

CARTER LAKE CITY COUNCIL MEETING  
MONDAY, JULY 20, 2020

Meeting was called to order by Mayor Pro-Tem Jason Gundersen at 7:00 p.m. The meeting opened with the public hearing regarding the City of Carter Lake is seeking public input regarding the preparation of an application with the USDA Rural Development for Financial Assistance for repairs and improvements to the municipal sewer system. This hearing is to discuss the proposed project and to provide the opportunity for public comment. City Clerk explained that the loan funds would be used to finance the re-lining of the wastewater service lines and rehabilitation of manholes. The complete project will cost approximately \$2.4 million dollars to complete; the city was recently awarded a \$600,000 Community Development Block Grant. The anticipated loan terms for \$1.8 million would consist of an interest rate of 1.50% for up to 40 years. The Council agreed that the loan will most likely be 20-30 years based on future revenue and expense predictions. The project is expected to take place in 2021. The only question from citizen was is this going to impact current bills? At this time there is no need to increase billing rates, the current revenues will cover the loan payments. Kessler moved to close the hearing, seconded by Paterson; motion was approved unanimously.

The council rose for the pledge of allegiance. Mayor Pro Tem called the roll of the council, present: Jackie Wahl, Jason Gundersen, Pat Paterson, Denise Teeple, Keebie Kessler; and city attorney Mike O'Bradovich and city clerk Jackie Carl are present. The Mayor is absent tonight.

The Agenda was reviewed, upon motion duly made by Paterson, and seconded by Kessler, the agenda was approved; the motion was passed unanimously. Upon motion of Kessler, seconded by Wahl, the consent agenda was approve, motion was approved unanimously.

Paterson moved to approve waste hauler permit for Waste Management, seconded by Kessler; motion was approved unanimously.

Grant Anderson with MAPA presented information to approve procurement policies related to the administration and implementation of the City of Carter Lake's 2020 CDBG award for sewer improvements.

Gundersen moved to approve Certification of Compliance CDBG Procurement Standards; and agreement for MAPA to manage the grant on behalf of the City of Carter Lake, seconded by Paterson; motion was approved unanimously.

Communication from the public: Nate Bradburn request to close a portion of Hiatt Street for a block party, Gundersen moved to approve, seconded by Kessler; motion was approved unanimously.

Davide Skidler appeared on behalf of Carter Lake Improvement club request to close the street for the annual "Dog Days" party; Kessler moved to approve, seconded by Wahl; motion was approved unanimously.

Kelli Peck presented a short video concerning doggie waste stations; Kelli asked the council to consider installing stations along the path and around the parks. Kessler pointed out that the parks had some years ago but the waste bag supply kept disappearing within a few days and the stations were removed. Kessler will pass the idea onto the Parks Director and research some options. Kelli thanked the council and police officers for the excellent response at the parks. The beach has been less crowded and more enjoyable since the police officers have been in place over the weekends. It was pointed out that this is a short term solution to a long term problem and with Council will need to make plans for a more permanent solution.

Laurel Hamilton was present to express her dislike for the council's decision to continue with the mosquito spraying; she spoke with the contractor's employee who admitted that they have not applied larvaciding treatments in the city; Paterson agreed that if the contract states this treatment is to be applied than someone needs to look into why it they are not fulfilling the contract.

Gundersen moved to approve the contract with CBRE for Project Management for the Community Center Committee project seconded by Kessler; motion was approved unanimously.

Councilwoman Teeple presented discussions regarding page 30-31, EMPLOYEE EVALUATIONS, of the Employee Handbook; Employee Performance Improvement Plan tool; Employee Evaluation tool; Job Specification format; Application Form for City Board/Commission. After a very long heated conversation Teeple moved to approve the forms, seconded by Wahl; Roll Call: NO: Gundersen, Paterson, Kessler; YES: Teeple, Wahl. Motion failed to pass for lack of majority.

Gundersen moved to approve the third reading of amendment to the pool ordinance, seconded by Kessler. Roll Call: Teeple; Kessler, Gundersen, Teeple and Wahl approved; Paterson abstained from voting.

Gundersen moved waive the second reading of the ordinance to add no parking regulations on west side of 17th street from Redick to Willow Drive and the north side of Willow Drive from 17<sup>th</sup> to 13<sup>th</sup> Street, and proceed with the third reading; Paterson; the motion was passed unanimously.

Paterson moved to approve year end fiscal transfers as follows: \$235,063 from Local Option Sales Tax to Debt Service as proposed in the budget to cover the City Hall Project debt payments. \$19,587.40 from Urban Renewal #1T to Urban Renewal #5. TIF funds to be allocated to the Locust Street Project Debt. \$24,929.42 from Urban Renewal #1NT to Urban Renewal #5. TIF funds to be allocated to the Locust Street Project Debt. \$183,637.24 from Urban Renewal Project #3 to Urban Renewal Project #5. TIF funds to be allocated to the Locust Street Project Debt. \$43,228.02 from Urban Renewal Project #4 to Urban Renewal Project #5. TIF funds to be allocated to the Locust Street Project Debt. \$405,863 from Urban Renewal Project #5 to Debt Service as proposed in the budget to cover the Locust Street Project debt payments. Gundersen seconded the motion; the motion was passed unanimously.

Wahl moved to approve the resolution for annual wage increases for the city employees to be effective July 1, 2020, Gundersen seconded the motion; Roll Call: NO: Teeple YES: Paterson, Kessler, Wahl, Gundersen; the motion was passed unanimously.

At 8:45 p.m. Gundersen moved to adjourn, seconded by Paterson; motion was approve unanimously.

Jackie Carl  
Carter Lake City Clerk

Ron Cumberledge  
Mayor