

AGENDA

City of Carter Lake
Regular City Council Meeting
City Hall – 950 Locust St.

Monday, September 21, 2020 AT 7:00 P.M.

- I. Pledge Of Allegiance
 - II. Roll Call
 - III. Approval Of The Agenda
 - A. Additions
 - B. Deletions
 - IV. Consent Agenda
 - V. New Business
 - A. Lamp Rynearson - Mike McIntosh – update on sewer projects
 - B. Communications From Public
 - a. Wayne Piper – lake level
 - C. Communications From
 1. Department Supervisors
 2. Mayor Ron Cumberledge
 - a. Recommendation from Community Center board for architectural services
 3. City Clerk, Jackie Carl
 - a. HVAC system maintenance agreement - Rasmussen Mechanical at City Hall
 - b. Road Use Tax Report
 - VI. Ordinances and Resolutions
 - A. Resolution to approve contract for Lamp Rynearson pertaining to USDA loan
 - B. Resolution to approve contract with Backlund Plumbing for sewer repairs
 - C. Resolution to approve job description and evaluation form for City Clerk
 - D. Ordinance to regulate registration of golf carts
 - E. Amend Ordinance concerning Animal Control fines and procedure
 - VII. Comments from the Mayor, City Council members and citizens (3 minutes each)
- Adjourn

CONSENT AGENDA

1. City Council Minutes – August
2. Planning Board Minutes – NONE
3. Board of Adjustments – August 18
4. Abstract of Claims for Approval – August
5. Receipts for Approval – August
6. Overtime and Comp time reports – August
7. Financial Reports as submitted to the council – July & August
8. Department Head Reports - August

**CITY OF CARTER LAKE
APPLICATION FOR CITY COUNCIL AGENDA**

Name:

WAYNE PIPER

Address:

796 KEY CIRCLE

Phone:

402-891-1111

Meeting Date Requested:

9/21/2020

Mail request to:
City Clerk
950 Locust Street
Carter Lake, IA 51510

Or Fax to: 712-347-5454

Or Email to:
Jackie.Carl@carterlake-ia.gov

Agenda Item Request (please give a detailed description of the request):

DISCUSS WATER LEVEL IN THE LAKE CANALS,
WHAT WOULD IT TAKE TO GET LEVELS
HIGH ENOUGH TO GET OUR BOATS
ON & OFF THE LIFTS?
BRING IN REP. FROM DNR TO SPEAK.

Please submit any supporting documents with this application.

City Council Meetings are held the third Monday of each month. The City Clerk must receive agenda requests by 12:00 PM on the Wednesday prior to the meeting.

Signature:

Wayne Piper

Date:

9/14/2020

For Office Use Only:

Date received in Clerk's office: _____

Received by: _____



MECHANICAL MAINTENANCE

IT'S HOW YOU SAVE MONEY

REDUCE YOUR OPERATING COSTS

REGAIN CONTROL OF YOUR EQUIPMENT

MORE TIME TO FOCUS ON YOUR BUSINESS

Prepared For:

Jackie Carl
City of Carter Lake
950 East Locust Street
Carter Lake, IA - 51510

IMPORTANT CONTACTS

Jackie Carl,

At Rasmussen Mechanical Services, we are dedicated to understand your business and its goals. Through your support, we have built a maintenance agreement to provide your facility with safe, responsive, and cost efficient solutions.

This program gives you the power back to manage your business!

To the right, is your list of important contacts. Refer to the How I can help section to learn how each contact can be of service in the most responsive fashion.

I am personally thankful for the opportunity to be of service,

Dave Bodenstedt

Account Manager

Name: Dave Bodenstedt

How I Can Help: I am your main point of contact. You can reach out to me whenever you would like. I can assist you in determining additional services, repairs, and customer support.

Phone: 402-679-3006

Email: dave.bodenstedt@rasmech.com

Dispatcher

Name: Josh Madsen

How I Can Help: I am your service dispatcher. I can help with service schedules, invoices, and work order history.

Phone: 712-323-0451

Email: josh.madsen@rasmech.com



PROGRAM OVERVIEW

Scope of Work

The scope of this Agreement includes Packaged Rooftop Unit, A/C Unit (split condenser), Split AHU/Fan Coil, Exhaust Fan/Ventilator, VAV / Fan Box, Water Heater, and Control System preventative maintenance coverage on all listed equipment in semi-annual visits and as listed per tasking sheets. Each visit includes heating and/or cooling preventative maintenance as seasonal conditions require. Work quoted shall be performed during normal business hours M-F 7-4

Visit one (spring) will consist of tasks related to Pre-Season Cooling start up / PM / Inspection on RTU's, A/C Unit, AHU, VAV's, Boilers, & Pumps. During this trip, we will supply and install filters and clean coils, as well as change belts on RTU's. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be fixed on a T&M basis.

Visit three (fall) will consist of tasks related to Pre-Season Heating start up / PM / Inspection on RTU's, Boilers, Unit Heater, & Water Heater. During this trip, we will also supply and install filters. We will make client aware of equipment issues when performing our PM's, so they can be addressed internally or scheduled to be fixed on a T&M basis.

COVERED EQUIPMENT

Below is the list of equipment covered under the Agreement Terms of this Proposal.

NAME	TYPE	MFG NAME	MODEL	SERIAL
Boiler 1	Boiler	L.E.S. Inc	VW-37	08F-4948
Boiler 2	Boiler	L.E.S. Inc	VW-37	08F-4949
Burner1	Burner	Power Flame	JR15A-10	080873161
Burner2	Burner	Power Flame	JR15A-10	080873160
Circulation Pump1	Pump	Taco	1919C1E1 6.39 1211	NA
Circulation Pump2	Pump	Taco	1919C1E1 6.7 03/00	NA
Control System1	Control System	Honeywell	Spider	-
IT - Air Handler / Fan Coil1	Fan Coil Unit	TBD	AHP36C2AH21A	A0E8895502
IT - Split Condenser 1	Condenser	York	H1RD036S25B	W0F8015775
Power Ventilator EF1	Exhaust Fan	Penn Barry	SX115RC	J08FZ30510
Power Ventilator EF2	Exhaust Fan	Penn Barry	SX115RC	J08FZ30511
RTU1 (right)	Rooftop Unit	York	DH078N15S2BA D4B	N0F8020056
RTU2 (center)	Rooftop Unit	York	DJ180N32B2BAD 2E	N0F8019422
RTU3 (left)	Rooftop Unit	York	DH120N20P2BA D3D	N0F8020063
Unit Heater 1	Unit Heater	Modine	HS-33	-
VAV1	Vav / Fan Powerd Box	Krueger	LMHS	-

NAME	TYPE	MFG NAME	MODEL	SERIAL
VAV10	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV11	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV12	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV13	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV14	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV15	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV16	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV17	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV18	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV19	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV2	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV20	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV21	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV22	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV23	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV24	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV25	Vav / Fan Powerd Box	Krueger	LMHS	-

NAME	TYPE	MFG NAME	MODEL	SERIAL
VAV26	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV27	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV28	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV29	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV3	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV4	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV5	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV6	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV7	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV8	Vav / Fan Powerd Box	Krueger	LMHS	-
VAV9	Vav / Fan Powerd Box	Krueger	LMHS	-
Water Heater1	Hot Water Heater	State	GS675YRPDT 100	0839A006545

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Fan Coil Unit(s)** listed equipment below.

IT - Air Handler / Fan Coil1

- Check contactors/starters (if applicable)
 - change filters
- Record temperatures and pressures (if applicable)
 - Check overall condition of unit
- Check and tighten electrical connections
- Check for deterioration of gaskets and seals
- Examine fan motor
 - Check for proper fan operation
 - Check for unusual noise and vibration
- Visually inspect for fluid leaks of coils and connecting piping
- Clean condensate pan and clear drain line
 - Check condition of blower assembly

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Boiler(s)** listed equipment below.

Boiler 1

- Check burner operation and safety controls
 - Check gas safety switch
- Check draft fan and exhaust
- Check feed water operation
- Check condensate system operation
 - Blow down down

Boiler 2

- Check low water cutoff operation
- Check gas valve/operation for leaks
 - Perform Combustion analysis
- Exercise shut-off valves (if possible)
 - Check safety relief valve

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Burner(s)** listed equipment below.

Burner1

Burner2

- INCLUDED IN BOILER TASKING

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Pump(s) listed equipment below.

Circulation Pump1

- Lubricate pump and motor bearings per manufacturer's recommendations
 - Inspect and clean strainers
- Verify gauges if present for accuracy

Circulation Pump2

- Check motor operating conditions
- Inspect mechanical seal or packing as applicable
- Check suction and discharge pressures

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the Exhaust Fan(s) listed equipment below.

Power Ventilator EF1

- Check/clean fan assembly (spring)
 - Lube motor bearings (spring)
- Check motor volts/amps (spring)
- Check contactors/relays, etc. (spring)
 - Check fan operation (spring)

Power Ventilator EF2

- Lube fan bearings (spring)
- Tighten all nuts/bolts/mounting hardware (spring)
- Check and tighten all electrical connections (spring)
 - Lube/adjust associated dampers (spring)

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Hot Water Heater(s)** listed equipment below.

Water Heater1

- Check safety valve.
- Check gas pressure, gas regulator and gas valve.
 - Check combustion room air intake system.
 - Clean fire-side burner & pilot as needed.
- Check ignition wiring and suggest replacement as needed
- Clean thermocouple and suggest replacment as needed
- Check temperature and safety controls including pilot and main gas safeties.
 - Check pilot and main gas ignition and operation.
- Check contacts and connections on all controls and tighten as needed.
- Check pilot tubing and suggest replacement as needed
- Check electrodes and clean as needed.
- Check venting

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Rooftop Unit(s)** listed equipment below.

RTU1 (right)	RTU2 (center)	RTU3 (left)
<ul style="list-style-type: none">• Measure volts/amps of compressors (spring)• Check Condensate Overflow Switch (spring)• Rotate the condenser fan(s) to ensure free movement (spring)• Check compressor discharge pressures (each circuit) (spring)• Check compressor subcool (each circuit) (spring)<ul style="list-style-type: none">• Check all safety controls (fall)• Lube motors/bearings, where applicable (fall)<ul style="list-style-type: none">• Check for oil/refrigerant leaks (spring)• Check and clean condensate pans (spring)• Verify that all wire terminal connections are tight (semi-annual)<ul style="list-style-type: none">• Check all belts, where applicable• Inspect burner assembly / clean (fall)• Check ignition system for proper operation (fall)<ul style="list-style-type: none">• Check and clean pilot assembly (fall)		<ul style="list-style-type: none">• Measure volts/amps of condenser fan motors (spring)<ul style="list-style-type: none">• Clean evaporator coil (spring)• Check compressor suction pressures (each circuit) (spring)• Check compressor superheat (each circuit) (spring)<ul style="list-style-type: none">• Check all safety controls (spring)• Lube motors/bearings, where applicable (spring)<ul style="list-style-type: none">• Check and clean condenser coil (spring)• Check fan wheels - clean, as required (spring)<ul style="list-style-type: none">• Change air filters (semi-annual)• Generally inspect the unit for unusual conditions (semi-annual)<ul style="list-style-type: none">• Check fan sheave wear (semi-annual)<ul style="list-style-type: none">• Check combustion fan (fall)• Inspect flue, draft diverter and clean air screen (fall)<ul style="list-style-type: none">• Change belts where applicable (spring)

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Condenser(s)** listed equipment below.

IT - Split Condenser 1

- Measure volts/amps of compressors
- Check compressor suction pressures
 - Check compressor superheat
- Rotate the condenser fan(s) to ensure free movement
 - Check and clean condenser coil
 - Check for oil/refrigerant leaks
 - Tighten all electrical
- Measure volts/amps of condenser fan motors
- Check compressor discharge pressures
 - Check compressor subcool
 - Check all safety controls
- Check cap tubes/piping for chafing
- Check and clean condensate pans
 - Examine control panel

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Vav / Fan Powerd Box(s)** listed equipment below.

VAV1	VAV10	VAV11	VAV12
VAV13	VAV14	VAV15	VAV16
VAV17	VAV18	VAV19	VAV2
VAV20	VAV21	VAV22	VAV23
VAV24	VAV25	VAV26	VAV27
VAV28	VAV29	VAV3	VAV4
VAV5	VAV6	VAV7	VAV8
VAV9			

- Actuate Dampers for Functionality
- Check for Leaks
- Clean Strainers

- Check Valves
- Clean Drain

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Unit Heater(s)** listed equipment below.

Unit Heater 1

- Check Fan Motor Bearings and lubricate as needed
- Examine the burners for any deposits or blockage and clean as needed
- Examine Burner Flame for proper appearance
- Check all wiring for loose connections
- Inspect flue passages and flue box and clean as needed
- Check combustion air inducer and clean inducer wheel
- Check operation & safety controls

MAINTENANCE PROGRAM

The following Maintenance Program will be applied to the **Control System(s)** listed equipment below.

Control System1

- Remote monitor, adjust and tweak controls on an annual basis
- Verify CFM's on control system
- VAV control status

PROGRAM OVERVIEW

Agreement Terms

This Agreement is to commence on 2020-07-01 and continue for a term of 3 years. Contract is set to expire on 2023-06-30. Payments are to be made on Semi-Annual intervals. Seller's Terms and Conditions can be found at <https://www.rasmech.com/terms>.

**Please note, this agreement does not include any sales and/or use tax.*

Program Investment

Year One

FOUR THOUSAND, FOUR HUNDRED SEVENTY-TWO DOLLARS.....\$4,472.00

Year Two

FOUR THOUSAND, SIX HUNDRED SEVEN DOLLARS.....\$4,607.00

Year Three

FOUR THOUSAND, SEVEN HUNDRED FORTY-ONE DOLLARS.....\$4,741.00

For Approval

Print Name

Signature for Approval

Date Accepted

Purchase Order # (If applicable)

Your Single Source Service Provider



Council Bluffs/Omaha | Sioux City | Kearney | Sturgis | Lincoln | Denver

August 27, 2020

QUOTE NUMBER: Q2004183

JEFF FERGUSON

Rasmussen Mechanical Services
3100 Nebraska Avenue
Council Bluffs, Iowa 51501

JACKIE CARL

City of Carter Lake
950 East Locust Street
Carter Lake, Iowa
51510

Proposal

Subject: Replace North office area package unit

Jackie Carl,

Rasmussen Mechanical Services is pleased to quote the following scope of work during normal working conditions unless specified otherwise in the scope below.

Inclusions:

Rasmussen to remove, dismantle and dispose of old unit

Rasmussen to provide and install new 6.5 ton high efficiency package unit

Rasmussen to provide subcontractor to crane the units on and off the rooftop

Rasmussen to reuse the high and low voltage electrical

Rasmussen to reuse the gas piping

Rasmussen to perform the task Monday-Friday 730-400 excluding holidays

Exclusions:

Any additional electrical that cannot be done by Rasmussen technician will require a change order

Price

Rasmussen Mechanical Services will furnish the Equipment, Materials, Tools, Labor, Supervision and Services as outlined in the above Scope of Work on a Time and Material basis NOT TO EXCEED the net sum of:

FOURTEEN THOUSAND NINE HUNDRED DOLLARS...\$14,900.00

Terms and Conditions

- Note: This Proposal is valid for 30 days from date of submission.
- Sales Tax is not included in price.
- Invoices to be paid, Net 30 Days per Seller's Terms and Conditions, <https://www.rasmech.com/terms>

NOTICE: THIS PROPOSAL IS CONTINGENT ON A LACK OF IMPACT BY THE CORONAVIRUS NATIONAL EMERGENCY. Given the existence of the coronavirus pandemic, Rasmussen Mechanical Services will use its best efforts to staff and supply this project to be meet the scheduled completion date. However, Rasmussen Mechanical Services reserves its right to seek an excusable extension of time if Rasmussen Mechanical Services or its subcontractors and suppliers are unable to maintain planned crew sizes due to the illness, supply shortages or governmental restraints on business, travel and/or assembly. To the extent that the project is suspended pursuant to the terms of the proposed Rasmussen Mechanical Services, we intend to seek additional costs associated with the suspension.

Rasmussen Mechanical Services is grateful for the opportunity to be of service. Thank you for considering our Proposal and we look forward to working with you. If there are any question, please contact me.

Respectfully Submitted,

Jeff Ferguson

HVAC Tech

Rasmussen Mechanical Services

Phone: (402) 658-4234

Mobile: +1 4026584234

Email: jeff.ferguson@rasmech.com

Boiler Repair | Burner Services | HVAC | Industrial Air | Mechanical Construction | Temperature Controls

Confidentiality Note: This Proposal may contain confidential and/or private information. If you received this Proposal in error please delete and notify sender.

Buyer's Acceptance

Approved by Seller

Authorized Signature for: City of Carter Lake

Rasmussen Mechanical Services

Date of Acceptance

QUOTE NUMBER: Q2004183

Date of Acceptance

Your Single Source Service Provider



Council Bluffs/Omaha | Sioux City | Kearney | Sturgis | Lincoln | Denver

August 27, 2020

QUOTE NUMBER: Q2004181

JEFF FERGUSON

Rasmussen Mechanical Services
3100 Nebraska Avenue
Council Bluffs, Iowa 51501

JACKIE CARL

City of Carter Lake
950 East Locust Street
Carter Lake, Iowa
51510

Proposal

Subject: replace rooftop package for courtroom area

Jackie Carl,

Rasmussen Mechanical Services is pleased to quote the following scope of work during normal working conditions unless specified otherwise in the scope below.

Inclusions:

Rasmussen to remove, dismantle and dispose of old unit

Rasmussen to provide and install new 15 ton high efficiency rooftop package unit

Rasmussen to provide a subcontractor for the crane to lift unit to the rooftop

Rasmussen to reuse high and low voltage wiring

Rasmussen to reuse existing gas piping

Rasmussen to do a start-up on the new unit

Rasmussen to perform task Monday-Friday 730-400 excluding holidays

Exclusions:

Any additional electrical that Rasmussen mechanical technicians cannot perform with the existing wiring will be a change order

Price

Rasmussen Mechanical Services will furnish the Equipment, Materials, Tools, Labor, Supervision and Services as outlined in the above Scope of Work on a Time and Material basis NOT TO EXCEED the net sum of:

TWENTY EIGHT THOUSAND NINE HUNDRED NINETY THOUSAND DOLLARS....\$28,997.00

Terms and Conditions

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Phone: (402) 658-4234

Mobile: +1 4026584234

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Buyer's Acceptance

Approved by Seller

Authorized Signature for: City of Carter Lake

Rasmussen Mechanical Services

Date of Acceptance

QUOTE NUMBER: Q2004181

Date of Acceptance

Your Single Source Service Provider



Council Bluffs/Omaha | Sioux City | Kearney | Sturgis | Lincoln | Denver

August 27, 2020

QUOTE NUMBER: Q2004180

JEFF FERGUSON

Rasmussen Mechanical Services
3100 Nebraska Avenue
Council Bluffs, Iowa 51501

JACKIE CARL

City of Carter Lake
950 East Locust Street
Carter Lake, Iowa
51510

Proposal

Subject: Replacement of Police station package unit

Jackie Carl,

Rasmussen Mechanical Services is pleased to quote the following scope of work during normal working conditions unless specified otherwise in the scope below.

Inclusions:

Rasmussen to remove, dismantle and dispose of the old package unit

Rasmussen to provide new high efficiency package rooftop unit

Rasmussen to provide subcontractor to use a crane to lift off and install units to the roof

Rasmussen to reuse existing gas piping

Rasmussen to reuse existing high and low voltage wiring

Rasmussen to perform task Monday-Friday 730-400 excluding holidays

Exclusions:

Any electrical that cannot be completed by Rasmussen technicians will require a changeorder

Price

Rasmussen Mechanical Services will furnish the Equipment, Materials, Tools, Labor, Supervision and Services as outlined in the above Scope of Work on a Time and Material basis NOT TO EXCEED the net sum of:

EIGHTEEN THOUSAND FIFTY NINE DOLLARS....\$18,059.00

Terms and Conditions

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Buyer's Acceptance

Approved by Seller

Authorized Signature for: City of Carter Lake

Rasmussen Mechanical Services

Date of Acceptance

QUOTE NUMBER: Q2004180

Date of Acceptance

Your Single Source Service Provider |



Council Bluffs/Omaha | Sioux City | Kearney | Sturgis | Lincoln | Denver

August 27, 2020

QUOTE NUMBER: Q2004189

JEFF FERGUSON

Rasmussen Mechanical Services
3100 Nebraska Avenue
Council Bluffs, Iowa 51501

JACKIE CARL

City of Carter Lake
950 East Locust Street
Carter Lake, Iowa
51510

Proposal

Subject: replace IT room split system

Jackie Carl,

Rasmussen Mechanical Services is pleased to quote the following scope of work during normal working conditions unless specified otherwise in the scope below.

Inclusions:

Rasmussen to remove and dispose of the old split system for the IT room

Rasmussen to provide new 13 seer condenser , air handler , tstat, lineset, and disconnect

Rasmussen to pressurize and evacuate system to industry standards

Rasmussen to reuses existing low voltage and high voltage wiring

Rasmussen to perform the task Monday-Friday 730-400 excluding holidays

Exclusions:

Any electrical that cannot be done by Rasmussen technicians will require a change order

Price

Rasmussen Mechanical Services will furnish the Equipment, Materials, Tools, Labor, Supervision and Services as outlined in the above Scope of Work for the net sum of:

SEVEN THOUSAND ONE HUNDRED FORTY ONE DOLLARS....\$7,141.00

Terms and Conditions

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Jeff Ferguson

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Buyer's Acceptance

Approved by Seller

Authorized Signature for: City of Carter Lake

Rasmussen Mechanical Services

Date of Acceptance

QUOTE NUMBER: Q2004189

Date of Acceptance



09/04/2020
 Jackie Carl
 City of Carter Lake
 950 Locust St.
 Carter Lake, IA, 51510

RE: Preventative Maintenance Service Agreement Proposal.

Dear Jackie,

Thermal Services is pleased to offer the following proposal to provide scheduled preventative maintenance and service for your facility located at the following address:

City of Carter Lake
 950 Locust St.
 Carter Lake, IA, 51510

Scope & Schedule of Preventative Maintenance

- **Heat Check** – Includes 29 Point Heating Inspection / Maintenance
- **Cool Check** – Includes 44 Point Cooling Inspection / Maintenance
- **Coil Wash** – Each condenser coil washed annually.
- **Filter Changes** – 4 times per year filter changes

Pricing (Annual):

\$3,314 Annual + Tax.

Covered Equipment:

Equip_Description	Location Served	Equip_Brand	Equip_Model	Equip_SN	Tonnage	Filters	
						#	Size
Building Controls		Honeywell	Spider				
Boiler		LES	VW-37	08F-4948			
Boiler		LES	VW-37	08F-4949			
Burner		Power Flame	JR15A-10	80873161			
Burner		Power Flame	JR15A-10	80873160			
Pump		Taco	1919C1E1 6.391211				
Pump		Taco	1919C1E1 6.703/00				
Air Handler		York	AHP36C2AH21A	A0E8895502	3		
Condenser		York	H1RD036S25B	W0F8015775	3		
Exhaust Fan		Penn Barry	SX115RC	J08FZ30510	0.5		
Exhaust Fan		Penn Barry	SX115RC	J08FZ30511	0.5		
RTU		York	DH078N15S2BAD4B	N0F8020056	6	4	20X25X2
RTU		York	DJ180N32B2BAD2E	N0F8019422	15	12	12X24X2
RTU		York	DH120N20PBAD3D	N0F8020063	10	4	20X25X2
Unit Heater		Modine	HS-33				
Water Heater		State	GS675YRPDT100	0839A006545			

Additional Service Agreement Benefits:

- Priority status for emergencies and trouble calls.
- **Flat labor rate of \$96.00 per hour for trouble calls and repairs 24/7 365 days per year.**
- A trip charge of \$39.00 will apply for trouble calls.
- 10% discount on parts.

Terms & Conditions



- Pricing will remain in effect for a period of one year. Coverage starts on agreed upon date and will renew automatically.
- Billing Cycle Preference (Please designate): Quarterly, Semi-annual or annual.
- This agreement shall remain in effect unless terminated by either party with 30 days written notice.

Please sign and date below for acceptance of this proposal.

_____ Date: _____
Company Authorized Representative

Thank you for the opportunity to provide you with this proposal. If you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,

Justin Grau
Commercial Sales
Thermal Services, Inc.
(402) 618-9841 Cell
(402) 398-5056 Fax
Justin.grau@thermalservices.com

Maintenance Program

RTU and Packaged Unit maintenance items:

Spring (Cool Check)	Fall (Heat Check)
<ul style="list-style-type: none"> • Check contactors/starters where applicable • Check all wiring conditions • Check compressor run capacitor for proper capacity • Check all safety controls • Check economizer operation • Examine fan motor • Check fan bearings and blades • Lubricate bearings as needed • Check condition of blower assembly • Check pulley alignment and belt condition if applicable • Check amps for the following <ul style="list-style-type: none"> ○ Blower motor ○ Compressor(s) ○ Fan(s) • Check Temperatures of the following <ul style="list-style-type: none"> ○ Outdoor Air ○ Refrigerant superheat ○ Refrigerant subcool • Check refrigerant pressures • Visual inspection of entire unit • Check for leak • Noise and vibration check • Clear drain line and clean drain pan if necessary • Change filters where applicable • Clean condensing coil • Cycle system to verify all switched and valves are operating properly 	<ul style="list-style-type: none"> • Check contactors/starters where applicable • Check all wiring conditions • Check all safety controls • Check economizer operation • Examine fan motor • Check fan bearings and blades • Lubricate bearings as needed • Check condition of blower assembly • Check pulley alignment and belt condition if applicable • Record blower amps, flame sensing current and gas pressure (Gas heat) <ul style="list-style-type: none"> ○ Remove and clean burners ○ Check and clean pilot burner hood and sensor ○ Check heat exchanger for cracks ○ Check inducer assembly wheel • Record heating element amps (electric heat)

Maintenance Program

Air Handlers, Furnaces, and fan coil unit maintenance items:

(1x per year if cooling or heat only or 2x per year if cooling and heat)

- Check contactors/starters where applicable
- Check all wiring conditions
- Examine fan motor
- Check fan bearings and blades
- Lubricate bearings as needed
- Check condition of blower assembly
- Check pulley alignment and belt condition if applicable
- Record blower amps, flame sensing current and gas pressure (Gas heat)
 - Remove and clean burners
 - Check and clean pilot burner hood and sensor
 - Check heat exchanger for cracks
 - Check inducer assembly wheel
- Record heating element amps (electric heat)
- Visual inspection of entire unit
- Check for leak
- Noise and vibration check
- Clear drain line and clean drain pan if necessary
- Change filters where applicable

Maintenance Program

Split System Condenser maintenance items:

- Check contactors/starters where applicable
- Check all wiring conditions
- Check compressor run capacitor for proper capacity
- Examine fan motor
- Check fan bearings and blades
- Check amps for the following
 - Blower motor
 - Compressor(s)
 - Fan(s)
- Check Temperatures of the following
 - Outdoor Air
 - Refrigerant temperatures
- Check the following Pressures
 - Liquid line
 - Suction link
- Visual inspection of entire unit
- Check for leak
- Noise and vibration check
- Clean condensing coil

Maintenance Program

Unit Heater maintenance items:

- Check contactors/starters where applicable
- Check all wiring conditions
- Check Gas Pressures
- Check and clean strainer if applicable
- Check valves
- Check for leaks
- Visual inspection of entire unit
- Noise and vibration check

Maintenance Program

Boiler maintenance items:

- Check all wiring conditions
- Check burner operation and safety controls
- Check gas safety switch
- Check draft fan and exhaust
- Examine burner flame for proper appearance
- Check feed water operation
- Check condensate system operation
- Blow down boiler if applicable
- Check low water cutoff
- Check gas valve operations and verify no leaks
- Perform combustion analysis
- Cycle shutoff valves
- Check safety reliefs
- Visual inspection of entire unit

Maintenance Program

Exhaust Fan maintenance items:

- Check contactors/starters where applicable
- Check all wiring conditions
- Examine fan motor
- Check fan bearings and blades
- Lubricate motor and bearings as needed
- Check condition of blower assembly
- Check pulley alignment and belt condition if applicable
- Check damper operation if applicable
- Noise and vibration check

Maintenance Program

Circulation Pump maintenance items:

- Lubricate pump and motor per manufacturers requirements
- Inspect and clean strainer
- Verify gauges are working and accurate
- Inspect seals
- Check pressures where possible
- Verify no excessive noise or vibration



Maintenance Program

Building Automation/Controls maintenance items:

- Remote monitor if possible
- Adjust and tweak controls as needed on an annual basis
- Verify CFMs on control system
- Verify VAV control status
- Verify system software is most recent
- Verify new/replaced equipment was added as necessary

Maintenance Program

Water Heater maintenance items:

- Check pressure relief valve
- Check venting
- Drain the water heater to clean it out
- Check and clean the burner
- Check water pressure
- Visible check for leaks or other damage

THERMAL

HEATING • AIR • PLUMBING

August 31, 2020

City of Carter Lake
950 Locust St.
Carter Lake, IA 51510

Attention: Ms. Jackie Carl

Reference: Roof Top Unit, (RTU) Replacement Proposal
Location: 950 Locust St.

Dear Ms. Carl,

In accordance with your request we are pleased to submit the following proposal to provide all necessary labor, materials and equipment required to perform the following work:

- Remove and discard the existing 3-York 15-ton, 10-ton and 6.5-ton RTU'S.
- Furnish and install the following York High Efficiency, (to match the existing) RTU'S:
 - 1-ZJ180N40B2C2CAA1A1, 15-ton, 400,000 Btu/H, 12.2 EER rated horizontal RTU.
 - 1-ZJ120N24D2A2CAA1A2, 10-ton, 240,000 Btu/H, 12.0 EER rated horizontal RTU.
 - 1-ZJ078N18D2A2CAA1A2, 6.5-ton, 180,000 Btu/H, 11.8 EER rated horizontal RTU.Please see the attached submittals for included items, features and dimensions.
- Provide a licensed electrician to wire the new RTU'S from the existing electrical sources and to pull an electrical permit.
- Connect the new RTU'S to the existing natural gas source and install a new PVC condensate drain line with trap.
- Upon completion of the installation we will start the new RTU'S and check operation.

We will be happy to perform this work for you for **\$54,495.00**. This price includes applicable sales taxes, crane and permit fees.

Payment Terms: NET 30-days after completion.

Standard Efficiency Option: In lieu of the High Efficiency RTU'S above we offer the following Standard Efficiency RTU'S.

- 1-ZF180N40B2A1BAA1A, 15-ton, 375,000 Btu/H, 10.80 EER rated horizontal RTU.
 - 1-ZF120N24R2A1AAA1A, 10-ton, 240,000 Btu/H, 11.00 EER rated horizontal RTU.
 - 1-ZF78N18R2A1AAA1A2, 6.5-ton, 180,000 Btu/H, 11.10 EER rated horizontal RTU.
- Please see the attached submittals for included items, features and dimensions. The installation of the Standard Efficiency RTU'S will be the same as the High Efficiency RTU'S.

We will be happy to perform this work for you for **\$47,978.00**. This price includes applicable sales taxes, crane and permit fees.

Payment Terms: NET 30-days after completion.

Lead Time: 4-5 weeks for the high efficiency RTU'S, 3-5 days for the standard efficiency RTU'S.

Thank you for this opportunity to quote and be of service.

Sincerely,



Ken Stewart

Commercial Sales
THERMAL Heating-Air-Plumbing
402-398-5032 Office
402-618-9840 Cell
ken.stewart@thermalservices.com

Accepted By: _____ Date _____



Date

08/27/2020

Project Name

Carter Lake

Project Number**Client / Purchaser**

Submittal Summary Page

Qty	Tag #	Model #	Description
1	RTU-1	ZJ180N40B2C2CAA1A1	<p>15 Ton, York Large Sunline Single Packaged R-410A Air Conditioner, Four Stage Cooling, 12.2 EER, 400 MBH Input Aluminized Steel, Two Stage Gas Heat, 208/230-3-60, Single Wall Construction</p> <ul style="list-style-type: none"> • Dry Bulb Low Leak Economizer with Hood (No Barometric Relief Damper or Hood) with Economizer Fault Detection & Diagnostic (Meets ASHRAE 90.1-2013, IECC 2015, California Title 24, AMCA 511) • 5 HP Standard Static Belt Drive Blower • 2" Throwaway Filters • Smart Equipment Controller including Discharge Air, Return Air, and Outdoor Air Temperature Sensors. • HACR Circuit Breaker/Disconnect • Dirty Filter Indicator Switch • Standard Condenser Coil • Standard Evaporator Coil • Standard Access Doors • Galvanized Steel Drain Pan
1	RTU-2	ZJ120N24D2A2CAA1A2	<p>10 Ton, Two Stage Cooling, Single Packaged R-410A Air Conditioner, High Efficiency, 12.0 EER, 240 MBH Input Aluminized Steel, Two Stage Gas Heat, 208/230-3-60</p> <ul style="list-style-type: none"> • 3 HP High Static Belt Drive Blower • Standard 2" Throwaway Filters • Smart Equipment Controller including Discharge Air, Return Air, and Outdoor Air Temperature Sensors. • HACR Circuit Breaker/Disconnect • Dirty Filter Switch • Micro-Channel "all-aluminum" condenser coil, Copper tube/aluminum fin evaporator coil • Composite Drain Pan - Front Connection
1	RTU-3	ZJ078N18D2A2CAA1A2	<p>6.5 Ton, Two Stage Cooling, Single Packaged R-410A Air Conditioner, High Efficiency, 11.8 EER, 180 MBH Input Aluminized Steel, Two Stage Gas Heat, 208/230-3-60</p> <ul style="list-style-type: none"> • 2 HP High Static Belt Drive Blower • Standard 2" Throwaway Filters • Smart Equipment Controller including Discharge Air, Return Air, and Outdoor Air Temperature Sensors. • HACR Circuit Breaker/Disconnect • Dirty Filter Switch • Micro-Channel "all-aluminum" condenser coil, Copper

To: tsinfo@thermalservices.com

Subject: New submission from Contact Us Online

Name

Jackie Carl

Email

JACKIE.CARL@CARTERLAKE-IA.GOV

Phone

(712) 347-6320

Address

950 LOCUST ST
950 LOCUST ST
CARTER LAKE, Iowa 51510
United States
[Map It](#)

Message

I am the City Clerk for the City of Carter Lake, Iowa. The Mayor has asked me to request bids to upgrade our current HVAC systems. We have three roof top units and a boiler system.
Please call to schedule an appointment to review the current system.

Ken Stewart

From: Kirsti Puetz
Sent: Monday, August 24, 2020 9:41 AM
To: John Moylan; Ken Stewart
Cc: Steve Widhalm
Subject: City of Carter Lake Administration Building- LEAD WO 120427

Hi Ken,

Site 6594
No original WO
LEAD WO- 120427

When I built this site, I used the same info for the customer (billing address). If you find out this is different, please let me know so I can fix it in Spectrum to avoid any confusion.

Let me know if there is anything else I can help with. Thanks!

Kirsti Puetz

Sales Coordinator
dir: 402.398.5020
kirsti.puetz@thermalservices.com

THERMAL
HEATING • AIR • PLUMBING

13330 I Street - Omaha, Nebraska 68137
402.397.8100 - www.ThermalServices.com

Request York pricing 8-25-20

From: John Moylan <john.moylan@thermalservices.com>
Sent: Friday, August 21, 2020 7:45 AM
To: Ken Stewart <ken.stewart@thermalservices.com>
Cc: Kirsti Puetz <kirsti.puetz@thermalservices.com>; Steve Widhalm <steve.widhalm@thermalservices.com>
Subject: FW: New submission from Contact Us Online

Hi Ken,

Here is a lead from the City of Carter Lake. Kirsti will build a lead when she is back at work on Monday.

Thanks

John Moylan – V.P. Sales

john.moylan@thermalservices.com
dir: 402.398.5007 | cell: 402.968.5315

From: Jackie Carl <tsinfo@thermalservices.com>
Sent: Thursday, August 20, 2020 2:19 PM

Qty	Tag #	Model #	Description
			tube/aluminum fin evaporator coil • Composite Drain Pan - Front Connection

Equipment start-up and commissioning by a factory trained technician is recommended.
Contact your supplying distributor or sales representative for additional information & guidance.



WARNING: Cancer and Reproductive Harm - www.P65Warnings.ca.gov



Large Sunline 15-25 Ton Package

York Single Package R-410A Air Conditioner

Project Name: **Carter Lake**

Unit Model #: **ZJ180N40B2C2CAA1A1**

Quantity: **1** Tag #: **RTU-1**

System: **ZJ180N40B2C2CAA1A1**

Cooling Performance

Total gross capacity	188.2 MBH
Sensible gross capacity	136.6 MBH
Total net capacity	176.3 MBH
Sensible net capacity	124.7 MBH
Efficiency (at ARI)	12.20 EER
Integrated eff. (at ARI)	13.40 IEER
Ambient DB temp.	95.0 °F
Entering DB temp.	80.0 °F
Entering WB temp.	67.0 °F
Leaving DB temp.	58.9 °F
Leaving WB temp.	57.1 °F
Power input (w/o blower)	12.90 kW
Sound power	92 dB(A)

Refrigerant

Refrigerant type	R-410A
Sys1	12 lbs
Sys2	11 lbs 12 oz
Sys3	12 lbs 4 oz
Sys4	13 lbs 8 oz

Gas Heating Performance

Entering DB temp.	60 °F
Heating output capacity (Max)	320 MBH
Supply air	6000 CFM
Heating input capacity (Max)	400 MBH
Leaving DB temp.	109.4 °F
Air temp. rise	49.4 °F
SSE	80.0 %
Stages	2

Supply Air Blower Performance

Supply air	6000 CFM
Ext. static pressure	0.6 IWG
Addl. Unit Losses (Options/Accessories)	0.1 IWG
Blower speed	936 RPM
Max BHP of Motor (including service factor)	5.75 HP
Duct location	Side
Motor rating	5.00 HP
Actual required BHP	3.87 HP
Power input	3.48 kW
Elevation	0 ft.
Drive type	BELT

Electrical Data

Power supply	230-3-60
Unit min circuit ampacity	77.1 Amps
Unit max over-current protection	90 Amps

Dimensions & Weight

Hgt	53 in.	Len	181 in.	Wth	92 in.	
Weight with factory installed options						3014 lbs.

Clearances

Right	36 in.	Front	36 in.	Rear	49 in.
Top	72 in.	Bottom	0 in.	Left	24 in.

Note: Please refer to the tech guide for listed maximum static pressures



15 Ton

- York Sunline Units are Manufactured at an ISO 9001 Registered Facility and Each Rooftop is Completely Computer-Run Tested Prior to Shipment.

Unit Features

- Four Stage Cooling
- 400 MBH Input Aluminized Steel, Two Stage Gas Heat
- Unit Cabinet Constructed of Powder Painted Steel, Certified At 750 Hours Salt Spray Test (ASTM B-117 Standards).
- Either Supply and/or Return can be Field Converted from Vertical to Horizontal Configuration without Cutting Panels
- Full Perimeter Base Rails with Built in Rigging Capabilities
- Four Independent Refrigerant Circuits for Efficient Part Load Operation with Scroll Compressors
- Dry Bulb Low Leak Economizer with Hood (No Barometric Relief Damper or Hood) with Economizer Fault Detection & Diagnostic (Meets ASHRAE 90.1-2013, IECC 2015, California Title 24, AMCA 511)
- 5 HP Standard Static Belt Drive Blower
- Solid Core Liquid Line Filter Driers
- Unit Ships with 2" Throwaway Filters
- Replacement Filters: For 2" filters 12 - (12" x 24" x 2") OR For 4" filters 2 - (20" X 24" x 4") AND 4 - (24" X 24" x 4")
- Short Circuit Current: 5kA RMS Symmetrical
- Single Point Power Connection
- Through-the-Curb and Through-The-Base Utility Connections
- HACR Circuit Breaker/Disconnect
- Dirty Filter Indicator Switch
- Standard Condenser Coil
- Standard Evaporator Coil
- Crane Required to Unload Unit
- Galvanized Steel Drain Pan
- Standard Access Doors

BAS Controller

- Smart Equipment Controller including Discharge Air, Return Air, and Outdoor Air Temperature Sensors.

Standard Unit Controller: Smart Equipment Control Board

- Safety Monitoring - Monitors the High and Low-Pressure Switches, the Freezestats, the Gas Valve, if Applicable, and the Temperature Limit Switch on Gas and Electric Heat Units. The Unit Control Board will Alarm on Ignition Failures, Safety Lockouts and Repeated Limit Switch Trips.
- An Integrated Low-Ambient Control, Anti-Short Cycle Protection, Lead-Lag, Fan On and Fan off Delays, Low Voltage Protection, On-Board Diagnostic and Fault Code Display. Allows all units to operate in the cooling mode down to 0 °F outdoor ambient without additional components or intervention.

Warranty

- One (1) Year Limited Warranty on the Complete Unit
- Five (5) Year Warranty - Compressors and Electric Heater Elements
- Ten (10) Year Warranty - Aluminized Steel Tubular Heat Exchangers





Large Sunline 15-25 Ton Package

York Single Package R-410A Air Conditioner

Project Name: **Carter Lake**

Unit Model #: **ZJ180N40B2C2CAA1A1**

Quantity: 1 Tag #: RTU-1

System: **ZJ180N40B2C2CAA1A1**

Factory Installed Options

ZJ180N40B2C2CAA1A1

Equipment Options	Option(s) Selected	
Product Category:	ZJ	York Large Sunline Single Packaged R-410A Air Conditioner 12.2 EER
Nominal Cooling Capacity:	180	15 Ton Four Stage Cooling
Heat Type and Nominal Heat Capacity:	N40	400 MBH Input Aluminized Steel, Two Stage Gas Heat
Blower Option:	B	5 HP Standard Static Belt Drive Blower
Voltage:	2	208/230-3-60
Outside Air Option:	C	Dry Bulb Low Leak Economizer with Hood (No Barometric Relief Damper or Hood) with Economizer Fault Detection & Diagnostic (Meets ASHRAE 90.1-2013, IECC 2015, California Title 24, AMCA 511)
Service Options:	2	HACR Circuit Breaker/Disconnect
Sensor Options:	C	Dirty Filter Indicator Switch
Controls:	A	Smart Equipment Controller including Discharge Air, Return Air, and Outdoor Air Temperature Sensors.
Refrigeration:	A	Standard Condenser Coil Standard Evaporator Coil
Additional Options:	1	2" Throwaway Filters
Cabinet Options:	A	Single Wall Construction Standard Access Doors Galvanized Steel Drain Pan
Product Generation:	1	



Large Sunline 15-25 Ton Package

York Single Package R-410A Air Conditioner

Project Name: Carter Lake

Unit Model #: ZJ180N40B2C2CAA1A1

Quantity: 1 Tag #: RTU-1

System: ZJ180N40B2C2CAA1A1

Consolidated Drawing

NOTES:

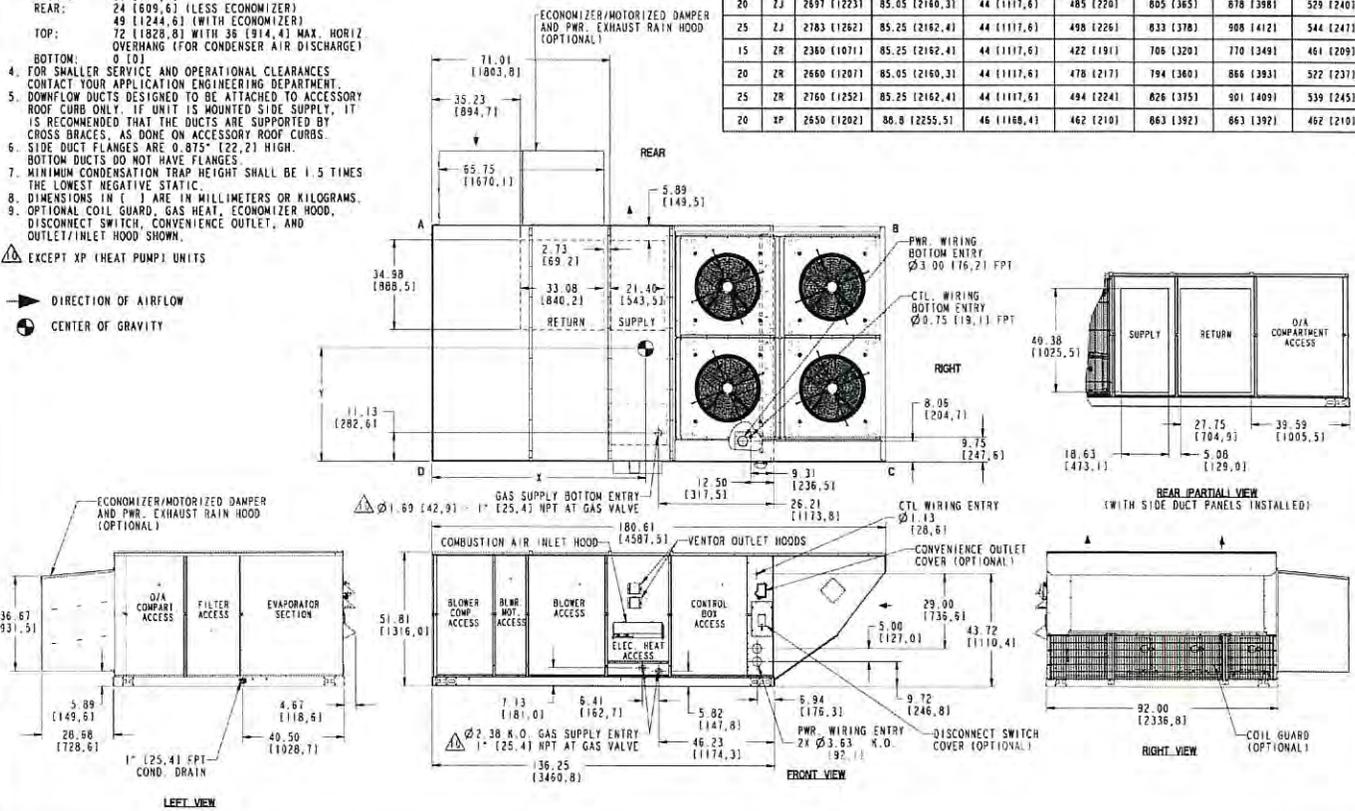
1. FOR OUTDOOR USE ONLY.
2. WEIGHTS SHOWN ARE FOR COOLING ONLY UNITS.
3. MIN. CLEARANCES TO BE:
 RIGHT SIDE: 36 (914,4)
 LEFT SIDE: 24 (609,6) (LESS ECONOMIZER)
 36 (914,4) (WITH ECONOMIZER)
 FRONT: 36 (914,4)
 REAR: 24 (609,6) (LESS ECONOMIZER)
 49 (1244,6) (WITH ECONOMIZER)
 72 (1828,8) (WITH 36 (914,4) MAX. HORIZ. OVERHANG (FOR CONDENSER AIR DISCHARGE) 0 (0))
 BOTTOM: 4. FOR SMALLER SERVICE AND OPERATIONAL CLEARANCES CONTACT YOUR APPLICATION ENGINEERING DEPARTMENT.
 5. DOWNFLOW DUCTS DESIGNED TO BE ATTACHED TO ACCESSORY ROOF CURB ONLY. IF UNIT IS MOUNTED SIDE SUPPLY, IT IS RECOMMENDED THAT THE DUCTS ARE SUPPORTED BY CROSS BRACES, AS DONE ON ACCESSORY ROOF CURBS.
 6. SIDE DUCT FLANGES ARE 0.875" (22,2) HIGH. BOTTOM DUCTS DO NOT HAVE FLANGES.
 7. MINIMUM CONDENSATION TRAP HEIGHT SHALL BE 1.5 TIMES THE LOWEST NEGATIVE STATIC.
 8. DIMENSIONS IN () ARE IN MILLIMETERS OR KILOGRAMS.
 9. OPTIONAL COIL GUARD, GAS HEAT, ECONOMIZER HOOD, DISCONNECT SWITCH, CONVENIENCE OUTLET, AND OUTLET/INLET HOOD SHOWN.

EXCEPT XP (HEAT PUMP) UNITS

DIRECTION OF AIRFLOW

CENTER OF GRAVITY

TOWNSHIP	U W I F	OPERATING WEIGHT (LBS) (BASE UNIT)	CENTER OF GRAVITY LOCATION (BASE UNIT)		4 POINT CORNER LOADS (LBS) (BASE UNIT)			
			X	Y	A	B	C	D
15	ZJ	2609 (1183)	85.25 (2162,4)	44 (1117,6)	467 (212)	781 (354)	852 (387)	510 (231)
17.5	ZJ	2665 (1209)	85.25 (2162,4)	44 (1117,6)	477 (216)	797 (362)	870 (395)	520 (236)
20	ZJ	2697 (1223)	85.05 (2160,3)	44 (1117,6)	485 (220)	805 (365)	878 (398)	529 (240)
25	ZJ	2783 (1262)	85.25 (2162,4)	44 (1117,6)	498 (226)	833 (378)	908 (412)	544 (247)
15	ZR	2380 (1071)	85.25 (2162,4)	44 (1117,6)	422 (191)	705 (320)	770 (349)	461 (209)
20	ZR	2660 (1207)	85.05 (2160,3)	44 (1117,6)	478 (217)	794 (360)	866 (393)	522 (237)
25	ZR	2760 (1252)	85.25 (2162,4)	44 (1117,6)	494 (224)	826 (375)	901 (409)	539 (245)
20	XP	2650 (1202)	86.0 (2255,5)	46 (1168,4)	462 (210)	863 (392)	863 (392)	462 (210)



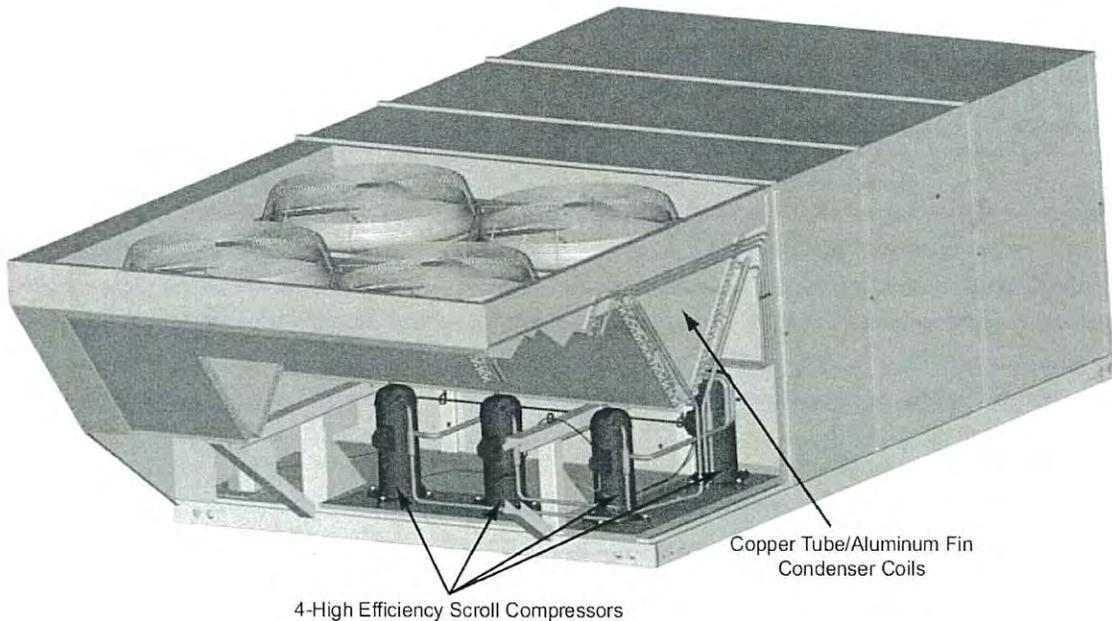
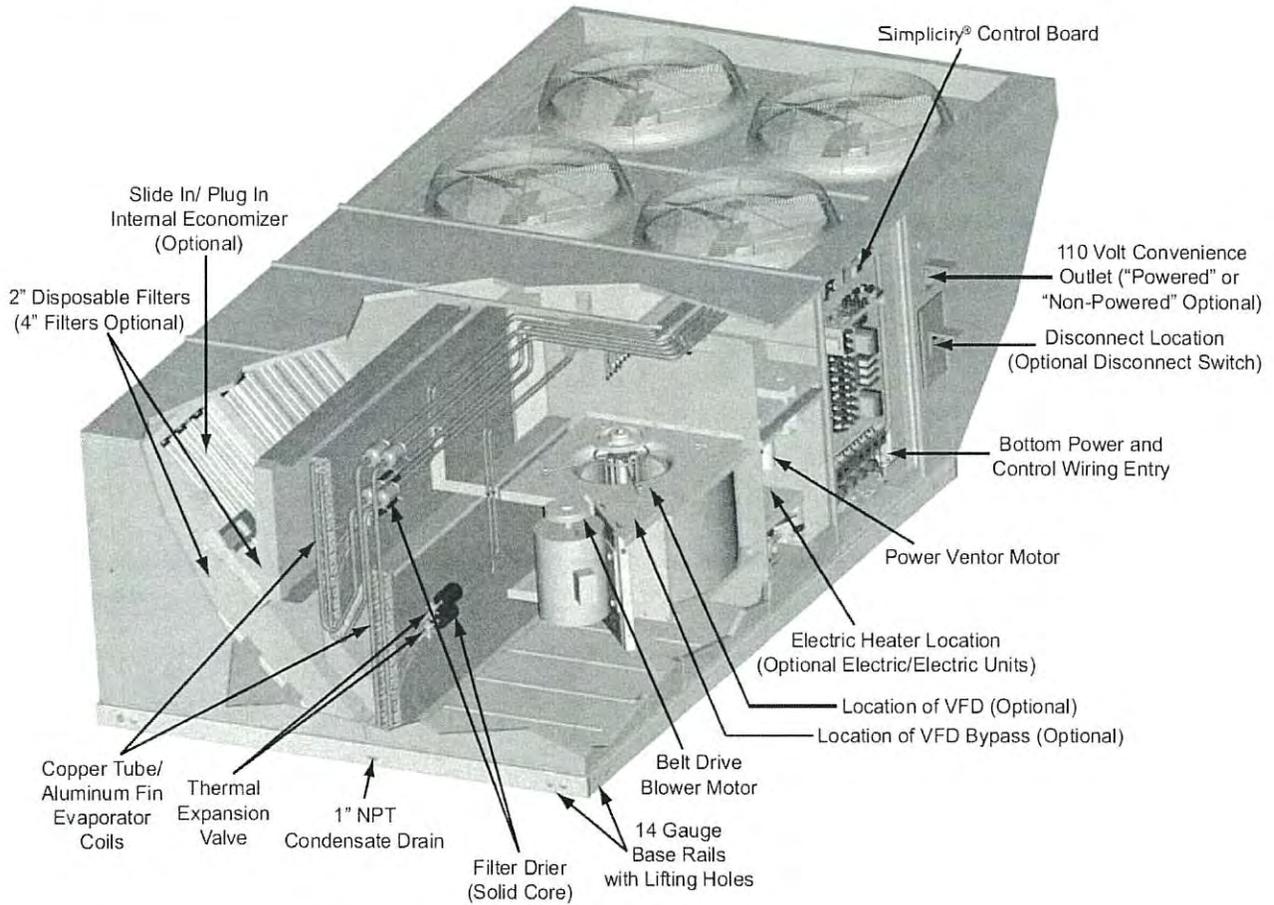
Project Name: **Carter Lake**

Unit Model #: **ZJ180N40B2C2CAA1A1**

Quantity: **1** Tag #: **RTU-1**

System: **ZJ180N40B2C2CAA1A1**

Component Locations



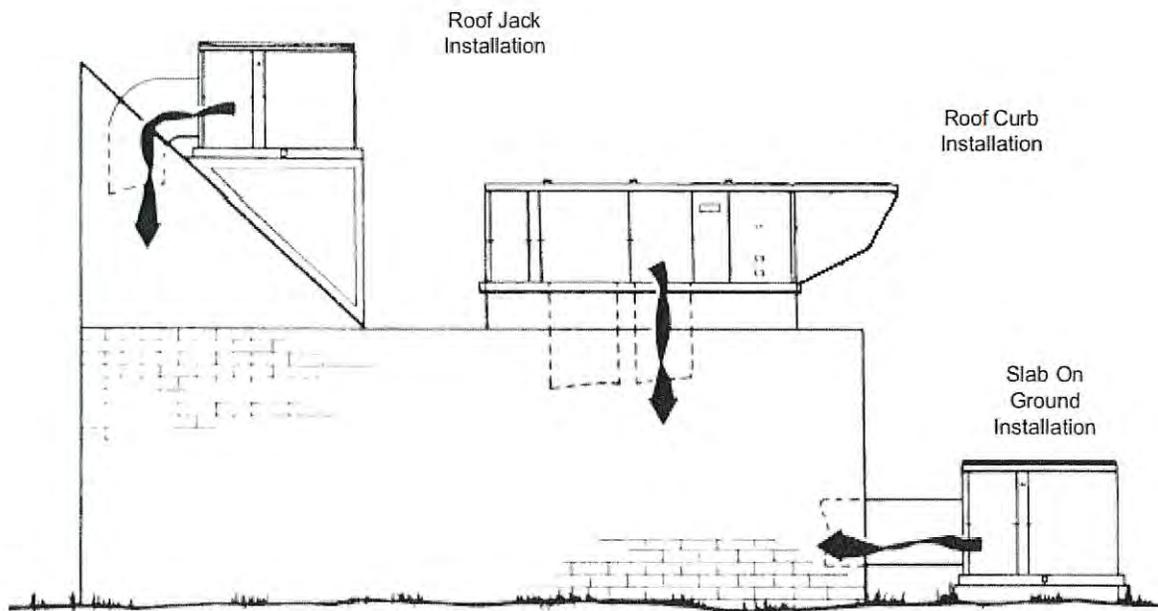
Project Name: Carter Lake

Unit Model #: ZJ180N40B2C2CAA1A1

Quantity: 1 Tag #: RTU-1

System: ZJ180N40B2C2CAA1A1

Typical Application



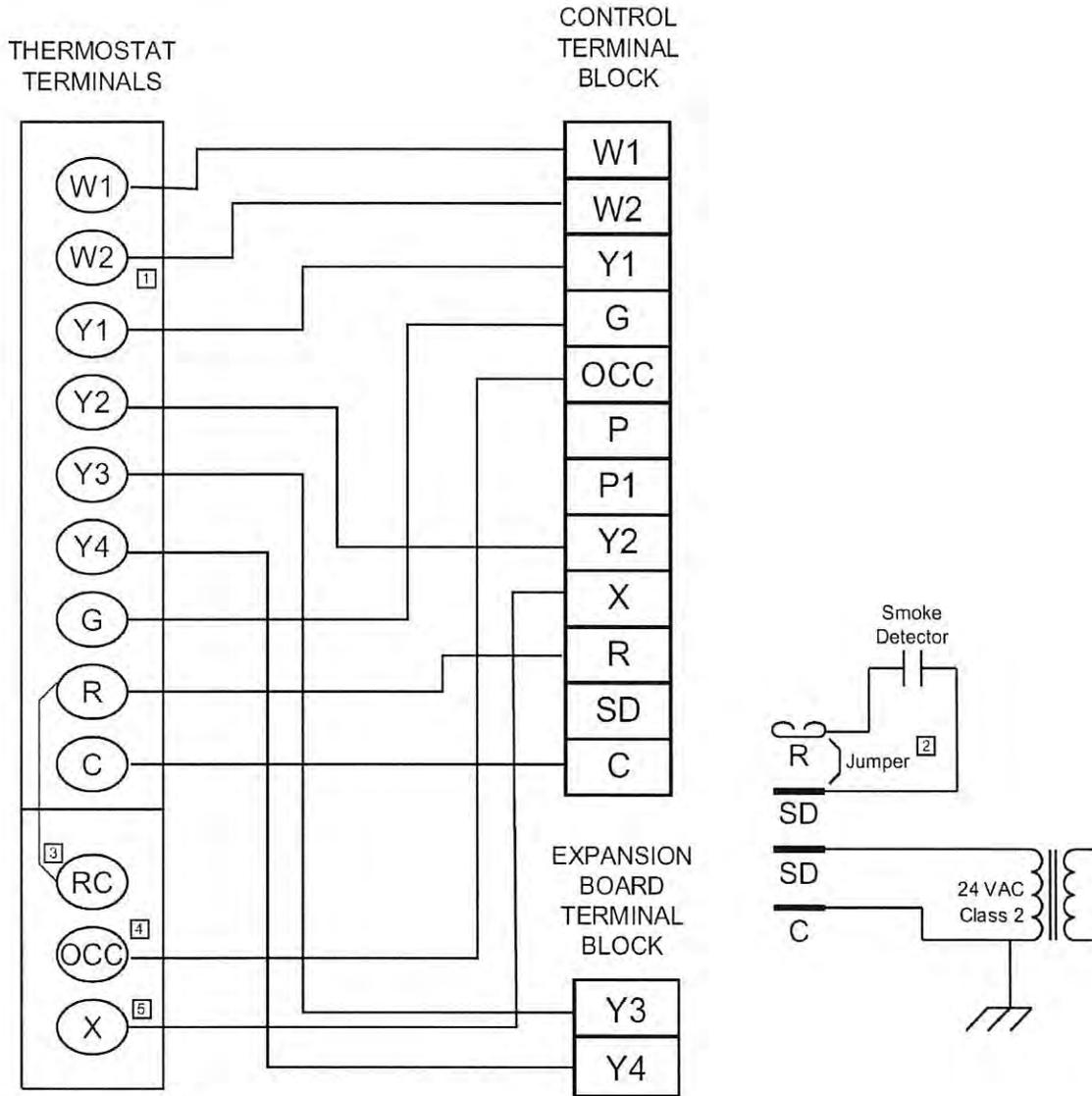
Project Name: **Carter Lake**

Unit Model #: **ZJ180N40B2C2CAA1A1**

Quantity: 1 Tag #: **RTU-1**

System: **ZJ180N40B2C2CAA1A1**

Typical Control Diagram



TERMINALS ON A LIMITED NUMBER OF THERMOSTATS

- 1 Second stage heating not required on single stage heating units.
- 2 Jumper is required if there is no Smoke Detector circuit.
- 3 Jumper is required for any combination of R, RC, or RH.
- 4 OCC is an output from the thermostat to indicate the Occupied condition.
- 5 X is an input to the thermostat to display Error Status conditions.



York® Sun™ Pro 3-12.5 Ton Package

Single Package R-410A Air Conditioner

Project Name: **Carter Lake**

Unit Model #: **ZJ120N24D2A2CAA1A2**

Quantity: 1 Tag #: **RTU-2**

System: **ZJ120N24D2A2CAA1A2**

Cooling Performance

Total gross capacity	130.0 MBH
Sensible gross capacity	96.0 MBH
Total net capacity	122.6 MBH
Sensible net capacity	88.6 MBH
Efficiency (at ARI)	12.00 EER
Integrated eff. (at ARI)	12.80 IEER
Ambient DB temp.	95.0 °F
Entering DB temp.	80.0 °F
Entering WB temp.	67.0 °F
Leaving DB temp.	57.8 °F
Leaving WB temp.	56.7 °F
Power input (w/o blower)	9.00 kW
Sound power	83 dB(A)

Refrigerant

Refrigerant type	R-410A
Sys1	7 lbs 12 oz
Sys2	7 lbs 10 oz

Gas Heating Performance

Entering DB temp.	60 °F
Heating output capacity (Max)	192 MBH
Supply air	4000 CFM
Heating input capacity (Max)	240 MBH
Leaving DB temp.	104.4 °F
Air temp. rise	44.4 °F
SSE	80.0 %
Stages	2

Supply Air Blower Performance

Supply air	4000 CFM
Ext. static pressure	1.0 IWG
Blower speed	978 RPM
Max BHP of Motor (including service factor)	3.45 HP
Duct location	Side
Motor rating	3.00 HP
Actual required BHP	2.33 HP
Power input	2.17 kW
Elevation	0 ft.
Drive type	BELT

Electrical Data

Power supply	230-3-60
Unit min circuit ampacity	45.4 Amps
Unit max over-current protection	50 Amps

Dimensions & Weight

Hgt	51 in.	Len	89 in.	Wth	59 in.	
Weight with factory installed options						1185 lbs.

Clearances

Right	12 in.	Front	36 in.	Rear	12 in.
Top	72 in.	Bottom	0 in.	Left	36 in.

Note: Please refer to the tech guide for listed maximum static pressures



10 Ton

- York Sun Pro units are manufactured at an ISO 9001 registered facility and each rooftop is completely computer-run tested prior to shipment.

Unit Features

- Two Stage Cooling
- 240 MBH Input Aluminized Steel, Two Stage Gas Heat
- Either supply and/or return can be field converted from vertical to horizontal configuration without cutting panels.
- Full perimeter base rails with built in rigging capabilities
- Unit Cabinet Constructed of Powder Painted Steel, Certified At 750 Hours Salt Spray Test (ASTM B-117 Standards)
- Scroll Compressor[s]
- Slide-out Blower/3 HP Belt Drive Motor Assembly
- Solid Core Liquid Line Filter Driers
- Unit Ships with 2" Throwaway Filters
- Replacement Filters: 4 - (24" x 20"). Unit accepts 2" or 4" wide filters.
- Through-the-Curb and Through-the-Base Utility Connections
- Short Circuit Current: 5kA RMS Symmetrical
- HACR Circuit Breaker/Disconnect
- Single Point Power Connection
- Dirty Filter Switch
- Micro-Channel "all-aluminum" condenser coil, Copper tube/aluminum fin evaporator coil
- Composite Drain Pan - Front Connection
- Tool-free maintenance with features like hinged doors for all-access panels, slide-out blower and blower motor tray

Standard Unit Controller: Smart Equipment Control Board

- Safety Monitoring - Monitors the High and Low-Pressure Switches, the Freezestats, the Gas Valve, if Applicable, and the Temperature Limit Switch on Gas and Electric Heat Units. The Unit Control Board will Alarm on Ignition Failures, Safety Lockouts and Repeated Limit Switch Trips.

BAS Controller

- Smart Equipment Controller including Discharge Air, Return Air, and Outdoor Air Temperature Sensors.

Warranty

- One (1) Year Limited Warranty on the Complete Unit
- Five (5) Year Warranty - Compressors and Electric Heater Elements
- Ten (10) Year Limited Warranty - Aluminized Steel Heat Exchanger





York® Sun™ Pro 3-12.5 Ton Package

Single Package R-410A Air Conditioner

Project Name: **Carter Lake**

Unit Model #: **ZJ120N24D2A2CAA1A2**

Quantity: 1 Tag #: RTU-2

System: **ZJ120N24D2A2CAA1A2**

Factory Installed Options

ZJ120N24D2A2CAA1A2

Equipment Options	Option(s) Selected
Product Category:	ZJ Single Packaged R-410A Air Conditioner, High Efficiency 12.0 EER
Nominal Cooling Capacity:	120 10 Ton Two Stage Cooling
Heat Type and Nominal Heat Capacity:	N24 240 MBH Input Aluminized Steel, Two Stage Gas Heat
Blower Option:	D 3 HP High Static Belt Drive Blower
Voltage:	2 208/230-3-60
Outside Air Option:	A
Service Options:	2 HACR Circuit Breaker/Disconnect
Sensor Options:	C Dirty Filter Switch
Controls:	A Smart Equipment Controller including Discharge Air, Return Air, and Outdoor Air Temperature Sensors.
Refrigeration:	A Micro-Channel "all-aluminum" condenser coil, Copper tube/aluminum fin evaporator coil
Additional Options:	1 Standard 2" Throwaway Filters
Cabinet Options:	A Composite Drain Pan - Front Connection
Product Generation:	2

Project Name: **Carter Lake**

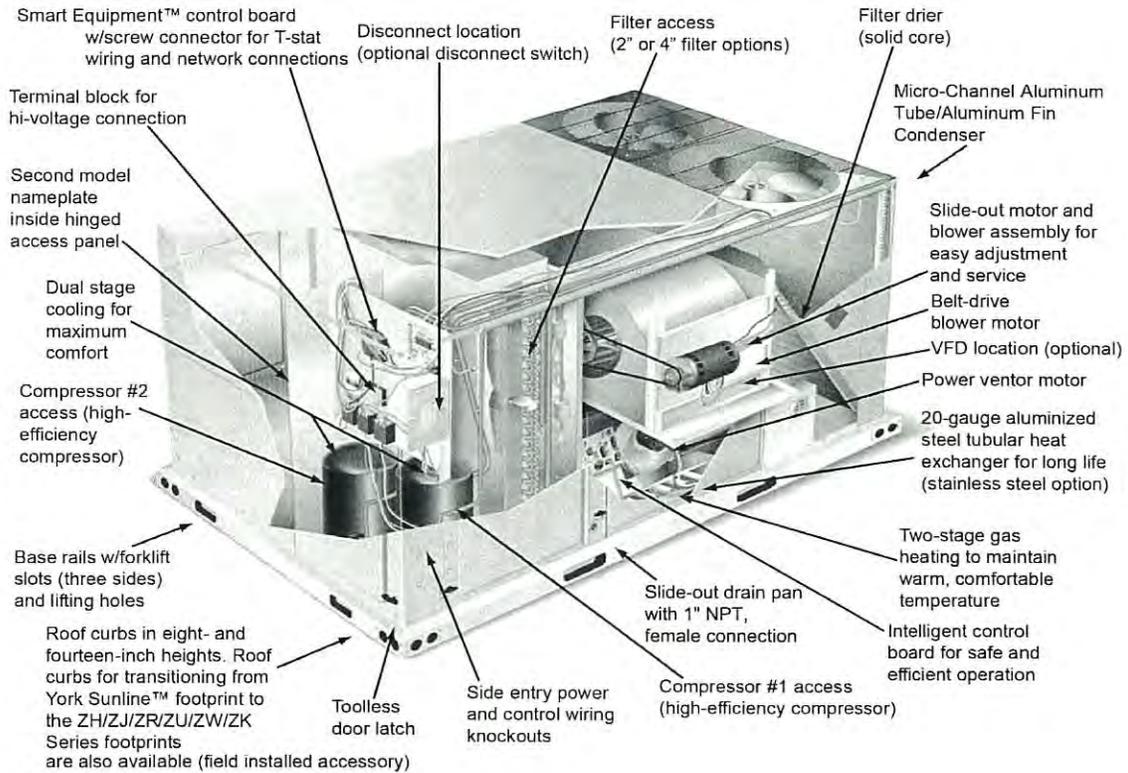
Unit Model #: **ZJ120N24D2A2CAA1A2**

Quantity: **1** Tag #: **RTU-2**

System: **ZJ120N24D2A2CAA1A2**

Component Locations

Cooling With Gas Heat (6.5 Through 10 Tons)





York® Sun™ Pro 3-12.5 Ton Package

Single Package R-410A Air Conditioner

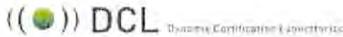
Project Name: Carter Lake

Unit Model #: ZJ120N24D2A2CAA1A2

Quantity: 1 Tag #: RTU-2

System: ZJ120N24D2A2CAA1A2

Seismic Certification



SPECIAL SEISMIC CERTIFICATION
OF NON-STRUCTURAL
COMPONENTS AND SYSTEMS



CERTIFICATE OF COMPLIANCE

Dynamic Certification Laboratories has qualified the listed packaged rooftop units as CERTIFIED for seismic applications in accordance with the following codes and standards:

CBC 2013, IBC 2012, ICC-ES AC-156 2012, ASCE 7-10

The following model designations are included in this certification. A complete list of certified models, options, and installation methods are detailed in report number 90300-1107 by Dynamic Certification Laboratories, provided by the equipment manufacturer upon request.

Unitary Product Group Packaged Rooftop Units (UPG)

Seismic Qualification Testing was conducted in accordance with and in strict adherence to the standards set forth within the American Society of Civil Engineers (ASCE 7) by the independent approval agency, Dynamic Certification Laboratories. The above referenced equipment is APPROVED for seismic applications when properly installed and used as intended.

The basis of this certification is through testing of the active and energized components per AC156. This certification covers multiple UPG brands, including York, Johnson Controls, Coleman, Luxaire, Evcon, Fraser-Johnston and Ready Ship.

The seismic values are obtained from the Maximum Considered Earthquake Short Period Spectral Response Acceleration, Sds, as determined by the ASCE 7 seismic maps. Various installation locations/isolation configurations are covered under this certification, limited by the Sds value stated in the following table. A seismic importance factor, Ip, of 1.5 applies to this certification to include essential facility requirements and life safety applications for post event functionality. The units are approved for both a rigid and flexible mount configuration.

Maximum Design Sds Values of UPG Packaged Rooftop Units				
Series	Model	Tons	Sds (g)	Fp/Wp
ZR/ZJ/ZH/ZK/ZW/ZU/ZT/JA3*	037	3	2.5	1.88
ZR/ZJ/ZH/ZK/ZW/ZU/ZT/JA4*	049	4	2.5	1.88
ZR/ZJ/ZH/ZK/ZW/ZU/ZT/JA5*	061	5	2.5	1.88
ZR/ZJ/ZH/ZF/XP/ZK/ZW/ZU/ZS/XA/J06*	078	6.5	2.5	1.88
ZR/ZJ/ZH/ZF/XP/ZK/ZW/ZU/ZS/XA/J07*/T*	090	7.5	2.5	1.88
ZR/ZJ/ZH/ZF/XP/ZK/ZW/ZU/ZS/XA/J08*	102	8.5	2.5	1.88
ZR/ZJ/ZH/ZF/XP/ZK/ZW/ZU/ZS/XA/J10*/T*	120	10	2.5	1.88
ZR/ZJ/ZH/ZF/XP/ZK/ZW/ZU/ZS/XA/J12*/T*	150	12.5	2.0	1.50

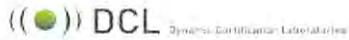
Project Name: Carter Lake

Unit Model #: ZJ120N24D2A2CAA1A2

Quantity: 1 Tag #: RTU-2

System: ZJ120N24D2A2CAA1A2

Seismic Certification



SPECIAL SEISMIC CERTIFICATION OF NON-STRUCTURAL COMPONENTS AND SYSTEMS



CERTIFICATE OF COMPLIANCE

Table of Seismic Design Parameters

Site Class	F_a	I_p	a_p	R_p	z/h
D	1.0	1.5	2.5	6.0	1.0

Site and Project Requirements

It is the responsibility of the Design Professional of Record to:

- Provide engineering for the anchorage and restraint of the unit
- Validate Certification Design Parameters with actual site conditions
- Provide engineering of all equipment support structures
- Confirm component configuration

Certification Issued by: Dynamic Certification Laboratories

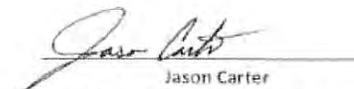
Document Control Number: 90300-1107-A (rev.1)

Original Issue Date: 9/2/11

Rev1. Issue Date: 3/26/14



Dr. Ahmad Itani, SE
Dynamic Certification Laboratories



Jason Carter
Commercial Product Manager
Johnson Controls, Incorporated

Page 2 of 2

Single Package R-410A Air Conditioner

Project Name: Carter Lake

Unit Model #: ZJ078N18D2A2CAA1A2

Quantity: 1 Tag #: RTU-3

System: ZJ078N18D2A2CAA1A2

Cooling Performance

Total gross capacity	80.4 MBH
Sensible gross capacity	58.8 MBH
Total net capacity	75.8 MBH
Sensible net capacity	54.2 MBH
Efficiency (at ARI)	11.80 EER
Integrated eff. (at ARI)	13.20 IEER
Ambient DB temp.	95.0 °F
Entering DB temp.	80.0 °F
Entering WB temp.	67.0 °F
Leaving DB temp.	59.1 °F
Leaving WB temp.	57.2 °F
Power input (w/o blower)	5.90 kW
Sound power	85 dB(A)

Refrigerant

Refrigerant type	R-410A
Sys1	5 lbs 12 oz
Sys2	5 lbs 12 oz

Gas Heating Performance

Entering DB temp.	60 °F
Heating output capacity (Max)	144 MBH
Supply air	2600 CFM
Heating input capacity (Max)	180 MBH
Leaving DB temp.	111.3 °F
Air temp. rise	51.3 °F
SSE	80.0 %
Stages	2

Supply Air Blower Performance

Supply air	2600 CFM
Ext. static pressure	1.2 IWG
Blower speed	917 RPM
Max BHP of Motor (including service factor)	2.30 HP
Duct location	Side
Motor rating	2.00 HP
Actual required BHP	1.46 HP
Power input	1.36 kW
Elevation	0 ft.
Drive type	BELT

Electrical Data

Power supply	230-3-60
Unit min circuit ampacity	36.2 Amps
Unit max over-current protection	45 Amps

Dimensions & Weight

Hgt	51 in.	Len	89 in.	Wth	59 in.	
Weight with factory installed options						1135 lbs.

Clearances

Right	12 in.	Front	36 in.	Rear	12 in.
Top	72 in.	Bottom	0 in.	Left	36 in.

Note: Please refer to the tech guide for listed maximum static pressures



6.5 Ton

- York Sun Pro units are manufactured at an ISO 9001 registered facility and each rooftop is completely computer-run tested prior to shipment.

Unit Features

- Two Stage Cooling
- 180 MBH Input Aluminized Steel, Two Stage Gas Heat
- Either supply and/or return can be field converted from vertical to horizontal configuration without cutting panels.
- Full perimeter base rails with built in rigging capabilities
- Unit Cabinet Constructed of Powder Painted Steel, Certified At 750 Hours Salt Spray Test (ASTM B-117 Standards)
- Scroll Compressor[s]
- 2 HP High Static Belt Drive Blower
- Solid Core Liquid Line Filter Driers
- Unit Ships with 2" Throwaway Filters
- Replacement Filters: 4 - (24" x 20"). Unit accepts 2" or 4" wide filters.
- Through-the-Curb and Through-the-Base Utility Connections
- Short Circuit Current: 5kA RMS Symmetrical
- HACR Circuit Breaker/Disconnect
- Single Point Power Connection
- Dirty Filter Switch
- Micro-Channel "all-aluminum" condenser coil, Copper tube/aluminum fin evaporator coil
- Composite Drain Pan - Front Connection
- Tool-free maintenance with features like hinged doors for all-access panels, slide-out blower and blower motor tray

Standard Unit Controller: Smart Equipment Control Board

- Safety Monitoring - Monitors the High and Low-Pressure Switches, the Freezestats, the Gas Valve, if Applicable, and the Temperature Limit Switch on Gas and Electric Heat Units. The Unit Control Board will Alarm on Ignition Failures, Safety Lockouts and Repeated Limit Switch Trips.

BAS Controller

- Smart Equipment Controller including Discharge Air, Return Air, and Outdoor Air Temperature Sensors.

Warranty

- One (1) Year Limited Warranty on the Complete Unit
- Five (5) Year Warranty - Compressors and Electric Heater Elements
- Ten (10) Year Limited Warranty - Aluminized Steel Heat Exchanger





York® Sun™ Pro 3-12.5 Ton Package

Single Package R-410A Air Conditioner

Project Name: Carter Lake

Unit Model #: ZJ078N18D2A2CAA1A2

Quantity: 1 Tag #: RTU-3

System: ZJ078N18D2A2CAA1A2

Factory Installed Options

ZJ078N18D2A2CAA1A2

Equipment Options	Option(s) Selected
Product Category:	ZJ Single Packaged R-410A Air Conditioner, High Efficiency 11.8 EER
Nominal Cooling Capacity:	078 6.5 Ton Two Stage Cooling
Heat Type and Nominal Heat Capacity:	N18 180 MBH Input Aluminized Steel, Two Stage Gas Heat
Blower Option:	D 2 HP High Static Belt Drive Blower
Voltage:	2 208/230-3-60
Outside Air Option:	A
Service Options:	2 HACR Circuit Breaker/Disconnect
Sensor Options:	C Dirty Filter Switch
Controls:	A Smart Equipment Controller including Discharge Air, Return Air, and Outdoor Air Temperature Sensors.
Refrigeration:	A Micro-Channel "all-aluminum" condenser coil, Copper tube/aluminum fin evaporator coil
Additional Options:	1 Standard 2" Throwaway Filters
Cabinet Options:	A Composite Drain Pan - Front Connection
Product Generation:	2

Project Name: **Carter Lake**

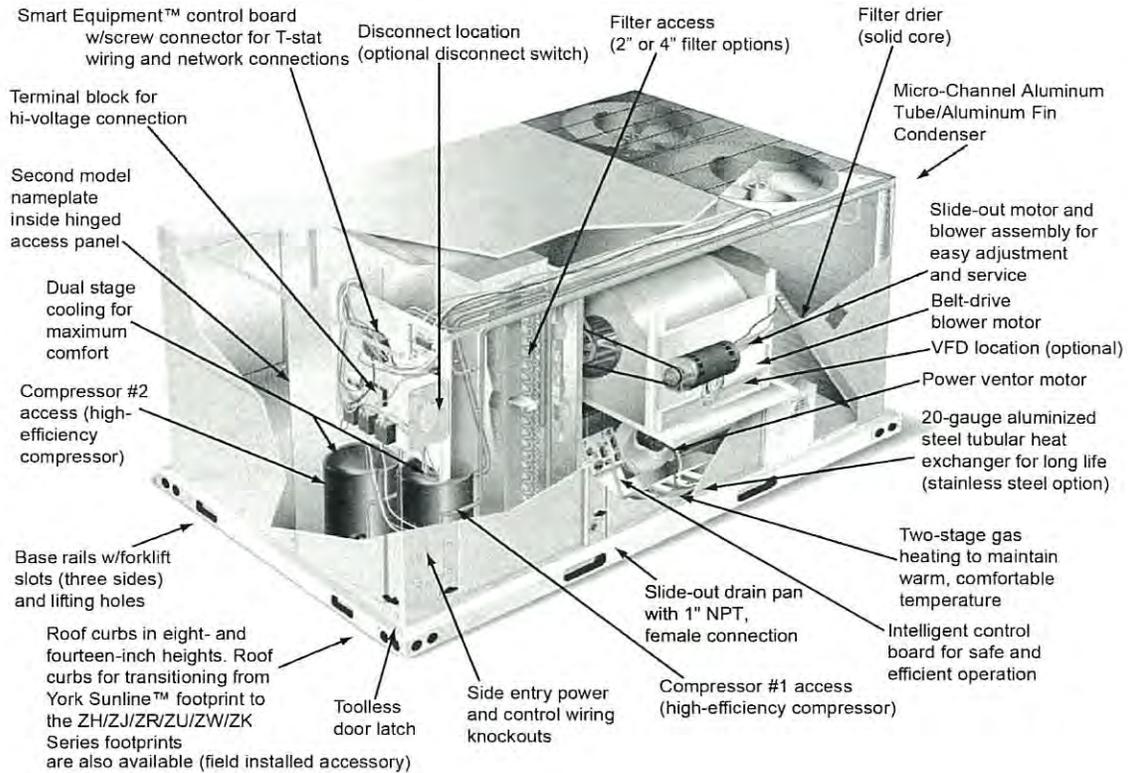
Unit Model #: **ZJ078N18D2A2CAA1A2**

Quantity: 1 Tag #: **RTU-3**

System: **ZJ078N18D2A2CAA1A2**

Component Locations

Cooling With Gas Heat (6.5 Through 10 Tons)



Single Package R-410A Air Conditioner

Project Name: **Large Sunline 2018 Submittals**

Unit Model #: **ZF180N40B2A1BAA1A1**

Quantity: **1** Tag #: **15 Ton Large Sunline 208-230-3 --12.2 IEER**

System: **ZF180N40B2A1BAA1A1**

Cooling Performance

Total gross capacity	177.1 MBH
Sensible gross capacity	133.4 MBH
Efficiency (at ARI)	10.80 EER
Integrated eff. (at ARI)	12.20 IEER
Ambient DB temp.	95.0 °F
Entering DB temp.	80.0 °F
Entering WB temp.	67.0 °F
Leaving DB temp.	59.4 °F
Leaving WB temp.	57.8 °F
Power input (w/o blower)	13.50 kW
Sound power	92 dB(A)

Refrigerant

Refrigerant type	R-410A
Sys1	20 lbs
Sys2	20 lbs

Gas Heating Performance

Entering DB temp.	60 °F
Heating output capacity (Max)	300 MBH
Supply air	6000 CFM
Heating input capacity (Max)	375 MBH
Leaving DB temp.	106.3 °F
Air temp. rise	46.3 °F
SSE	80.0 %
Stages	2

Supply Air Blower Performance

Supply air	6000 CFM
Ext. static pressure	0.6 IWG
Blower speed	962 RPM
Max BHP of Motor (including service factor)	5.75 HP
Duct location	Bottom
Motor rating	5.00 HP
Actual required BHP	3.84 HP
Power input	3.45 kW
Elevation	0 ft.
Drive type	BELT

Electrical Data

Power supply	230-3-60
Unit min circuit ampacity	77.1 Amps
Unit max over-current protection	100 Amps

Dimensions & Weight

Hgt	49 in.	Len	126 in.	Wth	92 in.	
Weight with factory installed options						2115 lbs.

Clearances

Right	36 in.	Front	36 in.	Back	24 in.
Top	72 in.	Bottom	0 in.	Left	24 in.

Note: Please refer to the tech guide for listed maximum static pressures



15 Ton

- York Sunline Units are Manufactured at an ISO 9001 Registered Facility and Each Rooftop is Completely Computer-Run Tested Prior to Shipment.

Unit Features

- Two Stage Cooling
- 375 MBH Input Aluminized Steel, Two Stage Gas Heat
- Full Perimeter Base Rails with Built in Rigging Capabilities
- Either Supply and/or Return can be Field Converted from Vertical to Horizontal Configuration without Cutting Panels
- Unit Cabinet Constructed of Powder Painted Steel, Certified At 1000 Hours Salt Spray Test (ASTM B-117 Standards).
- Dual Refrigerant Circuits for Efficient Part Load Operation with Scroll Compressors
- 5 HP Standard Static Belt Drive Blower
- Solid Core Liquid Line Filter Driers
- Unit Ships with 2" Throwaway Filters
- Replacement Filters: 5 - (18" x 24" x 2" or 4"). Unit accepts 2" or 4" wide filters.
- Single Point Power Connection
- Through-the-Curb and Through-The-Base Utility Connections
- Short Circuit Current: 5kA RMS Symmetrical
- Phase Monitor
- Standard Condenser Coil
- Standard Evaporator Coil
- Crane Required to Unload Unit
- Galvanized Steel Drain Pan
- Standard Access Doors

Standard Unit Controller: Simplicity Control Board

- Safety Monitoring - Monitors the High and Low-Pressure Switches, the Freezestats, the Gas Valve, if Applicable, and the Temperature Limit Switch on Gas and Electric Heat Units. The Unit Control Board will Alarm on Ignition Failures, Safety Lockouts and Repeated Limit Switch Trips.
- An Integrated Low-Ambient Control, Anti-Short Cycle Protection, Lead-Lag, Fan On and Fan off Delays, Low Voltage Protection, On-Board Diagnostic and Fault Code Display. Allows all units to operate in the cooling mode down to 0 °F outdoor ambient without additional components or intervention.

BAS Controller

- Simplicity SE Controller including Discharge Air, Return Air, and Outdoor Air Temperature Sensors

Warranty

- One (1) Year Limited Warranty on the Complete Unit
- Five (5) Year Warranty - Compressors and Electric Heater Elements
- Ten (10) Year Warranty - Aluminized Steel Tubular Heat Exchangers





Large Sunline (15-25 Ton Package) N540

Single Package R-410A Air Conditioner

Project Name: Large Sunline 2018 Submittals

Unit Model #: ZF180N40B2A1BAA1A1

Quantity: 1 Tag #: 15 Ton Large Sunline 208-230-3 --12.2 IEER

System: ZF180N40B2A1BAA1A1

Factory Installed Options

ZF180N40B2A1BAA1A1

Product Category:	ZF	York Large Sunline Single Packaged R-410A Air Conditioner 10.8 EER
Nominal Cooling Capacity:	180	15 Ton Two Stage Cooling
Heat Type and Nominal Heat Capacity:	N40	375 MBH Input Aluminized Steel, Two Stage Gas Heat
Blower Option:	B	5 HP Standard Static Belt Drive Blower
Voltage:	2	208/230-3-60
Economizer / Damper:	A	Includes fresh air hood with baffle that can be set for 10, 15, or 25% outside air.
Service Options:	1	
Sensor Options:	B	Phase Monitor
Controls:	A	Simplicity® SE Controller including Discharge Air, Return Air, and Outdoor Air Temperature Sensors.
Refrigeration:	A	Standard Condenser Coil Standard Evaporator Coil
Additional Options:	1	2" Throwaway Filters
Cabinet Options:	A	Single Wall Construction Standard Access Doors Galvanized Steel Drain Pan
Product Generation:	1	



Large Sunline (15-25 Ton Package) N540

Single Package R-410A Air Conditioner

Project Name: Large Sunline 2018 Submittals

Unit Model #: ZF180N40B2A1BAA1A1

Quantity: 1 Tag #: 15 Ton Large Sunline 208-230-3 -- 12.2 IEER

System: ZF180N40B2A1BAA1A1

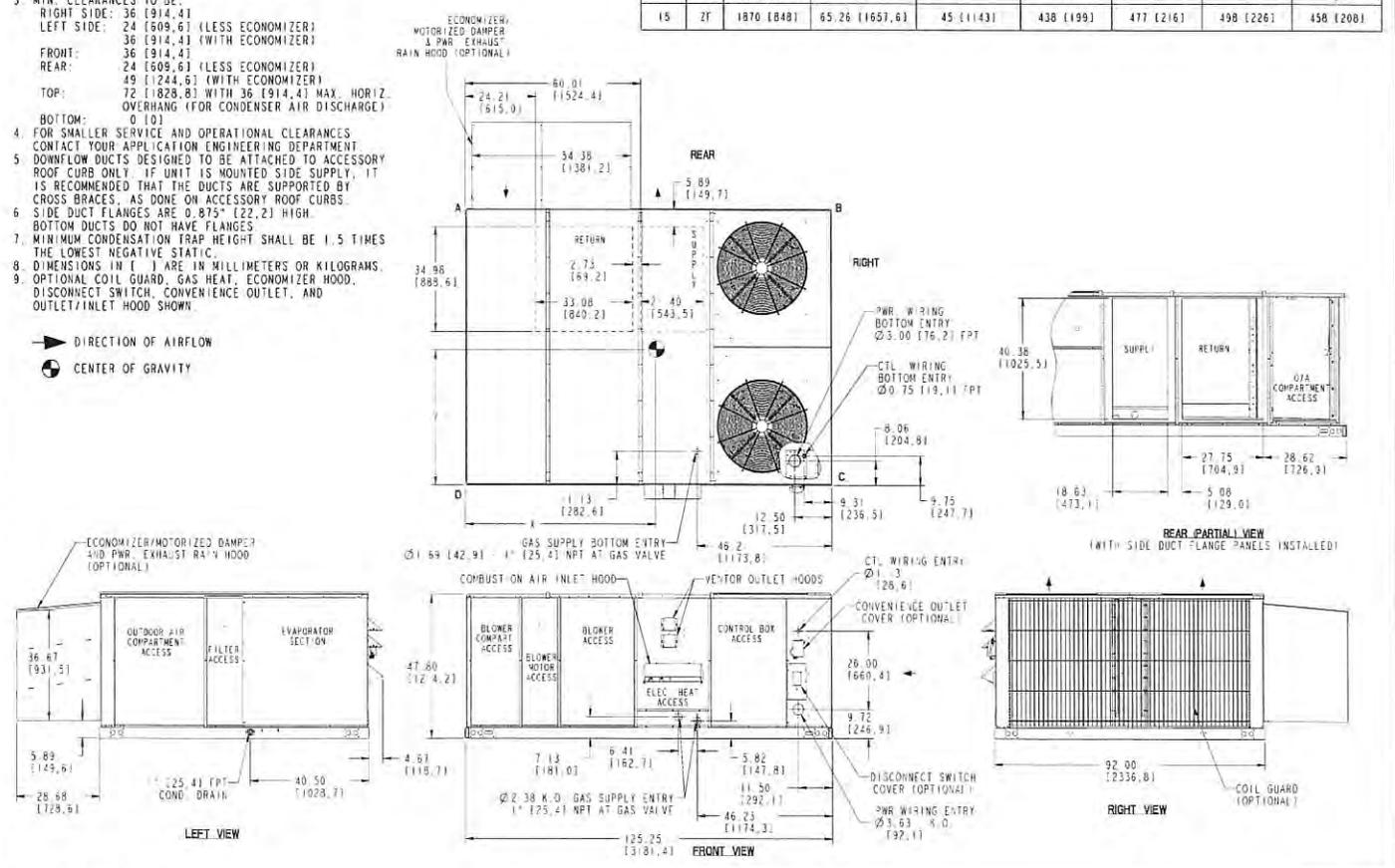
Consolidated Drawing

NOTES:

1. FOR OUTDOOR USE ONLY.
2. WEIGHTS SHOWN ARE FOR COOLING ONLY UNITS.
3. MIN. CLEARANCES TO BE:
 - RIGHT SIDE: 36 [914,4]
 - LEFT SIDE: 24 [609,6] (LESS ECONOMIZER)
 - 36 [914,4] (WITH ECONOMIZER)
 - FRONT: 36 [914,4]
 - REAR: 24 [609,6] (LESS ECONOMIZER)
 - 49 [1244,6] (WITH ECONOMIZER)
 - TOP: 72 [1828,8] WITH 36 [914,4] MAX. HORIZ. OVERHANG (FOR CONDENSER AIR DISCHARGE)
 - BOTTOM: 0 [0]
4. FOR SMALLER SERVICE AND OPERATIONAL CLEARANCES CONTACT YOUR APPLICATION ENGINEERING DEPARTMENT.
5. DOWNFLOW DUCTS DESIGNED TO BE ATTACHED TO ACCESSORY ROOF CURB ONLY. IF UNIT IS MOUNTED SIDE SUPPLY, IT IS RECOMMENDED THAT THE DUCTS ARE SUPPORTED BY CROSS BRACES, AS DONE ON ACCESSORY ROOF CURBS.
6. SIDE DUCT FLANGES ARE 0.875" [22,2] HIGH. BOTTOM DUCTS DO NOT HAVE FLANGES.
7. MINIMUM CONDENSATION TRAP HEIGHT SHALL BE 1.5 TIMES THE LOWEST NEGATIVE STATIC.
8. DIMENSIONS IN () ARE IN MILLIMETERS OR KILOGRAMS.
9. OPTIONAL COIL GUARD, GAS HEAT, ECONOMIZER HOOD, DISCONNECT SWITCH, CONVENIENCE OUTLET, AND OUTLET/FINLET HOOD SHOWN.

- ➔ DIRECTION OF AIRFLOW
- CENTER OF GRAVITY

TONNAGE	UNIT WEIGHT (LBS)	OPERATING WEIGHT (BASE UNIT)	CENTER OF GRAVITY LOCATION (BASE UNIT)		4 POINT CORNER LOADS (LBS) (BASE UNIT)			
			X	Y	A	B	C	D
15	2T	1870 [848]	65.26 [1657,6]	45 [1143]	438 [199]	477 [216]	498 [226]	458 [208]



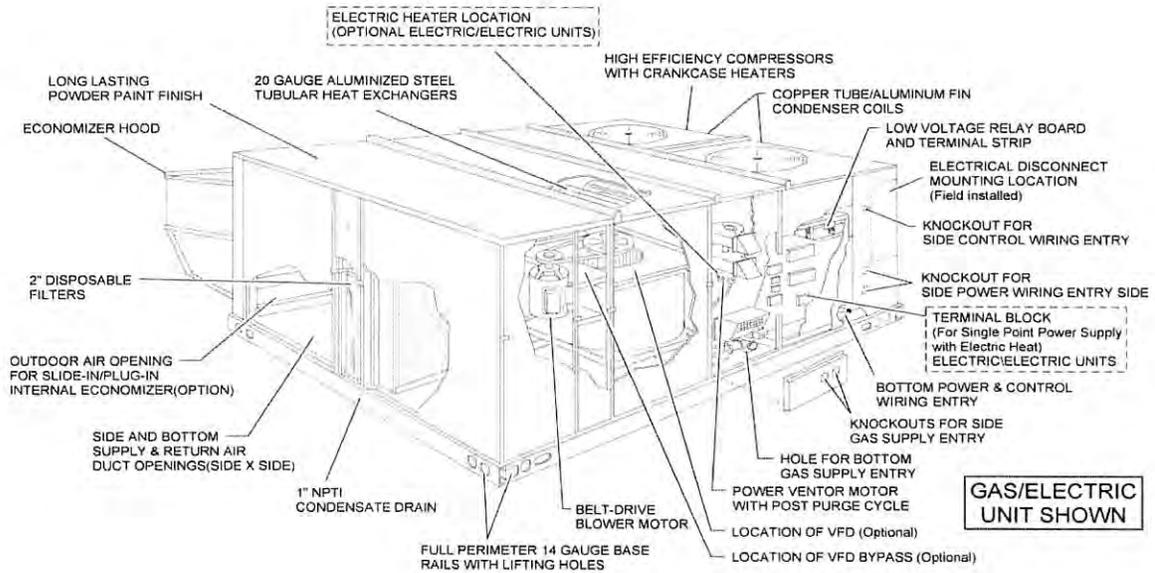
Project Name: Large Sunline 2018 Submittals

Unit Model #: ZF180N40B2A1BAA1A1

Quantity: 1 Tag #: 15 Ton Large Sunline
208-230-3 --12.2 IEER

System: ZF180N40B2A1BAA1A1

Component Locations



Single Package R-410A Air Conditioner

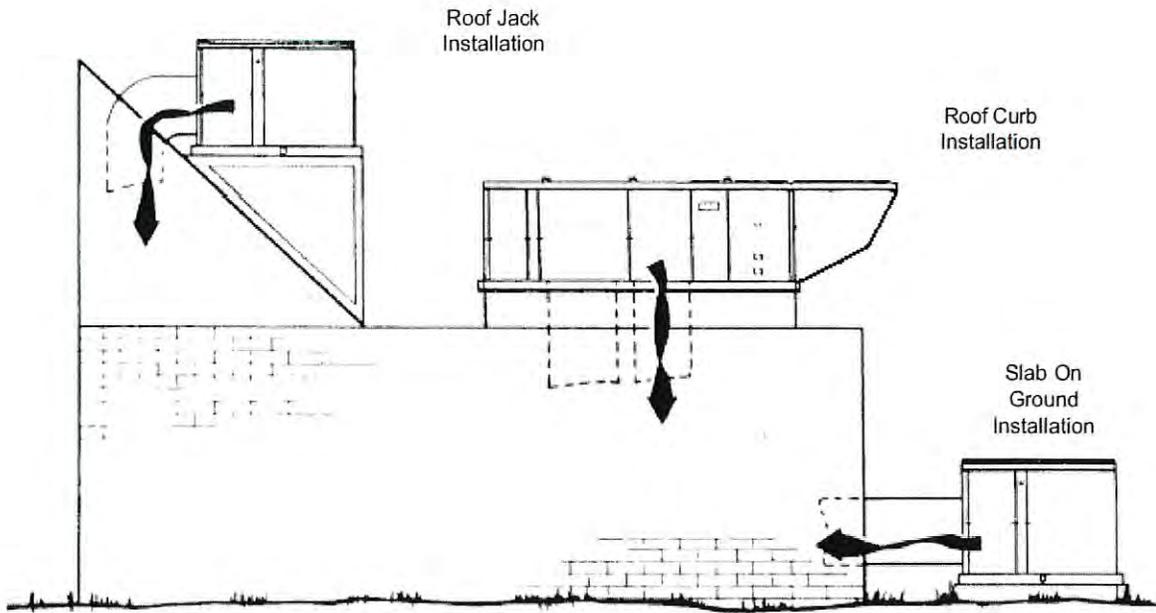
Project Name: Large Sunline 2018 Submittals

Unit Model #: ZF180N40B2A1BAA1A1

Quantity: 1 Tag #: 15 Ton Large Sunline
208-230-3 --12.2 IEER

System: ZF180N40B2A1BAA1A1

Typical Application



Project Name: Large Sunline 2018 Submittals

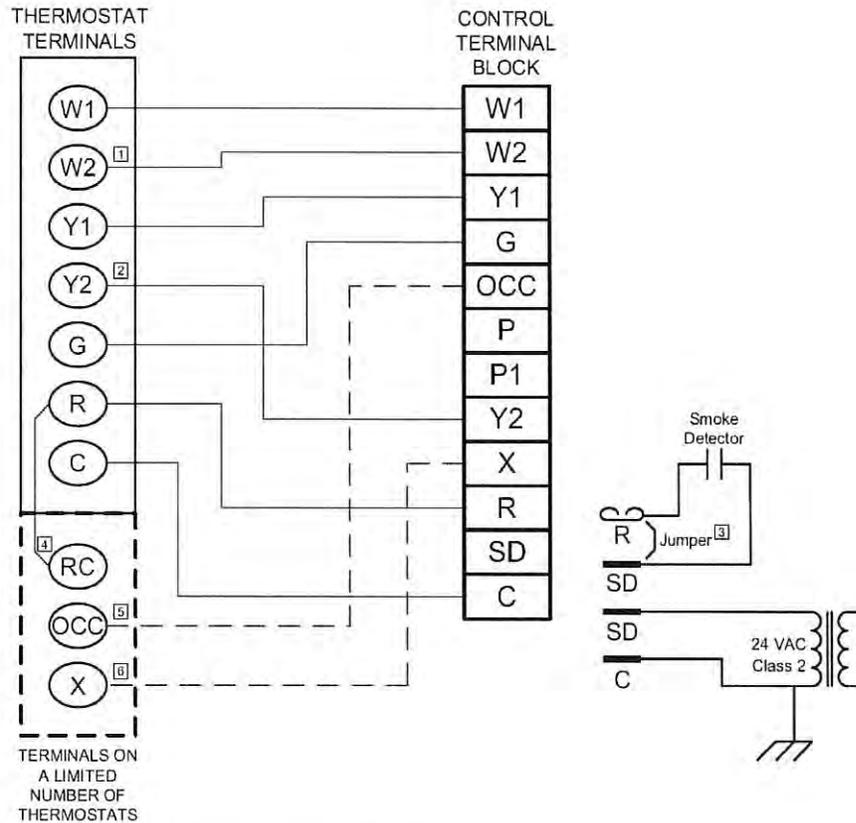
Unit Model #: ZF180N40B2A1BAA1A1

 Quantity: 1 Tag #: 15 Ton Large Sunline
 208-230-3 --12.2 IEER

System: ZF180N40B2A1BAA1A1

Typical Control Diagram

Typical Control Diagram



- ① Second stage heating not required on single stage heating units.
- ② Second stage cooling not required on single stage cooling units.
- ③ Jumper is required if there is no Smoke Detector circuit.
- ④ Jumper is required for any combination of R, RC, or RH.
- ⑤ OCC is an output from the thermostat to indicate the Occupied condition.
- ⑥ X is an input to the thermostat to display Error Status conditions.

Project Name: CFM Distributors York Products

Unit Model #: ZF120N24R2A1AAA1A3

Quantity: 1

System: ZF120N24R2A1AAA1A3

Cooling Performance

Total gross capacity	128.9 MBH
Sensible gross capacity	90.7 MBH
Total net capacity	119.9 MBH
Sensible net capacity	81.7 MBH
Efficiency (at ARI)	11.00 EER
Integrated eff. (at ARI)	14.20 IEER
Ambient DB temp.	95.0 °F
Entering DB temp.	80.0 °F
Entering WB temp.	67.0 °F
Leaving DB temp.	59.0 °F
Leaving WB temp.	56.8 °F
Power input (w/o blower)	9.40 kW
Sound power	83 dB(A)

Refrigerant

Refrigerant type	R-410A
Sys1	7 lbs 10 oz
Sys2	6 lbs 8 oz

Gas Heating Performance

Entering DB temp.	60 °F
Heating output capacity (Max)	192 MBH
Supply air	4000 CFM
Heating input capacity (Max)	240 MBH
Leaving DB temp.	104.4 °F
Air temp. rise	44.4 °F
SSE	80.0 %
Stages	2

Supply Air Blower Performance

Supply air	4000 CFM
Ext. static pressure	1.0 IWG
Blower speed	1139 RPM
Max BHP of Motor (including service factor)	3.45 HP
Duct location	Bottom
Motor rating	3.00 HP
Actual required BHP	2.82 HP
Power input	2.63 kW
Elevation	0 ft.
Drive type	BELT
Requires field-supplied drive	true

Electrical Data

Power supply	230-3-60
Unit min circuit ampacity	50.8 Amps
Unit max over-current protection	60 Amps

Dimensions & Weight

Hgt	51 in.	Len	89 in.	Wth	59 in.
Weight with factory installed options	1175 lbs.				

Clearances

Right	12 in.	Front	36 in.	Back	12 in.
Top	72 in.	Bottom	0 in.	Left	36 in.

Note: Please refer to the tech guide for listed maximum static pressures



10 Ton

- York Predator units are manufactured at an ISO 9001 registered facility and each rooftop is completely computer-run tested prior to shipment.

Unit Features

- Two Stage Cooling
- Unit Cabinet Constructed of Powder Painted Steel, Certified At 750 Hours Salt Spray Test (ASTM B-117 Standards)
- Slide-out Blower/3 HP Belt Drive Motor Assembly
- Solid Core Liquid Line Filter Driers
- Unit Ships with 2" Throwaway Filters
- Replacement Filters: 4 - (24" x 20"). Unit accepts 2" or 4" wide filters.
- Single Point Power Connection
- Through-the-Curb and Through-the-Base Utility Connections
- Short Circuit Current: 5kA RMS Symmetrical
- Micro-Channel "all-aluminum" condenser coil, Copper tube/aluminum fin evaporator coil
- Composite Drain Pan - Front Connection
- Tool-free maintenance with features like hinged doors for all-access panels, slide-out blower and blower motor tray

BAS Controller

- IntelliSpeed control of the VFD based on stages of cooling. Provides Single Zone VAV Fan Operation as defined by ASHRAE 90.1 section 6.4.3.10.
- Smart Equipment Controller including Discharge Air, Return Air, and Outdoor Air Temperature Sensors.

Standard Unit Controller: Smart Equipment Control Board

- Safety Monitoring - Monitors the High and Low-Pressure Switches, the Freezestats, the Gas Valve, if Applicable, and the Temperature Limit Switch on Gas and Electric Heat Units. The Unit Control Board will Alarm on Ignition Failures, Safety Lockouts and Repeated Limit Switch Trips.

Warranty

- One (1) Year Limited Warranty on the Complete Unit
- Five (5) Year Warranty - Compressors and Electric Heater Elements
- Ten (10) Year Limited Warranty - Aluminized Steel Heat Exchanger



Predator 3-12.5 Ton Package

York Single Package R-410A Air Conditioner

Project Name: CFM Distributors York Products

Unit Model #: ZF120N24R2A1AAA1A3

Quantity: 1

System: ZF120N24R2A1AAA1A3

Factory Installed Options

ZF120N24R2A1AAA1A3

Equipment Options	Option(s) Selected	
Product Category:	ZF	Single Packaged R-410A Air Conditioner, Standard Efficiency 11.0 EER
Nominal Cooling Capacity:	120	10 Ton Two Stage Cooling
Heat Type and Nominal Heat Capacity:	N24	240 MBH Input Aluminized Steel, Two Stage Gas Heat
Blower Option:	R	3 HP High Static Belt Drive Blower IntelliSpeed control of the VFD based on stages of cooling (Provides Single Zone VAV Fan Operation as defined by ASHRAE 90.1 section 6.4.3.10)
Voltage:	2	208/230-3-60
Outside Air Option:	A	
Service Options:	1	
Sensor Options:	A	
Controls:	A	Smart Equipment Controller including Discharge Air, Return Air, and Outdoor Air Temperature Sensors.
Refrigeration:	A	Micro-Channel "all-aluminum" condenser coil, Copper tube/aluminum fin evaporator coil
Additional Options:	1	Standard 2" Throwaway Filters
Cabinet Options:	A	Composite Drain Pan - Front Connection
Product Generation:	3	

Project Name: CFM Distributors York Products

Unit Model #: ZF120N24R2A1AAA1A3

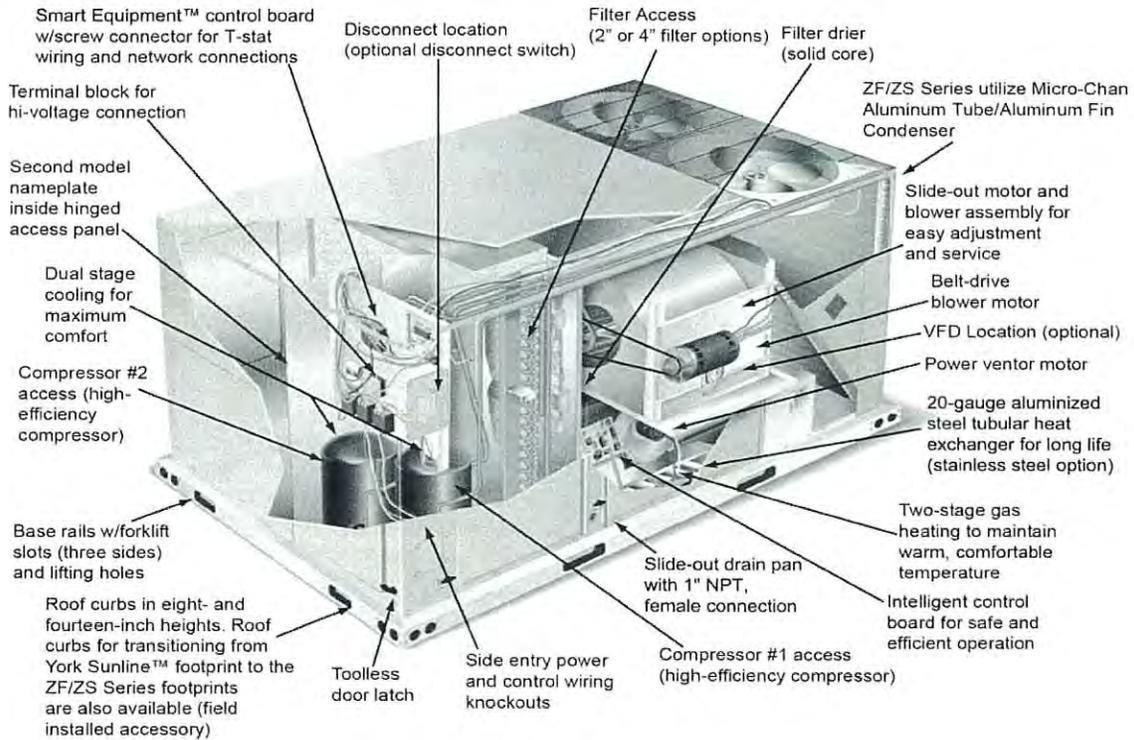
Quantity: 1

System: ZF120N24R2A1AAA1A3

Component Locations

Component Location

Cooling With Gas Heat



Project Name: ZF078

Unit Model #: ZF078N18R2A1AAA1A2

Quantity: 1

System: ZF078N18R2A1AAA1A2

Cooling Performance

Total gross capacity	81.4 MBH
Sensible gross capacity	61.0 MBH
Efficiency (at ARI)	11.10 EER
Integrated eff. (at ARI)	13.70 IEER
Ambient DB temp.	95.0 °F
Entering DB temp.	80.0 °F
Entering WB temp.	67.0 °F
Leaving DB temp.	58.3 °F
Leaving WB temp.	57.1 °F
Power input (w/o blower)	6.10 kW
Sound power	84 dB(A)

Refrigerant

Refrigerant type	R-410A
Sys1	4 lbs 4 oz
Sys2	4 lbs 8 oz

Gas Heating Performance

Entering DB temp.	60 °F
Heating output capacity (Max)	144 MBH
Supply air	2600 CFM
Heating input capacity (Max)	180 MBH
Leaving DB temp.	111.3 °F
Air temp. rise	51.3 °F
SSE	80.0 %
Stages	2

Supply Air Blower Performance

Supply air	2600 CFM
Ext. static pressure	0.6 IWG
Blower speed	1071 RPM
Max BHP of Motor (including service factor)	2.30 HP
Duct location	Bottom
Motor rating	2.00 HP
Actual required BHP	1.39 HP
Power input	1.30 kW
Elevation	0 ft.
Drive type	BELT

Electrical Data

Power supply	230-3-60
Unit min circuit ampacity	36.2 Amps
Unit max over-current protection	45 Amps

Dimensions & Weight

Hgt	42 in.	Len	89 in.	Wth	59 in.
Weight with factory installed options	965 lbs.				

Clearances

Right	12 in.	Front	36 in.	Rear	12 in.
Top	72 in.	Bottom	0 in.	Left	36 in.

Note: Please refer to the tech guide for listed maximum static pressures



6.5 Ton

- York Predator units are manufactured at an ISO 9001 registered facility and each rooftop is completely computer-run tested prior to shipment.

Unit Features

- Two Stage Cooling
- 180 MBH Input Aluminized Steel, Two Stage Gas Heat
- Either supply and/or return can be field converted from vertical to horizontal configuration without cutting panels.
- Full perimeter base rails with built in rigging capabilities
- Unit Cabinet Constructed of Powder Painted Steel, Certified At 750 Hours Salt Spray Test (ASTM B-117 Standards)
- Scroll Compressor[s]
- 2 HP High Static Belt Drive Blower
- Solid Core Liquid Line Filter Driers
- Unit Ships with 2" Throwaway Filters
- Replacement Filters: 4 - (24" x 16"). Unit accepts 2" or 4" wide filters.
- Single Point Power Connection
- Through-the-Curb and Through-the-Base Utility Connections
- Short Circuit Current: 5kA RMS Symmetrical
- Micro-Channel "all-aluminum" condenser coil, Copper tube/aluminum fin evaporator coil
- Composite Drain Pan - Front Connection
- Tool-free maintenance with features like hinged doors for all-access panels, slide-out blower and blower motor tray

BAS Controller

- IntelliSpeed control of the VFD based on stages of cooling. Provides Single Zone VAV Fan Operation as defined by ASHRAE 90.1 section 6.4.3.10.
- Smart Equipment Controller including Discharge Air, Return Air, and Outdoor Air Temperature Sensors.

Standard Unit Controller: Smart Equipment Control Board

- Safety Monitoring - Monitors the High and Low-Pressure Switches, the Freezestats, the Gas Valve, if Applicable, and the Temperature Limit Switch on Gas and Electric Heat Units. The Unit Control Board will Alarm on Ignition Failures, Safety Lockouts and Repeated Limit Switch Trips.

Warranty

- One (1) Year Limited Warranty on the Complete Unit
- Five (5) Year Warranty - Compressors and Electric Heater Elements
- Ten (10) Year Limited Warranty - Aluminized Steel Heat Exchanger



Predator 3-12.5 Ton Package

York Single Package R-410A Air Conditioner

Project Name: ZF078

Unit Model #: ZF078N18R2A1AAA1A2

Quantity: 1

System: ZF078N18R2A1AAA1A2

Factory Installed Options

ZF078N18R2A1AAA1A2

Equipment Options	Option(s) Selected	
Product Category:	ZF	Single Packaged R-410A Air Conditioner, Standard Efficiency 11.2 EER
Nominal Cooling Capacity:	078	6.5 Ton Two Stage Cooling
Heat Type and Nominal Heat Capacity:	N18	180 MBH Input Aluminized Steel, Two Stage Gas Heat
Blower Option:	R	2 HP High Static Belt Drive Blower IntelliSpeed control of the VFD based on stages of cooling (Provides Single Zone VAV Fan Operation as defined by ASHRAE 90.1 section 6.4.3.10)
Voltage:	2	208/230-3-60
Outside Air Option:	A	
Service Options:	1	
Sensor Options:	A	
Controls:	A	Smart Equipment Controller including Discharge Air, Return Air, and Outdoor Air Temperature Sensors.
Refrigeration:	A	Micro-Channel "all-aluminum" condenser coil, Copper tube/aluminum fin evaporator coil
Additional Options:	1	Standard 2" Throwaway Filters
Cabinet Options:	A	Composite Drain Pan - Front Connection
Product Generation:	2	



Predator 3-12.5 Ton Package

York Single Package R-410A Air Conditioner

Project Name: ZF078

Quantity: 1

Unit Model #: ZF078N18R2A1AAA1A2

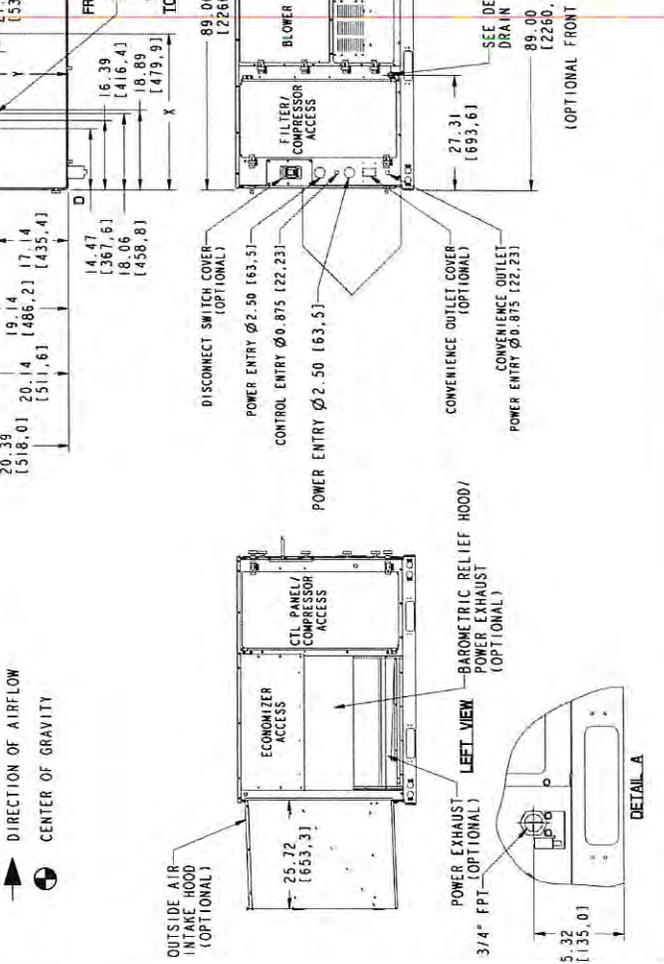
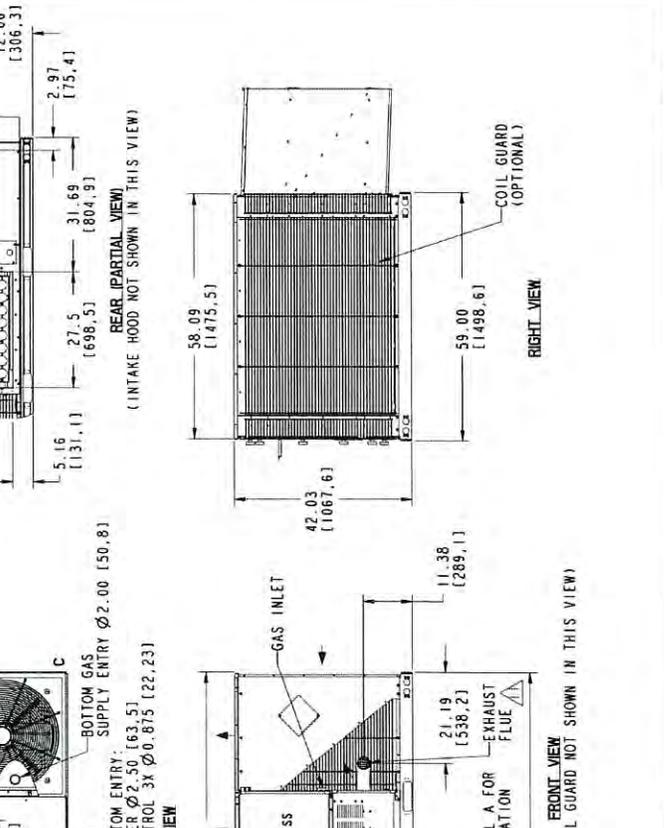
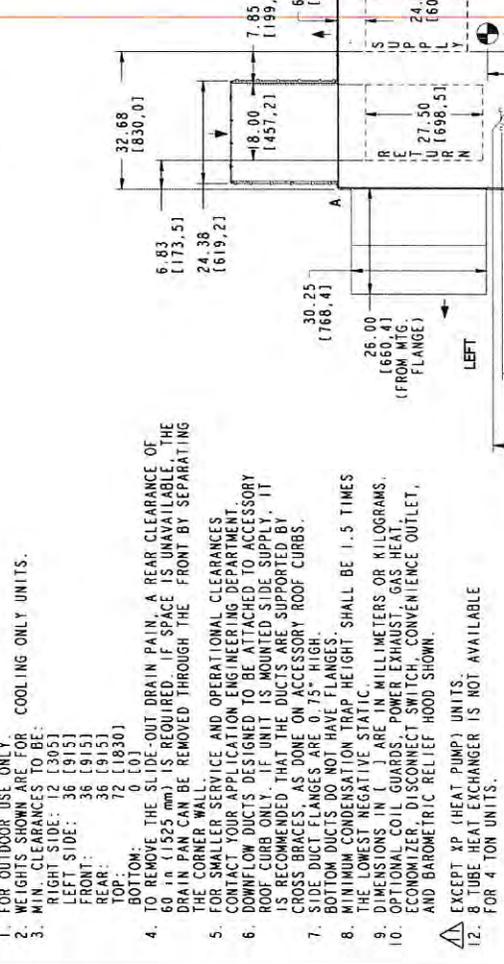
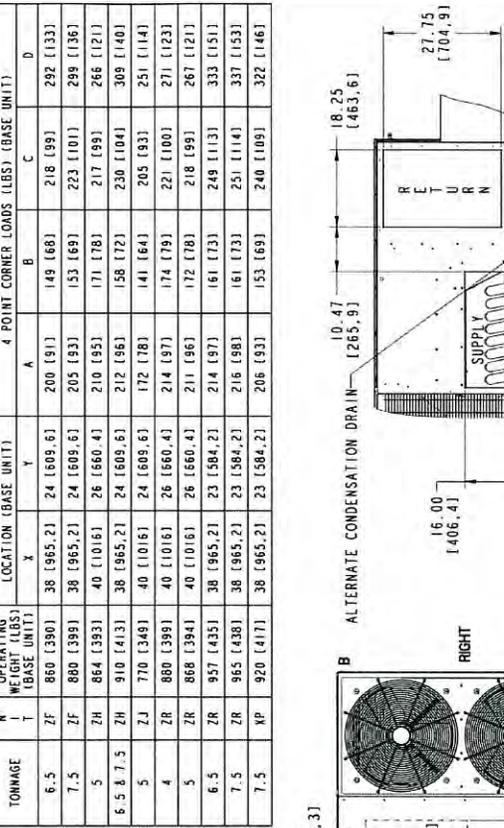
System: ZF078N18R2A1AAA1A2

Consolidated Drawing

TONNAGE	U N T	OPERATING WEIGHT (LBS.) (BASE UNIT)	CENTER OF GRAVITY LOCATION (BASE UNIT)			4 POINT CORNER LOADS (LBS.) (BASE UNIT)			
			X	Y	A	B	C	D	
6-5	ZF	860 (390)	38 (965.2)	24 (609.6)	200 (91)	149 (668)	218 (999)	292 (133)	
7-5	ZF	860 (390)	38 (965.2)	24 (609.6)	205 (93)	153 (699)	223 (101)	299 (136)	
5	ZH	864 (393)	40 (1016)	26 (660.4)	210 (95)	171 (78)	217 (99)	266 (121)	
6-5	ZH	910 (413)	38 (965.2)	24 (609.6)	212 (96)	158 (72)	230 (104)	309 (140)	
5	ZJ	770 (349)	40 (1016)	24 (609.6)	172 (78)	141 (64)	205 (93)	251 (114)	
4	ZR	880 (399)	40 (1016)	26 (660.4)	214 (97)	174 (79)	221 (100)	271 (123)	
5	ZR	868 (394)	40 (1016)	26 (660.4)	211 (96)	172 (78)	218 (99)	267 (121)	
6-5	ZR	957 (435)	38 (965.2)	23 (584.2)	214 (97)	161 (73)	249 (113)	338 (151)	
7-5	ZR	965 (438)	38 (965.2)	23 (584.2)	216 (98)	161 (73)	251 (114)	337 (153)	
7-5	XP	920 (417)	38 (965.2)	23 (584.2)	206 (93)	153 (69)	240 (109)	322 (146)	

NOTES:

- FOR OUTDOOR USE ONLY.
- WEIGHTS SHOWN ARE FOR COOLING ONLY UNITS.
- MIN. CLEARANCES TO BE:
RIGHT SIDE: 12 (305)
LEFT SIDE: 36 (913)
FRONT: 36 (915)
REAR: 36 (915)
TOP: 72 (1830)
BOTTOM: 0 (0)
- TO REMOVE THE SLIDE-OUT DRAIN PAN, A REAR CLEARANCE OF 60 in (1525 mm) IS REQUIRED. IF SPACE IS UNAVAILABLE, THE DRAIN PAN CAN BE REMOVED THROUGH THE FRONT BY SEPARATING THE CORNER WALL.
- FOR SMALLER SERVICE AND OPERATIONAL CLEARANCES CONTACT YOUR APPLICATION ENGINEERING DEPARTMENT.
- DOWNFLOW DUCTS DESIGNED TO BE ATTACHED TO ACCESSORY ROOF CURB ONLY. IF UNIT IS MOUNTED SIDE SUPPLY, IT IS RECOMMENDED THAT THE DUCTS ARE SUPPORTED BY CROSS BRACES, AS DONE ON ACCESSORY ROOF CURBS.
- SIDE DUCT FLANGES ARE 0.75" HIGH.
- BOTTOM DUCTS DO NOT HAVE FLANGES.
- MINIMUM NEGATIVE STATIC TRAP HEIGHT SHALL BE 1.5 TIMES THE LOWEST NEGATIVE STATIC.
- DIMENSIONS IN () ARE IN MILLIMETERS OR KILOGRAMS.
- OPTIONAL COIL GUARDS: POWER EXHAUST, GAS HEAT, ECONOMIZER, DISCONNECT SWITCH, CONVENIENCE OUTLET, AND BAROMETRIC RELIEF HOOD SHOWN.
- EXCEPT XP (HEAT PUMP) UNITS.
- B-TUBE HEAT EXCHANGER IS NOT AVAILABLE FOR 4 TON UNITS.



Project Name: ZF078

Unit Model #: ZF078N18R2A1AAA1A2

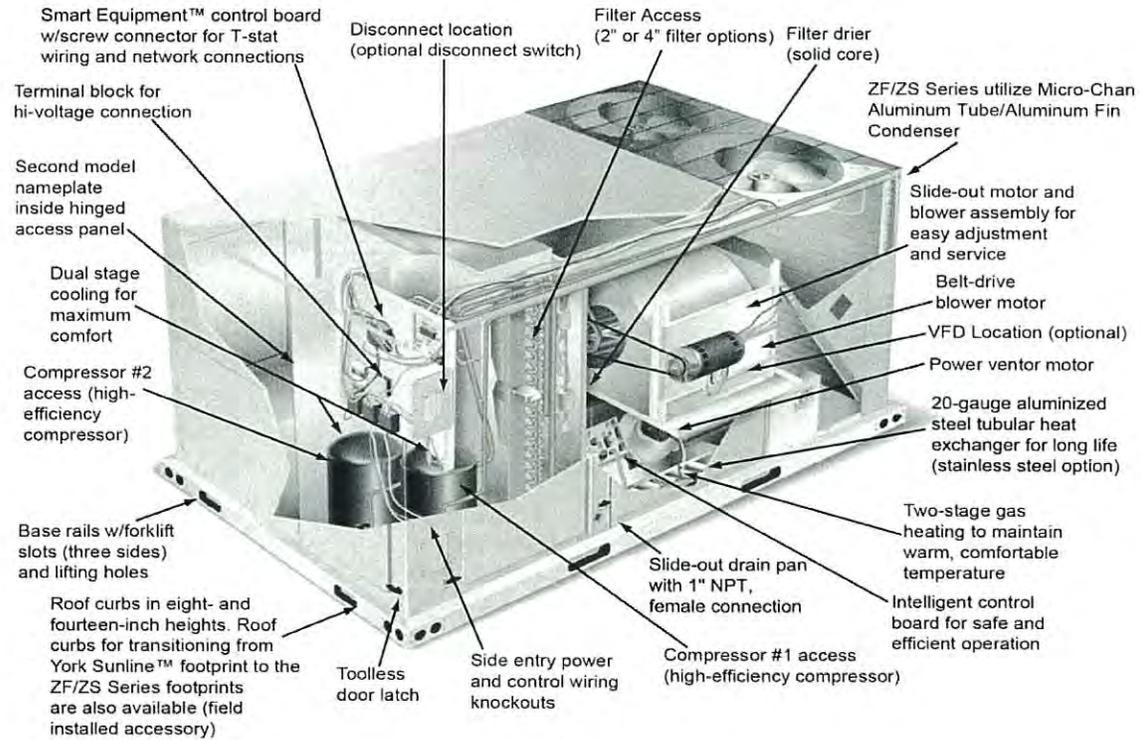
Quantity: 1

System: ZF078N18R2A1AAA1A2

Component Locations

Component Location

Cooling With Gas Heat



KEEP YOUR FACILITIES RUNNING RELIABLY YEAR AFTER YEAR.

Thermal is a partner you can count on all day, every day. Our seasoned technicians specialize in industrial, institutional, retail and office space heating and cooling.

PREVENTATIVE MAINTENANCE PLAN

- Customized annual maintenance plans
- Priority Service
- 24/7 emergency service
- No overtime costs
- Discount on replacement parts

BENEFITS

- Extended equipment operating life
- Improved operating efficiency
- Reduced energy use / energy savings
- Early detection of potential problems
- Fewer emergency service repairs
- Less system downtime
- Decreased interruption to building operations
- Increased comfort / reduced occupant complaints

Thermal is Omaha's leader in commercial HVAC service. Since 1968, we have served the region with the most rigorously trained technicians in the industry. It's a higher level of professionalism you won't find anywhere else.

SET UP A FREE EVALUATION.

Contact Kirsti Puetz

kirsti.puetz@thermalservices.com

402.398.5020

THERMAL
HEATING • AIR • PLUMBING
THERMALSERVICES.COM



ENGINEER AGREEMENT CERTIFICATION

PROJECT NAME: City of Carter Lake - Sewer Collection System Improvements

The Engineer and Owner hereby concur in the Funding Agency acceptable revisions to E-500 identified in RUS Bulletin 1780-26. In addition, Engineer certifies to the following:

All modifications to E-500 have been made in accordance the terms of the license agreement, which states in part that the Engineer "must plainly show all changes to the Standard EJCDC Text, using 'Track Changes' (redline/strikeout), highlighting, or other means of clearly indicating additions and deletions." Such other means may include attachments indicating changes (e.g. Supplementary Conditions modifying the General Conditions).

SUMMARY OF ENGINEERING FEES

Note that the fees indicated on this table are only a summary and if there is a conflict with any provision of Exhibit C, the provisions there overrule the values on this table. Fees shown in will not be exceeded without the concurrence of the Agency.

Basic Services	\$ <u>131,651</u>
Resident Project Observation	\$ <u>45,217</u>
Additional Services	\$ <u>None</u>
TOTAL:	\$ <u>176,868</u>

Any adjustments to engineering fees or changes to maximum estimated values must be approved by the Agency and must include a table of what specific category or categories of fees are being changed, what fees were before and after the change, and the resulting total fee.



9/10/2020

Engineer

Date

Mike McIntosh, Design Group Leader

Name and Title

Owner

Date

Name and Title

Agency Concurrence:

As lender or insurer of funds to defray the costs of this Contract, and without liability for any payments thereunder, the Agency hereby concurs in the form, content, and execution of this Agreement.

Agency Representative

Date

Name and Title

Owner

AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

This Agreement is by and between CITY OF CARTER LAKE ("Owner") and BACKLUND PLUMBING AND HEATING ("Contractor").

Terms used in this Agreement have the meanings stated in the General Conditions and the Supplementary Conditions.

Owner and Contractor hereby agree as follows:

ARTICLE 1 - WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: Sanitary Sewer

ARTICLE 2 - THE PROJECT

2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows:

SANITARY SEWER REHABILITATION

ARTICLE 3 - ENGINEER

3.01 The Owner has retained **Lamp Rynearson** ("Engineer") to act as Owner's representative, assume all duties and responsibilities of Engineer, and have the rights and authority assigned to Engineer in the Contract.

3.02 The part of the Project that pertains to the Work has been designed by Engineer.

ARTICLE 4 - CONTRACT TIMES

4.01 *Time is of the Essence*

A. ~~All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.~~

4.02 *Contract Times: Days*

A. The Work will be substantially complete within **25 working days** after the date when the Contract Times commence to run. ~~as provided in Paragraph 4.01 of the General Conditions.~~

4.03 *Liquidated Damages*

A. Contractor and Owner recognize that time is of the essence ~~as stated in Paragraph 4.01 above~~ and that Owner will suffer financial and other losses if the Work is not completed within the Contract Time, as duly modified. The parties also recognize the delays, expense, and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by Owner if the

Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):

1. *Substantial Completion:* Contractor shall pay Owner \$1,500 for each calendar day that expires after the time (as duly adjusted pursuant to the Contract) specified above for Substantial Completion, until the Work is substantially complete.
- B. If Owner recovers liquidated damages for a delay in completion by Contractor, then such liquidated damages are Owner's sole and exclusive remedy for such delay, and Owner is precluded from recovering any other damages, whether actual, direct, excess, or consequential, for such delay, except for special damages (if any) specified in this Agreement.

ARTICLE 5 - CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents, the amounts that follow, subject to adjustment under the Contract:

- A. For all Unit Price Work, an amount equal to the sum of the extended prices (established for each separately identified item of Unit Price Work by multiplying the unit price times the actual quantity of that item).

ITEM NO.	DESCRIPTION	APPROXIMATE QUANTITY		UNIT PRICE	AMOUNT
1	MOBILIZATION/DEMOBILIZATION, BONDS, PERMITS, AND INSURANCE	1	LS	\$10,000.00	\$10,000.00
2	PROVIDE WORK PLAN, SHORING PLAN, AND DEWATERING PLAN SUBMITTALS	1	LS	\$12,500.00	\$12,500.00
3	CLEARING AND GRUBBING GENERAL	1	LS	\$5,000.00	\$5,000.00
4	DEWATERING	10	DAY	\$5,000.00	\$50,000.00
5	GENERAL GRADING AND SHAPING	1	LS	\$2,500.00	\$2,500.00
6	SAW CUT - FULL DEPTH	75	LF	\$5.00	\$375.00
7	REMOVE CONCRETE PAVEMENT	50	SY	\$50.00	\$2,500.00
8	REMOVE 24" SANITARY SEWER WITH PIPE BEDDING	25	LF	\$500.00	\$12,500.00
9	ABANDON SANITARY SEWER MANHOLE	1	EA	\$7,500.00	\$7,500.00
10	CONSTRUCT 12" PIPE PLUG	2	EA	\$2,500.00	\$5,000.00
11	CONSTRUCT FLOWABLE FILL - (50-75)(PSI)	10	CY	\$225.00	\$2,250.00
12	CONSTRUCT 10-INCH CONCRETE PAVEMENT (TYPE L75)	50	SY	\$90.00	\$4,500.00
13	SUBGRADE PREPARATION	75	SY	\$25.00	\$1,875.00
14	EXPLORATORY EXCAVATION	10	HR	\$350.00	\$3,500.00
15	EARTHWORK (HAUL IN)	50	CY	\$90.00	\$4,500.00
16	CONSTRUCT CRUSHED ROCK SURFACING	10	CY	\$50.00	\$500.00
17	CONSTRUCT CONNECTION TO EXISTING PIPE STUB	1	EA	\$5,000.00	\$5,000.00
18	CONSTRUCT 12" SANITARY SEWER WITH PIPE BEDDING	20	LF	\$500.00	\$10,000.00
19	BORE AND JACK 20" STEEL CASING WITH 12" SANITARY SEWER PIPE	100	LF	\$1,035.00	\$103,500.00
20	CONSTRUCT 54" I.D. SANITARY SEWER MANHOLE (12 VF)	1	EA	\$19,900.00	\$19,900.00

ITEM NO.	DESCRIPTION	APPROXIMATE QUANTITY		UNIT PRICE	AMOUNT
21	CONSTRUCT 54" I.D. SANITARY SEWER MANHOLE OVER EXISTING SEWER (10 VF)	1	EA	\$19,900.00	\$19,900.00
22	RENTAL OF LOADER, FULLY OPERATED	15	HRS	\$225.00	\$3,375.00
23	RENTAL OF SKID LOADER, FULLY OPERATED	15	HRS	\$225.00	\$3,375.00
24	RENTAL OF CRAWLER MOUNTED HYDRAULIC EXCAVATOR, FULLY OPERATED	15	HRS	\$225.00	\$3,375.00
25	LABORER	40	HRS	\$75.00	\$3,000.00
26	CONSTRUCT NEW 12" GATE VALVE	1	EA	\$4,750.00	\$4,750.00
27	PROVIDE CN FLAGMEN	3	DAYS	\$1,350.00	\$4,050.00
	TOTAL CONTRACT AMOUNT				\$305,225.00

THREE HUNDRED FIVE THOUSAND TWO HUNDRED TWENTY-FIVE AND 00/100 DOLLARS (\$305,225.00)

(use words and figures)

The extended prices for Unit Price Work set forth as of the Effective Date of the Contract are based on estimated quantities. As provided in Paragraph 13.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Engineer.

ARTICLE 6 - PAYMENT PROCEDURES

6.01 *Submittal and Processing of Payments*

- A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 *Progress Payments; Retainage*

- A. Owner shall make progress payments on the basis of Contractor's Applications for Payment on a **monthly basis** during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be **determined by the number of units completed and, if applicable, by the Schedule of Values** established as provided in the General Conditions.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract.
 - a. **90 percent** of the value of the Work completed (with the balance being retainage).

6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work, Owner shall pay the remainder of the Contract Price in accordance with Paragraph 15.06 of the General Conditions.

6.04 *Consent of Surety*

- A. Owner will not make final payment or return or release retainage at Substantial Completion or any other time, unless Contractor submits written consent of the surety to such payment, return, or release.

ARTICLE 7 - CONTRACT DOCUMENTS

7.01 *Contents*

- A. The Contract Documents consist of all of the following:
1. This Agreement.
 2. Bonds:
 - a. Performance bond (together with power of attorney).
 - b. Payment bond (together with power of attorney).
 3. General Conditions.
 4. Supplementary Conditions.
 5. Specifications as listed in the table of contents of the project manual **and including the Iowa Statewide Urban Design and Specification (not attached)**.
 6. Drawings (not attached but incorporated by reference) JULY 7, 2020, consisting of 6 sheets with each sheet bearing the following general title: SANITARY SEWER REHABILITATION.
 7. Addenda (numbers 0 to 0, inclusive **(not attached)**).
 8. Exhibits to this Agreement (enumerated as follows):
 - a. **Documentation submitted by Contractor prior to Notice of Award.**
 - b. **Certificate of Assessment.**
 - d. **Certification of Non-Segregated Facilities.**
 - e. **New Employee Work Eligibility Status.**
 9. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
 - a. Notice to Proceed.
 - b. Work Change Directives.
 - c. Change Orders.
 - d. Field Orders.

- e. Warranty Bond, if any.
- B. The Contract Documents listed in Paragraph 7.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 7.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in the Contract.

ARTICLE 8 - REPRESENTATIONS, CERTIFICATIONS, AND STIPULATIONS

8.01 Contractor's Representations

- A. In order to induce Owner to enter into this Contract, Contractor makes the following representations:
 - 1. Contractor has examined and carefully studied the Contract Documents, including Addenda.
 - 2. Contractor has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 - 3. Contractor is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
 - 4. Contractor has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
 - 5. Contractor has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
 - 6. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (c) Contractor's safety precautions and programs.
 - 7. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
 - 8. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.

9. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

8.02 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 8.02:
 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in the Contract execution;
 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

8.03 *Standard General Conditions*

- A. Owner stipulates that if the General Conditions that are made a part of this Contract are EJCDC® C-700, Standard General Conditions for the Construction Contract (2018), published by the Engineers Joint Contract Documents Committee, and if Owner is the party that has furnished said General Conditions, then Owner has plainly shown all modifications to the standard wording of such published document to the Contractor, through a process such as highlighting or "track changes" (redline/strikeout), or in the Supplementary Conditions.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on the date signed by the Owner (which is the Effective Date of the Contract).

Owner:

Contractor:

CITY OF CARTER LAKE

(typed or printed name of organization)

By:

(individual's signature)

Date:

(date signed)

Name:

(typed or printed)

Title:

(typed or printed)

Attest:

(individual's signature)

Title:

(typed or printed)

Address for giving notices:

Mr. Ronald Cumberledge

City of Carter Lake, Iowa

950 E. Locust Street

Carter Lake, Iowa 51510

Designated Representative:

Name:

(typed or printed)

Title:

(typed or printed)

Address:

Phone:

Email:

(If [Type of Entity] is a corporation, attach evidence of authority to sign. If [Type of Entity] is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)

BACKLUND PLUMBING AND HEATING

(typed or printed name of organization)

By:

(individual's signature)

Date:

(date signed)

Name:

(typed or printed)

Title:

(typed or printed)

(If [Type of Entity] is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest:

(individual's signature)

Title:

(typed or printed)

Address for giving notices:

Backlund Plumbing and Heating

6215 Grover Street

Omaha, NE 68106

Designated Representative:

Name:

(typed or printed)

Title:

(typed or printed)

Address:

Phone:

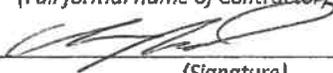
Email:

License No.:

(where applicable)

State:

PERFORMANCE BOND

<p>Contractor Name: Roseland Inc dba Backlund Plumbing Address (principal place of business): 6215 Grover Street Omaha, NE 68106</p>	<p>Surety Name: Travelers Casualty and Surety Company of America Address (principal place of business): One Tower Square Hartford, CT 06183</p>
<p>Owner Name: City of Carter Lake, Iowa Mailing address (principal place of business): 950 E. Locust Street Carter Lake, IA 51510</p>	<p>Contract Description (name and location): Sanitary Sewer Rehabilitation Contract Price: Three Hundred Five Thousand Two Hundred Twenty-five And No/100 Dollars (\$305,225.00) Effective Date of Contract:</p>
<p>Bond Bond Amount: Three Hundred Five Thousand Two Hundred Twenty-five And No/100 Dollars (\$305,225.00) Date of Bond: 9/3/2020 (Date of Bond cannot be earlier than Effective Date of Contract) Modifications to this Bond form: <input checked="" type="checkbox"/> None <input type="checkbox"/> See Paragraph 16</p>	
<p>Surety and Contractor, intending to be legally bound hereby, subject to the terms set forth in this Performance Bond, do each cause this Performance Bond to be duly executed by an authorized officer, agent, or representative.</p>	
<p>Contractor as Principal <u>Roseland Inc dba Backlund Plumbing</u> (Full formal name of Contractor)</p>	<p>Surety <u>Travelers Casualty and Surety Company of America</u> (Full formal name of Surety) (corporate seal)</p>
<p>By: <u></u> (Signature)</p>	<p>By: <u></u> (Signature) (Attach Power of Attorney)</p>
<p>Name: <u>Chris Roseland</u> (Printed or typed)</p>	<p>Name: <u>Thomas L King</u> (Printed or typed)</p>
<p>Title: <u>President</u></p>	<p>Title: <u>Attorney-in-Fact</u></p>
<p>Attest: <u></u> (Signature)</p>	<p>Attest: <u></u> (Signature)</p>
<p>Name: <u>Kristen Friedman</u> (Printed or typed)</p>	<p>Name: <u>Linda Guenter</u> (Printed or typed)</p>
<p>Title: <u>Witness</u></p>	<p>Title: <u>witness</u></p>
<p>Notes: (1) Provide supplemental execution by any additional parties, such as joint venturers. (2) Any singular reference to Contractor, Surety, Owner, or other party is considered plural where applicable.</p>	

1. The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.
2. If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Paragraph 3.
3. If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond will arise after:
 - 3.1. The Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice may indicate whether the Owner is requesting a conference among the Owner, Contractor, and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Paragraph 3.1 will be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor, and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement does not waive the Owner's right, if any, subsequently to declare a Contractor Default;
 - 3.2. The Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
 - 3.3. The Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.
4. Failure on the part of the Owner to comply with the notice requirement in Paragraph 3.1 does not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.
5. When the Owner has satisfied the conditions of Paragraph 3, the Surety shall promptly and at the Surety's expense take one of the following actions:
 - 5.1. Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;
 - 5.2. Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;
 - 5.3. Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owners concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Paragraph 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or
 - 5.4. Waive its right to perform and complete, arrange for completion, or obtain a new contractor, and with reasonable promptness under the circumstances:

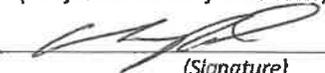
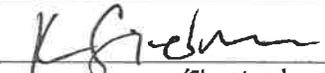
- 5.4.1 After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or
 - 5.4.2 Deny liability in whole or in part and notify the Owner, citing the reasons for denial.
- 6. If the Surety does not proceed as provided in Paragraph 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Paragraph 5.4, and the Owner refuses the payment, or the Surety has denied liability, in whole or in part, without further notice, the Owner shall be entitled to enforce any remedy available to the Owner.
- 7. If the Surety elects to act under Paragraph 5.1, 5.2, or 5.3, then the responsibilities of the Surety to the Owner will not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety will not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication for:
 - 7.1. the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
 - 7.2. additional legal, design professional, and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Paragraph 5; and
 - 7.3. liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.
- 8. If the Surety elects to act under Paragraph 5.1, 5.3, or 5.4, the Surety's liability is limited to the amount of this Bond.
- 9. The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price will not be reduced or set off on account of any such unrelated obligations. No right of action will accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors, and assigns.
- 10. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders, and other obligations.
- 11. Any proceeding, legal or equitable, under this Bond must be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and must be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this paragraph are void or prohibited by law, the minimum periods of limitations available to sureties as a defense in the jurisdiction of the suit will be applicable.
- 12. Notice to the Surety, the Owner, or the Contractor must be mailed or delivered to the address shown on the page on which their signature appears.
- 13. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with

said statutory or legal requirement will be deemed deleted therefrom and provisions conforming to such statutory or other legal requirement will be deemed incorporated herein. When so furnished, the intent is that this Bond will be construed as a statutory bond and not as a common law bond.

14. Definitions

- 14.1. *Balance of the Contract Price*—The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made including allowance for the Contractor for any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.
 - 14.2. *Construction Contract*—The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.
 - 14.3. *Contractor Default*—Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.
 - 14.4. *Owner Default*—Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.
 - 14.5. *Contract Documents*—All the documents that comprise the agreement between the Owner and Contractor.
15. If this Bond is issued for an agreement between a contractor and subcontractor, the term Contractor in this Bond will be deemed to be Subcontractor and the term Owner will be deemed to be Contractor.
16. Modifications to this Bond are as follows: [Describe modification or enter "None"]

PAYMENT BOND

Contractor Name: Roseland Inc dba Backlund Plumbing Address (principal place of business): 6215 Grover Street Omaha, NE 68106	Surety Name: Travelers Casualty and Surety Company of America Address (principal place of business): One Tower Square Hartford, CT 06183
Owner City of Carter Lake, Iowa Name: Mailing address (principal place of business): 950 E. Locust Street Carter Lake, IA 51510	Contract Description (name and location): Sanitary Sewer Rehabilitation Contract Price: Three Hundred Five Thousand Two Hundred Twenty-five And No/100 Dollars (\$305,225.00) Effective Date of Contract:
Bond Bond Amount: Three Hundred Five Thousand Two Hundred Twenty-five And No/100 Dollars (\$305,225.00) Date of Bond: 9/3/2020 (Date of Bond cannot be earlier than Effective Date of Contract) Modifications to this Bond form: <input checked="" type="checkbox"/> None <input type="checkbox"/> See Paragraph 18	
Surety and Contractor, intending to be legally bound hereby, subject to the terms set forth in this Payment Bond, do each cause this Payment Bond to be duly executed by an authorized officer, agent, or representative.	
Contractor as Principal Roseland Inc dba Backlund Plumbing (Full formal name of Contractor)	Surety Travelers Casualty and Surety Company of America (Full formal name of Surety) (corporate seal)
By:  (Signature)	By:  (Signature)/(Attach Power of Attorney)
Name: <u>Chris Roskelley</u> (Printed or typed)	Name: <u>Thomas L King</u> (Printed or typed)
Title: <u>Resident</u>	Title: <u>Attorney-in-Fact</u>
Attest:  (Signature)	Attest:  (Signature)
Name: <u>Kristen Friedman</u> (Printed or typed)	Name: <u>Linda Guenter</u> (Printed or typed)
Title: <u>Witness</u>	Title: <u>witness</u>
Notes: (1) Provide supplemental execution by any additional parties, such as joint venturers. (2) Any singular reference to Contractor, Surety, Owner, or other party is considered plural where applicable.	

1. The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to the Owner to pay for labor, materials, and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference, subject to the following terms.
2. If the Contractor promptly makes payment of all sums due to Claimants, and defends, indemnifies, and holds harmless the Owner from claims, demands, liens, or suits by any person or entity seeking payment for labor, materials, or equipment furnished for use in the performance of the Construction Contract, then the Surety and the Contractor shall have no obligation under this Bond.
3. If there is no Owner Default under the Construction Contract, the Surety's obligation to the Owner under this Bond will arise after the Owner has promptly notified the Contractor and the Surety (at the address described in Paragraph 13) of claims, demands, liens, or suits against the Owner or the Owner's property by any person or entity seeking payment for labor, materials, or equipment furnished for use in the performance of the Construction Contract, and tendered defense of such claims, demands, liens, or suits to the Contractor and the Surety.
4. When the Owner has satisfied the conditions in Paragraph 3, the Surety shall promptly and at the Surety's expense defend, indemnify, and hold harmless the Owner against a duly tendered claim, demand, lien, or suit.
5. The Surety's obligations to a Claimant under this Bond will arise after the following:
 - 5.1. Claimants who do not have a direct contract with the Contractor
 - 5.1.1. have furnished a written notice of non-payment to the Contractor, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were, or equipment was, furnished or supplied or for whom the labor was done or performed, within ninety (90) days after having last performed labor or last furnished materials or equipment included in the Claim; and
 - 5.1.2. have sent a Claim to the Surety (at the address described in Paragraph 13).
 - 5.2. Claimants who are employed by or have a direct contract with the Contractor have sent a Claim to the Surety (at the address described in Paragraph 13).
6. If a notice of non-payment required by Paragraph 5.1.1 is given by the Owner to the Contractor, that is sufficient to satisfy a Claimant's obligation to furnish a written notice of non-payment under Paragraph 5.1.1.
7. When a Claimant has satisfied the conditions of Paragraph 5.1 or 5.2, whichever is applicable, the Surety shall promptly and at the Surety's expense take the following actions:
 - 7.1. Send an answer to the Claimant, with a copy to the Owner, within sixty (60) days after receipt of the Claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed; and
 - 7.2. Pay or arrange for payment of any undisputed amounts.
 - 7.3. The Surety's failure to discharge its obligations under Paragraph 7.1 or 7.2 will not be deemed to constitute a waiver of defenses the Surety or Contractor may have or acquire as to a Claim, except as to undisputed amounts for which the Surety and Claimant have reached agreement. If, however, the Surety fails to discharge its obligations under Paragraph 7.1 or 7.2, the Surety shall indemnify the Claimant for the reasonable attorney's fees the Claimant incurs thereafter to recover any sums found to be due and owing to the Claimant.

8. The Surety's total obligation will not exceed the amount of this Bond, plus the amount of reasonable attorney's fees provided under Paragraph 7.3, and the amount of this Bond will be credited for any payments made in good faith by the Surety.
9. Amounts owed by the Owner to the Contractor under the Construction Contract will be used for the performance of the Construction Contract and to satisfy claims, if any, under any construction performance bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfying obligations of the Contractor and Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.
10. The Surety shall not be liable to the Owner, Claimants, or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for the payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligation to make payments to or give notice on behalf of Claimants, or otherwise have any obligations to Claimants under this Bond.
11. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders, and other obligations.
12. No suit or action will be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the state in which the project that is the subject of the Construction Contract is located or after the expiration of one year from the date (1) on which the Claimant sent a Claim to the Surety pursuant to Paragraph 5.1.2 or 5.2, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit will be applicable.
13. Notice and Claims to the Surety, the Owner, or the Contractor must be mailed or delivered to the address shown on the page on which their signature appears. Actual receipt of notice or Claims, however accomplished, will be sufficient compliance as of the date received.
14. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement will be deemed deleted here from and provisions conforming to such statutory or other legal requirement will be deemed incorporated herein. When so furnished, the intent is that this Bond will be construed as a statutory bond and not as a common law bond.
15. Upon requests by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor and Owner shall promptly furnish a copy of this Bond or shall permit a copy to be made.
16. Definitions
 - 16.1. *Claim*—A written statement by the Claimant including at a minimum:
 - 16.1.1. The name of the Claimant;
 - 16.1.2. The name of the person for whom the labor was done, or materials or equipment furnished;
 - 16.1.3. A copy of the agreement or purchase order pursuant to which labor, materials, or equipment was furnished for use in the performance of the Construction Contract;
 - 16.1.4. A brief description of the labor, materials, or equipment furnished;

- 16.1.5. The date on which the Claimant last performed labor or last furnished materials or equipment for use in the performance of the Construction Contract;
 - 16.1.6. The total amount earned by the Claimant for labor, materials, or equipment furnished as of the date of the Claim;
 - 16.1.7. The total amount of previous payments received by the Claimant; and
 - 16.1.8. The total amount due and unpaid to the Claimant for labor, materials, or equipment furnished as of the date of the Claim.
- 16.2. *Claimant*—An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials, or equipment for use in the performance of the Construction Contract. The term Claimant also includes any individual or entity that has rightfully asserted a claim under an applicable mechanic’s lien or similar statute against the real property upon which the Project is located. The intent of this Bond is to include without limitation in the terms of “labor, materials, or equipment” that part of the water, gas, power, light, heat, oil, gasoline, telephone service, or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor’s subcontractors, and all other items for which a mechanic’s lien may be asserted in the jurisdiction where the labor, materials, or equipment were furnished.
- 16.3. *Construction Contract*—The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and all changes made to the agreement and the Contract Documents.
- 16.4. *Owner Default*—Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.
- 16.5. *Contract Documents*—All the documents that comprise the agreement between the Owner and Contractor.
17. If this Bond is issued for an agreement between a contractor and subcontractor, the term Contractor in this Bond will be deemed to be Subcontractor and the term Owner will be deemed to be Contractor.
18. Modifications to this Bond are as follows: **[Describe modification or enter “None”]**



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **THOMAS L KING** of **LINCOLN Nebraska**, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **3rd** day of **February**, 2017.



State of Connecticut

City of Hartford ss.

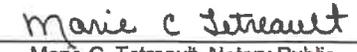
By: 
 Robert L. Raney, Senior Vice President

On this the **3rd** day of **February**, 2017, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2021




 Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal by a Secretary or Assistant Secretary; and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **3rd** day of **September**, 2020




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.

CERTIFICATE OF ASSESSMENT

The undersigned hereby certifies that all equipment to be used in the performance of the WORK covered by this Agreement, except that equipment acquired since the assessment date, has been assessed for taxation for the current year in Pott County, Iowa.

CONTRACTOR: Backlund Plumbing
6215 Graer St, Omaha, Ne 68106
BY: [Signature]

[CORPORATE SEAL]

STATE OF IOWA)
COUNTY OF Pott) SS

Chris Roseland being first duly sworn deposes and says: I have read the foregoing certificate, know its contents, and the same are true.

Subscribed and sworn to before me this 3rd day of September, 2020



[Signature]
NOTARY PUBLIC

(Seal)

My Commission expires August 31, 2023



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/11/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER UNICO Group, Inc. 1128 Lincoln Mall Suite 200 Lincoln NE 68508		CONTACT NAME: Katie Lane PHONE (A/C No Ext): (402) 434-7200 E-MAIL ADDRESS: klane@unicogroup.com FAX (A/C No): (402) 434-7272	
INSURED Roseland, Inc., DBA: Backlund Plumbing 6215 Grover St Omaha NE 68106		INSURER(S) AFFORDING COVERAGE INSURER A: Cincinnati Casualty Co. NAIC # 28665 INSURER B: Cincinnati Insurance Co. 10677 INSURER C: CSU Producers Insurance Company INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 20-21 RRP

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			EPP0516383/2022	01/05/2020	01/05/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			EPP0516383/2022	01/05/2020	01/05/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$			EPP0516383/2022	01/05/2020	01/05/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	EWCO516393	01/05/2020	01/05/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Railroad Protective			CSU0156589	09/11/2020	10/06/2021	Limit 5,000,000 Aggregate 10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Job #0118183.01-310, City of Carter Lake Sanitary Sewer Rehabilitation. The General Liability policy includes a blanket automatic additional insured endorsement that provides additional insured status only when there is a written contract between the named insured and the certificate holder/entity(ies) that requires such status prior to a loss. The blanket automatic endorsements provide additional insured status for Lamp Rynearson (Engineer), City of Carter Lake, Iowa (Owner), City of Omaha; Chicago Central, Pacific Railroad company and Thiele Geotech, Inc. (Consultant) as required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

Lamp Rynearson
 14710 W. Dodge Rd., Ste. 100

Omaha

NE 68154

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATION OF NON-SEGREGATED FACILITIES

BY THE SUBMISSION OF THIS BID, I, THE BIDDER, OFFEROR, APPLICANT, OR SUBCONTRACTOR CERTIFY THAT I DO NOT MAINTAIN OR PROVIDE FOR MY EMPLOYEES ANY SEGREGATED FACILITIES AT ANY OF MY ESTABLISHMENTS AND THAT I DO NOT PERMIT MY EMPLOYEES TO PERFORM THEIR SERVICES AT ANY LOCATION, UNDER MY CONTROL, WHERE SEGREGATED FACILITIES ARE MAINTAINED. I CERTIFY FURTHER THAT I WILL NOT MAINTAIN OR PROVIDE FOR MY EMPLOYEES ANY SEGREGATED FACILITIES AT ANY OF MY ESTABLISHMENTS, AND THAT I WILL NOT PERMIT MY EMPLOYEES TO PERFORM THEIR SERVICE, AT ANY LOCATION UNDER MY CONTROL, WHERE SEGREGATED FACILITIES ARE MAINTAINED. I, THE BIDDER, OFFEROR, APPLICANT, OR SUBCONTRACTOR AGREE THAT A BREACH OF THIS CERTIFICATION IS A VIOLATION OF THE EQUAL OPPORTUNITY CLAUSE IN THIS CONTRACT. AS USED IN THIS CERTIFICATION, THE TERM "SEGREGATED FACILITIES" MEANS ANY WAITING ROOMS, WORK AREAS, REST ROOMS AND WASH ROOMS, RESTAURANTS AND OTHER EATING AREAS, TIME CLOCKS, LOCKER ROOMS AND OTHER STORAGE OR DRESSING AREAS, PARKING LOTS, DRINKING FOUNTAINS, RECREATION OR ENTERTAINMENT AREAS, TRANSPORTATION, AND HOUSING FACILITIES PROVIDED FOR EMPLOYEES, WHICH ARE SEGREGATED BY EXPLICIT DIRECTIVE OR ARE IN FACT SEGREGATED ON THE BASIS OF RACE, CREED, COLOR, AGE, SEX, OR NATIONAL ORIGIN, BECAUSE OF HABIT, LOCAL CUSTOM, OR OTHERWISE. I FURTHER AGREE THAT (EXCEPT WHERE I HAVE OBTAINED IDENTICAL CERTIFICATION FROM PROPOSED SUBCONTRACTORS FOR SPECIFIC TIME PERIODS) I WILL OBTAIN IDENTICAL CERTIFICATIONS FROM PROPOSED SUBCONTRACTORS PRIOR TO THE AWARD OF SUBCONTRACTS EXCEEDING \$10,000 WHICH ARE NOT EXEMPT* FROM THE PROVISIONS OF THE EQUAL OPPORTUNITY CLAUSE; THAT I WILL RETAIN SUCH CERTIFICATIONS IN MY FILES; AND THAT I WILL FORWARD THE FOLLOWING NOTICE TO SUCH PROPOSED SUBCONTRACTORS.

NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT FOR CERTIFICATION OF NON-SEGREGATED FACILITIES.

A CERTIFICATION OF NON-SEGREGATED FACILITIES MUST BE SUBMITTED PRIOR TO THE AWARD OF A SUBCONTRACT EXCEEDING \$10,000.00, WHICH IS NOT EXEMPT FROM THE PROVISIONS OF THE EQUAL OPPORTUNITY CLAUSE. THE CERTIFICATION MAY BE SUBMITTED EITHER FOR EACH SUBCONTRACT OR FOR ALL SUBCONTRACTS DURING A PERIOD (I.E., QUARTERLY, SEMIANNUALLY, OR ANNUALLY).

CONTRACTOR: Baklund Plumbing

SUBCONTRACTOR: _____

By: 

BY: _____

NOTE: THE PENALTY FOR MAKING FALSE STATEMENT IN OFFERS IS PRESCRIBED IN 18 U.S.C. 1001.

*SUBCONTRACTORS EXEMPT FROM THE PROVISIONS OF THE EQUAL OPPORTUNITY CLAUSE ARE THOSE IN WHICH THE SUBCONTRACT WORK FORCE DOES NOT EXCEED 50 EMPLOYEES (EXCEPT WHERE THE PROPOSED SUBCONTRACTORS HAVE SUBMITTED IDENTICAL CERTIFICATIONS FOR SPECIFIC TIME PERIODS).

NOTE: THE SUCCESSFUL BIDDER AND EACH OF HIS SUBCONTRACTORS WILL BE REQUIRED TO SIGN A FORM, LIKE THE ABOVE, PRIOR TO AWARD OF CONTRACT. IF MULTIPLE SUBCONTRACTORS ARE INVOLVED, A SEPARATE PAGE MAY BE ATTACHED FOR SIGNATURES BY ADDITIONAL SUBCONTRACTORS

**CITY OF CARTER LAKE
JOB SPECIFICATION**

POSITION: City Clerk/Treasurer

DEPARTMENT: Administration

IMMEDIATE SUPERVISOR: City Council

NATURE OF WORK: Shall be responsible for the proceedings and conduct of the City Clerk/Treasurer office and supervision of all Administration office personnel. Shall have knowledge of State and City codes regulating the City Clerk/Treasurer position. Works under the direction of the City Council and in conjunction with the Mayor. The job includes clerical work, accounting, and public relations and requires the ability to take initiative with minimum supervision by superiors as to details of the task. Prepares reports to the City Council and State and Federal agencies as dictated.

EDUCATION STANDARDS: College degree or courses as it relates to bookkeeping, accounting practices, business practices, clerical work, public relations, and/or related experience. Must be proficient in office machines, current software related to City functions, and computer. Certified Municipal Clerk status is required. Ability to work with the public is essential.

FUNCTIONS OF POSITION

FINANCE

- Is the Chief accounting office of the City and keeps separate accounts for every appropriation, department, public improvement or undertaking in the manner provided by law and issues checks for payment of all debts.
- Keeps accounts of all cash, investments, accounts receivable and property of the City and issues receipts accordingly, having a record of each transaction as required by law or as the Council directs.
- Prepares and maintains the budgetary and financial accounts and reports as required by law and/or by the City Council.
- Prepares and presents budget, budget process, accounts, and funds for and presents to Council.
- Maintains the City banking accounts and investments keeping proper records as required by law.
- Signs all evidences of indebtedness, coupons, certificates or bonds and keeps a register of all bonds outstanding and proper recording of principle and interest payments as required by law.

RECORDS

- Records and preserves a correct record of the proceedings of City Council, City Council meetings and workshops, and all other official City meetings and publishes a summary of meetings as required by law.
- Keeps a record of all ordinances and resolutions adopted by the City Council and makes the required publications.
- Keeps custody and is responsible for all records, documents or files of the City including personnel files, and furnishes copies upon request of any record as required by law.

LEGAL

- Signs all evidences of indebtedness, coupons, certificates or bonds and keeps a register of all bonds outstanding and proper recordings of principle and interest payment as required by law.
- Affixes the seal of the City upon those documents or instruments as required by law and administers all oaths of office to those positions that are required.
- Issues all licenses and permits as directed by the City Council.
- Consults with City attorney as needed for clarification on various laws, processes, and liabilities.
- Prepares ordinances to be sent to codifying agency, distributes supplements to departments, maintains codebook, audits and reviews Code at least every five years for re-codification.

ADMINISTRATIVE

- Attends City Council meetings and other City meetings as required by the City Council.
- Facilitates City meeting set up as needed, i.e., proper electronic equipment, projectors, handouts, invitations, electronic platforms, e.g., Zoom.
- Implements and manages rental inspection program and communications with Inspector.
- Manages and maintains communications with department heads and assists with various issues, questions, and research.
- Assists Council, Mayor, other city personnel, and or citizens in researching various information from City records as appropriate.
- Formulates and distributes RFPs, receives bids, assists with bid openings for municipal projects as needed.
- Assists in the development of short- and long-range plans; gathers, interprets, and prepares data for studies, reports, and recommendations; coordinates department activities with other departments and agencies as needed.

PERSONNEL

- Supervises the current Administration Department staff adhering to City policy outlined in the “City of Carter Lake Employee Handbook and Safety Manual”.
- Works with City Council to maintain updated “City of Carter Lake Employee Handbook and Safety Manual”, and keeps current job specifications for Administration staff.

- Conducts annual reviews with Administrative staff personnel and maintains current and accurate personnel files.
- Attends workshops and seminars as approved to further develop knowledge, skills, and abilities in order to maintain, enhance, or achieve certification in various areas of expertise.

COMMUNICATIONS

- Maintains communications with Mayor, Council, department heads, and City Attorney as needed and/or requested.
- Meets and receives calls from various staff, elected officials, citizens, or agencies.
- Responds to requests from various State and County agencies, MAPA, department heads, City Council, Mayor, and City Attorney as appropriate or as needed.
- Refers requests from outside entities as needed to Administrative staff, department head or appropriate City official, or City Attorney.
- Creates monthly newsletter and coordinates with distribution by Peoples Service, manages Channel 22 content and coordinates with proper personnel to assure proper operation, and manages City Facebook page.
- Posts City Council, Planning Board, and Board of Adjustment agendas and minutes to City website on a monthly basis.
- Updates City website with current information on a monthly basis regarding new ordinances, newsletter, City contact information, current City official list, and other information as needed.

The City Clerk/Treasurer is a supervisory position involving all phases of City government. The City Clerk/Treasurer is appointed by a majority vote of the City Council for a two-year term.

This form is used to provide a general description of job duties and not intended to be all inclusive or exclusive. Other duties may be required and assigned.

**CITY OF CARTER LAKE
EMPLOYEE EVALUATION**

RATING GUIDELINES

CORRESPONDING SALARY INCREASES

EVALUATION PERIOD 2019

EMPLOYEE NAME/TITLE City Clerk

OVERALL PERFORMANCE RATING

SALARY INCREASE

- 5 = Superior performance 4%
- 4 = Performance above standards 3%
- 3 = Performance at expected standards 2%
- 2 = Below expected performance standards 1%
- 1 = Unsatisfactory 0%

(See detailed explanations below on rating guidelines)

	City Council Ratings						Rating Average	Skill Weight	Weighted Average Rating
	Council Person 1	Council Person 2	Council Person 3	Council Person 4	Council Person 5	Mayor			
Finance Performs finance job duties as outlined in the City Clerk/ Treasurer job specifications.	0	0	0	0	0	0	0.0	25%	0.00
Records Keeps City records according to job duties as outlined in City Clerk/Treasurer job specifications and as required by law.	0	0	0	0	0	0	0.0	20%	0.00
Legal Performs all required legal activities according to statutes and consults with City attorney as needed.	0	0	0	0	0	0	0.0	15%	0.00
Administration Manages administrative duties as outlined in City Clerk/ Treasurer job specifications	0	0	0	0	0	0	0.0	10%	0.00
Personnel Implements City policy when dealing with Administrative staff as defined in City of Carter Lake Employee Handbook and Safety Manual	0	0	0	0	0	0	0.0	10%	0.00
Communications Facilitates communications with City staff, Council, Attorney, and public as outlined in City Clerk/Treasurer job specifications	0	0	0	0	0	0	0.0	20%	0.00
								100%	0

Optional Review Items:

Accomplishments during evaluation period:

Description of strengths and job skills:

Areas in which improvement is needed:

RATING GUIDELINES

Level 5: Exceptional

Performance far exceeded expectations due to exceptionally high quality of work performed in all essential areas of responsibility, resulting in an overall quality of work that was superior; and either 1) included the completion of a major goal or project, or 2) made an exceptional or unique contribution in support of unit, department, or City objectives. This rating is achievable by any employee though given infrequently.

Level 4: Exceeds expectations

Performance consistently exceeded expectations in all essential areas of responsibility, and the quality of work overall was excellent. Annual goals were met.

Level 3: Meets expectations

Performance consistently met expectations in all essential areas of responsibility, at times possibly exceeding expectations, and the quality of work overall was very good. The most critical annual goals were met.

Level 2: Improvement needed

Performance did not consistently meet expectations - performance failed to meet expectations in one or more essential areas of responsibility, and/or one or more of the most critical goals were not met. A professional development plan to improve performance must be attached, including timelines, and monitored to measure progress.

Level 1: Unsatisfactory

Performance was consistently below expectations in most essential areas of responsibility, and/or reasonable progress toward critical goals was not made. Significant improvement is needed in one or more important areas. A plan to correct performance, including timelines, must be outlined and monitored to measure progress.

State Regulation of Golf Carts

Under *Code of Iowa* Section 321.247 golf carts:

- Are not required to be registered or licensed by the Iowa Department of Transportation (DOT).
- Can operate on city streets only if allowed to do so by the city council.
- Are not allowed to operate on a city street which is a primary road extension through the city but are allowed to cross a primary road extension.
- Can operate on city streets only from sunrise to sunset.
- Must be equipped with adequate brakes, a slow moving vehicle sign and a bicycle safety flag.
- Must meet such other safety requirements as the city may impose.

Under *Code* Section 321.174 it is unlawful for anyone to operate a “motor vehicle”, including a golf cart, upon streets and highways unless the operator has a valid driver’s license.

Under Section 321.20B golf carts cannot be operated on highways or city streets unless financial liability coverage (insurance) is in effect for the vehicle and the driver has proof of insurance in his/her possession.

City Regulation of Golf Carts

Many city ordinances simply mirror the basic requirements found in Section 321.247 of the *Code*, while other cities have chosen to more closely regulate or be more innovative in regulating the use of their streets by golf carts.

City Permit Required

Several cities require that before a golf cart can be operated on city streets, the owner must obtain a permit from the city and pay a permit fee. As a condition for issuance of a permit some cities require one or more of the following:

- That the golf cart be inspected.
- That the owner show proof of financial liability coverage.
- That the operator has a valid Iowa driver’s license.

Some cities also require either that the permit be carried on the golf cart when it is operated on city streets or that the permit sticker be displayed on the golf cart.

Areas Where Golf Cart Operation is Allowed

Cities that regulate golf carts typically regulate where golf carts are allowed to operate, repeating the state law prohibition against golf carts operating on city streets that are also state highways and listing one or more additional streets where golf cart operation is either authorized or prohibited. Some cities allow golf cart operation on restricted streets by community and civic organizations for community events including parades.

Additional Limitations on Operation of Golf Carts

Cities have also imposed additional prohibitions on the operation of golf carts, including prohibition of:

- Operation on public sidewalks, the area between the sidewalk and the curb line and in cemeteries.
- Operation on private property without the consent of the property owner.
- Operation on city streets during inclement weather.
- Operation in a careless, reckless or negligent manner.
- Operation while under the influence of intoxicating liquor, narcotics or habit forming drugs.
- Carrying more than two riders in the front seat, or more than two riders in the back seat if a back seat is provided.
- Towing of any item by a golf cart.
- Modification of a golf cart for increased speed.

CARTER LAKE CITY COUNCIL MEETING
MONDAY, AUGUST 17, 2020

Meeting was called to order by Mayor Ronald Cumberledge at 7:00 p.m. The Mayor asked to observe a moment of silence for several long time residence who passed away in recent weeks: Ella May Skinner, Rose Peck, Jeannie Poldberg and Dave Lodes.

The council rose for the pledge of allegiance. Mayor called the roll of the council, present: Jackie Wahl, Jason Gundersen, Pat Paterson, Denise Teeple, Keebie Kessler; and city attorney Mike O'Bradovich and city clerk Jackie Carl are present.

The Agenda was reviewed, upon motion duly made by Gundersen, and seconded by Teeple, the agenda was approved; the motion was passed unanimously. Upon motion of Gundersen, seconded by Paterson, the consent agenda was approve, motion was approved unanimously.

Gundersen moved to approve liquor license renewal for Shoreline Golf course, seconded by Kessler; motion was approved unanimously. Gundersen moved to approve liquor license renewal for Carter Lake VFW, seconded by Kessler; motion was approved unanimously. Gundersen moved to approve liquor license renewal for Spearmint Rhino Gentleman's club, seconded by Kessler; motion was approved unanimously.

Tim Chullino was present to request the City to vacate a portion of land along 17th Street and add the land to his property. Gundersen moved to send to planning board for recommendation, and motion to set public hearing for 9-21-2020, second by Wahl. Roll call vote: Yes-Gundersen, Kessler, Wahl, Teeple. No-Paterson. Motion to set public hearing for 9-21-20.

Mayor Cumberledge pointed out that the city will experience a loss in revenues due to travel and entertainment shut downs caused as a result of Covid-19. Collections of hotel/motel tax revenue could see a \$400,000 loss for the year. The Mayor would like to meet with the council in a workshop to discuss the issue and future plans. Council agreed to meeting 8-31-2020.

Elliott Zweerink has assembled a Plant Swap stand at Neptune Circle park. She was present to request permission to proceed with the idea. The Council agreed it was a good project, Gundersen moved to approve and Teeple seconded; motion was approved unanimously.

Clerk Carl presented a bid from Rasmussen Mechanical to continue with the annual maintenance of the HVAC system at city hall. The Mayor thinks we might be money ahead to upgrade the 11 year old systems, council agreed and requested the clerk to collect bids from 2-3 vendors for next meeting.

Resolution to approve the Request for Proposals (RFP) for architect firms to bid on community center design. This was prepared by CBRE for the council to review. The RFP will be sent to interested firms and they will need to return proposal to CBRE at which time the community center board will interview the candidates and provide recommendation to Council in September. Gundersen moved to approve the resolution, seconded b Wahl; motion was approved unanimously.

At 7:40 p.m. Gundersen moved to adjourn, seconded by Paterson; motion was approve unanimously.

Jackie Carl
Carter Lake City Clerk

Ron Cumberledge
Mayor

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
	GENERAL LIABILITIES					
PR20200807	CITY OF CARTER LAKE	SERVICE CHARGE	1.00	68282	8/28/20	
PR20200821	CITY OF CARTER LAKE	SERVICE CHARGE	1.00	2.00	68282	8/28/20
PR20200807	CARTER LAKE PEACE OFFICERS	POLICE DUES	160.00	68281	8/28/20	
PR20200821	CARTER LAKE PEACE OFFICERS	POLICE DUES	160.00	320.00	68281	8/28/20
PR20200807	COLONIAL INSURANCE CO	COLONIAL INS	182.95	68334	8/31/20	
PR20200821	COLONIAL INSURANCE CO	COLONIAL INS	182.91	365.86	68334	8/31/20
PR20200807	DELTA DENTAL OF IOWA	DENTAL INS	255.42	1322748	8/28/20	
PR20200821	DELTA DENTAL OF IOWA	DENTAL INS	255.42	510.84	1322748	8/28/20
PR20200801	FED/FICA TAXES	FED/FICA TAX	333.70	1322727	8/01/20	
PR20200807	FED/FICA TAXES	FED/FICA TAX	9,756.62	1322741	8/14/20	
PR20200821	FED/FICA TAXES	FED/FICA TAX	9,439.65	19,529.97	1322743	8/28/20
PR20200801	IPERS	IPERS	31.46	1322744	8/28/20	
PR20200807	IPERS	IPERS-PROTECTIV	6,174.39	1322744	8/28/20	
PR20200821	IPERS	IPERS-PROTECTIV	6,148.01	12,353.86	1322744	8/28/20
9/20a	GIS BENEFITS		56.00-	1322747	8/28/20	
PR20200724	GIS BENEFITS	LIFE INSURANCE	56.00	1322747	8/28/20	
PR20200807	GIS BENEFITS	LIFE INSURANCE	137.60	1322747	8/28/20	
PR20200821	GIS BENEFITS	LIFE INSURANCE	137.33	274.93	1322747	8/28/20
PR20200807	NEBR CHILD SUPPORT PAYMENT CNT	CHILD SUPPORT	36.01	1322742	8/14/20	
PR20200821	NEBR CHILD SUPPORT PAYMENT CNT	CHILD SUPPORT	36.01	72.02	1322749	8/28/20
PR20200801	TREASURER, STATE OF IOWA	STATE TAXES	17.00	1322745	8/28/20	
PR20200807	TREASURER, STATE OF IOWA	STATE TAXES	1,588.75	1322745	8/28/20	
PR20200821	TREASURER, STATE OF IOWA	STATE TAX	1,551.70	3,157.45	1322745	8/28/20
PR20200807	WELLMARK BLUE CROSS AND	MEDICAL INS	4,336.70	1322746	8/28/20	
PR20200821	WELLMARK BLUE CROSS AND	MEDICAL INS	4,336.63	8,673.33	1322746	8/28/20
		050 LIABILITIES TOTAL		45,260.26		
	POLICE					
082120	AMERICAN NATIONAL BANK	FOOD/TRAINING/POLICE		113.66	68229	8/17/20
SI-1671414	AXON ENTERPRISE INC	TASER EQUIPMENT		1,143.66	68231	8/17/20
071520	BLACK HILLS ENERGY	UTILITIES		37.80	1322740	8/06/20
0701	CITY OF COUNCIL BLUFFS	VEHICLE REPAIRS/PD		1,222.71	68234	8/17/20
64828	DONS PIONEER UNIFORMS	UNIFORMS/POLICE/MARCOS		304.75	68239	8/17/20
016160546	GALLS LLC	UNIFORMS/CHAMBERS	253.89	68241	8/17/20	
016160548	GALLS LLC	UNIFORMS/CHAMBERS	42.79	68241	8/17/20	
16269679	GALLS LLC	CHAMBERS, DRISCOLL, KANNEDY	380.83	677.51	68241	8/17/20
224458	GREAT PLAINS UNIFORMS LLC	UNIFORMS/POLICE/JOSH DRISCOLL		234.00	68242	8/17/20
660676	INTOXIMETERS	SUPPLIES		566.00	68247	8/17/20
257031	LEADS ONLINE	SOFTWARE		2,301.00	68251	8/17/20
1937-968434	NAPA AUTO PARTS	VEHICLE REPAIRS		45.23	68256	8/17/20
8/3/20	OPPD	UTILITIES		686.39	1322762	8/25/20
06580498	POSITIVE PROMOTIONS	SUPPLIES POLICE		322.57	68317	8/31/20
FY21-013	SOUTHWEST IA LAW ENF CNTR	CB POLICE DEPT TRAIN DIV		120.00	68266	8/17/20
9859362684	VERIZON WIRELESS	PHONES/WIFI/IPADS	191.02	68269	8/17/20	
9859401974	VERIZON WIRELESS	PHONES/WIFI/IPADS	280.07	471.09	68269	8/17/20
7/31/20	WEX BANK	FUEL		1,623.04	1322761	8/25/20
		110 POLICE TOTAL		9,869.41		

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
FIRE						
071520	BLACK HILLS ENERGY	UTILITIES	33.66	1322740		8/06/20
160356	DATASERV CORPORATION	COMPUTER NETWORK	60.00	68237		8/17/20
421180522	KONICA MINOLTA BUSINESS	COPIER	54.39	68248		8/17/20
213559	MCCLLOUD, ROBERT	ALTERNATOR FR TRUCK	110.47	68306		8/31/20
104608401002	OFFICE DEPOT BUSINESS CREDIT	OFFICE SUPPLIES/FIRE	65.62	68313		8/31/20
8/3/20	OPPD	UTILITIES	393.58	1322762		8/25/20
5654633	PAPILLION SANITATION	DUMPSTERS	46.20	68259		8/17/20
5654711	PAPILLION SANITATION	DUMPSTERS	11.68	68259		8/17/20
5655423	PAPILLION SANITATION	DUMPSTERS	48.92	106.80	68259	8/17/20

	150	FIRE TOTAL		824.52		
AMBULANCE						
2187434	EMERGENCY MEDICAL PRODUCTS	SUPPLIES/AMBULANCE	141.82	68294		8/31/20
2187945	EMERGENCY MEDICAL PRODUCTS	SUPPLIES/AMBULANCE	493.30	68240		8/17/20
2187946	EMERGENCY MEDICAL PRODUCTS	SUPPLIES/AMBULANCE	67.08	68240		8/17/20
2189099	EMERGENCY MEDICAL PRODUCTS	SUPPLIES/AMBULANCE	38.56	68240		8/17/20
2189380	EMERGENCY MEDICAL PRODUCTS	SUPPLIES/AMBULANCE	127.99	68240		8/17/20
2189867	EMERGENCY MEDICAL PRODUCTS	SUPPLIES/AMBULANCE	141.82	1,010.57	68240	8/17/20
97854941	459-PRAXAIR DISTRIBUTION INC	SUPPLIES-AMBULANCE	30.75	68261		8/17/20
97893398	459-PRAXAIR DISTRIBUTION INC	SUPPLIES-AMBULANCE	31.05	61.80	68261	8/17/20
9859362684	VERIZON WIRELESS	PHONES/WIFI/IPADS	45.28	68269		8/17/20
7/31/20	WEX BANK	FUEL	123.11	1322761		8/25/20

	160	AMBULANCE TOTAL		1,240.76		
BUILDING INSPECTOR						
071520	BLACK HILLS ENERGY	UTILITIES	2.22	1322740		8/06/20
615	NATIONAL PROPERTY INSPECTORS	RENTAL INSPEC/FEES FOR JUNE	800.00	68312		8/31/20
8/3/20	OPPD	UTILITIES	60.56	1322762		8/25/20
9859362684	VERIZON WIRELESS	PHONES/WIFI/IPADS	67.12	68269		8/17/20

	170	BUILDING INSPECTOR TOTAL		929.90		
ANIMAL CONTROL						
22764	BUMPER & AUTO OF OMAHA	AC TAIL LIGHT REPAIR	45.00	68287		8/31/20
1937-970214	NAPA AUTO PARTS	VEHICLE REPAIRS/ANIMAL CONTROL	5.69	68311		8/31/20
R20-561943	NEBRASKA HUMANE SOCIETY	CONTRACT-ANIMAL CONTROL	60.00	68257		8/17/20
9859362684	VERIZON WIRELESS	PHONES/WIFI/IPADS	27.11	68269		8/17/20
7/31/20	WEX BANK	FUEL	42.14	1322761		8/25/20

	190	ANIMAL CONTROL TOTAL		179.94		
TRAFFIC						
8/3/20	OPPD	UTILITIES	125.11	1322762		8/25/20

	240	TRAFFIC TOTAL		125.11		
LIBRARY						
439775489438	SYNCB/AMAZON	SUPPLIES-LIBRARY	16.28	68284		8/31/20
469933678588	SYNCB/AMAZON	SUPPLIES-LIBRARY	235.49	68284		8/31/20
549775749435	SYNCB/AMAZON	SUPPLIES-LIBRARY	585.57	68284		8/31/20
554863658794	SYNCB/AMAZON	SUPPLIES-LIBRARY	33.69	871.03	68284	8/31/20

CLAIMS REPORT
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Payroll Checks: 8/01/2020- 8/31/2020

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
10	ANDRE'S PRO CLEAN			400.00	68230	8/17/20
071520	BLACK HILLS ENERGY	UTILITIES		33.66	1322740	8/06/20
072520	COX BUSINESS SERVICES	INTERNET/Library	96.00		1322724	8/15/20
080720	COX BUSINESS SERVICES	TELEPHONE/LIBRARY	63.24	159.24	68290	8/31/20
160357	DATASERV CORPORATION	COMPUTER NETWORK		159.00	68237	8/17/20
1408352	FOLLETT SCHOOL SOLUTIONS INC	Software Renewal/Library		744.83	68295	8/31/20
27502038	GREAT AMERICAN FINANCIAL SERV	LIBRARY COPIER		118.89	1322759	8/20/20
816383	MICROMARKETING	BOOKS	95.49		68254	8/17/20
817176	MICROMARKETING	BOOKS	34.99		68254	8/17/20
817862	MICROMARKETING	BOOKS/LIBRARY	39.99		68308	8/31/20
818392	MICROMARKETING	BOOKS/LIBRARY	35.00	205.47	68308	8/31/20
8/3/20	OPPD	UTILITIES		649.98	1322762	8/25/20
20-217063	OVERDRIVE INC	WILBOR FEES/LIBRARY		919.30	68315	8/31/20
0564053-IN	THE PENWORTHY COMPANY	BOOKS-LIBRARY	209.66		68316	8/31/20
0564056-IN	THE PENWORTHY COMPANY	BOOKS-LIBRARY	131.94	341.60	68316	8/31/20
8848842	QUILL CORPORATION	SUPPLIES-LIBRARY	297.97		68262	8/17/20
9223798	QUILL CORPORATION	SUPPLIES-LIBRARY	26.94		68319	8/31/20
9345883	QUILL CORPORATION	SUPPLIES-LIBRARY	41.45		68319	8/31/20
9387630	QUILL CORPORATION	SUPPLIES-LIBRARY	17.37		68319	8/31/20
9446388	QUILL CORPORATION	SUPPLIES-LIBRARY	101.97	485.70	68319	8/31/20
20-218063	STATE LIBRARY OF IOWA	SUBSCRIPTION FEES/LIBRARY		62.00	68326	8/31/20
410 LIBRARY TOTAL				5,150.70		
PARKS/RECREATION						
082620	BROWN, JACOB	REFUND PARKER BROWN		32.10	68286	8/31/20
082620	DRIGGERS, LINDSEY	BB REFUND DAVID DRIGGERS		32.10	68292	8/31/20
082620	DUTSON, MARY	REFUND HAYDEN DUTSON		32.10	68293	8/31/20
082620	GRIFFEY, SHELBY	BB REFUND ZAIDEN GRIFFEY		32.10	68296	8/31/20
082620	HOLLENBACH, KENDRA	BB REFUND, JAXYN HOLLENBACH		32.10	68298	8/31/20
082620	TRISHA HUMPHREY	REFUND ERIC HUMPHREY JR		32.10	68299	8/31/20
082620	JOHNSON, ALYSSA	REFUND CLAYTON JOHNSON		32.10	68302	8/31/20
082620	MAHONEY, SASHA	REFUND JADYN BRYSON		32.10	68304	8/31/20
082620	CHEYENNE MIDDLETON	REFUND MAKENNA MCCLOUD		32.10	68309	8/31/20
082620	MYRE, PATINA	JUSTINA MYRE		32.10	68310	8/31/20
082720	PSOA	UMPIRE PAYMENTS		936.00	68318	8/31/20
082620	HANNA SIEH	BB REFUND HUNTER SIEH		32.10	68323	8/31/20
082620	TAYLOR, CHRISTY	CHLOE CASTETE		32.10	68327	8/31/20
082620	WADE, BRANDIE	REFUND JASON WALTON		32.10	68331	8/31/20
082620	WHITTINGTON, ANDREA	REFUND COLE KELLY		32.10	68332	8/31/20
430 PARKS/RECREATION TOTAL				1,385.40		
SENIOR CENTER						
989546579988	SYNCB/AMAZON	SUPPLIES-LIBRARY		268.18	68228	8/17/20
071520	BLACK HILLS ENERGY	UTILITIES		67.56	1322740	8/06/20
072520	COX BUSINESS SERVICES	INTERNET/Senior Center	53.60		1322724	8/15/20
073120	CULLIGAN OF OMAHA	SUPPLIES-SEN CNTR 561860	9.63		68236	8/17/20
8/3/20	OPPD	UTILITIES		279.95	1322762	8/25/20
8/31/20	PETTY CASH/LINDA TICE	CRAFTS/BINGO PRIZES		155.34	68328	8/31/20
080220	SAM'S CLUB	SUPPLIES		61.50	68264	8/17/20
072920	LINDA TICE	BINGO SUPPLIES		75.48	68267	8/17/20
7/31/20	WEX BANK	FUEL		36.35	1322761	8/25/20

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
		499 SENIOR CENTER TOTAL		1,007.59		
	EXECUTIVE					
071520	BLACK HILLS ENERGY	UTILITIES	2.22	1322740		8/06/20
092000	CUMBERLEDGE, RON	PHONE REIMBURSEMENT	50.00	68291		8/31/20
8/3/20	OPPD	UTILITIES	60.56	1322762		8/25/20
		611 EXECUTIVE TOTAL		112.78		
	ADMINISTRATIVE					
082120	AMERICAN NATIONAL BANK	SUPPLIES	116.04	68229		8/17/20
071520	BLACK HILLS ENERGY	UTILITIES	14.45	1322740		8/06/20
6/20	IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT	269.12	1322736		8/04/20
107011858001	OFFICE DEPOT BUSINESS CREDIT	OFFICE SUPPLIES/ADMIN	169.89	68313		8/31/20
107026119001	OFFICE DEPOT BUSINESS CREDIT	OFFICE SUPPLIES/ADMIN	76.89	68313		8/31/20
114104312001	OFFICE DEPOT BUSINESS CREDIT	OFFICE SUPPLIES/ADMIN	47.02	68313		8/31/20
114104786001	OFFICE DEPOT BUSINESS CREDIT	OFFICE SUPPLIES/ADMIN	130.36	424.16	68313	8/31/20
8/3/20	OPPD	UTILITIES		262.44	1322762	8/25/20
5654633	PAPILLION SANITATION	DUMPSTERS	15.40	68259		8/17/20
5654711	PAPILLION SANITATION	DUMPSTERS	3.88	68259		8/17/20
5655423	PAPILLION SANITATION	DUMPSTERS	16.32	35.60	68259	8/17/20
072020	RESERVE ACCOUNT	Postage Reserve Acct 40752198		250.00	68260	8/17/20
SRV074668	RASMUSSEN MECH. SVS		1,102.25	68263		8/17/20
SRV075484	RASMUSSEN MECH. SVS	REPAIRS/CITY HALL	1,637.01	2,739.26	68320	8/31/20
		620 ADMINISTRATIVE TOTAL		4,111.07		
	CITY HALL					
071520	BLACK HILLS ENERGY	UTILITIES	52.25	1322740		8/06/20
47153900	CARROT-TOP INDUSTRIES	FLAGS/FIRE DEPT	398.97	68288		8/31/20
1560010864	COVERALL N. AMERICA, INC	CLEANING	561.75	68235		8/17/20
072520	COX BUSINESS SERVICES	TELEPHONE/INTERNET City Hall		676.33	1322724	8/15/20
160124	DATASERV CORPORATION	COMPUTER NETWORK	138.30	68237		8/17/20
160125	DATASERV CORPORATION	COMPUTER NETWORK	159.00	297.30	68237	8/17/20
8/3/20	OPPD	UTILITIES		948.83	1322762	8/25/20
16589	WEBSITES TO IMPRESS	WEBSITE		240.00	68272	8/17/20
		650 CITY HALL TOTAL		3,175.43		
	MISC					
8/1/20	AUXIANT	Insurance Admin Fee	162.75	1322735		8/01/20
00189255-00	CHI HEALTH CLINIC	PHYSICALS/	40.00	68233		8/17/20
6/30/20	UNITED STATES TREASURY	PCOR Health Ins Fee/Admin	48.26	68215		8/05/20
073120	WELLMARK BLUE CROSS BLUE	ANNUAL ADMIN FEE	200.00	68274		8/17/20
		699 MISC TOTAL		451.01		
		001 GENERAL TOTAL		73,823.88		
	COMMUNITY CENTER					

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
577845	COMM CENTER CIP MIDWEST TROPHY & AWARDS	PLAQUES/MEMORIAL WALL	342.00	68255	8/17/20	
		460 COMM CENTER CIP TOTAL	342.00			
		003 COMMUNITY CENTER TOTAL	342.00			
	PARKS HOTEL/MOTEL LIABILITIES					
PR20200807	COLONIAL INSURANCE CO	COLONIAL INS	80.93	68334	8/31/20	
PR20200821	COLONIAL INSURANCE CO	COLONIAL INS	80.93	161.86	68334	8/31/20
PR20200807	DELTA DENTAL OF IOWA	DENTAL INS	62.40	1322748	8/28/20	
PR20200821	DELTA DENTAL OF IOWA	DENTAL INS	62.40	124.80	1322748	8/28/20
PR20200807	FED/FICA TAXES	FED/FICA TAX	1,386.21	1322741	8/14/20	
PR20200821	FED/FICA TAXES	FED/FICA TAX	1,544.41	2,930.62	1322743	8/28/20
PR20200807	IPERS	IPERS	779.51	1322744	8/28/20	
PR20200821	IPERS	IPERS	851.64	1,631.15	1322744	8/28/20
PR20200807	GIS BENEFITS	LIFE INSURANCE	16.20	1322747	8/28/20	
PR20200821	GIS BENEFITS	LIFE INSURANCE	16.20	32.40	1322747	8/28/20
PR20200807	TREASURER, STATE OF IOWA	STATE TAXES	199.00	1322745	8/28/20	
PR20200821	TREASURER, STATE OF IOWA	STATE TAX	228.00	427.00	1322745	8/28/20
PR20200807	WELLMARK BLUE CROSS AND	MEDICAL INS	371.82	1322746	8/28/20	
PR20200821	WELLMARK BLUE CROSS AND	MEDICAL INS	371.81	743.63	1322746	8/28/20
		050 LIABILITIES TOTAL	6,051.46			
	PARKS/RECREATION					
071520	BLACK HILLS ENERGY	UTILITIES	2.22	1322740	8/06/20	
072520	COX BUSINESS SERVICES	TELEPHONE/INTERNET Parks	55.08	1322724	8/15/20	
C0124933	KUBOTA OF OMAHA	KUBOTA REPAIRS/#3	254.49	68303	8/31/20	
825110	LOVELAND GRASS PAD		134.88	68252	8/17/20	
121762	ODEYS INC	FIELD SUPPLIES	79.95	68258	8/17/20	
8/3/20	OPPD	UTILITIES	776.41	1322762	8/25/20	
5654633	PAPILLION SANITATION	DUMPSTERS	46.20	68259	8/17/20	
5654711	PAPILLION SANITATION	DUMPSTERS	11.68	68259	8/17/20	
5655423	PAPILLION SANITATION	DUMPSTERS	48.92	106.80	68259	8/17/20
9859362684	VERIZON WIRELESS	PHONES/WIFI/IPADS	72.39	68269	8/17/20	
0004438-4862-7	WASTE MANAGEMENT	GARBAGE	114.03	68271	8/17/20	
7/31/20	WEX BANK	FUEL	538.48	1322761	8/25/20	
		430 PARKS/RECREATION TOTAL	2,134.73			
		004 PARKS HOTEL/MOTEL TOTAL	8,186.19			
	AMBULANCE FEES					
6122	AMBULANCE QUICK MED CLAIMS	BILLING/AMBULANCE	192.87	1322760	8/20/20	
		160 AMBULANCE TOTAL	192.87			

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
		010 AMBULANCE FEES TOTAL		----- 192.87		
	ROAD USE TAX LIABILITIES					
PR20200807	FED/FICA TAXES	FED/FICA TAX	391.08	1322741		8/14/20
PR20200821	FED/FICA TAXES	FED/FICA TAX	417.15	808.23 1322743		8/28/20
PR20200807	IPERS	IPERS	271.72	1322744		8/28/20
PR20200821	IPERS	IPERS	289.84	561.56 1322744		8/28/20
PR20200807	GIS BENEFITS	LIFE INSURANCE	4.05	1322747		8/28/20
PR20200821	GIS BENEFITS	LIFE INSURANCE	4.32	8.37 1322747		8/28/20
PR20200807	TREASURER, STATE OF IOWA	STATE TAXES	75.75	1322745		8/28/20
PR20200821	TREASURER, STATE OF IOWA	STATE TAX	80.80	156.55 1322745		8/28/20
		050 LIABILITIES TOTAL		----- 1,534.71		
	ROAD USE					
082120	AMERICAN NATIONAL BANK	SAW/WRENCH		455.02 68229		8/17/20
071520	BLACK HILLS ENERGY	UTILITIES		34.11 1322740		8/06/20
1000990898	DOLLAR GENERAL-MSA 410526	SUPPLIES		19.05 68238		8/17/20
6/20	IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT/Maintenance		9.43 1322736		8/04/20
INV77020	IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM		438.07 68246		8/17/20
0926849-IN	JOHNSON HARDWARE CO	Supplies/Maint ROPES/HOOKS		22.16 68301		8/31/20
9307775670	LAWSON PRODUCTS	SUPPLIES/MAINTENANCE		75.67 68250		8/17/20
49030	MANUEL TIRE SHOP	Tire Repair		19.00 68305		8/31/20
081320	MCCLLOUD, ROBERT	PARTS		6.41 68306		8/31/20
21745	MENARDS	SUPPLIES	25.52	68253		8/17/20
22338	MENARDS	SUPPLIES	167.83	68253		8/17/20
22346	MENARDS	SUPPLIES	179.98	68253		8/17/20
22347	MENARDS	SUPPLIES	20.00	68253		8/17/20
22782	MENARDS	SUPPLIES/BARGAIN DOOR	30.00	68307		8/31/20
23421	MENARDS	SUPPLIES/MAINT	79.42	502.75 68307		8/31/20
1937-969482	NAPA AUTO PARTS	MIRROR/SPRK PLUGS	77.91	68311		8/31/20
1937-970877	NAPA AUTO PARTS	VEHICLE REPAIRS/GENERATORS	18.32	68311		8/31/20
3999-163333	NAPA AUTO PARTS	VEHICLE REPAIRS	72.50	68256		8/17/20
3999-169208	NAPA AUTO PARTS	ANTIFREEZE TESTER	18.99	187.72 68311		8/31/20
195568	OMAHA COMPOUND COMPANY	SUPPLIES/MAINTENANCE		443.90 68314		8/31/20
8/3/20	OPPD	UTILITIES		345.85 1322762		8/25/20
5654633	PAPILLION SANITATION	DUMPSTERS	46.20	68259		8/17/20
5654711	PAPILLION SANITATION	DUMPSTERS	11.68	68259		8/17/20
5655423	PAPILLION SANITATION	DUMPSTERS	48.92	106.80 68259		8/17/20
177566	READY MIXED CONCRETE CO.	CONCRETE / WILLOW DR		471.89 68321		8/31/20
06 928271	STAN HOUSTON EQUIP CO	EQUIPMENT/MAINTENANCE		2,024.87 68324		8/31/20
080220	TY'S OUTDOOR POWER INC	CIRCULAR SAW	349.99	68268		8/17/20
7533	TY'S OUTDOOR POWER INC	SUPPLIES	19.99	369.98 68268		8/17/20
9859362684	VERIZON WIRELESS	PHONES/WIFI/IPADS		166.62 68269		8/17/20
2081	WEBSTER, BRIAN	INSTALL LIFT		395.00 68273		8/17/20
7/31/20	WEX BANK	FUEL		174.03 1322761		8/25/20
		210 ROAD USE TOTAL		----- 6,268.33		
	STREET LIGHTS					
8/3/20	OPPD	UTILITIES		10,162.68 1322762		8/25/20

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
		230 STREET LIGHTS TOTAL		10,162.68		
		110 ROAD USE TAX TOTAL		17,965.72		
	EMPLOYEE BENEFITS					
	POLICE					
8/13/20	AUXIANT	HEALTH INS/Police	123.90	1322757		8/13/20
8/18/20	AUXIANT	HEALTH INS/Police	100.00	1322758		8/18/20
8/25/20	AUXIANT	HEALTH INS/Police	336.29	1322763		8/25/20
8/4/20	AUXIANT	HEALTH INS/Police	130.00	690.19	1322739	8/04/20
6/20	IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT/Police		132.58	1322736	8/04/20
INV77020	IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM		1,344.82	68246	8/17/20
		110 POLICE TOTAL		2,167.59		
	FIRE					
6/20	IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT/Fire		12.17	1322736	8/04/20
INV77020	IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM		1,697.01	68246	8/17/20
		150 FIRE TOTAL		1,709.18		
	BUILDING INSPECTOR					
6/20	IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT/Bldg Inspector		2.99	1322736	8/04/20
INV77020	IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM		64.41	68246	8/17/20
		170 BUILDING INSPECTOR TOTAL		67.40		
	ANIMAL CONTROL					
6/20	IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT/Animal Control		2.57	1322736	8/04/20
INV77020	IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM		10.51	68246	8/17/20
		190 ANIMAL CONTROL TOTAL		13.08		
	LIBRARY					
6/20	IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT/Library		6.45	1322736	8/04/20
INV77020	IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM		89.08	68246	8/17/20
		410 LIBRARY TOTAL		95.53		
	PARKS/RECREATION					
6/20	IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT/Parks		30.66	1322736	8/04/20
INV77020	IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM		571.00	68246	8/17/20
9/20	GIS BENEFITS	LIFE INSURANCE		21.59	1322747	8/28/20
		430 PARKS/RECREATION TOTAL		623.25		
	SENIOR CENTER					
6/20	IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT/Senior Center		5.87	1322736	8/04/20
INV77020	IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM		68.52	68246	8/17/20

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
		499 SENIOR CENTER TOTAL		74.39		
INV77020	LEGISLATIVE IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM		3.65	68246	8/17/20
		610 LEGISLATIVE TOTAL		3.65		
	ADMINISTRATIVE					
8/13/20	AUXIANT	HEALTH INS/Admin	30.00		1322757	8/13/20
8/18/20	AUXIANT	HEALTH INS/Admin	30.00		1322758	8/18/20
8/4/20	AUXIANT	HEALTH INS/Admin	120.00	180.00	1322739	8/04/20
6/20	IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT/Admin		24.85	1322736	8/04/20
INV77020	IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM		146.63	68246	8/17/20
		620 ADMINISTRATIVE TOTAL		351.48		
		112 EMPLOYEE BENEFITS TOTAL		5,105.55		
189342	POLICE FORFEITURE POLICE SIOUX SALES COMPANY			4,384.53	68265	8/17/20
		110 POLICE TOTAL		4,384.53		
		177 POLICE FORFEITURE TOTAL		4,384.53		
	WATER REVENUE LIABILITIES					
PR20200807	COLONIAL INSURANCE CO	COLONIAL INS	67.83		68334	8/31/20
PR20200821	COLONIAL INSURANCE CO	COLONIAL INS	67.83	135.66	68334	8/31/20
PR20200807	DELTA DENTAL OF IOWA	DENTAL INS	54.60		1322748	8/28/20
PR20200821	DELTA DENTAL OF IOWA	DENTAL INS	52.52	107.12	1322748	8/28/20
PR20200807	FED/FICA TAXES	FED/FICA TAX	898.99		1322741	8/14/20
PR20200821	FED/FICA TAXES	FED/FICA TAX	736.77	1,635.76	1322743	8/28/20
PR20200807	IPERS	IPERS	682.82		1322744	8/28/20
PR20200821	IPERS	IPERS	579.38	1,262.20	1322744	8/28/20
PR20200807	GIS BENEFITS	LIFE INSURANCE	16.78		1322747	8/28/20
PR20200821	GIS BENEFITS	LIFE INSURANCE	16.78	33.56	1322747	8/28/20
PR20200807	TREASURER, STATE OF IOWA	STATE TAXES	160.50		1322745	8/28/20
PR20200821	TREASURER, STATE OF IOWA	STATE TAX	126.50	287.00	1322745	8/28/20
PR20200807	WELLMARK BLUE CROSS AND	MEDICAL INS	1,079.40		1322746	8/28/20
PR20200821	WELLMARK BLUE CROSS AND	MEDICAL INS	1,079.39	2,158.79	1322746	8/28/20
		050 LIABILITIES TOTAL		5,620.09		
	WATER					
8/13/20	AUXIANT	HEALTH INS/Water	40.00		1322757	8/13/20
8/25/20	AUXIANT	HEALTH INS/Admin	30.00	70.00	1322763	8/25/20
7/22/20	DEREK BAZER	DEPOSIT REFUND/WATER		35.76	68214	8/05/20
MISC00000428126	COUNCIL BLUFFS WATER WORKS	WATER TESTING		100.00	68232	8/17/20
9/20	DELTA DENTAL OF IOWA	DENTAL INS		2.08	1322748	8/28/20

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Vendor Checks: 8/01/2020- 8/31/2020

Payroll Checks: 8/01/2020- 8/31/2020

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
7/22/20	ANNA GREENE	DEPOSIT REFUND/WATER		95.70	68213	8/05/20
R-9098	HEAVY INDUSTRIES		166.92		68243	8/17/20
R-9195	HEAVY INDUSTRIES		171.23		68243	8/17/20
R-9249	HEAVY INDUSTRIES		120.00		68243	8/17/20
R-9279	HEAVY INDUSTRIES		136.75		68243	8/17/20
R-9384	HEAVY INDUSTRIES	ROCK / WATER REPAIRS	228.33		68297	8/31/20
R-9453	HEAVY INDUSTRIES	ROCK / WATER REPAIRS	119.89	943.12	68297	8/31/20
6/15/20	STEVEN HELD	CREDIT REFUND/WATER		60.74	68216	8/05/20
224363	IOWA ONE CALL	LOCATES/WATER & SEWER		21.30	68300	8/31/20
7/20	TREASURER, STATE OF IOWA	SALES TAX/Admin Fee		348.14	1322737	8/04/20
7/20	TREASURER, STATE OF IOWA	WATER EXCISE TAX		3,275.00	1322738	8/04/20
6/20	IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT/Water		19.35	1322736	8/04/20
INV77020	IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM		61.67	68246	8/17/20
6/30/20	JNJ PROPERTY MGMT, LLC	CREDIT REFUND/WATER		91.52	68212	8/05/20
7/22/20	STEVEN KRUGER	DEPOSIT REFUND/WATER		97.27	68211	8/05/20
6/15/20	ALEX LEITZ	CREDIT REFUND/WATER		21.48	68210	8/05/20
7/20	SHERI LEVELL	CREDIT REFUND/WATER		161.22	68217	8/05/20
7/20	MUD	WATER ACCT 112000331048		26,441.82	1322764	8/25/20
191903	STATE HYGIENIC LABORATORY	WATER TESTING		249.90	68325	8/31/20
		810 WATER TOTAL		32,096.07		
		600 WATER REVENUE TOTAL		37,716.16		
	SEWER REVENUE					
	LIABILITIES					
PR20200807	DELTA DENTAL OF IOWA	DENTAL INS	15.60		1322748	8/28/20
PR20200821	DELTA DENTAL OF IOWA	DENTAL INS	15.60	31.20	1322748	8/28/20
PR20200807	FED/FICA TAXES	FED/FICA TAX	294.21		1322741	8/14/20
PR20200821	FED/FICA TAXES	FED/FICA TAX	373.55	667.76	1322743	8/28/20
PR20200807	IPERS	IPERS	189.24		1322744	8/28/20
PR20200821	IPERS	IPERS	236.25	425.49	1322744	8/28/20
PR20200807	GIS BENEFITS	LIFE INSURANCE	5.40		1322747	8/28/20
PR20200821	GIS BENEFITS	LIFE INSURANCE	5.40	10.80	1322747	8/28/20
PR20200807	TREASURER, STATE OF IOWA	STATE TAXES	40.00		1322745	8/28/20
PR20200821	TREASURER, STATE OF IOWA	STATE TAX	54.00	94.00	1322745	8/28/20
PR20200807	WELLMARK BLUE CROSS AND	MEDICAL INS	179.45		1322746	8/28/20
PR20200821	WELLMARK BLUE CROSS AND	MEDICAL INS	179.44	358.89	1322746	8/28/20
		050 LIABILITIES TOTAL		1,588.14		
	SEWER					
162665	ACTION BATTERIES	Batteries/Sewer 13th & P Pump		319.36	68283	8/31/20
119526	BACKLUND PLUMBING	REPAIRS/SEWER 501 AVE H	2,500.00		68285	8/31/20
119789	BACKLUND PLUMBING	REPAIRS/SEWER/501 AVE H	2,375.00		68285	8/31/20
119903	BACKLUND PLUMBING	REPAIRS/SEWER/1120 WILLOW DR	195.00		68285	8/31/20
1202027	BACKLUND PLUMBING	REPAIRS/SEWER/501 AVE H	1,500.00		68285	8/31/20
120433	BACKLUND PLUMBING	REPAIRS/SEWER/501 AVE H	1,625.00		68285	8/31/20
520096	BACKLUND PLUMBING	REPAIRS/SEWER/1349 AVE P	3,800.00		68285	8/31/20
520122	BACKLUND PLUMBING	REPAIRS/SEWER/WILLOW DR	4,485.65	16,480.65	68285	8/31/20
189527	CITY OF OMAHA CASHIER	PUMP MAINT/SEWER	685.66		68289	8/31/20
189528	CITY OF OMAHA CASHIER	PUMP MAINT/SEWER	701.37		68289	8/31/20
189829	CITY OF OMAHA CASHIER	SEWER	38,087.85	39,474.88	68289	8/31/20

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
072520	COX BUSINESS SERVICES	TELEPHONE/Sewer		165.97	1322724	8/15/20
00152697	HOSE & HANDLING INC	SEWER REPAIR	869.72	68244	8/17/20	
00152703	HOSE & HANDLING INC	SEWER REPAIR	187.08	1,056.80	68244	8/17/20
65904	HUTCHESON ENGINEERING PRODUCTS	SEWER REPAIRS		390.00	68245	8/17/20
224363	IOWA ONE CALL	LOCATES/WATER & SEWER		21.30	68300	8/31/20
7/20	TREASURER, STATE OF IOWA	SALES TAX/Sewer		534.74	1322737	8/04/20
6/20	IOWA WORKFORCE DEVELOPMENT	UNEMPLOYMENT/Sewer		11.99	1322736	8/04/20
INV77020	IA MUNICIPALITIES WORKERS COMP	WORKERS COMP PREMIUM		72.63	68246	8/17/20
0118183.01-0000018	LAMP RYNEARSON & ASSOCIATES	Engineer Fees		10,180.44	68249	8/17/20
390	NXT GEN PLUMBING	SEWER REPAIRS-1325 LINDWOOD		3,400.00	68275	8/17/20
8/3/20	OPPD	UTILITIES		2,350.06	1322762	8/25/20
08182020-001	ROLOFF CONSTRUCTION	INFRASTRUCTURE/SEWER REPAIR		19,849.60	68322	8/31/20
184316159-001	UNITED RENTALS	EQUIPMENT RENTAL/SEWER		799.31	68329	8/31/20
7/31/20	WEX BANK	FUEL		488.76	1322761	8/25/20
78010932	ZOOM DRAIN	CLEAN DRAINS/1325 LINDWOOD DR		288.90	68333	8/31/20
		815 SEWER TOTAL		95,885.39		
		610 SEWER REVENUE TOTAL		97,473.53		
	GARBAGE FEES					
	GARBAGE					
7/20	TREASURER, STATE OF IOWA	SALES TAX/Garbage		1.12	1322737	8/04/20
CK-JUNE2020	WASTE CONNECTIONS FKA RR WASTE	GARBAGE PICKUP FEE-MONTHLY	11,034.72	68270	8/17/20	
CL-JULY2020	WASTE CONNECTIONS FKA RR WASTE	GARBAGE PICKUP FEE-MONTHLY	11,063.16	22,097.88	68270	8/17/20
		840 GARBAGE TOTAL		22,099.00		
		670 GARBAGE FEES TOTAL		22,099.00		
	STORM WATER FEES					
	STORM WATER					
8812	URBAN UTILITIES INC	REPAIRS/STORM WATER		127.50	68330	8/31/20
		865 STORM WATER TOTAL		127.50		
		740 STORM WATER FEES TOTAL		127.50		
		Accounts Payable Total		267,416.93		
	Payroll Checks					
		001 GENERAL		1,777.32		
		Total Paid On: 8/01/20		1,777.32		
		001 GENERAL		29,441.34		
		004 PARKS HOTEL/MOTEL		4,287.28		
		110 ROAD USE TAX		1,284.10		

CLAIMS REPORT
Vendor Checks: 8/01/2020- 8/31/2020

Payroll Checks: 8/01/2020- 8/31/2020

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
600		WATER REVENUE	3,000.92			
610		SEWER REVENUE	885.23			
Total Paid On: 8/14/20			38,898.87			
001		GENERAL	27,465.30			
004		PARKS HOTEL/MOTEL	4,706.03			
110		ROAD USE TAX	1,369.71			
600		WATER REVENUE	2,530.69			
610		SEWER REVENUE	1,094.76			
Total Paid On: 8/28/20			37,166.49			
Total Payroll Paid			77,842.68			
Report Total			345,259.61			

**CLAIMS REPORT
CLAIMS DEPT SUMMARY**

DEPT	NAME	AMOUNT
050	LIABILITIES	60,054.66
110	POLICE	53,745.81
150	FIRE	7,256.09
160	AMBULANCE	1,433.63
170	BUILDING INSPECTOR	1,767.77
190	ANIMAL CONTROL	520.88
210	ROAD USE	8,922.14
230	STREET LIGHTS	10,162.68
240	TRAFFIC	125.11
410	LIBRARY	10,205.15
430	PARKS/RECREATION	13,136.69
460	COMM CENTER CIP	342.00
499	SENIOR CENTER	3,337.83
610	LEGISLATIVE	906.97
611	EXECUTIVE	986.78
620	ADMINISTRATIVE	11,009.42
650	CITY HALL	3,175.43
699	MISC	451.01
810	WATER	37,627.68
815	SEWER	97,865.38
840	GARBAGE	22,099.00
865	STORM WATER	127.50

	TOTAL DEPARTMENTS	345,259.61

ERROR MESSAGE	PAID THRU	# EMP
PAYROLL NOT UPDATED:	12/30/2009	8 CHECKS

**CITY OF CARTER LAKE
RECEIPTS
AUGUST 2020**

GENERAL FUND	65,072.66
COMMUNITY CENTER FUND	12,889.78
PARKS HOTEL/MOTEL FUND	20,623.65
LIBRARY RESERVE FUND	304.15
E OMAHA DD #21 FUND	0.13
AMBULANCE FEES FUND	2,097.85
POLICE RESERVE UNIT FUND	375.00
ROAD USE TAX FUND	40,051.37
LOCAL OPTION TAX FUND	19,896.84
POLICE FORFEITURE FUND	0.16
WATER REVENUE FUND	60,849.85
WATER DEPOSITS FUND	1,305.11
SEWER REVENUE FUND	55,554.04
GARBAGE FEES FUND	8,289.66
VILLAGE POST OFFICE FUND	166.67
TOTAL REVENUE BY FUND	\$ 287,476.92

OVERTIME AND COMPTIME REPORT

August 7, 2020

<u>MAINTENANCE OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
BOB MCCLOUD			
08/01/20	Lone Mountain Pump	8	204.00
08/02/20	Lone Mountain Pump	6	153.00
		<u>14</u>	\$ 357.00
RANDY SMITH			
07/25/20	Lone Mountain Pump	6	158.76
07/26/20	Lone Mountain Pump	6	158.76
		<u>12</u>	\$ 317.52
TOTAL MAINT OVERTIME:		26	\$ 674.52
<u>POLICE OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
GARY CHAMBERS			
07/31/20	Range	6 1/4	283.78
08/01/20	Parks	3 1/2	158.92
08/02/20	Parks	5 1/4	238.38
		<u>15</u>	\$ 681.08
NICK DARGY			
07/31/20	Range	1 1/2	\$ 54.97
JACOB HUSCROFT			
07/30/20		1/4	9.16
07/31/20	Range	2 1/2	91.61
08/02/20	Parks	5	183.23
		<u>7 3/4</u>	\$ 284.00
MATT OWENS			
7/25 to 8/7	1/2 hr x 6 days / Dog Maintenance	3	\$ 118.49
TOTAL POLICE OVERTIME:		27 1/4	\$ 1,138.53
<u>PARKS DEPT OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
CHARLES BENNETT			
07/26/20	Restrooms	2	37.86
08/02/20	Restrooms	2	37.86
		<u>4</u>	\$ 75.72
RONNIE FISHER			
07/26/20	Restrooms	2	54.00
08/02/20	Restrooms	2	54.00
		<u>4</u>	\$ 108.00
TOTAL PARKS OVERTIME:		8	\$ 183.72
TOTAL ALL OVERTIME:		<u>61 1/4</u>	<u>\$ 1,996.77</u>

<u>COMPTIME EARNED:</u>		<u>OT HOURS</u>	<u>COMP HRS</u>
GARY CHAMBERS			
07/26/20	Meet with officer	1 1/4	1 1/2
07/31/20	Range	2 1/4	3 1/2
08/05/20	Meet with officers	1/4	3/4
		<u>3 3/4</u>	<u>5 3/4</u>
MARCOS MARQUEZ			
07/26/20	Parks	5	7 1/2
07/31/20		3	4 1/2
		<u>8</u>	<u>12</u>
MATTHEW SEWING			
07/31/20	Range	2 1/4	3 1/2
08/02/20	Parks	5	7 1/2
		<u>7 1/4</u>	<u>11</u>
ADAM SWINARSKI			
07/28/20	Late Call	1/4	3/8
08/06/20	Late Call	1/4	3/8
		<u>1/2</u>	<u>3/4</u>
TOTAL COMPTIME EARNED:		<u>19 1/2</u>	<u>29 1/2</u>

OVERTIME AND COMPTIME REPORT

August 7, 2020

COMPTIME USED:

	<u>HOURS</u>
GARY CHAMBERS	
07/29/20	3 3/4
JOSH DRISCOLL	
07/26/20	1
07/30/20	2
	<hr/>
	3
MARCOS MARQUEZ	
07/29/20	10
MATTHEW SEWING	
08/05/20	3
ADAM SWINARSKI	
08/01/20	2 1/2
	<hr/>
TOTAL COMPTIME USED:	<u><u>22 1/4</u></u>

COMPTIME BALANCES:

	<u>HOURS</u>
GARY CHAMBERS	11
NICK DARGY	70
JOSH DRISCOLL	32 1/2
RYAN GONSIOR	30
JACOB HUSCROFT	74
MARCOS MARQUEZ	23
MATT OWENS	39
MATTHEW SEWING	27
ADAM SWINARSKI	4
LAURI WILHITE	2
	<hr/>
TOTAL COMP BALANCES:	<u><u>312 1/2</u></u>

ADMIN BALANCES:

	<u>HOURS</u>
SHAWN KANNEDY	80

OVERTIME AND COMPTIME REPORT

August 21, 2020

<u>MAINTENANCE OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
BRIAN KRUG			
08/08/20	Ave P pump station	10	237.45
08/09/20	Lone Mountain pump	6	142.47
08/13/20	Lone Mountain pump	1/4	5.94
TOTAL MAINT OVERTIME:		16 1/4	\$ 385.86
<u>POLICE OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
GARY CHAMBERS			
08/08/20	Parks	5	227.03
08/09/20	Parks	1	45.41
		<u>6</u>	<u>\$ 272.43</u>
JOSH DRISCOLL			
08/13/20	Cover shift	2 3/4	131.09
08/14/20	Parks	3 1/4	154.93
08/15/20	Parks	5 1/4	250.27
		<u>11 1/4</u>	<u>\$ 536.29</u>
JACOB HUSCROFT			
08/16/20	Parks	5	\$ 183.23
MARCOS MARQUEZ			
08/09/20	Parks	5	\$ 183.23
MATT OWENS			
8/8 to 8/21	1/2 hr x 6 days / Dog Maintenance	3	\$ 118.49
ADAM SWINARSKI			
08/14/20		1/4	9.87
08/14/20	Parks	4 1/4	167.85
08/16/20	Early call	1/4	9.87
08/21/20	STEP	7 1/2	296.21
		<u>12 1/4</u>	<u>\$ 483.81</u>
TOTAL POLICE OVERTIME:		42 1/2	\$ 1,777.47
<u>PARKS DEPT OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
CHARLES BENNETT			
08/09/20	Restrooms	2	37.86
08/16/20	Restrooms	2	37.86
08/19/20		1/4	4.73
08/20/20		3/4	14.20
		<u>5</u>	<u>\$ 94.65</u>
RONNIE FISHER			
08/09/20	Restrooms	2	54.00
08/16/20	Restrooms	2	54.00
		<u>4</u>	<u>\$ 108.00</u>
TOTAL PARKS OVERTIME:		9	\$ 202.65
<u>FIRE DEPT OVERTIME:</u>		<u>HOURS</u>	<u>AMOUNTS</u>
PHILLIP NEWTON			
08/12/20		1/4	\$ 8.69
TOTAL FIRE DEPT OVERTIME:		1/4	\$ 8.69
TOTAL ALL OVERTIME:		68	\$ 2,374.66

<u>COMPTIME EARNED:</u>		<u>OT HOURS</u>	<u>COMP HRS</u>
MARCOS MARQUEZ			
08/15/20		1 1/4	2
ROBERT MCCLOUD			
08/10/20		1/4	3/8
08/11/20		1/4	3/8
08/15/20	Lone Mountain Pump	4	6
08/16/20	Lone Mountain Pump	4	6
		<u>8 1/2</u>	<u>12 3/4</u>
LAURI WILHITE			
08/19/20		1/4	1/2
08/21/20		1	1 1/2
		<u>1 1/4</u>	<u>2</u>
TOTAL COMPTIME EARNED:		11	22 1/2

OVERTIME AND COMPTIME REPORT

August 21, 2020

<u>COMPTIME USED:</u>	<u>HOURS</u>
GARY CHAMBERS	
08/10/20	4
NICK DARGY	
08/13/20	10
08/17/20	10
	<hr/>
	20
JOSH DRISCOLL	
08/09/20	2
JACOB HUSCROFT	
08/09/20	5
08/13/20	2
08/19/20	3
	<hr/>
	10
MARCOS MARQUEZ	
08/12/20	10
MATT OWENS	
08/18/20	1
MATTHEW SEWING	
08/09/20	3
08/19/20	5
	<hr/>
	8
	<hr/>
TOTAL COMPTIME USED:	<u><u>55</u></u>

<u>COMPTIME BALANCES:</u>	<u>HOURS</u>
GARY CHAMBERS	9
NICK DARGY	50
JOSH DRISCOLL	30 1/2
RYAN GONSIOR	30
JACOB HUSCROFT	64
MARCOS MARQUEZ	15
ROBERT MCCLLOUD	12 3/4
MATT OWENS	49
MATTHEW SEWING	20
ADAM SWINARSKI	4
LAURI WILHITE	4
	<hr/>
TOTAL COMP BALANCES:	<u><u>288 1/4</u></u>

<u>ADMIN BALANCES:</u>	<u>HOURS</u>
SHAWN KANNEDY	80

RED : REPEAT OFFENDERS

GREEN: COMPLETED

ADDRESS	PROBLEM	VERB/LETTER	COMPLETED	ABATED	CITED	COURT	EXTENTION	FINISHED
4421 N 6th	Tall grass, down tree branches & Trailers	10/29/2019	11/4/2019	NA	NA	NA		X
4001 N 11th	Bushes Obstructing view	10/29/2019	11/4/2019	NA	NA	NA		X
1410 Mayper	Trees and Branches on property	10/29/2019	11/5/2019	NA	NA	NA		X
1302 Cedar	Washer & Dryers in lot next to residence	10/29/2019	10/30/2019	NA	NA	NA		X
134 CLC	Junk around house improper fence	10/29/2019	11/4/2019	NA	NA	NA		X
4316 N 9th	Trailer and trash in driveway & car in back	11/20/2019	12/11/2019	NA	NA	NA		X
503 Ave K	Junk in yard - Electrical faulty	LEM		9/9/2019	9/27/2019	11/13/2019		X
1401 Lindwood	Boat, Trailer & trash	12/9/2019	12/20/2019	NA	NA	NA		X
1517 Cachelin	Carpport	11/13/2019	11/16/2019	NA	NA	NA		X
3030 N 5th	Carpport - Salvage yard?	12/11/2019	12/20/2019	NA	NA	NA		X
4102 N 7th	Mattress and trash in yard		12/12/2019	12/11/2019	NA	NA		X
1525 Ave P	Commercial Vehicle - no permit	1/22/2020	X					X
1217 Willow Dr	Junk vehicles	Parking Ticket	X	2/6/2020				X
1217 Dorene	Car, Furniture & trash HCU 195 IA	1/22/2020		2/13/2020				X
4102 N 7th	Trailer with trash		3/28/2020	3/27/2020				X
1405 Neptune	Truck & trash	1/22/2020		2/13/2020				X
1504 Hiatt	Trash in yard, garbage cans	1/31/2020		2/13/2020				X
1022 Hiatt	Trash in yard/ spoke w/owner sub possible moving out in a week he will clean 2/12/2020	12/11/2019	3/2/2020	1/23/2020			3/1/2020	X
4425 N 7th	Conatiners & Sand	LEM	X	11/5/2019	7/8/2020	8/4/2020		X
4427 N 8th	**Bequette - 14 cars purchaed 10/28/2019	12/20 Council	Find \$250	12/18/2019	1/24/2020	2/4/2020	8/11/2020	X



Carter Lake Iowa Police Department

950 E Locust St, Carter Lake, IA 51510

Phone (712) 347-5920 Fax (712) 347-6486

Printed on August 31, 2020

CLPD Monthly Arrest Report

Case Number	Charges	Arrest Date	Last, First Name	Address
CL20-000491	Robbery 2nd -- Assault/Oth Forcible	07/29/20	KOESTER, ZACHARY	1202 LOCUST STREET,
CL20-000470	POSSESSION OF CONTROLLED	07/19/20	KLOH, K NYAW	1031 AVE. H, CARTER
CL20-000469	Improper Lighting on Bicycle;	07/18/20	RAI, AHANG	700 LOCUST STREET,
CL20-000467	Domestic Abuse Assault,	07/18/20	DAVIS, BRANDON	1107 HIATT STREET,
CL20-000443	OPERATING WHILE	07/08/20	AMOS, BRANDON	800 LOCUST STREET,
CL20-000431	POSSESSION OF A CONTROLLED	07/02/20	JACKSON, JAMES	800 LOCUST STREET,
CL20-000465	GENERAL PURPOSE REPORT	07/17/20	MAYASICH, JOHN	1551 WALKER ST,
CL20-000439	Possession of Cannabidiol, 1st Off;	07/05/20	ZAGURSKI, TIMOTHY	1201 AVE H, CARTER
CL20-000481	GENERAL PURPOSE REPORT	07/25/20	GALLINA, SCOTT	1321 DORENE BLVD,
CL20-000473	Domestic Abuse Assault, 1st Off	07/21/20	PECK, TIFFANY	4328 N 9TH STREET,
CL20-000460	GENERAL PURPOSE REPORT;	07/16/20	SPENCER, TYRONE	700 BLOCK LOCUST,
CL20-000452	Disorderly Conduct --	07/11/20	GARRISON-ROMICK,	1650 E LOCUST ST,
CL20-000435	Public Intoxication	07/02/20	HARRIS, LAMAR	2500 AIRPORT DR,
CL20-000413	Theft 2nd -- Theft from a Building	07/02/20	CAYTON, MALAKAI	1006 AVE O, CARTER

Case Number	Charges	Arrest Date	Last, First Name	Address
CL20-000453	Trespass -- Refuse to Vacate, \$0	07/12/20	SETTJE, KENNETH	2210 ABBOTT DR,
CL20-000482	WILLFUL FAILURE TO STOP FOR	07/25/20	CASEBOLT, LISA	AVE H AND ABBOTT
CL20-000442	Theft 5th -- All Other Larceny -	07/07/20	CARMAN, TREBOR	3501 W BROADWAY,
CL20-000464	OPERATING WHILE	07/17/20	EVANS, ROGER	1919 FREEDOM PARK
CL20-000432	GENERAL PURPOSE REPORT;	07/02/20	K0BJER0WSKI,	2010 ABBOTT DRIVE,

Total Records: 19



Codes With Descriptions

	Totals	
911 - 911 HANGUP CALL	2	2
ABUSE - ABUSE OR NEGLECT	1	1
ADMIN - ADMINISTRATIVE ASSIGNMENT	4	4
ALAA - AUDIBLE ALARM	2	2
ALAB - BUSINESS ALARM	4	4
ANIMAL - ANIMAL COMPLAINT	6	6
APANIC - HOLD UP, PANIC, DURESS, SILENT ALARM	1	1
ARES - RESIDENTIAL OR HOME ALARM	3	3
ARMED - ARMED SUBJECT	3	3
ASLE - ASSIST LAW ENFORCEMENT	1	1
ASSA - ASSAULT	3	3
ASSA - ASSAULT; E4 - ASSAULT/SEXUAL ASSAULT/STUN GUN	1	1
BDC - BROADCAST	10	10
BURG - BURGLARY	4	4
CIVIL - CIVIL PAPERS, CIVIL SITUATION, KEEP THE PEACE	1	1
CLOC - CHECK LOCATION	20	20
COMPLAINT - COMPLAINT REPORT	11	11
CRIM - CRIMINAL MISCHIEF OR VANDALISM	5	5
CWEL - CHECK THE WELFARE	17	17
CWEL - CHECK THE WELFARE; E13 - DIABETIC PROBLEMS	1	1
CWEL - CHECK THE WELFARE; E23 - OVERDOSE/POISONING (INGESTION)	1	1
DIST - DISTURBANCE	22	22
DOWN - WIRES, CABLES, POLES, TREES DOWN	1	1
E12 - CONVULSIONS/SEIZURES; ASFD - ASSIST FIRE DEPARTMENT	1	1
E17 - FALLS; ASFD - ASSIST FIRE DEPARTMENT	3	3
E19 - HEART PROBLEMS/AICD; ASFD - ASSIST FIRE DEPARTMENT	1	1
E1 - ABDOMINAL PAIN/PROBLEMS; ASFD - ASSIST FIRE DEPARTMENT	1	1
E21 - HEMORRHAGE/LACERATIONS; ASFD - ASSIST FIRE DEPARTMENT	1	1
E26 - SICK PERSON (SPECIFIC DIAGNOSIS); ASFD - ASSIST FIRE DEPARTMENT	2	2
E29 - TRAFFIC /TRANSPORTATION INCIDENTS; PI - PERSONAL INJURY ACCIDENT	1	1
E6 - BREATHING PROBLEMS; ASFD - ASSIST FIRE DEPARTMENT	1	1
FCWO - CARBON MONOXIDE WITHOUT SYMPTOMS	1	1
FNGAS - NATURAL GAS LEAK; ASFD - ASSIST FIRE DEPARTMENT	1	1
FOLL - FOLLOW UP	24	24
FOUND - FOUND PROPERTY	1	1
FRAUD - FRAUD OR FORGERY	2	2
FWKS - FIREWORKS	1	1
HARR - HARASSMENT	4	4
INTO - INTOXICATED SUBJECT	3	3

Codes With Descriptions**Totals**

JUV - JUVENILE PROBLEMS	4	4
LPERSON - LOCATED OR FOUND PERSON/JUVENILE	1	1
MJUV - MISSING JUVENILE	2	2
MOTA - MOTORIST ASSIST	5	5
NEIG - NEIGHBORHOOD PROBLEMS	2	2
OPEN - OPEN DOOR	5	5
PAROLE - PAROLE OR PROBATION CHECKS	1	1
PDHR - PROPERTY DAMAGE HIT AND RUN	1	1
PD - PROPERTY DAMAGE ACCIDENT	6	6
PD - PROPERTY DAMAGE ACCIDENT; E29 - TRAFFIC /TRANSPORTATION INCIDENTS	1	1
PURSUIT - VEHICLE PURSUIT	1	1
SHOP - SHOPLIFTER	1	1
SHOTF - SHOTS FIRED	1	1
SUSP - SUSPICIOUS ACTIVITY	33	33
THEFT - THEFT	4	4
THREAT - THREATS	5	5
TRAFFIC - TRAFFIC STOP	142	142
TRESPASS - TRESPASSING	7	7
WANTED - WANTED PERSON	4	4
Totals	398	398

SAFETY ACTION PLAN

Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	
<hr/>	
Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	
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Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	
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Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	
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Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	

Carter Lake Fire Department Monthly Report

Proudly Serving since 1956

Department Head: Chief Eric Bentzinger

Report done by: Coordinator Phillip Newton

Contact information: Station # 712-347-5900

Email: clfire@carterlake-ia.gov

*** Check us out on Facebook—Carter Lake Fire & Rescue ****

Month: August 2020

Continuous Issues/Budget: Yearly truck and equipment testing in process. New tires on 1351, 10 years old.

Employee and Organization Development:

Pancake Breakfast: **Pancake Breakfast is February 7th 2021 at the Fire Station**

Monthly Meetings: 6:30-Done

Officers: 8 members, Mass: 16 members Smoke Eaters, 14 members

Fire training: 9-noon pumping & live burn 4 members

Fire training: 7-10pm pumping & live burn 9 members

Safety Minutes: Please see safety minutes attached to email

Safety Committee: Next Safety Meeting is set for 13:00 at City Hall.

Total Calls for the month: EMS (ambulance) 26 Fire/Other calls: 6

2019 – 443 Total calls

2018 – 494 Total Calls

2017 – 484 Total Calls

2016 - Total calls, 378

Other: Additional Information for Mayor, City Council & Citizens:

1. Looking for In Town Volunteers, Call Phill at station number listed above
2. New Breakfast schedule. Public breakfasts will now be 3 times a year. Breakfasts will be in February, May & October. We will also continue to do the breakfast in July for pancakes in the park. This will be held only in the park and only for the attendees of the church service.

Library Board Meeting
Brooks-Fennell Multi-Purpose Room
August 31, 2020
2:00 p.m.

Attendees: Patti Midkiff, Bonnie Freeman, Viki Hawkins, Donna Callender, Delbert Settles and Tyke Darveaux. Library Director Theresa Hawkins. Absent: Jo Chullino.

Patti called the meeting to order.

Minutes: Bonnie made the motion to accept the minutes of the July 27, 2020 meeting. Delbert seconded. Motion passed.

Financial Report: June and July 2020 – Discussion on June and July reports. Viki made the motion to table until September meeting to see if corrections are made. Bonnie seconded. Motion passed.

Action on Bills: Delbert made the motion to approve the bills. Donna seconded. Motion passed.

Librarian' Report: Suggestion on adding BRIDGES statistics to report. Viki made the motion to accept the report. Delbert seconded. Motion passed.

July Circulation

Magazine/Newspaper Circulation	22
Reference Questions	16
WIFI Usage	60
Computer Usage	77
Tech Help	14
Notary	1
New Cards	Adult – 4
Patron Count	446
Circulation	672
Fontenelle Forest Pass	1
Lauritzen Garden Pass	1
Coffee Club	4 meetings/27Adults
Supervised Visit	1/2A – 1J
Revenue	
Photo Copies	\$12.10
Computer Print-outs	\$31.70
Fax	\$11.25
Donation	\$99.15 (\$70.00 for History of Carter Lake books)

Replaced Little Library in front of the building with a sturdier and watertight version.

Money deposited into library CIP account for Dave Lodes memorials- \$205.00.

Open Access and Enrich Iowa reports have been completed and submitted to the State Library

Will be working on the annual report to the State Library due before October 31, 2020.

Still monitoring public library updates before resuming some programs. The Governor's latest proclamation expires

September 20, 2020. In regards to the library, social distancing practices are still required. Will possibly resume Story time in spring 2021 or do a Story time grab & go.

Unfinished Business: None

New Business:

Library Specific Employee Evaluations – Looked over two options and will work on and finalize at September meeting.

Employee Job Descriptions – Made additions to job descriptions to include recommendations from the State Library. Will review and vote on at September meeting.

Procedure for Monthly reports/Paying Invoices – Director will send request for information. If no response, the Library Board President will address issue with City Council. Bonnie made the motion to approve procedure and Donna seconded. Motion approved.

Viki made the motion to adjourn. Tyke seconded. Meeting adjourned 3:30 p.m.

Submitted

Viki Hawkins, Secretary
September 1, 2020

Senior Center Monthly Report for August 2020

Meals served 621

Volunteer Hours Performed 0

Activity Reports Attached

Needs for Center-

Meetings—

Break down of meals= We served 621 meals in the month of August all homebound. **Connections has not as of now set a date to reopen the food program in the centers. They will be reevaluating at a later date.**

Thank you, Linda Tice

My Cell # 402-813-2461

Senior Center Monthly Report for July 2020

Meals served 607

Volunteer Hours Performed 0

Activity Reports Attached

Needs for Center-

Meetings—

Break down of meals= We served 607 meals in the month of July all homebound. The Center is reopening on August 3rd part time for socializing purposes only, there will be crafts and games on Mondays and Thursdays from 9:30 to 11:30 and bingo on Wednesdays and Fridays 12:30 to 2:30. There will be homebound deliveries only . **Connections has not as of now set a date to reopen the food program in the centers. They will be reevaluating after Labor Day weekend.** I have been doing wellness calls twice a week. About 72 or so calls a week to check on people, this is the last week for this due to the fact we are now delivering on a daily basis again. If anyone needs anything please do not hesitate to call me.

Thank you, Linda Tice

My Cell # 402-813-2461