

Meeting called to order by Chairman Pauly at 7:04 PM.

Roll Call: Present: Ed Palandri, Jay Gundersen, Michelle Schaffer, Ray Pauly, Karen Fisher, and Jackie Wahl.
Absent: Tim Podraza.

Approval of the Agenda – Moved by board member Palandri seconded by board member Pauly to approve the agenda as presented. Ayes: Unanimous.

1. Consent Agenda

Moved by board member Fisher seconded by board member Palandri to approve the consent agenda as presented. Ayes: Unanimous.

2. New Business

- a. There were no representatives available to discuss the request for Saries Lounge. Moved by board member Gundersen seconded by board member Pauly to table this item until there is someone present to discuss the request. Ayes: Unanimous.
- b. There were no representatives available from Sgt. Peffer's Italian Café to discuss their request. Moved by board member Gundersen seconded by board member Schaffer to table this item until there is someone present to discuss the request. Ayes: Unanimous.
- c. Moved by board member Pauly seconded by board member Fisher to take the Building Inspector's recommendation and assign the address of 1515 Cedar St. to the property in question. Ayes: Unanimous
- d. There was nothing to report from the storm water committee at this time.
- e. George Stewart was present to request approval of a proposed lot line adjustment. There was a discussion on where the front of the property is and what the various setbacks should be. The property is zoned C-1 with side yard setbacks of 7 foot and the rear yard setback of 20 foot. If the existing buildings don't meet setback requirements the property owner would need to go before the board of adjustments to request a variance. Moved by board member Wahl seconded by board member Gundersen to recommend approval of the lot-line adjustment if the west lot line is moved 20 foot from the back of the building all of the way across the west lot line, contingent on approval of the building inspector. Ayes: Wahl, Pauly, Schafer, Gundersen, Palandri. Nays: Fisher

3. Old Business – There was no old business for discussion at this time.

4. Special Meetings – No special meetings are scheduled at this time.

5. Assignments – The board will be available if a special meeting is requested by any of the applicants not present at this meeting. Chairman Pauly will present the planning board update at the next council meeting. Board member Wahl will attend the Storm Water Committee meetings.

6. Comments: The clerk's office was thanked for the work they do for the planning board.

City of Carter Lake
City Hall – 950 Locust Street
Proceedings: Regular Planning Board Meeting
Monday, Sept. 9, 2013 – 7:00 PM

This portion of the meeting ended at 7:25 PM.

Joint Planning Board and City Council Meeting

Roll Call: Present: Ed Palandri, Jay Gundersen, Michelle Schaffer, Ray Pauly, Karen Fisher, and Jackie Wahl

Also present: Mayor Russ Kramer, Council members Barb Melonis, Barb Hawkins, and Dave Huey

Absent: Board member Tim Podraza and Council members Ed Aldmeyer and Tim Parker

1. Matt Roth and Clint Sloss from MAPA were present to update the planning board and council on the results of the survey that has been available to Carter Lake residents. Results of the survey are available for public view. The department heads have met and reviewed their needs to be included in the Comprehensive Plan. The council recently joined WIDA to assist with economic development in Carter Lake. In the future the lists that have been developed will be prioritized into 5, 10 and 20 year time frames.

Board member Gundersen suggested that we put together an incentive package to entice developers to do business in Carter Lake. Council member Huey suggest creating a list of items that could be used as incentives for developers.

Council member Melonis questioned whether 49 responses from 1100 households are adequate to give a good picture of what the community wants. Matt stated that the responses we received were adequate to get a good idea since they seemed to show a good trend and were similar in their responses.

Meeting adjourned at 8:10 PM.

Doreen Mowery, City Clerk

Ray Pauly, Chairman