

CARTER LAKE CITY COUNCIL MEETING
MONDAY, DECEMBER 17, 2018

Meeting called to order by Mayor Ron Cumberledge at 7:00 p.m. The meeting opened with the Pledge of Allegiance. The Mayor called the roll of the Council and all members present.

Mayor opened the public hearing to consider a change to the height restrictions in the Carter Lake Zoning code. The proposal to be considered is raising the height requirement of buildings in the non-residential zoning areas of Carter Lake from thirty-five (35) feet to fifty-five (55) feet. The current height limitation for residential districts would remain at thirty-five (35) feet. The clerk has not received any written or verbal comments on the matter. No one stepped forward to comment. Therefore Gundersen moved to close the public hearing, seconded by Corcoran. Motion was approved unanimously.

The Agenda was reviewed with no additions or deletions, upon motion duly made by Gundersen, and seconded by Council Member Grell, the Agenda was approved. The motion was passed unanimously. Upon motion of Corcoran and seconded by Paterson, the Consent Agenda was approved unanimously.

New Business:

Joy Mortenson representing Lakeside Auto Recyclers requested the council consider revising the ordinance to allow for the installation of an 80 foot flag pole in the commercial district. Plans and specifications were provided for the requested project. Footings for the pole have already been poured and approved by the Commercial Building Inspector. Paterson spoke up and said he was not in favor of approving any request for Lakeside until the pending legal matters are resolved. Grell expressed support with of moving forward with the project. No further action was proposed or approved.

Grell moved to approve salvage yard permit for Lakeside Auto Recyclers, seconded by Paterson, approved unanimously. Paterson moved to approve salvage yard permit for City Motors, seconded by Corcoran, approved unanimously. Grell moved to approve Commercial Parking permits for the following residents: Lem Sheard, Daniel Cumberledge, David Cumberledge, Jay Gundersen, Gary Hine, Ann Kaiser and Gerald Waltrip

Geneie Andrews representative from GWorks Company regarding implementation of the SimpleCity mapping software. The final step to the process is collecting the data by driving the entire community to collect coordinates for water and sewer lines, manholes, and stop boxes. This will build the database for the software. Geneie has meet with the Council and employees over the past year to get the program in place and to plan how to collect data and utilize the software to assist multiple departments with mapping, tracking and location services of city utilities. Gundersen moved to approve GPS Data collection for \$15,000 and each additional drive at \$1,500 for the 2nd, 3rd and 4th collection, seconded by Corcoran. Motion was approved unanimously.

Chief Kennedy was present to update the council on the success of the Shop with a Cop program and ongoing improvements within the department.

Gundersen moved to approve the appointment of Steve Wilbur to the Board of Adjustments, seconded by Paterson; Motion was approved unanimously.

Grell moved to approve the appointment of Scott Crowder to the Planning Board, seconded by Paterson; Motion was approved unanimously.

Paterson moved to increase the city's contribution for employee health insurance from \$550 to \$700 per month to be used at the employees discretion for family, single, health, life or dental plans offered by the City of Carter Lake, seconded by Gundersen; Motion was approved unanimously.

Clerk Stender presented drafts of proposed updates to the employee handbook to be reviewed and discussed at the next council workshop.

The proposal to be considered is raising the height requirement of buildings in the non-residential zoning areas of Carter Lake from thirty-five (35) feet to fifty-five (55) feet. The current height limitation for residential districts would remain at thirty-five (35) feet. Upon motion made by Gundersen to approve the 1st reading of the proposed amendment to the ordinance regarding height restrictions, seconded by Corcoran; Motion approved unanimously.

Upon motion made by Corcoran and seconded by Paterson, the council approves the third reading of the ordinance for outdoor lighting restrictions. The third reading of the ordinance was approved unanimously. The new ordinance reads as follows: Any lighting used to illuminate an off-street parking area, *yard area*, or other structure shall be arranged so as to deflect light away from any adjoining property and from public streets through fixture type, height (with a recommended limit of 35 feet), and location. Exterior lighting of residences, *yard areas* and other buildings on said property shall be limited to low level incandescent spotlights, floodlights, and similar illuminating devices hooded in such a manner that the direct beam of any light sources will not glare upon adjacent property or public streets.

Exceptions may be considered for sports and athletic field lighting, flagpole lighting, public street lighting, temporary lighting for seasonal/holiday or special events, and lighting used for public safety. *Any such exceptions shall be approved by the Building Inspector after personal inspection and consultation with adjacent neighbors, public safety officials and the City Maintenance Department.*

Upon motion made by Gundersen and seconded by Grell, to approve the Home Run Rule Proclamation for Iowa League of Cities. Motion approved unanimously.

Upon motion made by Gundersen and seconded by Corcoran, the council approves the tax abatement form for 2813 N 9th Street. Motion approved unanimously.

Upon motion made by Paterson and seconded by Gundersen, approve the amendment to the employee handbook updating the city contributions for health insurance premiums. Motion approved unanimously.

At 8:30 p.m. Council Member Gundersen moved for the City Council to go into closed session to discuss ongoing litigation matters and pending real estate transactions under Iowa Code section 21.5(1)(c)(j), seconded by Wahl. Approved unanimously.

At 9:35 p.m. the City Council reconvened in open session of the City Council meeting, Gundersen moved to adjourn seconded by Wahl. Meeting adjourned.

Jackie Stender
Carter Lake City Clerk