

PLANNING BOARD MEETING
City Hall - 950 Locust St., Carter Lake, Iowa
November 13, 2017 7:00 P.M.

Regular Planning Board Meeting

Roll Call

Approval of the Agenda

1. Consent Agenda
 - a. Planning Board Minutes to approve for July and October
 - b. Review City Council Minutes
2. New Business
 - a. CITY MOTORS FENCE PERMIT APPLICATION
3. Old Business
 - a. Sign Ordinance
 - b. Comprehensive Plan
4. Comments

Adjourn

11/09/17

jms

City of Carter Lake
950 Locust Street
Carter Lake, IA 51510
Proceedings: Planning Board Meeting
Monday, July 10, 2017 – 7:00 PM

This Planning Board Meeting was called to order at 7:00 PM by chairman Kathy Dueling .

Roll Call: Present: Ed Palandri, Kathy Dueling, Ray Pauly, Karen Fisher and Jackie Wahl

Absent: Jay Gundersen, Tim Podraza. Also present: City Clerk Jackie Stender

Approval of the Agenda, moved by Pauly seconded by Fisher to approve the agenda as presented. Ayes: Unanimous. Approval for Consent Agenda, moved by Pauly, seconded by Palandri. Ayes: Unanimous.

New Business:

T-Mobile has submitted a request for permit to add a 25 foot Extension on top of the 90 feet existing tower located at 4410 N 17th Street (behind ball fields). Company representative TJ was present via conference call to answer questions. Palandri stated as far as the height, the code allows for 125 feet tower in M-1 and M-2 districts so do not believe the Planning Board can take action on the height and it would need to be sent to city council who can decide whether or not to send to Board of Adjustment. But Palandri believes the planning board can give a conditional approval of recommendation for the permit anyway. Palandri moved to recommend approval of the commercial building permit for tower extension as subject on the approval of the lease for the area and they seek approval of extension via council or the board of adjustment at the Council's discretion seconded by Pauly. Ayes: Unanimous.

Board would like City Attorney to follow up and compile sign ordinances from area cities for the Board to review and consider;

Board reviewed the list of concerns from Ron Rothmeyer that should be addressed in the zoning code. Board would like Ron and Lem to discuss these issues and come back to the board with some recommendation on how to resolve problems with the language in the code concerning fences, carports, ect., for the September or October meeting with Planning Board. Clerk will follow up with Ron and Lem.

Ron Rothmeyer located the last copy of the Comprehensive Plan in his email achieves. Board would like hard copy to review and start working from beginning. They would like clerk to take notes and prepare changes for next session. It would be reviewed by department heads for recommendation.

Palandri asked for an update on Lone Mountain Parking Lot; City council approved plans as present; they did not make any changes to set back or landscaping. There was mention that they return to the Planning Board with lighting plans. Dueling stated that it is being portrayed that the Planning Board is the stumbling block in this process. It is the developer's job to know what the ordinances and requirements; Planning Board is not responsible for telling developer what requirements need to be meet, everything is listed in the ordinances. Some think we have to give away the boat to get businesses in Carter Lake, that is not true, if they want to come here they will. Pauly, best example is Casey's they came with the stamped plans and they knew what they need to do in town, they did not ask for any variances and everything went so smoothly. Dueling, that is exactly what professional people do, they know what is expected.

Meeting Adjourned at 8:00 p.m.

Kathy Dueling, Co-Chairman

Jackie Stender, City Clerk

City of Carter Lake
950 Locust Street
Carter Lake, IA 51510
Proceedings: Planning Board Meeting
Monday, October 9, 2017 – 7:00 PM

This Planning Board Meeting was called to order at 7:15 p.m. by chairman Tim Podraza.

Roll Call: Present: Ed Palandri, Kathy Dueling, Jay Gundersen, Tim Podraza, Ray Pauly, Karen Fisher and Jackie Wahl

Absent: City Clerk Jackie Stender

Approval of the Agenda, moved by Palandri seconded by Fisher to approve the agenda as presented. Ayes: Unanimous. Approval for Consent Agenda, Palandri pointed out that there was a July meeting so minutes need for next meeting, and moved to approve with addition, seconded by Pauly. Ayes: Unanimous.

New Business: Creighton University Steve Brace, presenting application for 6 foot black chain link fence for the property located at the former Buddy's Marina. Creighton University purchased this property in order to provide a launching facility for our Women's Rowing Team. Creighton has had contact with Mr. Curtis, the immediate neighbor to the north and east of this facility, Mr. and Mrs. Ed Palandri, Mr. Curtis' neighbor to the east, and Mr. John Batt, President of the neighborhood association to the west, informing them of the plans. It is our intent to be a good neighbor and a positive member of the Carter Lake Community, with plans to make gradual improvements to this facility over time, beginning with the clean-up, grading, seeding, and fencing of this facility. Fisher motioned to approve fence permit, seconded by Gundersen. Ayes: Unanimous.

With no further comments, meeting adjourned at 7:25 p.m.

Tim Podraza, Co-Chairman

Jackie Stender, City Clerk

LOT 207
1/2 acre

Before NOV. 1 MEETING

FOR OFFICE USE: CASE# _____
Z.B.A. Public Hearing: _____
Signs Issued: _____/_____/by _____

Receipt # _____
Amount \$ _____
By _____ Date _____

APPLICATION FOR PLANNING BOARD AGENDA

1. APPLICANT: City Motor Center Phone: 912 547-6000
Address: 1103 E Locust #Status: P.O.

2. REPRESENTED BY: GARY FETT Phone: 402 707-3388
Address: 3711 W 13th St

3. STREET ADDRESS/LOCATION: 1103 E Locust

4. LEGAL DISCRIPTION: Salvage yard

5. OWNERS NAME: Gary Fett

6. OWNERS ADDRESS: 3711 W 13th St

7. REASONS FOR REQUEST AND INTENDED USES: Replacing
Property ~~Replacing~~ Fence Around

8. ZONING DISTRICT: _____

9. PRESENT USE: Salvage yard

10. COPY OF BLUEPRINTS OF INTENDED STRUCTURE.

11. ADMINISTRATIVE DECISION ISSUED: _____

FOR OFFICE USE

12. ATTACHED TO THE APPLICATION ARE:
a. Denied "Building Permit Application" form.....
b. Approves.....
c. Restrictions.....

copy
of
file

THE FACTS PRESENTED ABOVE ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE:

13. SIGNATURE: Gary Fett Date: 10/5/17

TYPED OR PRINTED NAME: GARY FETT #Status: _____

Commercial Building Permit Application



City of Carter Lake

950 Locust Street
Carter Lake, IA 51510

Office (712) 847-0535 Fax (712) 347-5454

Address of Project: 1103 E LOCUST ST. CARTER LAKE IA

Legal Description:	Lot	Block	Subdivision	Zoned

Property: Platted _____ Unplatted _____
 Size: Width _____ Length _____ Square Ft. _____
 Structure: Yes _____ No _____ Current Use: _____
 Proposed Use: 402

Property Owner: Fett's Property Investments Phone: (402) 707 3388

Address: 1103 E LOCUST ST. CARTER LAKE IA 51510
(City, State, Zip)

General Contractor: _____ Phone: () _____

Address: _____
(City, State, Zip)

Occupant / Tenant: _____ Phone: () _____

Contact Name: _____

Type of Construction / Description of Work:

Repair fence
Replace

TOTAL: Value of Finished Product \$ 3,000.00 Required Field

The property shall comply with all applicable City of Carter Lake zoning ordinances. All covenants and easements are the responsibility of the builder or property owner.

All property owners, HOA and others having interest in this project been contacted: Yes No _____

I hereby state that the information submitted on this application is accurate and correct. I recognize that the issuance of this building permit shall not grant approval to violate any of the provisions of the building codes or zoning ordinances enforced by this jurisdiction, state or federal law, and that this permit shall not prevent the building official from requiring construction to be in compliance with all applicable code provisions during field inspections. This building permit is issued for the express purpose of work stated on this application and shown on the approved plans. Any changes to the construction plans that effect area or scope of work shall be approved by the building official's prior to construction and may require another permit application. No building shall be occupied until a certificate of occupancy has been issued by the Building Official.

Applicant Name: Gary Fett
(Print Clearly)

[Signature]
(Signature)

Date: 9/12/17

Please Note that this application must be approved by the following:

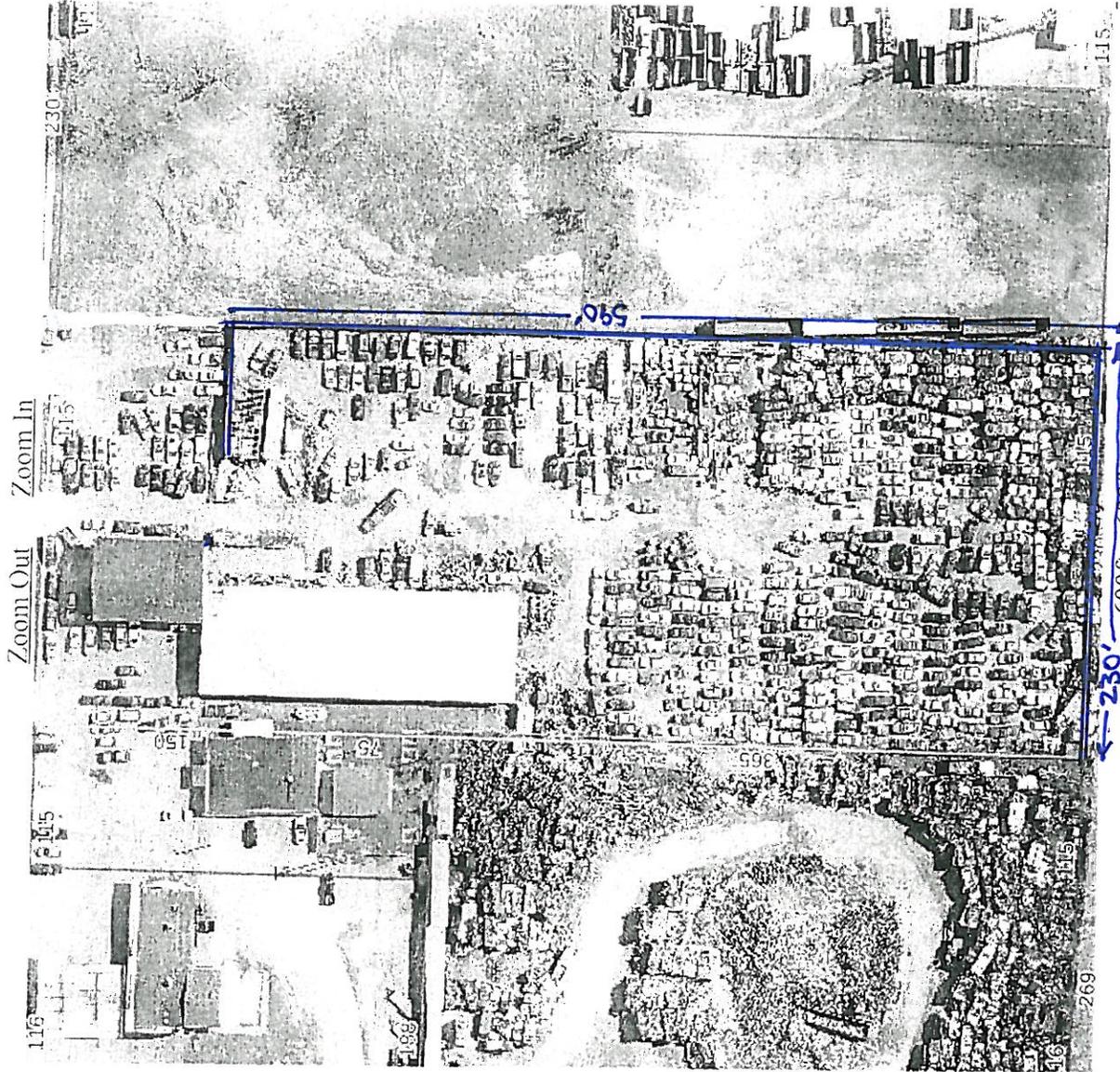
Planning Board: _____ Date: _____
 Fire Department: _____ Date: _____
 Building Official: _____ Date: _____

Documents Needed for Construction:

- Three sets of Engineered plans and specifications. (1/4" Scale)
- A certified certificate of survey of the property

Impervious Coverage:

Total (sq ft) of Property: _____
 Total (sq ft) of All Structures: _____
 Total (sq ft) of Impervious Coverage: _____



Replacing existing
Fence highlighted
in Photo.
Will be 12 feet
high surrounding
Schwege Yard J

600ft x 600ft

Click any parcel to go to its web page
See more maps at the [County GIS Department](#).

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