

City of Carter Lake  
City Hall – 950 Locust Street  
Proceedings: Regular Planning Board Meeting and  
Joint Planning Board/City Council Meeting  
Monday, Nov. 11, 2013 – 7:00 PM

Meeting called to order by Chairman Pauly at 7:04 PM.

Roll Call: Present: Jay Gundersen, Michelle Schaffer, Ray Pauly, Karen Fisher, and Jackie Wahl.  
Absent: Tim Podraza and Ed Palandri  
Also present: Mayor Russ Kramer, Council member Barb Hawkins and City Clerk  
Doreen Mowery.

Approval of the Agenda – Moved by board member Fisher seconded by board member Schafer to approve the agenda as presented. Ayes: Unanimous.

1. Consent Agenda

Moved by board member Gundersen seconded by board member Pauly to approve the consent agenda as presented. Ayes: Unanimous.

2. New Business – There was no new business at this time.

Comments: There were no comments at this time.

Joint Planning Board and City Council Meeting

1. A list of projects had been sent to the planning board so that they could consider prioritizing the projects to be as they would like to see them in the updated comprehensive plan. Matt Roth was present from MAPA to assist with the prioritization process. The clerk had a list that was prioritized and submitted by Barb Melonis. Board member Gundersen questioned whether additional projects could be added to the list. He felt like many of the items were budgetary items and they do not belong in the comprehensive plan. He feels that one of the largest problems the city has is overhead lines and those should be buried. He thinks that would be more of an item that should be on a comprehensive plan. He also would like to see a trail system. The original plan does have trail extensions included. The status of the swim pool at the Boys and Girls Club was discussed. There are currently plans to build a pool at the club as well as an athletic field. The Mayor doesn't feel there will be a need for another pool. Gundersen would also see a walking track at the school. Barb Melonis would like to see a splash pad put on the old school grounds. Gundersen would also like to see some development on Abbott Dr. There was discussion regarding setting up a program to register and monitor rental properties. That is an issue for the attorney and council and not something that would be included in the comprehensive plan. Grocery stores were discussed. The comprehensive plan can identify a need for a grocery based on the strong support from the citizen survey. Board member Wahl would like to see someone set up a group to do some marketing of the City in general to draw people into the community. Some of the planning board members have taken the lists and prioritized the items. Matt suggested that each item be discussed and prioritized. Gundersen suggested that the trails and burying the power lines on 9<sup>th</sup>, 13<sup>th</sup> and Q could all be a part of a street scape type of project. There was discussion regarding acquiring the old school property and using it for a soccer field as well as a walking track around the field. A splash pad in another area was discussed. Board member Fisher would like to see recreational facilities for adults as well as the children. She would like to see some type of indoor

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recreational facility/community center. Water lines on 13<sup>th</sup>, 9<sup>th</sup> and Q were discussed. Storm water south of Ave. J was discussed. Board member Gundersen stated that construction south of Ave. H could be built up to avoid flood issues. It was suggested that the infrastructure, roads, trails, etc. be lumped into a streetscape for each individual area, the area south of Ave. H would be developed into an industrial park type area. Storm water north of Ave. H was also discussed. One of the items originally listed was a dock for access for City equipment on the lake. Municipal docks were also discussed. Neither was seen as a priority by the planning board. It was suggested that a tree program be added to the comprehensive plan. Maintenance and Fire Department needs were viewed as budgetary items as opposed to comprehensive plan item. Facilities for doctors and pharmacies would be an asset, however the City does not own property that could be developed. There is a perception that land prices in Carter Lake are too high and that adds to the reasons for businesses not coming to Carter Lake. Development of the property on the northeast corner of 13<sup>th</sup> and Locust St. was also discussed.

Matt will take the information provided by the members present at tonight's meeting and update the information he has for the comprehensive plan.

Meeting adjourned at 8:25 PM.

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Doreen Mowery, City Clerk

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Ray Pauly, Chairman