

City of Carter Lake
City Hall – 950 Locust Street
Proceedings: Regular Planning Board Meeting
Monday, December 12, 2016 – 7:00 PM

The Planning Board Meeting was called to order at 7:00 PM by Vice Chairman Wahl.

Roll Call: Present: Ed Palandri, Kathy Dueling, Ray Pauly, Karen Fisher, and Jackie Wahl.
Absent: Jay Gundersen and Tim Podraza
Also present: Deputy City Clerk Lisa Ruehle

Approval of the Agenda – Moved by board member Pauly seconded by board member Fisher to approve the agenda as submitted. Ayes: Unanimous.

1. Consent Agenda – Moved by board member Pauly seconded by board member Palandri to approve the consent agenda without the Planning Board minutes from September 7th, the City Council minutes from July 18th, August 1st, September 19th, and November 7th, and the Board of Adjustment minutes from July 18th and September 27th. Ayes: Unanimous.
2. New Business
 - a. Grant Hooverstal was present to discuss expanding the parking at Lone Mountain Trucking. They have outgrown their current parking and would like to expand to the grass area next to the existing parking lot. They would also like to add a holding pond to accommodate the drainage. They need the parking for additional truck parking and for use by the front office building. Board member Palandri recommended that they go to the City Council to get their opinion on amending your development agreement. Moved by board member Palandri seconded by board member to support the proposed development plan and to send it on to the City Council for their consideration. The board recommends that a development agreement be prepared that would address the variances they would be asking for including impervious coverage, the maintenance on the detention cell, offsite parking for the adjacent property and if the lots are sold how this lot would be partitioned off. If they move forward with the project they would need to come back to the board for approval and a conditional use permit to specify how the parking lot will be used. Ayes: Unanimous.
 - b. Pole signs. Board member Palandri stated that according to our sign ordinance pole signs are prohibited. Abandoned signs and nonconforming signs are supposed to be replaced. But lately there have been a couple of signs that have been repurposed and that was not the intent of the ordinance when it was written. There was discussion of clarifying the ordinance and adding that pole signs be removed when a business closes or changes ownership. This item will be put on the next agenda.

Board member Palandri wanted to discuss the minutes that were pulled from the consent agenda. He would like the recording from the September 7th Planning Board meeting reviewed and wants the motion that was made reflected in the minutes. Part of the motion that was missing from the minutes was to get an opinion from the attorney as far as the zoning characteristics for that district. The minutes from September 12th has the heading of Planning and Zoning that needs to be corrected as just Planning Board. The minutes can be presented at the next meeting with any changes made for approval.

At the July 18th City Council meeting they discussed the carport at 1512 Murray Ave. He wants to thank the Council for doing the right thing and enforcing the ordinances we have in place. The August 1st minutes had a motion to amend chapter 131 of the building code to

limit the use of carports. He would like a copy of that ordinance. The September 19th minutes had discussion of the club area and the placement of a fence on City property. When the City installed sidewalks in the Club area they pushed all the encroachments back and he wants to thank the Council for being consistent with what was decided years ago. In the November 7th minutes there was a brief discussion of removing the raised median on Locust Street. The Board would like the Council to consider waiting until there is a planned development before removing the median. Drive locations and the removal could be discussed at that time.

The minutes from the Board of Adjustment's meeting on September 18th included the carport on Murray Ave. He would like to thank them for also doing the right thing with the carport.

Moved by board member Pauly seconded by board member Dueling to approve all the minutes pulled from the consent agenda with the changes. Ayes: Unanimous.

3. Old Business

- a. Lakeside Auto Recyclers – Shredder. There was no update at this time.
- b. Building Inspector. At the last council meeting it was mentioned that the building inspector was no longer here and Ron Rothmeyer was acting as the interim.

4. Comments

Board member Palandri would like a copy of the ordinance that was passed amending warehouses to place in the board's ordinance books. He thanked the Planning Board members for a good year, and thanked Jackie and Lisa for their support of the board this year. He looks forward to next year and wishes everyone a merry Christmas and happy new year.

Board member Dueling wished everyone happy holidays. She thinks we have moved a long way with the board and hopefully they can get some clarification on a few things in the coming year.

Board member Pauly wished everyone happy holidays.

Board member Fisher wished everyone merry Christmas and happy new year.

Board member Wahl thanked the board for helping her and wished everyone a nice holiday season.

Meeting adjourned at 8:02 PM.