a. The normal side yard setback requirement must be maintained adjacent to any lot with an existing structure not within the common development; or not otherwise designated for zero lot line use.
- b. An easement for maintenance of the zero lot line facade is filed with the Pottawattamie County Recorder and the City Clerk at the time of application for a building permit.

Index Legend

Survey Location:
 Block 26, Wavecrest Addition
 and vacated street adjoining
 Carter Lake, Pottawattamie County, Iowa

Prepared by Land Surveyor:
 James E. Terry LS 11702
 J.E. Terry and Associates
 21925 Greenview Road
 Council Bluffs, IA 51503
 Tele. 712/ 323-3590

Proprietor:
 James T. and Geneva R. Moraski Trust
 4423 North 17th Street
 Carter Lake, IA 51510

Legal Description:
 The south 6 feet of Lot 7 all of Lots 8, 9, 10, and 11, the south 6 feet of Lot 19 all of Lots 20, 21, 22, and 23 all in Block 26 of Wavecrest Addition to Carter Lake, Pottawattamie County, Iowa containing 0.5756 acre and

Parcel C being a portion of vacated street right of way more particularly described as follows:

Beginning at the southwest corner of Lot 11, Block 26 of Wavecrest Addition to Carter Lake, Iowa thence N89°03'34"W 40.0 feet, thence N0°30'42"E 165.74 feet, thence S89°49'30"E 40.0 feet to the west line of Block 26, Wavecrest Addition, Thence along the west line of Block 26, Wavecrest Addition S0°30'42"W 166.28 feet to the southwest corner of Lot 11, Block 26 of Wavecrest Addition and point of beginning containing 6640.5 square feet.

Legal Description:

Lot 6 and the north 34 feet of Lot 7, Lot 18 and the north 34 feet of Lot 19 all in Block 26 of Wavecrest Addition to Carter Lake, Pottawattamie County, Iowa containing 0.2546 acre and

Parcel B being a portion of vacated street right of way more particularly described as follows:

Beginning at the northwest corner of Lot 6, Block 26 of Wavecrest Addition to Carter Lake, Iowa thence N89°03'34"W 40.0 feet, thence S0°30'42"W 74.0 feet, thence S89°49'30"E 40.0 feet to the west line of Block 26, Wavecrest Addition, Thence along the west line of Block 26, Wavecrest Addition N0°30'42"E 74.0 feet to the northwest corner of Lot 6, Block 26 of Wavecrest Addition and point of beginning containing 2960.0 square feet.



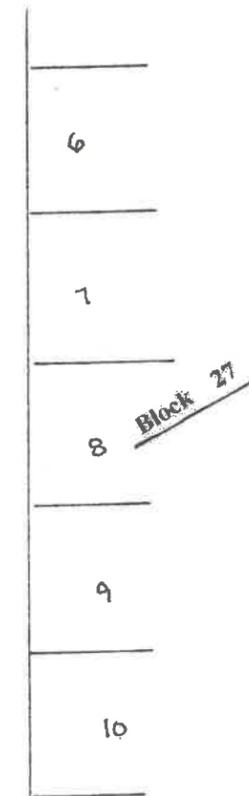
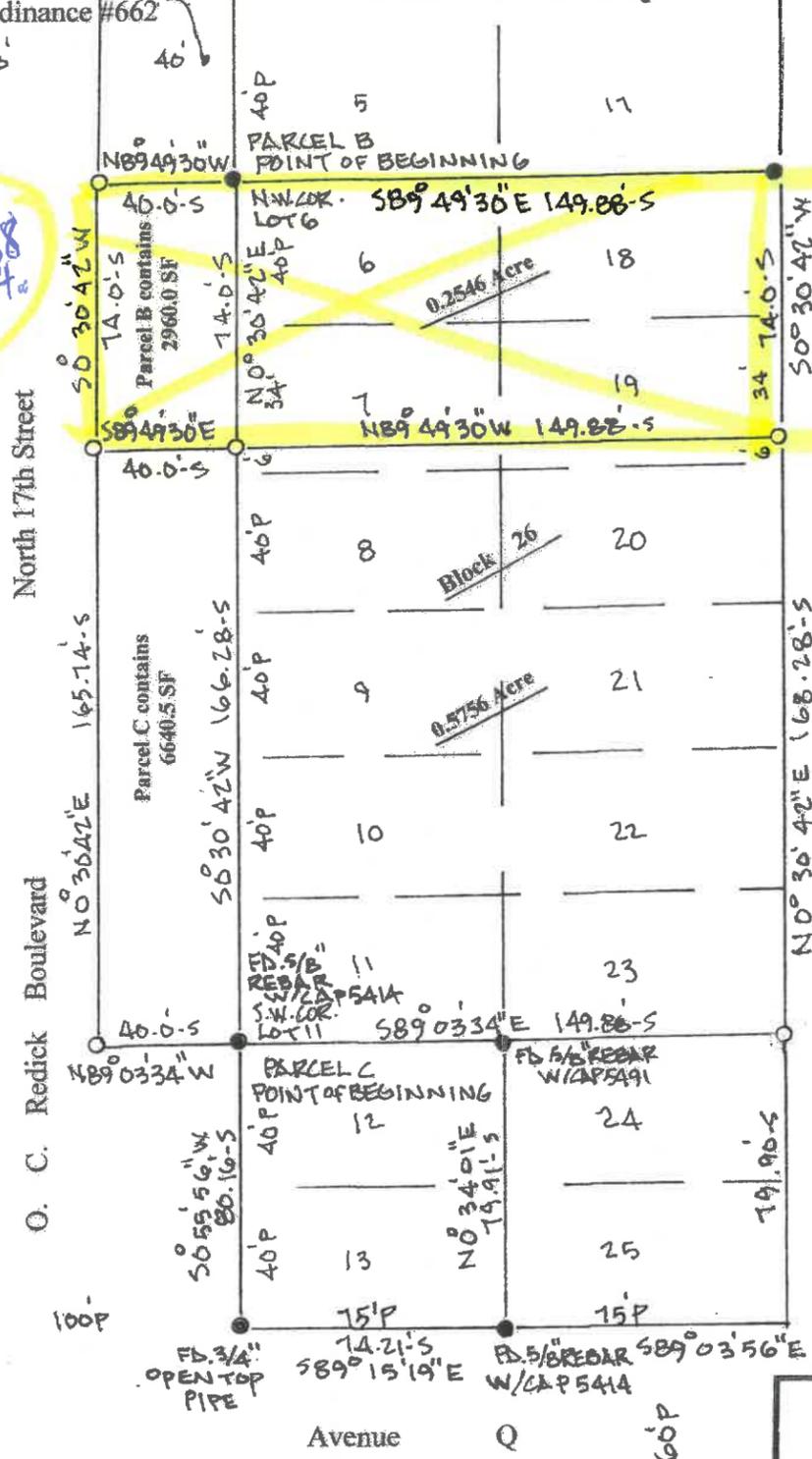
LEGEND

- PROP. COR. MON. FD.
5/8" REBAR W/CAP 9180
(UNLESS NOTED)
- PROP. COR. MON. SET
5/8" REBAR W/CAP 11702
- P PLAT DISTANCE
- S SURVEY DISTANCE

Gundersen's Addition (Amended)

City of Carter Lake
 Ordinance #662

Plat of Survey



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

SIGNATURE: James E. Terry
 NAME: JAMES E. TERRY

DATE: 24 JAN. 2019 LICENSE NO. 11702

MY LICENSE RENEWAL DATE IS DECEMBER 31, 2019

Survey of Block 26, Wavecrest Addition, Carter Lake, Iowa and vacated street right of way adjoining		
SCALE: AS SHOWN	APPROVED BY:	DRAWN BY
DATE: 19 DEC. 2018		REVISED
James T. and Geneva R. Moraski Trust 4423 North 17th Street Carter Lake IA 51510		
J.E. TERRY AND ASSOCIATES 21925 GREENVIEW RD., COUNCIL BLUFFS, IA. 51503	TELE. 323-3590	DRAWING NUMBER 18-48-02 BK. 54 P. 69

PERMITS MASTER FILE LISTING

Permit #	Contractor	Description	Appl Date	Fee(s)		
Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid
App'l Type	Location	Type of Use		Expire Date		Amount Due
D12-20	SHEARD CONSTRUCTION	DEMOLISH HOUSE		6-05-20		50.00
Issued	CARL WILSON			6-05-20		50.00
Contractor	4310 N 11TH ST					.00
		D12-20				FEE 50.00
MR119-20	SUMMER FUN CONSTRUCTION	SWIMMING POOL		6-01-20	5,000.00	30.00
Issued	ASHLEY LEVELL			6-01-20		30.00
Contractor	880 KEY CIR			11-28-20		.00
		MR119-20			5,000.00	FEE 30.00
MR120-20	PELLA WINDOWS & DOORS	REPLACE 3 WINDOWS 2 DOORS		6-05-20	11,542.00	13.50
Issued	STEVE LATUSICK			6-05-20		13.50
Contractor	4420 N 17TH ST			12-02-20		.00
		MR120-20			11,542.00	FEE 13.50
MR121-20	IM CONSTRUCTION	REPLACE DRIVEWAY		6-11-20	12,000.00	23.00
Issued	BARBARA RINE			6-11-20		23.00
Contractor	1350 AVENUE O			12-08-20		.00
		MR121-20			12,000.00	FEE 23.00
MR122-20	OWNER AS GEN CONTRACTOR	INTERIOR REMODEL		6-12-20	5,000.00	69.50
Issued	TERRY CRONIN			6-12-20		.00
Contractor	1520 HIATT ST			12-09-20		69.50
		MR122-20			5,000.00	FEE PAID DUE 69.50
MR123-20	OWNER AS GEN CONTRACTOR	REMODEL INTERIOR		6-12-20	5,000.00	69.50
Issued	TERRY CRONIN			6-12-20		.00
Contractor	1520 HIATT ST			12-09-20		69.50
		MR123-20			5,000.00	FEE PAID DUE 69.50
MR124-20	OWNER AS GEN CONTRACTOR	PRIVACY FENCE		6-12-20	500.00	15.00
Issued	BILL SCHEWE			6-12-20		15.00
Contractor	1307 WALKER ST			12-09-20		.00
		MR124-20			500.00	FEE 15.00
MR125-20	OWNER AS GEN CONTRACTOR	PRIVACY FENCE		6-17-20	1,500.00	15.00
Issued	STEPHANIE AXTELL			6-17-20		15.00
Contractor	1445 DORENE BLVD			12-14-20		.00
		MR125-20			1,500.00	FEE 15.00

PERMITS MASTER FILE LISTING

Permit #	Contractor	Description	Appl Date	Fee(s)		
Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid
Appl Type	Location	Type of Use		Expire Date		Amount Due
MR126-20	RANDALL FORESTAL	NEW DRIVEWAY		6-17-20	4,100.00	23.00
Issued	TROY KRAMER			6-17-20		23.00
Contractor	1302 AVENUE N			12-14-20		.00
		MR126-20			4,100.00	FEE 23.00
MR127-20	CAMRIN BURTON	RESIDE GARAGE		6-17-20	635.00	13.50
Issued	KERRY FINNEGAN			6-17-20		.00
Contractor	9 CARTER LAKE CLB			12-14-20		13.50
		MR127-20			635.00	FEE 13.50 PAID .00 DUE 13.50
MR128-20	OWNER AS GEN CONTRACTOR	PRIVACY FENCE		6-22-20	1,500.00	15.00
Issued	GREG ROSEN			6-22-20		.00
Contractor	1417 MAYPER DR			12-19-20		15.00
		MR128-20			1,500.00	FEE 15.00 PAID .00 DUE 15.00
MR129-20	DON STEIN	40'X13' DECK		6-22-20	25,000.00	262.50
Issued	ABBOTT, DAVID			6-22-20		262.50
Contractor	721 AVENUE P			12-19-20		.00
		MR129-20			25,000.00	FEE 262.50
MR130-20	OWNER AS GEN CONTRACTOR	8'X10' SHED		6-22-20	500.00	15.00
Issued	JIM ARNOLD			6-22-20		15.00
Contractor	1210 AVENUE O			12-19-20		.00
		MR130-20			500.00	FEE 15.00
MR131-20	BOB JUNGFERMAN	NEW DRIVEWAY		6-24-20	3,200.00	23.00
Issued	EMIL HAUSNER			6-24-20		23.00
Contractor	1113 LINDWOOD DR			12-21-20		.00
		MR131-20			3,200.00	FEE 23.00
MR132-20	OWNER AS GEN CONTRACTOR	RE-ROOF HOUSE & GARAGE		6-24-20	4,250.00	18.50
Issued	CATHY DEBOLT			6-24-20		18.50
Contractor	1539 SILVER LN			12-21-20		.00
		MR132-20			4,250.00	FEE 18.50
MR133-20	OWNER AS GEN CONTRACTOR	PRIVACY FENCE		6-24-20	2,200.00	15.00
Issued	SHEARD CONSTRUCTION			6-24-20		15.00
Contractor	1101 LINDWOOD DR			12-21-20		.00
		MR133-20			2,200.00	FEE 15.00

PERMITS MASTER FILE LISTING

Permit #	Contractor	Description	Appl Date	Fee(s)		
Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid
App'l Type	Location	Type of Use		Expire Date		Amount Due
MR134-20	WINDOW WORLD	NEW WINDOWS		6-24-20	3,400.00	13.50
Issued	LEM SHEARD			6-24-20		.00
Contractor	911 AVENUE O			12-21-20		13.50
		MR134-20			3,400.00	13.50
						.00
						13.50
MR135-20	DADDYS & DAUGHTER	NEW DRIVEWAY		6-25-20	5,200.00	23.00
Issued	CHARLES INTLEKOFER			6-25-20		23.00
Contractor	1214 SILVER LN			12-22-20		.00
		MR135-20			5,200.00	23.00
MR136-20	OMAH DOOR & WINDOW	NEW EGRESS WINDOWS		6-25-20	5,860.00	15.00
Issued	REISS, JOHN/SMITH/APRIL			6-25-20		.00
Contractor	4315 N 13TH ST			12-22-20		15.00
		MR136-20			5,860.00	15.00
						.00
						15.00
MR137-20	BLAINES CONSTRUCTION	DECK AROUND SWIMMING POOL		6-30-20	4,800.00	23.00
Issued	CUSICK, VERNON			6-30-20		.00
Contractor	1326 HOLIDAY DR			12-27-20		23.00
		MR137-20			4,800.00	23.00
						.00
						23.00
MR138-20	RUSSELL FINCH CONSTR.	DECK CANOPY		6-30-20	18,000.00	192.50
Issued	HITE			6-30-20		.00
Contractor	1006 SHOAL POINTE DR			12-27-20		192.50
		MR138-20			18,000.00	192.50
						.00
						192.50
MR139-20	INNOVATIVE ROOFING	RE-ROOF		7-14-20	13,212.00	18.50
Issued	RANDY SMITH			7-14-20		.00
Contractor	706 REDICK BLVD			1-10-21		18.50
		MR139-20			13,212.00	18.50
						.00
						18.50
MR140-20	VALLEY VIEW SERVICES	NEW DECK		7-14-20	1,000.00	23.00
Issued	HAWKINS			7-14-20		.00
Contractor	145 CARTER LAKE CLB			1-10-21		23.00
		MR140-20			1,000.00	23.00
						.00
						23.00

PERMITS MASTER FILE LISTING

Permit #	Contractor	Description	Appl Date	Fee(s)		
Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid
App'l Type	Location	Type of Use		Expire Date		Amount Due
MR141-20	GM CARPENTRY LLC	4,X4, DECK		7-16-20	1,000.00	23.00
Issued	LAKESIDE MOBILE HOME			7-16-20		.00
Contractor	3510 LOT #278 N 9TH ST			1-12-21		23.00
		MR141-20			1,000.00	23.00
						.00
						23.00
MR142-20	A-1 MOBILE HOME SERVICE	SET A USED MOBILE HOME		7-16-20	4,500.00	123.50
Issued	LAKESIDE MOBIL HOMES			7-16-20		.00
Contractor	3510 LOT#278 N 9TH ST			1-12-21		123.50
		MR142-20			4,500.00	123.50
						.00
						123.50
MR143-20	A-1 MOBILE HOME SERVICE	PLACE A USED MOBILE HOME		7-16-20	4,500.00	123.50
Issued	LAKESIDE MOBILE HOME			7-16-20		.00
Contractor	3510 LOT#40 N 9TH ST			1-12-21		123.50
		MR143-20			4,500.00	123.50
						.00
						123.50
MR144-20	MARC GILBERT	12X 23' DECK		7-16-20	2,500.00	23.00
Issued	RAY BIGHAM			7-16-20		.00
Contractor	1313 AVENUE P			1-12-21		23.00
		MR144-20			2,500.00	23.00
						.00
						23.00
MR145-20	WALLINGFORD, DOUG	COVERED PATIO		7-23-20	20,000.00	211.50
Issued	STACEY ALDMEYER			7-23-20		.00
Contractor	3709 N 17TH ST			1-19-21		211.50
		MR145-20			20,000.00	211.50
						.00
						211.50
MR146-20	OWNER AS GEN CONTRACTOR	4' FENCE		7-23-20	800.00	15.00
Issued	CHRISTOPHER MILLS			7-23-20		.00
Contractor	1507 MURRAY AVE			1-19-21		15.00
		MR146-20			800.00	15.00
						.00
						15.00
MR147-20	TERRY CRONIN	REPLACE A 14X28 DECK		7-23-20	9,000.00	107.50
Issued	HOOVESTOL, GRANT & LAURIE			7-23-20		.00
Contractor	680 KEY CIR			1-19-21		107.50

PERMITS MASTER FILE LISTING

Permit #	Contractor	Description	Appl Date	Fee(s)		
Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid
Appl Type	Location	Type of Use		Expire Date		Amount Due
		MR147-20			9,000.00	FEE PAID DUE 107.50 .00 107.50
MR148-20 Issued Contractor	TERRY CRONIN RAY BIGHAM 1313 AVENUE P	24X30 GARAGE		7-23-20 7-23-20 1-19-21	20,000.00	211.50 .00 211.50
		MR148-20			20,000.00	FEE PAID DUE 211.50 .00 211.50
MR149-20 Issued Contractor	OWNER AS GEN CONTRACTOR TJ HITE 4433 N 17TH ST	8X15 DECK		7-23-20 7-23-20 1-19-21	4,000.00	23.00 .00 23.00
		MR149-20			4,000.00	FEE PAID DUE 23.00 .00 23.00
MR150-20 Issued Contractor	MIKE WALLACE GARY ANDERSEN 629 LOCUST ST			7-29-20 7-29-20 1-25-21	1,500.00	.00 .00 .00
		MR150-20			1,500.00	FEE .00
MR151-20 Issued Contractor	MIKE WALLACE GARY ANDERSEN 629 LOCUST ST	FRONT PORCH		7-29-20 7-29-20 1-25-21	1,500.00	20.00 .00 20.00
		MR151-20			1,500.00	FEE PAID DUE 20.00 .00 20.00
RM030-20 Issued Contractor	AKSARBEN HTG/AIR MARLENE DELEZENE 4310 N 15TH ST	NEW A/C UNIT		6-01-20 6-01-20	4,500.00	28.50 28.50 .00
		RM030-20			4,500.00	FEE 28.50
RM031-20 Issued Contractor	BURTON CONTRACTING LAKESIDE MOBIL HOMES 3510 LOT #174 N 9TH ST	NEW A/C UNIT		6-09-20 6-09-20	6,891.00	54.50 .00 54.50
		RM031-20			6,891.00	FEE PAID DUE 54.50 .00 54.50
RM032-20 Issued Contractor	BURTON PLUMBING ALLEN PAGE 1406 LINDWOOD DR	REPLACE FURNACE & A/C		6-11-20 6-11-20	5,700.00	67.00 .00 67.00

PERMITS MASTER FILE LISTING

Permit #	Contractor	Description	Appl Date	Fee(s)			
Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid	
Appl Type	Location	Type of Use		Expire Date		Amount Due	
		RM032-20			5,700.00	FEE PAID DUE	67.00 .00 67.00
RM033-20 Issued Contractor	BURTON PLUMBING JACKIE SLADE 1418 DORENE BLVD	REPLACE FURNACE & AIR		7-14-20 7-14-20	7,000.00		67.00 .00 67.00
		RM033-20			7,000.00	FEE PAID DUE	67.00 .00 67.00
RM034-20 Issued Contractor	BURTON PLUMBING JENSEN, GLENN S 26 CARTER LAKE CLB	NEW FURNACE & AIR		7-14-20 7-14-20	11,852.00		67.00 .00 67.00
		RM034-20			11,852.00	FEE PAID DUE	67.00 .00 67.00
RM035-20 Issued Contractor	THERMAL SERVICES WITKOVSKI 1503 AVENUE Q	REPLACE FURNACE AND AIR		7-20-20 7-20-20	11,000.00		55.50 .00 55.50
		RM035-20			11,000.00	FEE PAID DUE	55.50 .00 55.50
ROW042-20 Issued Contractor	TJ CABLE 3510 N 9TH ST	INSTALL FIBER OPTICS		6-16-20 6-16-20 12-13-20	1,000.00		100.00 100.00 .00
		ROW042-20			1,000.00	FEE	100.00
ROW043-20 Issued Contractor	A RAYMOND PLUMBING TAMMY WALTRIP 4326 N 10TH ST	REPLACE STOP BOX		6-17-20 6-17-20 12-14-20	1,000.00		100.00 .00 100.00
		ROW043-20			1,000.00	FEE PAID DUE	100.00 .00 100.00
ROW044-20 Issued Contractor	TELECOM CONSTRUCTION CITY OF CARTER LAKE 3509 N 9TH ST	REPAIR 600 PAIR COPPER LINE		7-15-20 7-15-20 1-11-21	1,000.00		100.00 .00 100.00
		ROW044-20			1,000.00	FEE PAID DUE	100.00 .00 100.00

PERMITS MASTER FILE LISTING

Permit #	Contractor	Description	Appl Date	Fee(s)		
Status	Owner	Sub-Division	Lot	Issued Date	Cost of Work	Paid
Appl Type	Location	Type of Use		Expire Date		Amount Due
ROW045-20	EYMAN PLUMBING	INSTAL A 6" FIRE LINE		7-21-20	3,000.00	100.00
Issued	PRAXAIR DISTRIBUTION INC			7-21-20		.00
Contractor	1100 AVENUE H			1-17-21		100.00
		ROW045-20			3,000.00	FEE 100.00
						PAID .00
						DUE 100.00
GRAND TOTAL				44	255,642.00	FEE 2,600.50
						PAID 655.00
						DUE 1,945.50

PLANNING BOARD MEETING

Monday, January 6, 2020 7:00 P.M.

The Planning Board meeting was called to order at 7:00 p.m. by Chairman Kathy Dueling.

Roll Call: Present: Nate Bradburn Ray Pauly, Tim Podraza, Kathy Dueling, Jay Gundersen and Ed Palandri; Absent: Scott Crowder. Building Inspector Lem Sheard was also present.

Pauly moved to approve the agenda, seconded by Palandri; Unanimous approval.

Palandri moved to approve consent agenda items building permit listing and planning board minutes, seconded by Podraza; Unanimous approval.

New Business:

Appointment of Officers: Podraza moved to appoint Ed Palandri as the Chairman and Vice Chairman Ray Pauly, seconded by Jay Gundersen, unanimous approval.

The City Council requested a written recommendation from the Planning Board regarding the portions of the code concerning carports.

Palandri moved to provide two options for vote:

1. No manufactured or prefabricated carports shall be erected on any lot in Carter Lake.
2. The City Council may grant an acceptance on a case by case base and stipulate certain requirements be met after obtaining the recommendation from both the building official and planning board.

Dueling made motion to approve and Gundersen moved to approve;

Roll Call vote: option #1 Yes: Jay, Ed, Ray, Kathy No: Nate and Tim

Roll Call vote: option #2 Yes: Ed, Kathy No: Jay, Nate, Ray,

Tim

Majority of quorum approved option #1 as recommendation for the city council to consider regarding carports.

With no further comments, Gundersen moved to adjourn seconded by Bradburn at 8:10 p.m.

Kathy Dueling, Chairman

Jackie Carl, City Clerk

CARTER LAKE CITY COUNCIL MEETING
MONDAY, MAY 18, 2020

Meeting called to order by Mayor Ron Cumberledge at 7:00 p.m. The meeting opened with the Pledge of Allegiance. The Mayor called the roll of the council, present: Jackie Wahl, Jason Gundersen, Pat Paterson, and Denise Teeple in chambers; Keebie Kessler and Mike O'Bradovich appeared via speaker phone.

Mayor opened the public hearing to receive comments regarding the FY2020 budget amendment. City Hall has not received any written or verbal comments regarding the listed amendments. Gundersen moved to close the hearing, seconded by Kessler; motion was approved unanimously.

The Agenda was reviewed, upon motion duly made by Paterson, and seconded by Teeple, the agenda was approved; the motion was passed unanimously. Upon motion of Gundersen, seconded by Wahl, the consent agenda was approved, and the April financials were removed to be approved next month, motion was approved unanimously.

New Business:

Mayor Cumberledge updated the council on the Community Center Committee will conduct virtual interviews with three firms on Tuesday. Committee will provide recommendation to Council at the June meeting. Rental Inspections program will get back underway starting the second week of June. There was discussion on how to proceed with the beach at Wavecrest in light of the COVID-19 restrictions. Council agreed they would rather err on the side of caution, versus allowing access and seeing an outbreak. Paterson moved to close the beach until further notice, Gundersen seconded the motion; motion was approved unanimously.

COVID-19 updates, the Mayor stated that City Hall is back to full time hours, Library is on reduced hours until June. Senior Center will remain closed but frozen meals are being delivered weekly. Playgrounds and Parks will open once the governor issues an updated proclamation.

Gundersen moved to approve third reading of amendment to the ordinance regarding carpools; seconded by Teeple; motion was approved unanimously. Gundersen moved to approve the 1st reading of amendment to the pool ordinance, seconded by Teeple; motion was approved unanimously. Gundersen moved to approve resolution to approve 28E Agreement with CB School District regarding Council Bluffs Area WI-FI consortium to provide free public wireless internet in designated areas to allow students access, seconded by Teeple; motion was approved unanimously. Paterson moved to approve resolution approving 2019-2020 Budget Amendment, seconded by Kessler; motion was approved unanimously. Kessler moved to approve resolution approving Urban Revitalization Application for 1106 Hiatt Street; motion was approved unanimously. Kessler moved to approve resolution to approve wage resolution for Robert McCloud, seconded by Teeple; motion was approved unanimously. Gundersen moved to approve resolution to approve wage resolution for Nicholas Dargy, seconded by Teeple; motion was approved unanimously. Gundersen moved to approve resolution to approve wage resolution for John Poldberg, seconded by Wahl; motion was approved unanimously.

Gundersen moved to have Lamp move forward with the bid books for the emergency repairs at the PVS site, seconded by Paterson; motion was approved unanimously. Discussed going thru the entire bid process if Lamp cannot locate additional contractors to bid the project; Paterson moved to encourage the Mayor to continue working with tribe to help solve their storm water issues, seconded by Gundersen; motion was approved unanimously.

At 7:30 p.m. Gundersen moved to adjourn, seconded by Paterson; motion was approve unanimously.

Jackie Carl
Carter Lake City Clerk

Ron Cumberledge
Mayor

CARTER LAKE CITY COUNCIL MEETING
MONDAY, JUNE 15, 2020

Meeting called to order by Mayor Ron Cumberledge at 7:00 p.m. The meeting opened with the Pledge of Allegiance. The Mayor called the roll of the council, present: Jackie Wahl, Jason Gundersen, Pat Paterson, Denise Teeple, Keebie Kessler and city attorney Mike O'Bradovich are present.

The Agenda was reviewed, upon motion duly made by Gundersen, and seconded by Wahl, the agenda was approved; the motion was passed unanimously. Upon motion of Teeple, seconded by Gundersen, the consent agenda was approved, motion was approved unanimously. Kessler moved to approve liquor license for JumpStart seconded by Gundersen; Teeple moved to approve liquor license for Jonesy's seconded by Kessler; both motions approved unanimously. Gundersen moved to approve tobacco permits for Casey's General Store, Kwik Shop, JumpStart, Dollar General, Saries Lounge and Shoreline Golf Course, seconded by Wahl, the motion was passed unanimously.

Communication from the public: Resident Shirley Weir has complained repeatedly about neighbor's puppy and wants to see more done to make the owners remedy the problem. Puppy owners Tia and Jon West spoke and explained their side of events and will try to be good neighbors. Trista Vodicka request to block off street July 4 from 2-11 p.m. Kessler moved to approve, seconded by Paterson; the motion was passed unanimously. Risa Putnam request to block off street July 4 from 11am-11pm Kessler moved to approve, seconded by Gundersen; the motion was passed unanimously.

Chief Kannedy provided facts to the council regarding several incidents at the parks this past weekend. Most of which were blown out of proportion by social media. Many citizens were present to voice various concerns and suggest multiple ideas to help make the parks safer and less congested during busy summer weekends. The council agreed that additional security and control is needed to reduce conflicts, number of vehicles and number of guests at the beach. Paterson moved to approve 2 officers at Wavecrest Park and 1 at Mabrey Park. Hours of operation and number of patrons can be controlled by police chief. Additional officers on Friday, Saturday and Sunday during peak hours of use. Implemented by Chief once he can get scheduling worked out; seconded by Kessler; the motion was passed unanimously.

Mayor Cumberledge updated the council that the city has been granted a \$600,000 grant through the CDBG program. The clerk is working on securing additional funding options through USDA Rural Development or Iowa State Revolving Fund. Council will need a special meeting to make some decisions in the future.

Mayor announced that CBRE has been selected as the Project Manager for the Community Center Committee project.

Paterson asked the City Attorney who is responsible for the seawall at the golf course? The Attorney agreed that the lease holder, the golf course is required to maintain the grounds, not the city.

Kessler announced that the committee and city council agreed to cancel 2020 community day due to concerns regarding social distancing and public safety.

Kessler also moved to approve contract with Mosquito Control of Iowa for \$16,000, seconded by Teeple; Teeple; Kessler, Gundersen, Teeple and Wahl approved; Paterson voted NO; motion approved

Gundersen moved to approve the 2nd reading of amendment to the pool ordinance, seconded by Teeple; Kessler, Gundersen, Teeple and Wahl approved; Paterson abstained from voting.

Kessler moved to approve 1st reading of ordinance to add no parking regulations on R

Avenue, and on 17th street from Willow Drive to Redick, seconded by Wahl; the motion was passed unanimously.

Gundersen moved to approve transferring \$250,000 from the casino fund to the general fund to be used for the operations budget of the Fire and Police departments; seconded by Kessler; the motion was passed unanimously.

At 8:40 p.m. Gundersen moved to adjourn, seconded by Paterson; motion was approve unanimously.

Jackie Carl
Carter Lake City Clerk

Ron Cumberledge
Mayor

CARTER LAKE CITY COUNCIL MEETING
MONDAY, JULY 20, 2020

Meeting was called to order by Mayor Pro-Tem Jason Gundersen at 7:00 p.m. The meeting opened with the public hearing regarding the City of Carter Lake is seeking public input regarding the preparation of an application with the USDA Rural Development for Financial Assistance for repairs and improvements to the municipal sewer system. This hearing is to discuss the proposed project and to provide the opportunity for public comment. City Clerk explained that the loan funds would be used to finance the re-lining of the wastewater service lines and rehabilitation of manholes. The complete project will cost approximately \$2.4 million dollars to complete; the city was recently awarded a \$600,000 Community Development Block Grant. The anticipated loan terms for \$1.8 million would consist of an interest rate of 1.50% for up to 40 years. The Council agreed that the loan will most likely be 20-30 years based on future revenue and expense predictions. The project is expected to take place in 2021. The only question from citizen was is this going to impact current bills? At this time there is no need to increase billing rates, the current revenues will cover the loan payments. Kessler moved to close the hearing, seconded by Paterson; motion was approved unanimously.

The council rose for the pledge of allegiance. Mayor Pro Tem called the roll of the council, present: Jackie Wahl, Jason Gundersen, Pat Paterson, Denise Teeple, Keebie Kessler; and city attorney Mike O'Bradovich and city clerk Jackie Carl are present. The Mayor is absent tonight.

The Agenda was reviewed, upon motion duly made by Paterson, and seconded by Kessler, the agenda was approved; the motion was passed unanimously. Upon motion of Kessler, seconded by Wahl, the consent agenda was approve, motion was approved unanimously.

Paterson moved to approve waste hauler permit for Waste Management, seconded by Kessler; motion was approved unanimously.

Grant Anderson with MAPA presented information to approve procurement policies related to the administration and implementation of the City of Carter Lake's 2020 CDBG award for sewer improvements.

Gundersen moved to approve Certification of Compliance CDBG Procurement Standards; and agreement for MAPA to manage the grant on behalf of the City of Carter Lake, seconded by Paterson; motion was approved unanimously.

Communication from the public: Nate Bradburn request to close a portion of Hiatt Street for a block party, Gundersen moved to approve, seconded by Kessler; motion was approved unanimously.

Davide Skidler appeared on behalf of Carter Lake Improvement club request to close the street for the annual "Dog Days" party; Kessler moved to approve, seconded by Wahl; motion was approved unanimously.

Kelli Peck presented a short video concerning doggie waste stations; Kelli asked the council to consider installing stations along the path and around the parks. Kessler pointed out that the parks had some years ago but the waste bag supply kept disappearing within a few days and the stations were removed. Kessler will pass the idea onto the Parks Director and research some options. Kelli thanked the council and police officers for the excellent response at the parks. The beach has been less crowded and more enjoyable since the police officers have been in place over the weekends. It was pointed out that this is a short term solution to a long term problem and with Council will need to make plans for a more permanent solution.

Laurel Hamilton was present to express her dislike for the council's decision to continue with the mosquito spraying; she spoke with the contractor's employee who admitted that they have not applied larvaciding treatments in the city; Paterson agreed that if the contract states this treatment is to be applied than someone needs to look into why it they are not fulfilling the contract.

Gundersen moved to approve the contract with CBRE for Project Management for the Community Center Committee project seconded by Kessler; motion was approved unanimously.

Councilwoman Teeple presented discussions regarding page 30-31, EMPLOYEE EVALUATIONS, of the Employee Handbook; Employee Performance Improvement Plan tool; Employee Evaluation tool; Job Specification format; Application Form for City Board/Commission. After a very long heated conversation Teeple moved to approve the forms, seconded by Wahl; Roll Call: NO: Gundersen, Paterson, Kessler; YES: Teeple, Wahl. Motion failed to pass for lack of majority.

Gundersen moved to approve the third reading of amendment to the pool ordinance, seconded by Kessler. Roll Call: Teeple; Kessler, Gundersen, Teeple and Wahl approved; Paterson abstained from voting.

Gundersen moved waive the second reading of the ordinance to add no parking regulations on west side of 17th street from Redick to Willow Drive and the north side of Willow Drive from 17th to 13th Street, and proceed with the third reading; Paterson; the motion was passed unanimously.

Paterson moved to approve year end fiscal transfers as follows: \$235,063 from Local Option Sales Tax to Debt Service as proposed in the budget to cover the City Hall Project debt payments. \$19,587.40 from Urban Renewal #1T to Urban Renewal #5. TIF funds to be allocated to the Locust Street Project Debt. \$24,929.42 from Urban Renewal #1NT to Urban Renewal #5. TIF funds to be allocated to the Locust Street Project Debt. \$183,637.24 from Urban Renewal Project #3 to Urban Renewal Project #5. TIF funds to be allocated to the Locust Street Project Debt. \$43,228.02 from Urban Renewal Project #4 to Urban Renewal Project #5. TIF funds to be allocated to the Locust Street Project Debt. \$405,863 from Urban Renewal Project #5 to Debt Service as proposed in the budget to cover the Locust Street Project debt payments. Gundersen seconded the motion; the motion was passed unanimously.

Wahl moved to approve the resolution for annual wage increases for the city employees to be effective July 1, 2020, Gundersen seconded the motion; Roll Call: NO: Teeple YES: Paterson, Kessler, Wahl, Gundersen; the motion was passed unanimously.

At 8:45 p.m. Gundersen moved to adjourn, seconded by Paterson; motion was approve unanimously.

Jackie Carl
Carter Lake City Clerk

Ron Cumberledge
Mayor

3008 REPEALS

All Ordinances of the City inconsistent herewith to the extent of such inconsistency, and no further, are hereby repealed.

The repeal of any of the above-mentioned does not revive any other Ordinances or portions thereof repealed by said Ordinances.

Such repeals shall not affect or prevent the prosecution or punishment of any person for the violations of any Ordinance repealed hereby, for any offense committed prior to the repeal.

3009 SEVERABILITY

It is hereby declared to be the legislative intent that the several provisions of this Ordinance shall be severable, in accordance with the provisions set forth below.

If any provisions of this Ordinance is declared to be invalid by a decision of any court of competent jurisdiction, it is hereby declared to be the legislative intent that:

- A. The effect of such decision shall be limited to that lot, building, other structure or tract of land immediately involved in the controversy, action or proceeding in which the judgment or decree of invalidity was rendered.
- B. Such decision shall not affect, impair or nullify this Ordinance as a whole or the application of any provisions thereof, to any other lot, building, other structure, or tract of land.

3010 PLATTING REQUIREMENTS FOR PARCEL SPLITS AND PROPERTY LINE ADJUSTMENTS

- A. Exemption from Platting Requirements for Parcel Splits and Property Line Adjustments.

If the Building Inspector determines that a proposed subdivision qualifies as a parcel split or property line adjustment, then the parcel split or property line adjustment shall be exempt from formal platting procedures.

- B. Review criteria.
 - (1) A subdivision of land qualifies as a property line adjustment if the following conditions exist:
 - (a) That the land to be subdivided has previously been platted;
 - (b) That the land can only be legally transferred to an adjoining landowner;
 - (c) That the land proposed for subdivision is not of a size that could be construed as a buildable lot; and
 - (d) That the subdivision does not create any nonconformities.

Subdivision Regulations

- (2) Due to the unique characteristics of each parcel split request, it shall be up to the interpretation of the Building Inspector whether or not a proposed parcel split serves the purpose and intent of this title and all other applicable resolutions and ordinances adopted by the city.

C. Procedures.

Once it has been determined by the Building Inspector, after an initial conference with the sub-divider, that a proposed subdivision qualifies as a parcel split or property line adjustment, the sub-divider shall submit to the Building Inspector an application, as provided by the department, for acceptance or denial of the proposed parcel split or property line adjustment, together with a receipt for the filing fee. If necessary, at the Building Inspector's discretion, a survey prepared by an Iowa registered land surveyor attached to the application may be required.

D. Parcel Split/Property line adjustment approval.

- (1) The Building Inspector shall approve the parcel split if the same conforms to all applicable ordinances and resolutions of the City of Carter Lake and all applicable laws, rules and regulations of the state of Iowa and duly constituted agencies thereof. Upon the Building Inspector's written approval of a parcel split, the sub-divider shall then submit to the Building Inspector department a survey prepared by an Iowa registered land surveyor who shall be responsible for preparing such survey in full conformance with the requirements of the Iowa Code.
- (2) The Building Inspector shall approve the property line adjustment if the same conforms to all applicable ordinances and resolutions of the City of Carter Lake and all applicable laws, rules and regulations of the state of Iowa and duly constituted agencies thereof.

E. Appeal.

In the event that the Building Inspector does not approve a parcel split or property line adjustment application, the sub-divider has the right to appeal the Building Inspector's decision to the planning commission by filing a written appeal with the Building Inspector department within thirty (30) days of the date of said denial. If the appeal is filed within the time prescribed, then the Building Inspector shall set the appeal hearing before the planning commission for its consideration.

F. City Planning Commission Action.

If the planning commission reverses the decision of the Building Inspector, then he or she shall be instructed by the planning commission chairman to approve said parcel split. Whether the planning commission affirms or reverses the Building Inspector's decision, such determination shall be appealable by either party to the City Council for a final determination, provided the written appeal is filed within ten (10) days of the Planning Commission's decision.

Subdivision Regulations

G. City exemption from this section.

The city shall be exempt from the requirements of this chapter.

H. Recording requirements.

The Building Inspector or his or her designee shall record the approved parcel split or property line adjustment with the Pottawattamie County recorder's office within five working days after its approval. The Building Inspector shall send the sub-divider a copy of the recorded property line adjustment by regular mail. The sub-divider shall not convey, nor the Pottawattamie County auditor transfer, either of the resulting two parcels of land until the parcel split or property line adjustment is recorded.