

AGENDA
City of Carter Lake
Regular City Council Meeting
City Hall – 950 Locust St.
Monday, May 18, 2020 AT 7:00 P.M.

- I. Pledge Of Allegiance
- II. Roll Call
- III. Public Hearing: FY2020 City Budget Amendment
- IV. Approval Of The Agenda
 - A. Additions
 - B. Deletions
- V. Consent Agenda
- VI. New Business
 - A. Communications From Public
 - 1. None received
 - B. Communications From
 - 1. Department Supervisors
 - 2. Mayor Ron Cumberledge
 - a. Update on Community Center
 - b. Rental Inspection Program
 - c. Beach at Wavecrest Park
 - d. COVID-19: Updates City Hall, Library, Senior Center, Playgrounds & Parks
 - 3. Keebie Kessler
 - a. 17th Street from Willow to Reddick – No parking on east side
- VII. Ordinances and Resolutions
 - A. 3rd reading of amendment to the ordinance regarding carports
 - B. 1st reading of amendment to the ordinance regarding swimming pools
 - C. Resolution to approve 28E Agreement with CB School District regarding Council Bluffs Area WI-FI consortium to provide free public wireless internet in designated areas to allow students access
 - D. Resolution approving 2019-2020 Budget Amendment
 - E. Resolution approving Urban Revitalization Application for 1106 Hiatt Street
 - F. Resolution to approve wage resolution for Robert McCloud
 - G. Resolution to approve wage resolution for Nicholas Dargy
 - H. Resolution to approve wage resolution for John Poldberg
- VIII. Comments Mayor, City Council And Public (3 Minutes)

CONSENT AGENDA

1. City Council Minutes
2. Planning Board Minutes
3. Board of Adjustments
4. Abstract of Claims for Approval – March & April
5. Receipts for Approval – March & April
6. Overtime and Comp time reports – March & April
7. Financial Reports as submitted to the council – March & April

**NOTICE OF PUBLIC HEARING
AMENDMENT OF FY2019-2020 CITY BUDGET**

The City Council of Carter Lake in POTTAWATTAMIE County, Iowa
will meet at City Hall Council Chambers, 950 E. Locust Street
at 7 p.m. on 5/18/2020
(hour) (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2020
(year)
by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property	1,541,911		1,541,911
Less: Uncollected Property Taxes-Levy Year	0		0
Net Current Property Taxes	1,541,911	0	1,541,911
Delinquent Property Taxes	0		0
TIF Revenues	1,620,334		1,620,334
Other City Taxes	1,189,968		1,189,968
Licenses & Permits	35,800		35,800
Use of Money and Property	65,500		65,500
Intergovernmental	601,932		601,932
Charges for Services	1,615,134		1,615,134
Special Assessments	0		0
Miscellaneous	106,500	575,000	681,500
Other Financing Sources	0		0
Transfers In	648,926		648,926
Total Revenues and Other Sources	7,426,005	575,000	8,001,005
Expenditures & Other Financing Uses			
Public Safety	1,258,386	44,000	1,302,386
Public Works	548,373	303,000	851,373
Health and Social Services	0		0
Culture and Recreation	701,364	98,000	799,364
Community and Economic Development	577,238		577,238
General Government	448,173	16,000	464,173
Debt Service	895,976		895,976
Capital Projects	7,400		7,400
Total Government Activities Expenditures	4,436,910	461,000	4,897,910
Business Type / Enterprises	1,697,794	81,000	1,778,794
Total Gov Activities & Business Expenditures	6,134,704	542,000	6,676,704
Transfers Out	648,926		648,926
Total Expenditures/Transfers Out	6,783,630	542,000	7,325,630
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	642,375	33,000	675,375
Beginning Fund Balance July 1	7,262,442		7,262,442
Ending Fund Balance June 30	7,904,817	33,000	7,937,817

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Revenue contributions from Praire Flower Casino. Expenses include replacement of police car after it was hit; purchase automatic lift for ambulance; senior citizen transportation van; mosquito control for summer of 2019; Community Center preliminary designs; resurfacing of city streets; replacement of several storm water pumps; purchase GIS software for public works;

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

JACKIE CARL

City Clerk/ Finance Officer Name

CURRENT ORDINANCE LANGUAGE FOR CARPORTS
CHAPTER 131 OF THE CARTER LAKE BUILDING CODE

131.10 PLANS AND SPECIFICATIONS. With each application for a building permit, and when required by the Building Official for enforcement of any provisions of this chapter, two sets of plans and specifications shall be submitted. The Building Official may require such plans and specifications to be prepared and designed by an engineer or architect licensed by the State of Iowa to practice as such. Plans and specifications when required shall be of sufficient detail and clarity to show that the proposed work will conform to the provisions of this chapter and of all applicable laws, ordinances, rules, regulations and orders. The Building Official may waive the filing of plans and specifications with an application for the following:

CHAPTER 131

BUILDING CODE

1. One-story buildings of conventional wood stud construction with an area not exceeding 600 square feet.
2. Private garages, carports, sheds and agricultural buildings of conventional wood stud construction; however, carports shall meet the following minimum requirements:
 - A. Carports shall be anchored to the ground to comply with the manufacturer recommendations to withstand wind speeds of up to 90 miles per hour.
 - B. Carports shall be designed for thirty (30) pounds per square foot of roof snow load.
 - C. No tarps, cloth or similar materials shall be allowed as a roof or sides of the carport.
3. Small and unimportant work.

Proposed changes to Chapter 131.10 of the Carter Lake City Code

CHAPTER 131 BUILDING CODE CODE OF ORDINANCES, CARTER LAKE, IOWA

131.10 PLANS AND SPECIFICATIONS. With each application for a building permit, and when required by the Building Official for enforcement of any provisions of this chapter, two sets of plans and specifications shall be submitted. The Building Official may require such plans and specifications to be prepared and designed by an engineer or architect licensed by the State of Iowa to practice as such. Plans and specifications when required shall be of sufficient detail and clarity to show that the proposed work will conform to the provisions of this chapter and of all applicable laws, ordinances, rules, regulations and orders. The Building Official may waive the filing of plans and specifications with an application for the following:

1. One-story buildings of conventional wood stud construction with an area not exceeding 600 square feet.
2. Private garages, ~~carports~~, sheds and agricultural buildings of conventional wood stud construction. ~~however, carports shall meet the following minimum requirements:~~
 - a. ~~Carports shall be anchored to the ground to comply with the manufacturer recommendations to withstand wind speeds of up to 90 miles per hour.~~
 - b. ~~Carports shall be designed for thirty (30) pounds per square foot of roof snow load.~~
 - c. ~~No tarps, cloth or similar materials shall be allowed as a roof or sides of the carport.~~

No new carports shall be allowed. Any existing carports shall maintain their original structure only, no alterations or additions may be made to the carports, and no tarps, cloth, or similar materials shall be allowed as a roof or sides of any carport in the City of Carter Lake.
3. Small and unimportant work.

Final version if changes are adopted to Chapter 131.10 of the Carter Lake City Code

CHAPTER 131 BUILDING CODE
CODE OF ORDINANCES, CARTER LAKE, IOWA

131.10 PLANS AND SPECIFICATIONS. With each application for a building permit, and when required by the Building Official for enforcement of any provisions of this chapter, two sets of plans and specifications shall be submitted. The Building Official may require such plans and specifications to be prepared and designed by an engineer or architect licensed by the State of Iowa to practice as such. Plans and specifications when required shall be of sufficient detail and clarity to show that the proposed work will conform to the provisions of this chapter and of all applicable laws, ordinances, rules, regulations and orders. The Building Official may waive the filing of plans and specifications with an application for the following:

1. One-story buildings of conventional wood stud construction with an area not exceeding 600 square feet.
2. Private garages, sheds and agricultural buildings of conventional wood stud construction. No new carports shall be allowed. Any existing carports shall maintain their original structure only, no alterations or additions may be made to the carports, and no tarps, cloth, or similar materials shall be allowed as a roof or sides of any carport in the City of Carter Lake.
3. Small and unimportant work.

ORDINANCE # _____

SWIMMING POOL REGULATIONS

SECTION 31

SWIMMING POOL REGULATIONS

3101 Definitions.

~~Permanent Swimming pool: any artificial basin of water, intended for swimming, recreational bathing or wading, which remains in place or otherwise not removed throughout the year. Additionally, any swimming pool located on a property before May 1 and/or after October 1 of any year shall be considered a permanent swimming pool.~~

~~Swimming pool: any structure intended for swimming, recreational bathing or wading that contains water over twenty-four (24) inches deep.~~

~~Temporary swimming pool: all swimming pools that do not meet the criteria as "permanent" shall be considered temporary.~~

Portable wading pool: any temporary artificial basin of water intended for recreational bathing or wading that contains water at a depth of eighteen (18) inches to twenty-four (24) inches.

3102 Permit.

No person shall construct, enlarge, alter, or otherwise improve a swimming pool that contains water over 24 inches deep, whether temporary or permanent, without first obtaining a permit as required by the City's Unified Land Development Ordinance, or maintain such pool contrary to the provisions of this Section. Permanent swimming pools shall obtain a one-time permit, unless alterations or modifications occur which shall require the submission for a new permit.

Permit fees, as set by City Council resolution shall be as follows:

- ~~• Temporary swimming pools (no permit required)~~
- Permanent pools \$30.00
- Portable wading pools (no permit required)

3103 Enclosure.

Enclosure of pools shall be as described below.

An outdoor ~~permanent~~ swimming pool shall have a barrier as described below.

All permanent pools with a depth of eighteen (18) inches or greater, shall be completely surrounded by a barrier, fence or solid structure (house or garage wall) and shall have no opening, other than doors or gates, except as listed in 1 & 2 below.

- Minimum of six (6) foot high barrier, fence or solid structure is required for all permanently installed pools (In-ground, partially in the ground, or above-ground and all others, capable of holding water greater than forty-two (42) inches).
- Minimum forty-two (42) inches high barrier, fence or solid structure is required for all other pools capable of holding water from eighteen (18) to forty-two (42) inches in depth.
- Such barrier fence, solid structure or wall shall be constructed of sufficiently strong materials and of such structural design as to make the pool inaccessible to small children:
 1. The barrier, fence or other solid structure shall have no openings of more than four (4) inches.
 2. All gates or doors shall:
 - Be equipped with a self-closing, self-latching and lockable door or gate securely closed at all times when not in actual use.
 - Have all latches or locking devices on doors and gates not less than forty-two inches above the adjoining walls, steps, or ground.
 - At all times, when the pool is “unattended”, such gates, doors, steps, ladders, ramp or other vehicles affording access to the pool shall be secured against unauthorized access. “Unattended” means the absence of an adult person in the outdoor swimming pool or within constant eyesight of said pool and no more than twenty (20) feet therefrom.
 3. Barriers may include not only fences, walls, or solid streamline, but may also include decks, the pool structure itself and above-ground fencing that is specifically attached to pools as designed by the manufacturers of pools. However, barriers shall not include items that are unsightly, subject to usually fast wear and tear or otherwise made of materials not designed for use around outdoor swimming pools.

3104 Location and Distance from Property Line.

- No part of a swimming pool, ~~whether temporary or permanent~~, or its related structure shall be constructed with seven (7) feet of a property line, other wall, fence or other structure which can be readily climbed by children.
- ~~Temporary or permanent~~ pools shall be located only in rear or side yards and shall not be located in front yards.

3105 Inspection.

Persons maintaining a swimming pool pursuant to this chapter shall be deemed to consent to periodic inspections of same for compliance with this and other chapters in this Code of Ordinances at reasonable times by City employees.

3106 Enforcement.

This requirement shall be applicable to all new swimming pools hereafter constructed, other than indoor pools, and shall apply to all existing pools which have a minimum depth of eighteen (18) inches of water. No person in possession of land within the City, either as owner, purchaser, lessee, tenant or licensee, on which is situated a swimming pool having a having a minimum depth of eighteen (18) inches, shall fail to provide and maintain such barrier fence or wall as provided in this section.

PASSED AND APPROVED _____, 2020

Ronald Cumberledge – Mayor

Attest:

Jackie Carl – City Clerk

FIRST CONSIDERATION: May 18, 2020

SECOND CONSIDERATION: _____

THIRD CONSIDERATION: _____

The undersigned as City Clerk of Carter Lake, Iowa does hereby certify that on _____, 2020, I posted true and exact copies of the foregoing ordinance in four public places to wit: City Hall, American National Bank and Owen Memorial Library all within the limits of the City of Carter Lake, Iowa.

Jackie Carl – City Clerk

Jackie Carl

From: Ronald Cumberledge
Sent: Thursday, April 30, 2020 7:53 AM
To: Michael O'Bradovich; Jackie Carl
Subject: FW: 28 E DRAFT
Attachments: COUNCILBLUFFSAREAWi-FiCONSORTIUM28-EAgreementDRAFT June2020.docx

Please take a look it will be placed on Mays agenda

Thanks

Ron

From: Fringer, David <dfringer@cbcscsd.org>
Sent: Wednesday, April 29, 2020 4:05 PM
To: Mark Howard <mhoward@councilbluffs-ia.gov>; Ronald Cumberledge <Ronald.Cumberledge@carterlake-ia.gov>
Cc: Stile, John <jstile@cbcscsd.org>
Subject: 28 E DRAFT

Mark Howard and Mayor Cumberledge,

Attached you will find a DRAFT revised 28-E agreement for the Council Bluffs WiFi Consortium.

In a nutshell we added the City of Carter Lake, cleaned up some old language, and added a seat on the Governance Committee for Carter Lake

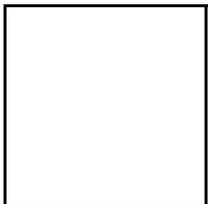
Before we finalize, the City of Council Bluffs typically runs it past the city attorney. I'm guessing the City of Carter Lake will do the same.

If either entity requires change(s) to language, let me know by May 15th. We're hoping to get this approved by the School Board in June. Approval of the two cities involved is dependent on your City Council Schedule. We'll need to have consensus on the language before it's presented to either City Council or the School Board.

Let me know if you have questions.

David Fringer, Chief Technology Officer
Input | Intellection | Context | Harmony | Developer
Office: (712) 328-6434 / dfringer@cbcscsd.org

Council Bluffs Community School District / Technology
Educational Service Center: (712) 328-6434 / Fax (712) 328-6449
300 W Broadway, Suite 1600, Council Bluffs, IA 51503
www.cb-schools.org



This e-mail (including attachments) is covered by the Electronic Communication Privacy Act, 18 U.S.C. 2510-2521, and is confidential. In addition, any student related information contained in this e-mail (including attachments) is protected by the Family Educational Rights and Privacy Act of 1994. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution or copying of this communication is strictly prohibited. Please reply to the sender that you have received this message in error, then delete it. Thank you.

28E AGREEMENT - COUNCIL BLUFFS AREA Wi-Fi CONSORTIUM

(DRAFT AMENDMENT June 2020)

COMES NOW the parties hereto, Council Bluffs Community School District (hereinafter "CBCSD"), the City of Council Bluffs Iowa (hereinafter "City of Council Bluffs"), the City of Carter Lake Iowa (hereinafter "City of Carter Lake"), and agree to amend the enterprise known as the COUNCIL BLUFFS AREA WI-FI CONSORTIUM (hereinafter "Consortium"), as authorized by Iowa Chapter 28E.

WHEREAS, CBCSD is an Iowa public school district established under the provisions of Iowa law, and is a public agency as defined by Iowa Code Chapter 28E;

WHEREAS, The City of Council Bluffs is a public agency as defined by Iowa Code Chapter 28E;

WHEREAS, The City of Carter Lake is a public agency as defined by Iowa Code Chapter 28E;

WHEREAS, Iowa Code Chapter 28E provides that one public agency of the state may enter into an agreement with another public agency of the state for joint or cooperative action to exercise any power, privilege, or authority which each individual public agency possesses or has been granted;

WHEREAS, CBCSD is authorized by Iowa law to acquire, utilize and maintain various computer software, hardware and other technology equipment and systems for the needs of its agency;

WHEREAS, The City of Council Bluffs and the City of Carter Lake are authorized by Iowa Code Section 364.1 to acquire, utilize and maintain various computer software, hardware and other technology equipment and systems for the needs of its agency;

WHEREAS, The City of Council Bluffs has previously engaged in an independent acquisition and deployment of "free public wireless" at designated locations within its boundaries;

WHEREAS, The City of Council Bluffs and the City of Carter Lake and CBCSD agree that an expansion of Free Wireless Access is of benefit to both the City and School District constituents;

WHEREAS, The City of Council Bluffs and the City of Carter Lake and CBCSD intend to cooperate for the purpose of mutual benefit in providing wireless network access to the citizens of the City and the students of CBCSD;

WHEREAS, The City of Council Bluffs and the City of Carter Lake and CBCSD agree to create a coalition of public and private contributors to support the financial and technical aspects of the project;

WHEREAS, The City of Council Bluffs and the City of Carter Lake intends to provide free wireless Internet access to the extent technically possible and financially feasible within the boundaries of the City; and

WHEREAS, The City of Council Bluffs and the City of Carter Lake and CBCSD intend to broadcast the existing CBCSD wireless networks for the benefit of the District's students, and the community as a whole.

NOW, THEREFORE, IT IS HEREBY AGREED by and between CBCSD and the City, pursuant to the provisions of Iowa Code Chapter 28E, as follows:

1. Term. This Agreement shall commence upon the date of execution and filing with the Iowa Secretary of State's office, pursuant to Iowa Code Section 28E.8, and shall continue for a period of five (5) years unless terminated as provided herein. After the five (5) year period has expired, this Agreement may be renewed upon mutual written agreement of the parties for an additional period of one year each subsequent year until terminated as provided herein.

2. Purpose. The purpose of this Agreement is to provide a framework for the action between the parties to this Agreement for the sharing of applicable resources not limited to, personnel, training, equipment, financing and overall administration associated with the joint utilization of the Wireless Networking Equipment acquired as part of this project.

3. Governance and Functions. A legal entity known as the COUNCIL BLUFFS AREA WI-FI CONSORTIUM (hereinafter referred to as Consortium), is by this Agreement created. Its Governance Council shall be as outlined in section 4. It will be the responsibility of this Governance Council to administer this Agreement and to establish and oversee the overall mission of the Consortium.

A technology committee consisting of representatives from each of the respective Parties shall be appointed by the Governance Council to make recommendations to the Governance Council. These recommendations shall be made at the direction and request of the Governance Council.

4. Governance Council. The Governance Council shall serve as the governing board regarding the overall administration and governance of this Agreement and the Consortium. The membership, authority, role/responsibilities and procedures of the Governance Council shall be as follows:

A. Membership: The Governance Council shall have 7 members. The makeup of the council shall be as follows; the Chief Technology Officer from the CBCSD or his/her designee, an appointee of the CBCSD's Superintendent, the Chief Information Officer of the City or his/her designee, the Chief of Staff of the Mayor's office or his/her designee, the Mayor of Carter Lake or his/her designee, a member appointed by the Iowa West Foundation Board, and a representative appointed by consortium partner Google.

B. General Authority: The Governance Council shall have all powers necessary to carry out this Agreement.

C. Specific Roles/Responsibilities: The Governance Council shall be responsible for:

- 1) Determining the services to be provided by the Consortium;
- 2) Assessing the viability and performance of the Consortium and its services;
- 3) Approving the Budget, as defined in Section 6, for the Consortium; and
- 4) All other governance and administrative duties which may arise under this Agreement, but are not otherwise set forth herein.

D. Manner of Acquiring Personal Property: No acquisitions shall be made of real property in connection with this Agreement. All acquisitions of personal property involving expenditures over \$25,000 must receive prior approval from the Governance Council. Budgeted acquisitions or purchases under \$25,000 do not require prior Governance Council approval. Personal property shall be acquired and held through the fiscal agent of the Consortium.

E. Governance Procedures: The Governance Council shall meet at least yearly. All actions to be taken by the Governance Council shall require the unanimous approval of the members of the Governance Council.

5. Fiscal Agent.

A. CBCSD will be the Fiscal Agent for the COUNCIL BLUFFS AREA Wi-Fi CONSORTIUM.

6. Budget.

- A. By January 15th of each year that this Agreement remains in effect, a budget for the Consortium will be in place and approved by the Governance Council for the next Fiscal Year, which shall include, but may not be limited to: overhead costs, hardware, maintenance, operations, software and other costs as determined by the Governance Council. The budget will be subject to the approval of the parties to this Agreement.
- B. The Budget for the First Fiscal Year will be in place and approved by the Parties within thirty (30) days following the commencement of this Agreement.
If a Budget is not unanimously approved by the Parties for the First Fiscal Year within thirty (30) days following the commencement of this Agreement, this Agreement shall terminate on the date that is thirty (30) days following the commencement of this Agreement. For any years that this Agreement remains in effect beyond the initial five (5) year term of this Agreement, if a Budget is not unanimously approved by the Parties for the next Fiscal Year by April 1st of the then current Fiscal Year, then this Agreement shall terminate effective as of the end of the last day of the then current Fiscal Year.

7. Modification.

- A. This Agreement may only be modified by mutual written consent of the Governance Council.

8. Agreement with Other School Corporations or Government Entities.

- A. Any School Corporation, City, or County, organized under the laws of the State of Iowa may join this Agreement by making an application to the Governance Council which may approve the application upon terms satisfactory to the Governing Council, subject to the mutual written consent of the parties to this Agreement. Upon such approval and filing evidence of such agreement with the Iowa Secretary of State, the joining entity shall be bound by the terms and conditions of this Agreement as modified by such application and agreement.

9. Termination.

A. Except as otherwise expressly provided in this Agreement, this Agreement may be terminated only upon the mutual written consent of the parties to this Agreement. This Agreement may also be terminated upon written notice by either party in the event that the other party materially breaches this Agreement and fails to cure such breach within thirty (30) days after receiving notice of the breach.

B. Upon any termination of this Agreement, all assets and liabilities of the Consortium shall be split equally between the parties to this Agreement. Any property that was acquired by a party outside of the Consortium shall be and remain the property of that party.

10. Separability.

- A. In the event that any provision of this Agreement is deemed to be unenforceable, the remaining provisions of this Agreement shall remain in full force and effect by and between the parties hereto.

11. Notices.

- A. Any notices required under this Agreement shall be in writing and sent by the applicable Party certified mail to the addresses listed below:

CBCSD
Secretary of The Board of Education
Council Bluffs Community School District
300 W Broadway Suite 1600
Council Bluffs IA 51503

City of Carter Lake
City Clerk
Council Bluffs, Iowa
209 Pearl Street
Carter Lake, Iowa 51503

City of Council Bluffs
City Clerk
Council Bluffs, Iowa
209 Pearl Street
Council Bluffs, Iowa 51503

The date of such notices will be deemed to be the date on which the notice is delivered or attempted to be delivered as shown on the certified mail receipt.

12. Execution.

- A. The Parties agree that this Agreement may be executed in separate parts, and that facsimile signatures shall be as valid as if the person had signed in the presence of all other parties.

13. Compliance with Laws. The parties agree to cooperate as needed to ensure that the activities conducted under this Agreement are in compliance with applicable laws and that all required responsibilities are met.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective officers, pursuant to full authority granted and given as of the dates set forth next to their signatures below.

By: _____
Matthew J. Walsh
Mayor

By: _____
David Coziahr
President - Board of Education

209 Pearl Street
Council Bluffs, IA 51503

300 W Broadway, Suite 1600
Council Bluffs, Iowa 51503

Date:

Date:

By: _____

Ron Cumberledge

Mayor

950 East Locust Street

Carter Lake IA 51510

Date:

RESOLUTION NO. ____-2020

WHEREAS, the City of Carter Lake, Iowa, has declared by resolution and designation by ordinance an area of the City of Carter Lake, Iowa, as meeting the criteria for an Urban Revitalization Area, authorized by Chapter 404 of the Code of Iowa; and

WHEREAS, the City Council has approved an Urban Revitalization Plan for the Area; and,

WHEREAS, the property is located within the Carter Lake Urban Revitalization Area, as legally described on the attached application; and,

WHEREAS, the proposed improvements would be in conformance with the approved plan; and,

WHEREAS, Andrew Evers owner of record, requests prior approval for eligibility for tax exemption for the proposed improvements as indicated on the attached application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARTER LAKE, IOWA:

THAT, the City Council hereby approve the request for prior approval for eligibility for tax exemption for the proposed improvements as indicated on the attached application; and

BE IT FURTHER RESOLVED:

THAT, such prior approval shall not entitle the owner to exemption from taxation until the owner apply for exemption on improvements in the year the improvements, partial or complete, are first assessed for taxation.

PASSED AND APPROVED THIS 18th DAY OF MAY 2020.

Ronald Cumberledge, Mayor

ATTEST:

Jackie Carl – City Clerk

EXHIBIT 6

APPLICATION FOR EXEMPTION
CARTER LAKE URBAN REVITALIZATION AREA

Please Type or Print

APPLICANT (Owner of Record) Andrew Evers + Jill Evers

ADDRESS 1106 Hiatt St.

Name of other Owners of Record (if any)

ADDRESS AND LEGAL DESCRIPTION OF PROPERTY (for which an exemption is requested):

Address: 1106 Hiatt St.

Legal Description: Carter Lake, Fairlane 1st Add. LT 17

CURRENT PROPERTY VALUE (from assessor's records):

Land: \$ 8,217.00

Buildings: \$ Home was demolished

TYPE OF IMPROVEMENTS (check one):

- New Construction on Vacant Land
- Addition to Existing Structure
- Replacement of Existing Structure (s)
- Rehabilitation of Existing Structure (s)

ESTIMATED COST OF IMPROVEMENTS: \$ 199,999

Date Started: December 2019

Date Completed: May 2020

TAX EXEMPTION:

Residential – 100% tax exemption on the value added by the improvements for a period of 3 years.

Note: This form should be submitted simultaneously with the Application for building permits. Applicants are referred to the Pottawattamie County Assessor's Office for specific tax information. (2nd Floor, Pottawattamie County Courthouse, 227 South 6th Street, Council Bluffs, Iowa 51503).

ACKNOWLEDGEMENTS:

A copy of the pre-approval resolution for commercial projects (if applicable) is attached.

A copy of the building permit (if required) is attached.

The property to which improvements were made conform with the Carter Lake Zoning Ordinance.

The dwelling unit(s) for which improvements were made and an exemption is requested complies with the Carter Lake Minimum Dwelling Standards Ordinance.

A builder's cost breakdown of the project is attached.

The Applicant Certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining an exemption from taxes on improvements and is true and complete to the best of Applicants knowledge and belief. Verification may be obtained from any source named herein.

Signature of Applicant: Andrew Date Signed: 3/12/20



CITY COUNCIL ACTION:

_____ Approved (Resolution No. _____) Date: _____

_____ Disapproved. Date: _____

Reason for Disapproval: _____

COUNTY ASSESSOR ACTION:

_____ Reviewed and Approved Date: _____

Assessed valuation of improvements: \$ _____

_____ Reviewed and Disapproved Date: _____

Reason for Disapproval: _____

Notification sent to applicant of determination. Date: _____

ATTACHMENT TO EXHIBIT 6

A. BUILDER'S COST BREAKDOWN

ARCHITECT	1,000
SURVEY	
EXCAVATING AND GRADING	3,000
MASON	
Material	
Labor	
CONCRETE (BSMT, WALKS, DRIVE)	\$16,000
ORNAMENTAL	
CARPENTER LABOR, LUMBER, HARDWARE	21,000
PAINTING AND DECORATING	6,000
ROOFING	5,000
HEATING AND AIR CONDITIONING	8,000
PLUMBING (INCLUDING SEWERS)	8,000
TILE	1,000
ELECTRICAL	9,000
INSULATION	3,000
DRY WALL	6,000
GLASS	1,500
BUILDING PERMITS	1,000
INSURANCE	1,500
CONSTRUCTION LOAN FEE AND INTEREST	1,500
TITLE EXPENSE	
SALE EXPENSE	
ADVERTISING	
MISCELLANEOUS	7,500
OVERHEAD AND PROFIT	
TOTAL BUILDING COST	\$ 100,000
PURCHASE PRICE OF LAND	\$ 70,000
TOTAL (LAND PLUS IMPROVEMENT COST)	\$ 108,217.00

Will all work be contracted out? YES NO If, no, describe work which will not be contracted.

Are you, the property owner, your own subcontractor? YES NO

CERTIFICATION: I, the undersigned, representing ownership on the above property, herewith certify that the above statement of amounts and actual values of said property is true and correct.

Subscribed and sworn to before me this 12th day of March, 20 20.

Notary Public or City Clerk

Andrew G

Owner's Name

RESOLUTION NO. -2020

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Robert McCloud's wages be set at \$16.00 per hour beginning April 20, 2020. Robert has been hired as a Mechanic/Maintenance Worker for the Maintenance Department.

Passed and approved this 18th day of May, 2020.

Ron Cumberledge, Mayor

ATTEST:

Jackie Carl, City Clerk

RESOLUTION -2020

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Nicholas Dargy's wages be set at \$23.49 per hour beginning April 14, 2020 when he became a certified officer with the Carter Lake Police Department.

Recommended by: Chief Kannedy and Police Union Contract.

Passed and approved this 18th day of May, 2020.

Ron Cumberledge- Mayor

ATTEST:

Jackie Stender, City Clerk

RESOLUTION NO. -2020

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that John Poldberg's wages be set at \$11.00 per hour beginning May 18, 2020. John has been hired as a Seasonal Worker for the Parks & Recreation Department.

Passed and approved this 18th day of May, 2020.

Ron Cumberledge, Mayor

ATTEST:

Jackie Carl, City Clerk

CARTER LAKE CITY COUNCIL MEETING
MONDAY, MARCH 16, 2020

Meeting called to order by Mayor Ron Cumberledge at 7:00 p.m. The meeting opened with the Pledge of Allegiance. The Mayor called the roll of the council, present: Jackie Wahl, Jason Gundersen, Pat Paterson, Denise Teeple, and Keebie Kessler.

The Agenda was reviewed, upon motion duly made by Gundersen, and seconded by Kessler, the agenda was approved; the motion was passed unanimously. Upon motion of Gundersen, seconded by Wahl, the consent agenda was approved unanimously.

New Business:

Donna Dostal of Pottawattamie County Community Development presented a slideshow explaining how the organization receives funding and funds grants for projects with non-profit groups and corporations. There are so many options available for small organizations.

Tim Walton of Animal Control explained recent situation of animal hoarding at the trailer park. He would like to see updates to the ordinance with more restrictions.

Mayor Cumberledge requested council support to appoint members to the Community Center Review Board. This board will review bids and help select a project manager and any other request as directed by the City Council. Gundersen moved to approve Ed Palandri, Bob Zagota, Jackie Wahl and Denise Teeple, seconded by Kessler, motion was approved unanimously.

Kessler moved to approve second reading of amendment to the ordinance regarding carports; seconded by Gundersen; motion was approved unanimously. Gundersen moved to approve resolution # 2020-25 to approve FY2021 Annual Budget; seconded by Teeple; motion was approved unanimously. Gundersen moved to approve resolution to set wage for Jim Hawkins, part time senior center driver, seconded by Wahl; motion was approved unanimously. Wahl moved to approve resolution to set wage for police officer, Adam Swinarski, seconded by Kessler; motion was approved unanimously. Gundersen moved to approve resolution to set wage for Marilyn Heider, senior center kitchen helper, seconded by Wahl; motion was approved unanimously. Gundersen moved to approve resolution to request for proposals to select project management for Community Center project and appoint members to the review board, seconded by Kessler; motion was approved unanimously. Gundersen moved to approve emergency sanitary sewer repairs and approve Lamp Rynearson to solicit contractors for such emergency repairs, seconded by Teeple; motion was approved unanimously.

At 7: 40 p.m. Gundersen moved to adjourn, seconded by Paterson; motion was approve unanimously.

Jackie Carl
Carter Lake City Clerk

Ron Cumberledge
Mayor

OVERTIME AND COMPTIME REPORT

April 17, 2020

<u>MAINTENANCE OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
ZACK SILLIK			
04/15/20		1/4	5.19
04/17/20		1/4	5.19
		<u>1/2</u>	<u>\$ 10.37</u>
RANDY SMITH			
04/12/20	Get trucks ready for snow	2	\$ 49.92
	TOTAL MAINT OVERTIME:	2 1/2	\$ 60.29

<u>POLICE OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
GARY CHAMBERS			
04/04/20	Late call	1/4	\$ 10.92
NICK DARGY			
04/10/20	Worked holiday	8	\$ 254.04
RYAN GONSIOR			
04/10/20	Worked holiday	10	\$ 436.65
MARCOS MARQUEZ			
04/10/20	Worked holiday	10	\$ 352.35
MATT OWENS			
04/10/20	Worked Holiday	10	379.80
4/4 to 4/17	1/2 hr x 6 days / Dog Maintenance	3	113.94
		<u>13</u>	<u>\$ 493.74</u>
ADAM SWINARSKI			
04/10/20	Worked holiday	10	\$ 379.80
	TOTAL POLICE OVERTIME:	51 1/4	\$ 1,927.50

<u>PARKS DEPT OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
MARK MURRAY			
04/08/20		1/2	\$ 16.50
	TOTAL PARKS OVERTIME:	1/2	\$ 16.50

<u>ADMIN OVERTIME:</u>		<u>HOURS</u>	<u>AMOUNTS</u>
LAURI WILHITE			
04/07/20		3/4	18.00
04/09/20		1/2	12.00
	TOTAL ADMIN OVERTIME:	1 1/4	\$ 30.00
	TOTAL ALL OVERTIME:	55 1/2	\$ 2,034.29

<u>COMPTIME EARNED:</u>		<u>OT HOURS</u>	<u>COMP HRS</u>
GARY CHAMBERS			
04/10/20	Holiday hours	8	8
JOSH DRISCOLL			
04/10/20	Holiday hours	8	8
RYAN GONSIOR			
04/10/20	Holiday hours	8	8
MARCOS MARQUEZ			
04/10/20	Holiday hours	8	8
MATTHEW SEWING			
04/10/20	Holiday hours	8	8
ADAM SWINARSKI			
04/10/20	Late Call	1/4	3/8
04/15/20	Late Call	1/4	3/8
		<u>1/2</u>	<u>3/4</u>
	TOTAL COMPTIME EARNED:	40 1/2	40 3/4

OVERTIME AND COMPTIME REPORT

April 17, 2020

<u>COMPTIME USED:</u>	<u>HOURS</u>
NICK DARGY 04/16/20	8
JOSH DRISCOLL 04/08/20	5 1/2
RYAN GONSIOR 04/08/20	10
MATT OWENS 04/12/20	2
TOTAL COMPTIME USED:	<u>25 1/2</u>

<u>COMPTIME BALANCES:</u>	<u>HOURS</u>
GARY CHAMBERS	9 1/4
NICK DARGY	71
JOSH DRISCOLL	23
RYAN GONSIOR	20
JACOB HUSCROFT	80 1/4
MARCOS MARQUEZ	18
MATT OWENS	52
MATTHEW SEWING	38 1/2
ADAM SWINARSKI	2
LAURI WILHITE	3
TOTAL COMP BALANCES:	<u>317.00</u>

<u>ADMIN BALANCES:</u>	<u>HOURS</u>
SHAWN KANNEDY	80

OVERTIME AND COMPTIME REPORT

April 3, 2020

<u>MAINTENANCE OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
PHILIP BUCHANAN			
03/21/20	Sewer back up 14th & Ave P	2	\$ 44.49
TOTAL MAINT OVERTIME:		<u>2</u>	<u>\$ 44.49</u>
<u>POLICE OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
MATT OWENS			
3/21 to 4/3	1/2 hr x 6 days / Dog Maintenance	3	\$ 113.94
TOTAL POLICE OVERTIME:		<u>3</u>	<u>\$ 113.94</u>
<u>PARKS DEPT OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
MARK MURRAY			
03/23/20		1/2	16.50
04/02/20		1/4	8.25
TOTAL PARKS OVERTIME:		<u>3/4</u>	<u>\$ 24.75</u>
<u>FIRE DEPT OVERTIME:</u>		<u>HOURS</u>	<u>AMOUNTS</u>
PHILLIP NEWTON			
04/03/20	Late call	1	\$ 33.41
TOTAL FIRE DEPT OVERTIME:		<u>1</u>	<u>\$ 33.41</u>
<u>ADMIN OVERTIME:</u>		<u>HOURS</u>	<u>AMOUNTS</u>
LAURI WILHITE			
04/03/20		1/4	\$ 6.00
TOTAL ADMIN OVERTIME:		<u>1/4</u>	<u>\$ 6.00</u>
TOTAL ALL OVERTIME:		<u><u>7</u></u>	<u><u>\$ 222.59</u></u>

<u>COMPTIME EARNED:</u>		<u>OT HOURS</u>	<u>COMP HRS</u>
RYAN GONSIOR			
03/24/20	Late call	1/4	1/2
JACOB HUSCROFT			
03/30/20	Late call	1/4	1/2
MATTHEW SEWING			
03/30/20	Meeting	1	1 1/2
TOTAL COMPTIME EARNED:		<u>1 1/2</u>	<u>2 1/2</u>

<u>COMPTIME USED:</u>		<u>HOURS</u>
GARY CHAMBERS		
04/01/20		2
RYAN GONSIOR		
03/25/20		10
MARCOS MARQUEZ		
03/25/20		10
MATTHEW SEWING		
04/01/20		3
ADAM SWINARSKI		
04/03/20		1/2
TOTAL COMPTIME USED:		<u><u>25 1/2</u></u>

<u>COMPTIME BALANCES:</u>		<u>HOURS</u>
GARY CHAMBERS		1 1/4
NICK DARGY		79
JOSH DRISCOLL		20 1/2
RYAN GONSIOR		22
JACOB HUSCROFT		80 1/4
MARCOS MARQUEZ		10
MATT OWENS		54
MATTHEW SEWING		30 1/2
ADAM SWINARSKI		1 1/4
LAURI WILHITE		3
TOTAL COMP BALANCES:		<u><u>301.75</u></u>

<u>ADMIN BALANCES:</u>		<u>HOURS</u>
SHAWN KANNEDY		80

OVERTIME AND COMPTIME REPORT
March 20, 2020

<u>MAINTENANCE OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
PHILIP BUCHANAN			
03/08/20	Ave K pumpstation	2	44.49
03/12/20		1	22.25
03/16/20		1/4	5.56
		<u>3 1/4</u>	<u>\$ 72.30</u>
BRIAN KRUG			
03/12/20	Concrete	1/4	\$ 5.56
ZACK SILLIK			
	Back pay @.24	3 1/2	0.84
03/12/20		1/4	5.19
03/19/20		1/4	5.19
		<u>4</u>	<u>\$ 11.21</u>
RANDY SMITH			
03/11/20	13th & Ave K pumpstation	2	49.92
03/12/20		1/4	6.24
		<u>2 1/4</u>	<u>\$ 56.16</u>
TOTAL MAINT OVERTIME:		9 3/4	\$ 145.23
<u>POLICE OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
GARY CHAMBERS			
03/08/20	Late arrest	1 1/4	\$ 54.58
JACOB HUSCROFT			
03/07/20	Late call	1/4	8.81
03/08/20		3 3/4	132.13
03/09/20	Search warrant	1/4	8.81
		<u>4 1/4</u>	<u>\$ 149.75</u>
MATT OWENS			
3/7 to 3/20	1/2 hr x 6 days / Dog Maintenance	3	\$ 113.94
TOTAL POLICE OVERTIME:		8 1/2	\$ 318.27
<u>PARKS DEPT OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
RONNIE FISHER			
03/14/20	Snow removal	2	\$ 51.00
MARK MURRAY			
03/14/20	Snow removal	2	66.00
03/15/20		2	66.00
		<u>4</u>	<u>\$ 132.00</u>
TOTAL PARKS OVERTIME:		6	\$ 183.00
<u>FIRE DEPT OVERTIME:</u>		<u>HOURS</u>	<u>AMOUNTS</u>
PHILLIP NEWTON			
03/16/20	Chief's meeting	1/4	\$ 8.35
TOTAL FIRE DEPT OVERTIME:		1/4	\$ 8.35
<u>ADMIN OVERTIME:</u>		<u>HOURS</u>	<u>AMOUNTS</u>
LAURI WILHITE			
03/16/20		1	\$ 24.00
TOTAL ADMIN OVERTIME:		1	\$ 24.00
TOTAL ALL OVERTIME:		25 1/2	\$ 678.85

<u>COMPTIME EARNED:</u>		<u>OT HOURS</u>	<u>COMP HRS</u>
NICK DARGY			
03/08/20	Drive to academy	2	3
03/13/20	Drive home from academy	2	3
03/15/20	Drive to academy	2	3
03/17/20	Drive home from academy	2	3
		<u>8</u>	<u>12</u>

OVERTIME AND COMPTIME REPORT
March 20, 2020

<u>COMPTIME EARNED CONT.:</u>	<u>OT HOURS</u>	<u>COMP HRS</u>
JACOB HUSCROFT		
03/09/20 Search warrant	2 1/2	3 3/4
MATTHEW SEWING		
03/07/20	1/4	1/2
03/08/20 Late call	1 1/4	1 3/4
03/11/20 Search warrant	1/2	3/4
	<u>2</u>	<u>3</u>
TOTAL COMPTIME EARNED:	<u>12 1/2</u>	<u>18 3/4</u>

<u>COMPTIME USED:</u>	<u>HOURS</u>
MARCOS MARQUEZ	
03/14/20	1
	<u>1</u>
TOTAL COMPTIME USED:	<u>1</u>

<u>COMPTIME BALANCES:</u>	<u>HOURS</u>
GARY CHAMBERS	3 1/4
NICK DARGY	79
JOSH DRISCOLL	20 1/2
RYAN GONSIOR	31 1/2
JACOB HUSCROFT	79 3/4
MARCOS MARQUEZ	20
MATT OWENS	54
MATTHEW SEWING	32
ADAM SWINARSKI	1 3/4
LAURI WILHITE	3
	<u>3</u>
TOTAL COMP BALANCES:	<u>324.75</u>

<u>ADMIN BALANCES:</u>	<u>HOURS</u>
SHAWN KANNEDY	80

OVERTIME AND COMPTIME REPORT
March 6, 2020

<u>MAINTENANCE OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
PHILIP BUCHANAN			
02/27/20	Water break	7	155.72
03/05/20	Water break	2 1/2	55.61
		<u>9 1/2</u>	<u>\$ 211.33</u>
BRIAN KRUG			
02/24/20	Water valves	1 1/2	33.37
02/27/20	Water break	5 1/2	122.35
03/05/20	Water break	2	44.49
		<u>9</u>	<u>\$ 200.21</u>
ZACK SILLIK			
02/28/20	Water break	2 1/2	51.26
03/02/20	Water valves	1/2	10.25
03/05/20	Water valves	1/2	10.25
		<u>3 1/2</u>	<u>\$ 71.77</u>
RANDY SMITH			
02/24/20	Water valves	2	49.92
02/25/20	Water valves	1/2	12.48
02/26/20	Water valves	2 1/4	56.16
02/27/20	Water valves	1/4	6.24
02/28/20	Water break	2 1/2	62.40
		<u>7 1/2</u>	<u>\$ 187.20</u>
TOTAL MAINT OVERTIME:		29 1/2	\$ 670.50
<u>POLICE OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
JACOB HUSCROFT			
03/02/20	Late call	1/2	17.62
03/04/20	Late call	1/4	8.81
		<u>3/4</u>	<u>\$ 26.43</u>
MATT OWENS			
2/22 to 3/6	1/2 hr x 6 days / Dog Maintenance	3	\$ 113.94
TOTAL POLICE OVERTIME:		3 3/4	\$ 140.37
<u>PARKS DEPT OVERTIME</u>		<u>HOURS</u>	<u>AMOUNTS</u>
RONNIE FISHER			
02/28/20		1/2	\$ 12.75
DAN KRAWCZYK			
02/28/20		1/4	\$ 5.41
TOTAL PARKS OVERTIME:		3/4	\$ 18.16
<u>FIRE DEPT OVERTIME:</u>		<u>HOURS</u>	<u>AMOUNTS</u>
PHILLIP NEWTON			
03/04/20	Safety traning new police reserves	1/4	\$ 8.35
TOTAL FIRE DEPT OVERTIME:		1/4	\$ 8.35
<u>ADMIN OVERTIME:</u>		<u>HOURS</u>	<u>AMOUNTS</u>
LAURI WILHITE			
02/28/20		1/4	\$ 6.00
TOTAL ADMIN OVERTIME:		1/4	\$ 6.00
TOTAL ALL OVERTIME:		<u>34 1/2</u>	<u>\$ 843.38</u>

<u>COMPTIME EARNED:</u>		<u>OT HOURS</u>	<u>COMP HRS</u>
NICK DARGY			
02/23/20	Drive to academy	2	3
02/28/20	Drive home from academy	2	3
03/01/20	Drive to academy	2	3
03/06/20	Drive home from academy	2	3
		<u>8</u>	<u>12</u>
JACOB HUSCROFT			
03/06/20	Late call	1 1/4	2

OVERTIME AND COMPTIME REPORT
March 6, 2020

<u>COMPTIME EARNED CONT.:</u>	<u>OT HOURS</u>	<u>COMP HRS</u>
MATTHEW SEWING 03/06/20	1	1 1/2
ADAM SWINARSKI 03/04/20 Transport to Children's Square 03/05/20 Late Call	1/2 1/4	3/4 1/2
	<u>3/4</u>	<u>1 1/4</u>
TOTAL COMPTIME EARNED:	<u>11</u>	<u>16 3/4</u>

<u>COMPTIME USED:</u>	<u>HOURS</u>
GARY CHAMBERS 03/04/20	5
JOSH DRISCOLL 02/23/20	1
MARCOS MARQUEZ 02/25/20 02/29/20 03/01/20	1 1 1
	<u>3</u>
MATTHEW SEWING 03/04/20	1/4
ADAM SWINARSKI 03/06/20	1
TOTAL COMPTIME USED:	<u>10 1/4</u>

<u>COMPTIME BALANCES:</u>	<u>HOURS</u>
GARY CHAMBERS	3 1/4
NICK DARGY	67
JOSH DRISCOLL	20 1/2
RYAN GONSIOR	31 1/2
JACOB HUSCROFT	76
MARCOS MARQUEZ	21
MATT OWENS	54
MATTHEW SEWING	29
ADAM SWINARSKI	1 3/4
LAURI WILHITE	3
TOTAL COMP BALANCES:	<u>307.00</u>

<u>ADMIN BALANCES:</u>	<u>HOURS</u>
SHAWN KANNEDY	80

Senior Center Monthly Report for April 2020

Meals served 484

Volunteer Hours Performed 0

Activity Reports Attached

Needs for Center-

Meetings—

Break down of meals= We served 484 meals in the month of April all homebound. The Center has been closed since March 16th, **Connections has said they believe we will be closed until June 1st** unless things change between now and then. I have been doing wellness calls twice a week. About 60 or so calls a week to check on people, so far all is good. If anyone needs anything please do not hesitate to call me.

Thank you, Linda

My Cell # 402-813-2461

Senior Center Monthly Report for March 2020

Meals served 615

Volunteer Hours Performed 0

Activity Reports Attached

Needs for Center-

Meetings—

Break down of meals= We served 615 meals in 22 days, 105 in house, 510 were homebound that avg. about 28 meals per. day. We had 22 people for bingo night this month. We had 21 people for Birthday day. The Center has been closed sense March 16th, Connections has said they believe we will be closed until April 30th unless things change between now and then. I have been doing wellness calls 2 times a week to check on people so far all is good.

Thank you, Linda

MONTHLY SENIOR CENTER ACTIVITY REPORT
 SOUTHWEST 8 SENIOR SERVICES, INC.
 3319 NEBRASKA AVENUE
 COUNCIL BLUFFS, IOWA 51501

SENIOR CENTER: Carter Lake DATE March 2020

MANAGER'S SIGNATURE [Signature]

Date	Nutrition Program/Topic	Program Length	# Persons Attending
3-11	National Nutrition Month	2020	7
		(.75)	(7)
Date	Nutrition Handouts for Homebound Participants/Topic		# Sent
3-10	National Nutrition Month	2020	23
3-24	Nutrition + Eye Health		26
Date	Wellness Programs/Topic: Blood Pressure, Exercise, etc.	Program Length	# Persons Attending
3-6	Flex Class	1.0	8
3-13			
		(1.0)	(8)

TOTALS

