

REGULAR PLANNING BOARD MEETING
Monday, May 13, 2013 - 7:00 P.M.
City Hall - 950 Locust St., Carter Lake, Iowa

Roll Call

Approval of the Agenda

1. Consent Agenda
 - a. Approve Planning Board Minutes – March 8, 2013.
 - b. Review City Council Minutes – April 15, 2013
 - c. Review building permits – April, 2013.

2. New Business
 - a. The Shop Market – 2810 N 9th St – Remodel
 - b. Storm Water Committee Update

3. Old Business (limit discussion 5 minutes per topic)

4. Special Meetings

5. Assignments

6. Comments

Adjourn

05/09/13

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City of Carter Lake
City Hall – 950 Locust St.
Proceedings: Monday, April 15, 2013
Regular City Council Meeting – 7:00 PM

Mayor Pro-Tem Barb Hawkins called the meeting to order at 7:00 PM.

The Pledge of Allegiance

- I. Roll Call: Present – Mayor Pro-Tem Barb Hawkins
Council members Tim Parker, Dave Huey, Ed Aldmeyer, and Barb Melonis
Absent – Council member Mayor Russell Kramer and Attorney Joe Thornton
Also present – City Clerk Doreen Mowery
- II. Approval of the Agenda – Moved by council member Parker seconded by council member Huey to approve the agenda as presented. Ayes: Unanimous.
- III. Consent agenda – Moved by council member Parker seconded by council member Melonis to approve the consent agenda as presented. Ayes: Unanimous.
- IV. New Business
 - A. Communications from the Public
 1. Greg Kuchera did not attend the meeting to make a presentation.
 2. Mary Jo Pinkerton had questions regarding the billing that Silver Hawks Ski Club is receiving for storm water utility. Their property does not have utilities on their property. Currently they are being billed quarterly for storm water. Council member Aldmeyer explained that the funds were used for storm sewers and drainage and that all properties are being charged for the service.
 3. Brett, the general manager for Spearmint Rhino Gentlemen Club (formally Saries Lounge) was present to discuss their request for a commercial building permit for an outdoor patio seating area. They have submitted an aerial photograph of their property with a drawing of the outdoor area, however architectural drawings have not been submitted. Consideration for an addition was not approved by the planning board since drawings were not submitted. The outdoor liquor license was requested based on the addition. The addition is on the bar side. They would like to give their clientele and opportunity to step outside and have a drink by the fire. There will be a sidewalk that goes around the building to the entryway. The outdoor area will not be an entrance/exit. There are no plans to have this area as a smoking area. There will be servers and doormen on the patio but there will not be outdoor entertainment. Food will be available in the area. The area will seat 12-14 people. This building permit and outdoor liquor license will be tabled until complete architectural plans are received. Moved by council member Melonis seconded by council member Parker to approve the request for a cigarette permit. Ayes: Parker, Melonis, Hawkins, Huey. Nays: Aldmeyer
 4. Moved by council member Parker seconded by council member Hawkins to approve renewal of the Chez Patee liquor license. Ayes: Unanimous.

B. Communications from the Departments

1. Moved by council member Aldmeyer seconded by council member Parker to approve the volunteer application contingent upon them getting an Iowa or Nebraska driver's license. Ayes: Unanimous.
2. The Planning Board reviewed and approved some addresses that were needed for Century Link infrastructure. The storm water committee requested input from the planning board on some ordinance changes. Barry is going to get them information on the car washing ordinance.
3. The Storm Water Committee has proposed an ordinance update. This item will be forwarded to Attorney Thornton with the proposed changes. The first consideration will be placed on the May agenda.
4. Since the Hardware Store is closing the City will need to designate a new posting place for legal information. The Clerk suggested the Senior Center. The ordinance to make that change will be on the May agenda for council consideration. The clerk will check with other public places to see if they are interested in receiving the agendas etc. for posting.

V. Ordinances

- A. Moved by council member Aldmeyer seconded by council member Melonis to approve adopting the Code of Ordinances of the City of Carter Lake, Iowa on the third and final consideration. Ayes: Unanimous.

VI. Resolutions

- A. Moved by council member Melonis seconded by council member Huey to approve a resolution for liens for unpaid snow removal bills. Ayes: Unanimous.
- B. Moved by council member Melonis seconded by council member Huey to approve writing off uncollectible bills for snow removal. Ayes: Unanimous.

VII. Comments

Barb Melonis announced that the Post Office will be closing on May 15th when the store closes. They will not allow the contract to be moved to a new location. The postal station contract will be assessed to determine if there is a need for continuing services in Carter Lake. If they determine that the community can support a postal station they will put out requests for bids from commercial businesses to house the facility. Barb requested that citizens notify the post master of the need for a facility in Carter Lake.

Council member Parker thanked those in attendance at the meeting.

Council member Huey thanked the clerk and maintenance supervisor for completing the Federal and State paperwork on the flood of 2011.

The City Wide Garage Sale is scheduled for May 11th and the City Wide Clean-up is scheduled for May 18th. The Plant and bake sale put on by the Smokettes is scheduled for May 4th at the fire station.

Council member Hawkins thanked the Preservation Society for another successful lake clean up last Saturday.

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Meeting adjourned at 7:30 PM.

Doreen Mowery, City Clerk

Barb Hawkins - Mayor Pro-Tem

2013 April

Residential Building Permits

Permit #	Date	Applicant	Address	Description	Permit Amount	Dirt Haul Deposit	Date Paid	Recpt. #	Value of Permit	Permit Exp. Date
R25-13	04/02/13	Backlund Plumbing	1013 Hiatt St.	Gas Line Preasure est / BHE Fc	\$ 25.00		04/05/13	10244	\$ 300.00	05/02/13
R26-13	04/03/13	Jim Arnold	1210 Ave O	Remodel Bathroom	\$ 40.50		04/05/13	10245	\$ 1,000.00	06/03/13
R27-13	04/08/13	Jerod Hansen	28 CLC	Replace 6' X 6' Deck	\$ 23.00		04/08/13	10258	\$ 500.00	06/08/13
R28-13	04/15/13	Amy Tallant	1210 Willow	14' X 14" Concrete Patio	\$ 20.00		04/16/13	10293	\$ 800.00	07/15/13
R29-13	04/16/13	Jason Gunderson	40 Marina Cr	New Construction	\$ 4,948.87	\$ 200.00	01/16/14	10339	\$ 318,526.00	01/16/14
R30-13	04/16/13	Standard Heating & Ai	1515 Cedar	Furnace & A/C	\$ 134.50		04/19/13	10325	\$ 12,407.00	06/16/13
R31-13	04/22/13	Blankman Services	1006 Ave O	Replace Furnace & A/C	\$ 42.00		04/22/13	10340	\$ 1,600.00	05/22/13
R32-13	04/25/13	Lew Zarnek	1216 Cachelin	6' Privacy Fence/Siding	\$ 28.50		04/25/13	10370	\$ 1,200.00	07/25/13
R33-13	04/29/13	Schmidt Construction	902 Silver Lane	Bathroom Remodel	\$ 80.50		04/29/13	10378	\$ 6,400.00	08/29/13
R33-13	04/30/13	Laurie Culjat	Wave Crest Addition	Dirt Haul Permit	\$ 25.00	On Accou	04/30/13	10427	Unkown	08/31/13
R34-13	04/30/13	ABC Electric Inc	101 Willow Dr	Install New Service Panel/BHE	\$ 50.00		05/03/13	10428	\$ 800.00	06/30/13

Commercial Building Permits

C3-13	04/09/13	Backlund Plumbing	1105 Redick Blvd	Gas Line Preasure est / BHE Fc	\$ 25.00		04/16/13	10294	\$ 500.00	05/01/13
C4-13	04/15/13	SMJ International(Spri	1301 Locust	Upgrade Antenna	\$ 225.00		04/19/13	10329	\$ 20,000.00	10/16/13
Total					\$ 5,667.87	\$ 200.00			\$ 364,033.00	

FOR OFFICE USE: CASE # _____ Receipt # _____
Z.B.A. Public Hearing: _____ Amount _____

CITY OF CARTER LAKE

APPLICATION FOR PLANNING BOARD AGENDA

1. APPLICANT: Stephanie Wallingford Phone: 402-515-5308
Address: 10 Marina CT Carter Lake *Status: _____
2. REPRESENTED BY: Doug Wallingford Phone: 402-515-5307
Address: 10 Marina CT Carter Lake
3. STREET ADDRESS/LOCATION: 2810 North 9th Street , Carter Lake IA. 51510
4. LEGAL DESCRIPTION: _____
5. OWNERS NAME: Barb Melonis
6. OWNERS ADDRESS: N 8th Street Carter Lake IA. 51510
7. REASONS FOR REQUEST AND INTENDED USES: General Retail and manufacturing of products to be sold by tenant's business known as The Soap Market LLC
8. ZONING DISTRICT: _____
9. PRESENT USE: Hard Ware Store
10. COPY OF BLUEPRINTS OF INTENDED STRUCTURE. _____
11. ADMINISTRATIVE DECISION ISSUED: _____

FOR OFFICE USE

12. ATTACHED TO THE APPLICATION ARE:
- a. Denied "Building Permit Application" Form..... _____
 - b. Approves..... _____
 - c. Restrictions..... _____

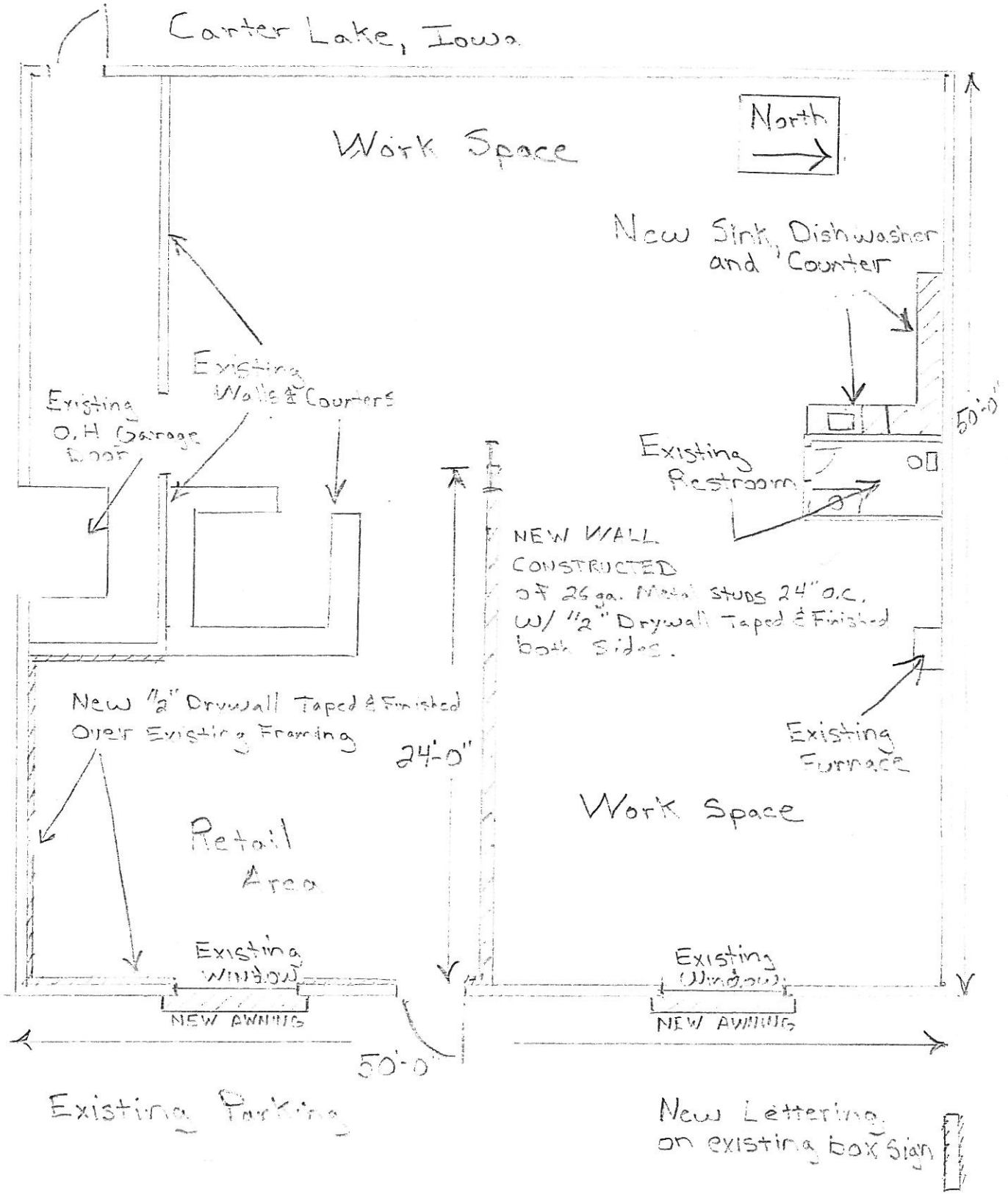
THE FACTS PRESENTED ABOVE ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE:

13. SIGNATURE: N Date: _____

TYPED OR PRINTED NAME: _____ *Status: _____

*NOTE: P.O. = Property Owner C.P. = Contract Purchaser
O.H. = Leaal Optionholder A. = Owner's authorized agent

Existing Carter Lake Hardware
New Home OF The Soap Market LLC.
2810 N. 9th St.
Carter Lake, Iowa



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* Denotes required fields.

*Awning Width: 12" Min. ~ 138" Max.

*Awning Height: 12" Min. ~ 46" Max.

*Awning Projection: 12" Min. ~ 46" Max.

*Fabric Selection:

*Valance Type:

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