

AGENDA
CITY OF CARTER LAKE
REGULAR CITY COUNCIL MEETING
CITY HALL – 950 LOCUST ST.
MONDAY, APRIL 20, 2015 – 7:00 PM

Pledge of Allegiance

Regular City Council Meeting

- I. Roll Call
- II. Approval of the Agenda
 - A. Additions
 - B. Deletions
- III. Consent Agenda
- IV. New Business
 - A. Communications from the Public
 - 1. Solid Waste Collector Permits
 - 2. Rose Goodloff – Water runoff from school last spring
 - 3. Lone Mountain – request change of street name
 - 4. Carter Lake Improvement Club – request street closure on May 9th
 - B. Communications from the Departments
 - 1. Fire Department Update
 - 2. Planning Board Update
 - 3. Storm Water Committee Update
 - 4. Mayor Waltrip
 - a. 180 Marina Court – driveway
 - b. Shoal Drive inlet to canal
 - c. Thank you for donations for Senior Center furniture
 - d. Seaweed and spraying
 - 5. Attorney Thornton – Easement Agreement
 - 6. Animal control
 - 7. Ron Rothmeyer – request approval of Lake Management Contract
- V. Ordinances
 - A. Ordinance designating certain streets as Truck Routes (2nd consideration)
- VI. Resolutions
 - A. Resolution approving tax abatement at 4407 N. 7th St.
 - B. Resolution approving tax abatement for 3005 Nakoma Lane
 - C. Resolution approving tax abatement for 3007 Nakoma Lane
- VII. Comments
 - Mayor
 - City Council
 - Public (3 minutes)
- VIII. Adjourn

04-18-15

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CONSENT AGENDA
REGULAR CITY COUNCIL MEETING
CITY OF CARTER LAKE
MONDAY, APRIL 20, 2015 - 7:00 P.M.

- A. City Council Minutes
 - 1. Feb. 25, 2015 – Special City Council Meeting
 - 2. Mar. 12, 2015 – Special City Council Meeting
 - 3. Mar. 16, 2015 – Regular City Council Meeting
 - 4. Mar. 23, 2015- Special City Council Meeting
- B. Library Board Minutes – March 30, 2015
- C. Safety Committee Minutes – April 8, 2015
- D. Building Permits – Mar. 2015
- E. Abstract of Claims for Approval
- F. Receipts Feb. 2015
- G. Overtime and Comp time reports
 - 1. Mar. 15, 2015
 - 2. Mar. 29, 2015
- H. Wage Resolutions
 - 1. Set salary for Ron Rothmeyer
 - 2. Set wages for Francis Lantz
 - 3. Set wages for Janelle Kannedy
 - 4. Set wages for Cheryl Calabretto
 - 5. Set wages for Cassandra Payne
 - 6. Set wages for Cheyenne Pecha
 - 7. Set wages for Brennan Murray
- I. Department Head Reports
 - 1. Senior Center – March, 2015
 - 2. Fire Department – March, 2015
 - 3. Police Department/Animal Control – (See web site: <http://clpd.cityofcarterlake.com/>)
 - 4. City Clerk/Administration – March, 2015
 - 5. Library – (See Mar. 2015 minutes above)
 - 6. Resource Center – Oct., Nov., Dec., and Annual for 2014
 - 7. Maintenance – Feb. and Mar. 2015
 - 8. Parks Department – March 2015
 - 9. Building Inspector – (See Mar. 2015 permit report above)
- J. Calendar of events – City Hall/Parks thru May 31, 2015 (as of April 14 – 2:10 PM)

City of Carter Lake
City Hall – 950 Locust St.
Budget Meeting
Proceedings: Wednesday, February 25, 2015 – 6:00 PM

The Pledge of Allegiance

Mayor Gerald Waltrip called the Budget Meeting to order at 6:00 PM.

Roll Call: Present – Council members Ed Aldmeyer, Dave Huey, Ron Cumberledge,
Barb Melonis and Barb Hawkins
Also present – City Clerk Doreen Mowery

1. The Mayor invited the public up to the podium to make any comments that they want about the budget. The following people got up and spoke both for and against the proposed budget: Dave Holeton, Dave Lodes, Susan Wilson, Jessica Raymond, Theresa Hawkins, Jonathan West, John Paterson, Diana Norville, Sharon Orton, Jerry Bell, Paul Christensen, Kathleen Knudson, Stephanie Schuster, and John Wallace.

Council member Cumberledge stated that there is not a plan to eliminate the Resource Center programs however there may be some job cuts. He stated the council was going to try to merge resources. There was discussion regarding salaries and the possibility of cutting salaries. Much of the discussion revolved around the Resource Center.

The Mayor read a letter to the council and the public proposing various ways to eliminate the budget shortfall. His suggestions included; take some of the parks workers' wages out of maintenance, bring monthly water testing in house, leave the building inspector as a part-time employee, take programming out of the Resource Center and put it in the Library, have the Library take on the Carter Lake paper and eliminate the Resource Center and the Director. He also suggested that all department heads receive a wage freeze, no new police cruisers and no new equipment in the maintenance department, and close the Water Rescue Unit down in the Fire Department. The Mayor stated the overspending has been going on for many years.

Additional comments were brought to the attention of the council regarding the Water Rescue Unit, the Library being used as a Resource Center, and the Council Bluffs School System providing after school services. The Mayor has visited with Kids and Company regarding their programs. He also stated that the majority of the cities with a Resource Center run them out of their libraries. There were questions about access to the library due to their limited hours of operation. There were questions about the number of daily interactions with the children at the school's Resource Center. The Librarian feels they can handle any type of programming and as many kids as needed. Use of the school for the Resource Center and their programs currently does not cost anything to the City. Josh Snelling, one of the youth that uses the Resource Center, spoke out against getting rid of the programs. He feels the programs have been beneficial to him.

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Council member Melonis does not intend to eliminate the Resource Center. She does not want to see anyone lose their job except for the Office Assistant for the Resource Center and Newsletter contractor. She also does not want to lose any programming. She is suggesting that the wages budgetted for all departments would not be increased, no new hires, and find a different, more cost effective way, to have a newsletter. Council member Melonis suggested that there be better use of the Senior Center funds, their employees, and their resources. She will not approve any new vehicles. She also suggested that one vendor and one plan should be used for all city cell phones. The department heads are currently working to get that accomplished.

Council member Cumberledge asked Shawn if his employees would agree to a 10% cut in wages. He stated that no one is willing to give and some of the employees are asking for large raises.

Department heads are asked for their budgets prior to knowing income projections. The Mayor had previously instructed some of the department heads to make a list of “wants” and a list of “needs”.

Council member Aldmeyer suggested that the cruiser be cut from the budget and then half of those funds would be allocated to vehicle repairs in the Police Department.

Council member Huey suggested that the department heads go back and cut from the wish list to get below their needs list. He would rather see department heads make the cuts than the council.

The clerk explained the ramifications of the Mayor and Council not coming to an agreement and adopting a budget in a timely manner.

Council member Hawkins stated that the proposed budget can be amended in the future. She would like to see dollar figures for the suggestions that the Mayor has made. She will look at whatever the Mayor brings to the council for consideration. She would be willing to amend the proposed budget as needed.

Council member Huey asked for any additional ideas from the department heads and for them to look at their budgets again.

Council member Aldmeyer feels there is still room for movement on the proposed budget. He stated it is important to have all of the ideas presented when developing a budget. He thinks the department heads did an excellent job.

The Mayor stated he would put a figure to all of his proposals.

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Pastor Dave Holton stated that Linda Tice does more at the Senior Center than what is expected of her. She goes above and beyond to assist the seniors.

John Paterson agrees with Barb Melonis that the council should be the ones that divvy out the available funds.

The Mayor thanked everyone for attending the meeting and for all of their input.

The special city council meeting was adjourned at 7:52 PM.

Doreen Mowery, City Clerk

Gerald Waltrip, Mayor

City of Carter Lake
City Hall – 950 Locust St.
Budget Meeting
Proceedings: Thursday, March 12, 2015 – 6:00 PM

The Pledge of Allegiance

Mayor Gerald Waltrip called the Budget Meeting to order at 6:00 PM.

Roll Call: Present – Council members Dave Huey, Ron Cumberledge, and Barb Hawkins
Council member Barb Melonis arrived at 6:42 PM
Council member Ed Aldmeyer was present on the telephone.

Also present – City Clerk Doreen Mowery

John Paterson questioned the legality of a council member attending a meeting by telephone. The clerk will provide Mr. Paterson with the code that allows electronic attendance.

Mayor Waltrip explained that the budget has to be certified to the State by March 16, 2015. He has worked with council members Cumberledge and Melonis to try to come up with some solutions for the budget shortfall. The budget that the council passed on March 2nd cannot be changed from the way it was published and adopted. He is now looking for commitments from the council to make enough changes prior to July 1 to keep from using reserve funds.

The clerk read the proposal that the Mayor and the two council members would like the remainder of the council to consider. Suggestions included: cut the position of the Resource Center Office Assistant, cut the newsletter, freeze department head wages, eliminate the new cruiser, the water rescue team, and reallocate Deputy Clerk's wages. It was recommended that the Resource Center and Library work together to create the newsletter electronically and a news page could be added to the City's website. Consideration would also be given to distributing a one page handout on a weekly basis. Council member Hawkins is committed to sitting down with the Mayor and getting a budget plan. She is not in favor of eliminating the Water Rescue Team. She would like to find a different funding source for that program. She is willing to work with the Mayor to make the numbers work by July 1st.

The Mayor stated that the WET uses quite a bit of space at the fire station. Omaha owns 87% of the lake and they can handle any water rescue better than Carter Lake.

Council member Huey stated that if Omaha loses their dive team the next closest team is in Yutan or Red Oak. Water rescue is a secondary team in Omaha. Carter Lake's fire chief is willing to give up funding next year, but they would like to keep the team and not lose their investment in the program. Carter Lake has citizens living on the lake and Omaha does not have dwellings on the lake.

Council member Aldmeyer suggested changing the word "eliminate". He does not believe there is a reason to eliminate the Water Rescue.

Council member Huey would like to work a little bit more to take across the board wage hits.

Council member Cumberledge asked Julie Dake-Able of AFSCME if there was any way to negotiate lowering the union member's wages. She said that the wages must be honored during the contract period. In addition to department heads, the part-time park

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workers, the fire department coordinator and the deputy clerk are the only employees that not covered by one of the two union contracts.

Patrice DeVault questioned how the newsletter was going to be accessible to people that do not have access to the computer. Council member Cumberledge reassured her that the people would still have access to the newsletter.

The Mayor requested a motion to commit to adjusting the budget. Council member Hawkins and Huey verbally committed to doing what needs to be done.

The Mayor read a summary of where he stands on the budget issues. The Mayor wants to see a study for the need of any grant before it is considered. His opinion is wages are on the high end and the benefits are also on the high end. He would like to invest in Carter Lake's own citizens instead of farming out the work. He would like to see shared resources between departments. The Parade and Festival should be run with volunteers. The Library has been involved with the Resource Center on partnering for programs as far back as 1995. The Boys and Girls Club provides the services that the Resource Center does. He believes the City could subsidize the Boys and Girls Club by setting up a fund with \$3,000 to fund 100 students for a year. He believes the Library and Resource Center should be merged and run by the Library Director. The Resource Center programmer can stay in the school however she would be supervised by the Library Director. It is not fair to the public that the newspaper twists the facts. The Resource Center Director is quoted in the newspaper as saying she has received approximately million dollars in grants over the last 10 years. The Mayor stated those grants are the reason for today's financial problems. When you hire people with a grant and the grant runs out the employees expect the community to pick up the bill. His position is that grants are for things and not for people.

Council member Hawkins stated that the grants have been good for the community and have not been a bad thing. The employees know that if the grant funds stop then the employees no longer have a job.

Amy Smith stood up and stated she is a supporter of the Resource Center. She stated the programs have supported her children and her with many outings and events. Her oldest son now volunteers as a peer at the Center. She doesn't feel the community should cut back on services to the children in the community. She does not think combining the kids at the library is a good fit. The activities provided by the Resource Center are safe and fun for her children.

The Mayor stated that the Boys Club provides the services that are needed by the youth. Council member Cumberledge stated the only employee he wants to cut is the employee that does not work in Carter Lake.

Council member Hawkins stated she is committed to not dissolving the Resource Center and their programs.

Vera Rosenberger complimented the programs at the Boys and Girls Club. Her children used it and it is a wonderful place. She stated that the churches also have children's activities. She also stated that there needs to be more parent involvement. She said the council needs to quit their spending and balance the budget.

Patrice DeVault stated the Library and their staff are phenomenal. She also attends Resource Center events. She pays for her children to attend the Resource Center summer events. Not everything is 100% funded by the city. She received a list of the Resource Center events and she was taken back by all of the services provided. She thinks the

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community can support all of the organizations, but it is not okay to remove the Resource Center. Their programs work.

The Mayor stated the city does not need six people to do the job of three people. The Mayor stated nothing was going to change tomorrow. He is trying to find a more equitable way to eliminate the budget deficit. He stated he still has the right to veto the budget. He is not here to hurt the City of Carter Lake.

Pat Paterson questioned Dave, Barb and Ed about why he should think their word is going to be any better on July 1st. He would like a motion and a second on a resolution. Keebie Kessler stated that he has been on the coalition board for over 20 years. Everyone that gets hired knows that it is run by a grant and if the funds run out they are out of a job. They have always been able to apply for and receive grants.

The Mayor stated they cannot apply for a grant unless he agrees to them to apply. His position is that there will only be one employee in the Resource Center and that person will be under the supervision of the Library Director.

Jim Skudler asked if the Mayor even knows what the Resource Center does.

The Mayor stated that he hasn't had anyone in the community tell him what the Resource Center does. He has tried 10 times in a year to go to the Resource Center and half the time no one is there.

Mr. Skudler suggested that the Mayor make an appointment to assure someone would be at the Resource Center. He wanted to know how much Omaha will charge to use their water rescue team.

The Mayor stated that the budget has to be fixed by July 1 or the City won't get state funds and would have to file bankruptcy.

Council member Melonis made a motion to do the following in order to balance the budget, avoid a veto and retain the programs at the resource center; cut the position of the resource center office assistant, cut the contract for the newsletter (that would be doing it in a different fashion), cut the printing, postage, etc. for the newsletter, freeze department head wages that are currently coming from the general fund, do not purchase the police cruiser and leave half of that cost for vehicle maintenance and repair, eliminate the water rescue team, and allocate ¼ of the deputy clerk's wages from water, ¼ from sewer, and ½ from administration. The general fund savings would be \$70,142. She instructed that the budget amendment be prepared and published for the July 20, 2015 regular council meeting. In the meantime the proposed changes would be implemented. Council member Cumberledge seconded the motion. Motion and second were amended to take out the word "eliminate" from the water rescue and change it to "not fund". Roll call: Ayes: Hawkins, Cumberledge, Melonis. Nays: Aldmeyer, Huey.

Council member Melonis stated that this has been a very tedious time for everyone. The meeting that she had with the Mayor the other day was the most fruitful she has had with him.

The special city council meeting was adjourned at 7:02 PM.

Doreen Mowery, City Clerk

Gerald Waltrip, Mayor

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The Pledge of Allegiance

Mayor Gerald Waltrip called the meeting to order at 7:00 PM.

- I. Roll Call: Present – Mayor Gerald Waltrip
Council members Dave Huey, Ron Cumberledge, Barb Hawkins and Barb Melonis.
Also present – Attorney Joe Thornton and City Clerk Doreen Mowery
Absent – Ed Aldmeyer
- II. Approval of the Agenda – Removed Resolution E – Building permit fees. Moved by Council member Hawkins seconded by council member Huey to approve the agenda with the deletion. Ayes: Unanimous.
- III. Consent agenda – Council member Cumberledge removed item I #1 thru 9 and placed them on the regular agenda for discussion and action. Moved by council member Hawkins seconded by council member Melonis to approve the consent agenda with the change. Ayes: Aldmeyer, Hawkins, Huey, Melonis. Nays: Cumberledge.
- IV. New Business
 - A. Communications from the Public
 1. Rick Redicker questioned why parking is allowed on city right-of-way in front of the Country Inn and Suites. He was required to have adequate parking to build his hotels and he has to pay property tax on his parking. The Country Inn and Suites was granted a lease agreement as part of an economic development contract in consideration for them adding rooms onto the hotel. The Mayor asked the Attorney for a copy of the lease agreement for his review. The Mayor believes Mr. Redicker has a reasonable argument and he will look into the issue. Mr. Redicker believes his property tax on vacant land would be more than the lease payment the city is receiving from Country Inn and Suites. The Mayor stated he will put the agreement on the next agenda.
 2. Dennis & Patty Moore were present to file a claim against the City of Carter Lake to pay for repaving a portion of their driveway. Mr. Moore contends the building inspector made him install the driveway in a way that it is unsafe. He has fallen on the sidewalk portion of the driveway several times. Henry Hinkle was the building inspector at the time of the construction. The Attorney stated that the building inspector's file could be reviewed. He thought the complaint should have been brought forward 4 or 5 years ago when the driveway was installed. The Attorney stated he could investigate it and make a recommendation to the council within 30 days. Mayor Waltrip stated that he has looked at all of the housing developments and there is not another sidewalk poured like Mr. Moore's anywhere else in the City. Attorney Thornton stated there has to be something wrong before the City will pay a claim. The Mayor stated that he doesn't care how much time has passed, if it is a hazard it should be brought to the City for correction. Mr. Moore was the general contractor for the construction of his home. He has requested bids to repair his driveway. He received one bid for either \$2,600

or \$4,800, depending on what is replaced. The Mayor stated he will follow through with the complaint and get back to the Moores.

B. Proposed development on Abbott Drive

Mike Works thanked everyone in Carter Lake that has worked with him on the proposed development for two hotels. The plan is to build two hotels, one will be a Holiday Inn and the other has yet to be named. The only issue that they are currently dealing with is the quality of the land. Surcharging is not adequate for property that has been filled. Therefore, they will have to install piers at an additional cost of approximately \$170,000 per property. They had asked for one additional year of TIF rebate on each property and have agreed to one additional year of rebate on the first hotel.

1. The Attorney reported that the property line adjustment can be approved subject to a final legal description for the adjustment. Moved by council member Cumberledge seconded by council member Hawkins to approve the lot-line adjustment, subject to a legal description. Ayes: Unanimous.
2. There are two separate development agreements. One for each hotel. The first hotel is a 4 story building with 85 rooms that will be taxed at approximately \$4.25 million. Both hotels and development agreements are basically the same. The City will not be fronting any money on the projects. The first agreement will be increased to 13 years, subject to the group closing on the property. Moved by council member Cumberledge seconded by council member Hawkins to approve entering into the development agreement with OMA Lodging, LLC with a 13 year TIF rebate provision. Ayes: Unanimous.
3. The Attorney stated the second agreement should also be subject closing on the project. Moved by council member Cumberledge seconded by council member Huey to approve the development agreement with OMA Lodging 2, LLC with a 12 year TIF rebate provision. Ayes: Unanimous.

C. Bond Issues

1. City of Carter Lake, State of Iowa - \$775,000 General Obligation Capital Loan Notes, Series 2015A
 - a. Moved by Cumberledge seconded by council member Melonis to approve a resolution appointing the Registrar and Paying Agent. Ayes: Unanimous.
 - b. Moved by council member Hawkins seconded by council member Melonis to approve a resolution authorizing the issuance of the notes. Ayes: Unanimous.
2. City of Carter Lake, State of Iowa - \$3,260,000 General Obligation Local Option Sales and Services Tax Refunding Capital Loan Notes, Series 2015B
 - a. Moved by council member Hawkins seconded by council member Huey to approve a resolution appointing Registrar and Paying Agent. Ayes: Unanimous.
 - b. Moved by council member Melonis seconded by council member Huey to approve a resolution authorizing the issuance of the notes. Ayes: Unanimous.

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D. Communications from the Departments

1. There was not a Fire Department update at this time. The Mayor reported that all of the departments will be turning in their monthly reports to him.
2. Ray Pauly from the Planning Board informed the council that the board met and approved a sign for Lakeside Tire.
3. There was not a Storm Water update at this time.
4. Mayor Waltrip
 - a. Mayor Waltrip would like to remove Bob Wahl from the Library Board and appoint him to Park Board to complete Tim Thompson's term on the Park Board. Moved by council member Cumberledge seconded by council member Hawkins to approve the Park Board appointment. Ayes: Unanimous.
 - b. Mayor Waltrip would like to fill the vacancy create on the Library Board with Tyke Darveaux. Moved by council member Hawkins seconded by council member Cumberledge to approve the appointment to the Library Board. Ayes: Unanimous.
 - c. The Mayor reported that one of the owners of the property on 17th Street has had a survey of his property. He is going to have Ron Rothmeyer assist him in finding the surveyor's pins so all of the property won't need to be surveyed. He wants to reduce the width of 17th Street. Once he finds the pins he will bring his request back to the council. Council member Cumberledge stated that the ball field needs parking and the leased property is for sale so the 100 foot right of way would be a good place to put parking. The Mayor tabled this item.
 - d. The City recently removed a tree from the Mayor's property and he reimbursed the City after he found out he owned the property. His property is partially in the street and it has a water main that dead-ends on it and there is a manhole in the middle of his property. The City also drains water runoff from the street through his property. He would like the City to take a perpetual easement from him so he does not have any liability with the water, sewer, and storm water on his ground. He is working on having an easement drawn up. He said the City does not have a choice since they are encroaching on his property. The City dumps snow on his ground and trucks turn around on his property. He does not want the responsibility of maintaining the road or the utilities. The Mayor stated that he did not create this, he did not know he owned the ground, but now he can't use it because it is a part of the street and he doesn't need that liability.
5. Council member Cumberledge wanted all of the monthly department head reports for the last 30 days. He would like a basic break down like what the Library or Fire Department submits. He would like all of the department heads to be caught up with their reports and submit a current monthly report for the next meeting. The Mayor will discuss this with the department heads. Council member Huey requested that all reports be submitted in a similar

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format. The Library Board minutes show all of the statistics. Moved by council member Melonis seconded by council member Hawkins to approve and place on file the monthly reports submitted by the department heads. Ayes: Hawkins, Huey, Melonis. Nays: Cumberledge

6. City Clerk

a. The clerk requested approval from the council to move the anniversary date for the insurance renewal from April 1 to July 1. Moved by council member Cumberledge seconded by council member Hawkins to approve changing the insurance renewal date. Ayes: Unanimous

b. The clerk has received information from Synergy Utility Billing regarding a proposal to read meters and bill for water, sewer, and garbage. PeopleService had previously submitted a proposed contract for the next five years. They have also broken their contract proposal into separate prices for various processes. Moved by council member Hawkins seconded by council member Melonis to renew the contract as submitted by PeopleServices. The contract proposal was for five years. The Mayor would like to change it to an annual contract for up to five years. Steve Robinette from PeopleService cannot authorize a shorter term. He knows they would prefer a longer term commitment. Council member Hawkins changed her motion to be pending a shorter term (annually). The Attorney explained that the council could revise the contract to be annual with an automatic renewal, unless either party gives notice 90 days prior to the renewal. The Mayor believes the council needs to study the contract. Council member Cumberledge requested a quote without the mechanical portion of swapping meters, shut offs, and other outside work. Council member Cumberledge wanted to know if PeopleService would consider adding the water testing to the contract at no additional charge. Mr. Robinette stated he would have to check with his boss and see what the testing requirements would be for the City. Council member Hawkins pulled her motion from the floor. Council member Melonis pulled her second to the motion from the floor. Moved by council member Hawkins seconded by council member Cumberledge to table the utility service contract. Ayes: Unanimous.

V. Ordinances

A. Moved by council member Melonis seconded by council member Cumberledge to table an ordinance adopting the 2012 State Building Code on the first consideration until next month. Ayes: Unanimous. Council member Cumberledge does not want to enforce codes that the older homes cannot meet. Ray Pauly explained that there are some codes that new home and businesses should comply with. The Mayor suggested that the council put the decision to update the building code off for another month.

B. Ron Rothmeyer had previously made some suggestions about adding stop signs and truck routes to accommodate the new Owens Metal Center. Moved by council member Cumberledge seconded by council member Hawkins to adopt an ordinance on the first consideration designating the streets around Owens Metal Center as truck routes. Ayes: Unanimous.

- C. Council input was requested on the ordinance updating stop sign placement. The clerk will update the ordinance and place it on the April agenda for additional consideration.

VI. Resolutions

- A. Moved by council member Hawkins seconded by council member Huey to adopt a resolution approving the Iowa Waste Systems Association 2015 Solid Waste Comprehensive Plan Update. Ayes: Unanimous.
- B. Moved by council member Hawkins seconded by council member Melonis to adopt a resolution approving liens for unpaid weed abatements. Ayes: Unanimous.
- C. Moved by council member Melonis seconded by council member Hawkins to approve a resolution approving liens for unpaid utility bills. Ayes: Unanimous.
- D. Moved by council member Huey seconded by council member Hawkins to approve a resolution writing off uncollectible utility bills. Ayes: Unanimous. The Mayor had questions on how bills get to the point they are uncollectible. He is concerned about rental properties and the way they are handled. The Attorney stated there are statutory provisions that dictate how the City handles utility billings.
- E. The resolution changing certain building permit fees was removed from the agenda and will be updated and placed on the April agenda for council consideration.

VII. Comments

Council member Melonis thanked everyone for attending the meeting.
Council member Cumberledge stated Carter Lake is open minded to any business that comes to town and every agreement is different.
Council member Hawkins thanked everyone and reiterated that we are open to new businesses.
Mike Fitzpatrick stated that if the City is in the mood to pour new driveways, they are welcome to do his driveway.
Joe Thornton commented that deals with the businesses should not be undone after a few years. That would discourage other businesses from coming to Carter Lake.
Jan Bell is concerned about the sand that is being removed from the sand pit on Redick. There is not a fence around the area and she thinks there is a safety issue. The Mayor will look into who is hauling the sand.
The Spring Garage Sale is May 9th and City Wide Clean Up is May 16th.

The meeting was adjourned at 8:33 PM.

Doreen Mowery, City Clerk

Gerald Waltrip, Mayor

City of Carter Lake
City Hall – 950 Locust St.
Special City Council Meeting
Proceedings: Monday, March 23, 2015 – 6:00 PM

The Pledge of Allegiance

Mayor Gerald Waltrip called the Special City Council Meeting to order at 6:00 PM.

Roll Call: Present – Council members Ron Cumberledge, Barb Melonis and Barb Hawkins
Absent – Council members Ed Aldmeyer and Dave Huey
Also present –City Clerk Doreen Mowery

1. Moved by council member Hawkins seconded by council member Cumberledge to approve the Tax Exemption Certificate for the \$775,000 General Obligation Capital Loan Notes, Series 2015A. Ayes: Unanimous.
2. Moved by council member Melonis seconded by council member Hawkins to approval the Tax Exemption Certificate for the \$3,260,000 General Obligation Local Option Sales and Services Tax Refunding Capital Loan Notes, Series 2015B. Ayes: Unanimous.
3. Moved by council member Cumberledge seconded by council member Hawkins to approval the Continuing Disclosure Certificate for the \$3,260,000 General Obligation Local Option Sales and Services Tax Refunding Capital Loan Notes, Series 2015B. Ayes: Unanimous.
4. Moved by council member Hawkins seconded by council member Melonis to approve renewal of CLH Jumpstart liquor license pending all of the proper inspections and paperwork are completed. Ayes: Unanimous.
5. Resource Center Director Michelle Kannedy informed the council that there are currently three potential grants that she could apply for to supplement the Resource Center's budgeted funds. Budgeted funds would be used for matching on any grant application. The Iowa West letter of inquiry is open June first and then the grants are released in October. Children's Hospital has a grant for preventing children obesity. The Mayor stated that if the City is looking at grants he will not approve them to hire people. Council member Hawkins does not see any harm in exploring the grant opportunities. The Mayor requested a list of the grants in a packet so he could study the applications before they are submitted. He would also pass on all grant applications until the next council meeting. The council does not object to Michelle completing the smaller application for programming if there is not a match requirement. Michelle explained that she can request an extension on the current Iowa West grant. Council member Hawkins stated that we have heard testimony that the Resource Center works and if grants help achieve that success we should apply. Council member Melonis would like a workshop on grants. She would also like to see the Iowa West grant. Iowa West Foundation has areas that they focus on for funding opportunities. Michelle will provide a copy of the Iowa West grant to the council. The Mayor stated he wants to study the grant applications and if we pass a deadline that will be fine. He also

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Special City Council Meeting
Proceedings: Monday, March 23, 2015 – 6:00 PM

has an issue with a funding source telling the City how to spend the money. Council member Melonis wanted to know if offering free dinners was usual and customary in order to get families to attend events. Council would like to see information on the Iowa West grant.

Special city council meeting was adjourned at 6:29 PM.

Doreen Mowery, City Clerk

Gerald Waltrip, Mayor

Library Board Meeting

March 30, 2015

6:30 p.m.

Attendees: Bonnie Freeman, Delbert Settles, Viki Hawkins, Victor Skinner, Julie McKillip, Kim Smith and Tyke Darveaux.
Library Director, Theresa Hawkins.

Bonnie called the meeting to order – New Library Board Trustee Gerard (Tyke) Darveaux was introduced to Library Trustees.

Minutes: Victor made the motion to accept the minutes. Delbert seconded. Motion passed.

Financial Report: Julie made the motion to accept the February report pending budget amendment of line items in March. Kim seconded. Motion passed.

Action on Bills: Viki made the motion to accept the bills. Delbert seconded. Motion passed.

Librarian's Report:	February Circulation Statistics
Library Sponsored Events	22 programs – 125 Adults & 483 Children
Other Meetings/Events (Non-Library)	16 programs – 37 Adults & 63 Children
Circulation	1445
Door Count	1243
Patron Computer Usage	166
WIFI Usage	77

Amazing Arthur at the School on February 24 at 2:30pm – 380 children and 34 adults

Open House – March 2 - 48 adults and 7 children

Dr. Seuss Birthday Party – March 2 - 35 children and 27 adults

Omaha Children's Museum – Dinosaurs on March 17th – 226 children and 30 adults

Omaha Children's Museum – Dinosaurs on March 19th – 163 children and 24 adults.

Upcoming programs:

Jason Huneke – Juggler on April 8 at 1:00 pm at the Library

Emil Hausner – Moan & Groan April 15 at 10:00 am at the Library

Mary has added another Daycare provider to her Outreach Program scheduled for Wednesday afternoons. Outreach schedule – Tuesday 1 – Wednesday 3 – Thursday 3.

The patron printer – Xerox Phaser 8860 has quit working. I contacted Jeff Zdan from DataServ and he generously gave us a printer/fax/scanner for free. It was returned from a client because it was too loud for their office and just sitting in the DataServ storage room. Jeff also brought us new toner cartridges – no charge and has made arrangements with the previous owner to have them donate all of the toner cartridges they purchased for the printer to the library. We are definitely lucky and blessed to have Jeff Zdan advocating for the library.

With the arrival of spring and the beautiful weather, there has been a lot of activity in the library after school and in the evenings before closing. The Teen Area has been especially busy. The chalkboard wall is a favorite destination for most children and teens. Genevieve has been posting on Facebook some of the notes the kids have been leaving on the wall.

Theresa is scheduled for an all-day online class (Innovative Libraries Online Conference) on Wednesday, April 1st from 9:00 to 4:00.

9:00 – 10:15	Turning Outward: Engaging Out Communities
10:45 – 11:45	Public Libraries and Economic Development
1:00 – 2:15	The After-School Café: Serving At-Risk School Age Children
2:45 – 4:00	Essential Design: Using Simple and Attractive Visual Language

Old Business: Budget – The budget was sent to the State to be certified. Library line item cuts are as reported on the budget to be certified.

New Business: Update Bulletin Board, Emergency Closing and Exhibit policies. The Board discussed additions to the Bulletin Board and Emergency Closing policies. Victor made the motion to update the policies with the changes discussed. Tyke seconded. Motion passed.

Viki made the motion to adjourn. Delbert seconded. Motion passed.

Viki Hawkins, Secretary
March 31, 2015

EDWARD F. OWEN MEMORIAL LIBRARY
EXHIBIT POLICY AND GUIDELINES

The Edward F. Owen Memorial Library welcomes the opportunity to allow community groups and individuals to use the various display and exhibit areas in the library as part of its mission to provide a wide range of information and materials, and to encourage and support the civic, intellectual, and cultural pursuits of the community. Space is provided for displays of an educational, cultural, intellectual, charitable or recreational nature, and for exhibiting works of area artists and craftspeople. Display areas may also be used for materials from the Library's collection, or to publicize library services, collections, or activities.

Exhibit Policy and Purpose

Exhibit areas are available on an equitable basis regardless of the beliefs or affiliations of individuals or groups requesting their use. The Library endeavors to present a broad spectrum of opinion and viewpoints. The Library does not endorse content nor imply agreement or disagreement with beliefs or viewpoints expressed in the exhibits or displays. The Library does not accept responsibility for ensuring that all points of view are represented in any single display.

The Edward F. Owen Memorial Library reserves the right to determine at its sole discretion what materials will be displayed as well as scheduling, duration, and assignment of display spaces. The Library has the right to review the materials in advance. The Library's decision on what will be displayed in its exhibit spaces shall be final.

Limitations

All display spaces within the public library are open to adults and children of all ages and sensibilities. Therefore, displays should be appropriate material and content for the library environment. For example, the Library discourages material containing images that include significant elements of sexually explicit imagery or graphic depictions of violence. In general, the Library does not accept exhibits or displays of a purely commercial nature, unless they have a special educational, informational, or cultural value to the community. The Library does not accept any material being offered for sale to the public unless the proceeds directly benefit the Library.

Exhibit Guidelines

- * Exhibit space must be reserved in advance.
- * All materials are displayed at the exhibitor's own risk.
- * The exhibitor is responsible for installing and labeling the exhibit.
- * The exhibitor shall remove the exhibit promptly on the agreed upon date.
- * All displays/exhibits must be set up and removed with as little interference as possible to the daily operations of the Library.
- * The library has the right to remove exhibit materials if they aren't picked up by the agreed upon date. Exhibit materials may be disposed of if not claimed within 30 days.
- * The exhibitor must be identified by name within the display.
- * No fees are charged for display spaces. Groups using display spaces may not charge an admission fee or request donations.
- * The library shall not be responsible for handling any money from the sale of items displayed. Exhibitors who desire to sell items shall include as part of their displays information on how to purchase items.
- * The exhibit areas are open to the public only during the regular open hours of the library.
- * Damages to the premises, equipment or furnishings as a result of exhibitor use will be charged to the individual or group responsible.

**EDWARD F. OWEN MEMORIAL LIBRARY
BULLETIN BOARD POLICY**

The bulletin board at the Edward F. Owen Memorial Library is made available for the posting of community announcements and events by groups or individuals. Limited space generally allows only short term posting. All materials to be posted will be submitted to the Director for approval.

Library materials take priority over community and individual announcements.

All postings will be approved at the discretion of the Library Director considering space availability. Library staff will be responsible for removing notices.

Non-profit, cultural, educational, humanitarian, employment, commercial or other community postings for events or activities will remain posted, as space allows, until the event, or deadline for registration for the event, has passed.

Notices that are not date sensitive may be posted for up to three months, space permitting. Each notice will be marked with the date in which it was posted.

The presence of a poster, brochure, flyer or any other notice in the Library does not necessarily indicate that the Library either advocates or endorses the viewpoints expressed.

The bulletin board is located in a public space, so postings must be appropriate for viewing by all ages. No nudity or profanity is allowed.

Use of community bulletin board space is free of charge.

Adopted by the Library Board of Trustees
Updated March 2015

**EDWARD F. OWEN MEMORIAL LIBRARY
EMERGENCY CLOSING POLICY**

Inclement Weather/Emergency Closing

The Edward F. Owen Memorial Library is a public service institution, and every effort is made to maintain regular hours for the public. The Library is, however, concerned about the safety of its employees and patrons. Emergencies or catastrophes, including, but not limited to, extreme weather, utility failure, demonstration, bomb threat, fire, explosion, or terrorism may require closing the Library.

The Library will close when weather conditions deteriorate to the point where traveling is hazardous, when vital equipment in the building fails or when there is a general emergency in the City of Carter Lake. The primary consideration in any emergency or catastrophe is the safety of all persons in the building and on the property.

If the Council Bluffs Public Schools cancel classes for inclement weather conditions the Edward F. Owen Memorial Library will be closed to the public but designated staff will report to work.

The decision to close the Library will be based upon:

1. General conditions of roads in Carter Lake.
2. Condition of the Library's parking lots and walkways.
3. Condition of the building's equipment.
4. Requests for closure by local or state agencies.
5. Availability of staff to open and operate the Library.

Compensation

If the Library is closed due to inclement weather conditions, full time employees regularly scheduled to work will be paid for their scheduled hours by working those hours or by taking vacation time.

Adopted by the Library Board of Trustees
March 2006
Updated March 2015

CARTER LAKE SAFETY MEETING LOG

Meeting Date: 04-08-2015 Location: Carter Lake, Iowa City Hall

Members Present:

<u>Phillip Newton</u>	<u>Genivive Hawkins</u>	<u>12/16</u>	<u></u>
<u>Dexter Johnson-absent 12/15</u>	<u>Damian Rothmeyer</u>	<u>12/16</u>	<u>12/2014 & 12/2016</u>
<u>Barb Bennett 12/15</u>	<u></u>	<u></u>	<u>Ending Committee Dates</u>

Discussion Topics:

- Note Meeting date change to scheduling issues
- Reviewed last months minutes
- New online training assigned
- Reviewed Safety Manual for annual review process
-
-
-
-
-

Old Business (Review previous minutes and follow-up on assignments)

Reviewed safety manual pages 28-34. No changes made at this time.

Employee CPR is done.

AED's checked, will need a few new set of pads ordered. Will talk with department heads.

Fire Department has Co2 / Smoke Detectors available, contact Phill (347-5900) if you know someone in our community that needs them, thanks. They are free and we will install them.

Employee vital checks available on a volunteer basis for anyone who would like to have this done. Call Phill 347-5900 or stop by.

SAFETY ACTION PLAN

Assignment Number	Assignment Please make sure monthly audits sheets are getting done by the 7th day of each month in your department.
Person Responsible Safety Committee Members	
Estimated Completion Date Next safety meeting	
Completion Date	
Assignment Number All Departments	Assignment <div style="text-align: right; margin-right: 50px;">Department Heads</div> Please make sure that your monthly department safety audit sheets are filled out. Should be done by the 7 th day of each month. Committee members will double check on this.
Person Responsible Department Heads	
Estimated Completion Date 1 st week of each month	
Completion Date	
Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	
Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	
Assignment Number	Assignment
Person Responsible	
Estimated Completion Date	
Completion Date	

APRIL
2015

IN THIS ISSUE:

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ONLINE UNIVERSITY COURSE HIGHLIGHT

Tailgate Topics: BU63

Learn more online
www.imwca.org

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION

IMWCA

Comments or suggestions, call
Bethany Crile, newsletter editor, at
(515) 244-7282 or email
bethanycrile@iowaleague.org.

The Informer

A monthly newsletter addressing workplace safety by Iowa Municipalities Workers' Compensation Association.

Overview of body armor, law enforcement

Firearms are one of the most dangerous threats faced by law enforcement officers in the U.S. During the past three decades, ballistic-resistant soft body armor has saved the lives of thousands of police officers.

The Bulletproof Vest Partnership (BPV) program, created by the Bulletproof Vest Partnership Grant Act of 1998, is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement. Since 1999, the BVP has reimbursed more than 13,000 jurisdictions, a total of \$375 million in federal funds, for the purchase of more than one million vests.

Based on data collected and recorded by Bureau of Justice Assistance (BJA) staff, in Fiscal Year 2012, protective vests were directly attributable to saving the lives of at least 33 law enforcement and corrections officers in 20 different states, an increase 13.7 percent from FY 2011. At least 14 of those life-saving vests had been purchased, in part, with BVP funds.

Following two years of declining law enforcement officer line-of duty deaths, the country realized a dramatic 37 percent increase in officer deaths in 2010. Fifty-nine of the 160 officers killed in 2010 were shot during violent encounters; a 20 percent increase over 2009 numbers. Due to the increase in the number of law enforcement officer deaths and a renewed effort to improve officer safety, beginning with FY 2011 in order to receive

BVP funds jurisdictions must certify that all law enforcement agencies benefitting from the BVP Program have a written "mandatory wear" policy in effect.

Employer Responsibility

The Occupational Safety and Health (OSH) Act provides workers the right to a safe and healthful workplace. Section 5(a)(1) states: "Each employer shall furnish to each of his employees employment and a place of employment which are free from recognized hazards that are causing or are likely to cause death or serious physical harm to his/her employees." A safe and healthful workplace means that hazards are removed and workers are trained. If a hazard cannot be removed completely, protection (for example, personal protective equipment such as body armor) must be provided.

Risk Assessment

The Occupational Safety and Health Administration (OSHA) Personal Protective Equipment Standard 29CFR1910.132(d) (1) requires the employer to "assess the workplace to determine if hazards are present, or are likely to be present, which necessitate the use of personal protective equipment (PPE)". OSHA Standard 29CFR1910.132(d)(1)(i) then goes on to require: "... If such hazards are present, or likely to be present, the employer shall: Select, and have each affected employee use, the types of PPE that will protect the affected employee from the hazards identified in the hazard assessment."

continued on next page



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Body armor is considered PPE and is designed to prevent serious injury and death. It does not make the wearer invulnerable to attack. It is designed to provide protection against unexpected threats. It complements other PPE and officer training techniques in place and should not alter this approach.

Based on the prevalence of unknown threats law enforcement officers are exposed to on a daily basis, and the fact that there is a "mandatory use policy" in effect for Bulletproof Vest Partnership Grant vests received, it is not unreasonable to require all law enforcement officers and police community support officers to wear body armor.

Employee Responsibility

Section 5(b) of the OSH Act states: "Each employee shall comply with occupational safety and health standards and all rules, regulations, and orders issued pursuant to this Act which are applicable to his/her own actions and conduct." This would include supervisory officers observing their duty of care and ensuring that staff

wear their body armor in accordance with the training/instructions provided for its use and the mandatory use policy.

The Final Word

Police use of body armor has been a source of contention, for a variety of reasons. But officer safety cannot be taken too lightly, especially for the families of the officers. Body armor not only can reduce the severity of a firearm-related incident, it can protect officers in car accidents and in knife attacks. Families of law enforcement personnel expect their love ones to come home from work every day.

No chief wants to be put in a position of having to present a folded flag to a loved one of a police officer when there was something that could have been done to prevent a death.

This article is reprinted, with permission, from the December 2014 issue of the Quarterly, a publication of the Connecticut Department of Labor - OSHA.

Volunteer coverage

Volunteer firefighters, reserve peace officers and emergency medical care providers (as defined by section 147A.1) are considered to be employees per Chapter 85 of the Code of Iowa. This means their employer is required to provide workers' compensation coverage for them. Other volunteers are not included in the statute and are not covered by workers' compensation. What happens when one of these other volunteers is injured?

From helping at the library to cleaning up parks, our members routinely have citizen-volunteers help with a wide variety of tasks. When one of these volunteers is injured many times they will have to rely on their own insurance (if they have it) to pay the medical bills. This may leave the volunteer with the responsibility to pay deductibles and co-pays.

IMWCA offers the Non-Statutory Volunteer Medical Only endorsement so our members can provide some coverage to their volunteers at an affordable price. The endorsement provides medical benefits up to a maximum of \$25,000 or two years, whichever comes first. The coverage is excess of any other applicable insurance. This endorsement may be added at renewal or any time throughout the year.

If you are interested in this endorsement, additional information is available at www.imwca.org, then Underwriting and Coverages. You may also contact your local agent or Jeff at IMWCA (jeffhovey@iowaleague.org or (800) 257-2708.).

Safely Speaking

What our new software means for you

The IMWCA loss control team recently implemented a new software program with the overall goal of improving performance and productivity.

Benefits include the ability to track recommendations more effectively to mitigate risk and decrease frequency and severity of claims for members. The system will allow staff to better mine data captured in the loss control process to assist in analyzing losses and determine loss trends for the pool, so we can target specific areas for improvement.

Members may notice changes in letters and recommendations. We are making every effort to deliver and receive correspondence electronically. This will be quicker, more efficient and provide excellent tracking between loss control and member organizations. Not to mention saving all of us postage.

Have a safe day!

Discounts and bonuses

On January 29, 2015, the IMWCA Board of Trustees met and reviewed the Discount Rating Plan and the Good Experience Bonus Program for Fiscal Year 2016. Consideration was given to the actuarial evaluation, the 5 percent rate decrease recommended by NCCI and approved by the Iowa Insurance Commissioner, and the fund balance of the IMWCA. The Board elected to increase the overall discount in the Discount Rating Plan from 30 percent in current FY 2015 to 33 percent for FY 2016. The Good Experience Bonus Program was increased slightly with credits ranging from 8 to 19 percent. These additional credits are applied for members with experience modification factors of .95 or less, stair-stepping up to the maximum discount for an experience modification factor of .80 or less. The increase in the Discount Rating Plan benefits all IMWCA members, while increasing the credits in the Good Experience Bonus continues to reward the best performing members.

Pyrotechnics course available

The Stumptown Shooters Club will host a Pyrotechnics Guild International (PGI) Certified course and certification examination Saturday, April 25 at the Hills, IA Fire Department. Registration begins at 8 a.m. with the class taking place from 9 a.m. – 5 p.m. with a lunch break. Lunch is not provided.

Cost for the course is \$85 for first-timers and \$75 for recertification, and includes a new PGI handbook containing the most recent NFPA codes. Class size is limited to 40 people, so pre-registration is encouraged but not required. Instructors are Andy Neuzil and Mark Woodburn. Attendees can contact markstephenwoodburn@yahoo.com or ejneuzil@yahoo.com for more information or to reserve a seat.



Celebrate Earth Day, April 22

Sources: www.whsc.on.ca/Events/Earth-Day & www.earthday.org

April 22, 2015 marks the 45th anniversary for Earth Day. Although this single day is known worldwide as Earth Day, many big, organized events are held the weekends before and after. More than one billion people participate in Earth Day projects and campaigns every year, making Earth Day the largest civic event in the world.

This Earth Day consider joining neighbors from across the globe to help the movement achieve "A Billion Acts of Green." Healthy and safe workplaces contribute to healthy and safe communities and ecosystems.

Below are some tips to go green safely:

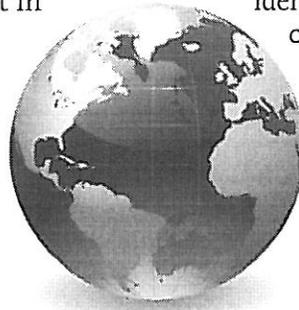
- Secure training focused on identifying, assessing and eliminating hazards that

pollute environments inside and outside the workplace

- Plan environmental awareness events in your workplace
- Establish a workplace environment committee to identify and recommend sustainable material choices and processes
 - Encourage individuals and communities to make sustainable choices, on the job and at home

Visit www.earthday.org/what-can-you-do-earth-day to organize or find an Earth Day event near you.

You don't have to wait for April 22; you can make a difference every day.



IMWCA Informer is a monthly newsletter published by the Iowa Municipalities Workers' Compensation Association (IMWCA) in cooperation with the Iowa League of Cities.

This newsletter is designed to educate local officials on workers' compensation issues. Suggestions for articles or topics to appear in IMWCA Informer are always welcome. Contact IMWCA at (515) 244-7282. You may also view this publication online at www.imwca.org.

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- Director of Risk Services**
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Sheldon City Manager

Endorsed & administered by



City of Carter Lake
Receipts
February 2015

<u>ACCOUNT</u>	<u>RECEIPTS</u>
General	24,612.63
Resource Center - Misc.	37.00
Parks CIP	12,438.00
Library CIP	5.40
East Omaha DD #21	0.44
Ambulance CIP	4,880.99
Road Use Tax	42,600.49
Employee Benefits	1,860.58
Emergency	152.40
Local Option Sales Tax	18,552.00
Urban Renewal Project #1T	4,331.69
Urban Renewal Project #1NT	5,513.07
Urban Renewal Project #5	145.63
Debt Service	12,363.77
LOST Sinking Fund	18,552.00
LOST Revenue Fund	0.54
PVS Capital Project	349,055.35
Water	48,442.01
Water Deposits	1,500.00
Sewer	56,873.29
Garbage	7,366.17
Storm Water	21.61
Village Post Office	<u>1,695.21</u>
TOTAL	611,000.27

OVERTIME AND COMPTIME REPORT

March 15, 2015

MAINTENANCE OVERTIME

		<u>HOURS</u>	<u>AMOUNTS</u>
DAMIAN ROTHMEYER			
03/15/15	Jet sewer Waters Edge	2	39.42
TOTAL MAINT OVERTIME:		2	\$ 39.42

POLICE OVERTIME

		<u>HOURS</u>	<u>AMOUNTS</u>
RONALD HANSEN			
03/13/15	STEP	3	111.42
TOTAL POLICE OVERTIME:		3	\$ 111.42

ADMIN OVERTIME:

		<u>HOURS</u>	<u>AMOUNTS</u>
LISA RUEHLE			
03/02/15	Payroll files	1	38.58
03/05/15	Payables	1 1/4	48.23
03/06/15	Payables	1	38.58
TOTAL ADMIN OVERTIME:		3 1/4	\$ 125.39
TOTAL ALL OVERTIME:		8 1/4	\$ 276.23

COMPTIME USED:

		<u>HOURS</u>
RYAN GONSIOR		
03/07/15		1
JON MEYER		
03/04/15		2
03/08/15		1
		<u>3</u>
NOAH SCHILLING		
03/04/15		2
TOTAL COMPTIME USED:		<u>6 HRS</u>

COMPTIME BALANCES:

		<u>HOURS</u>
JOSH DRISCOLL		20
RYAN GONSIOR		7 3/4
RONALD HANSEN		80
JON MEYER		8 1/4
MATT OWENS		76 3/4
NOAH SCHILLING		1
		<u>1</u>
TOTAL COMP BALANCES:		<u>193 3/4</u>

ADMIN HOURS USED:

		<u>HOURS</u>
DOREEN MOWERY		
03/02/15		1 1/4
03/04/15		3/4
		<u>2</u>
RON ROTHMEYER		
03/12/15		8
03/13/15		8
		<u>16</u>
TOTAL ADMIN HOURS USED:		<u>18</u>

ADMIN BALANCES:

		<u>HOURS</u>
CHRIS ETHEN		50
SHAWN KANNEDY		80
DOREEN MOWERY		71 3/4
RON ROTHMEYER		56
		<u>56</u>
TOTAL ADMIN BALANCES:		<u>257 3/4</u>

OVERTIME AND COMPTIME REPORT

March 29, 2015

<u>POLICE OVERTIME</u>	<u>HOURS</u>	<u>AMOUNTS</u>
DAN DRIVER		
03/24/15 Arrest	3	\$ 122.82
BROCK GENTILE		
03/24/15 Court	2	\$ 62.98
RONALD HANSEN		
03/14/15 STEP	2 1/2	92.85
03/25/15 Arrest	1/2	18.57
	<u>3</u>	<u>\$ 111.42</u>
TOTAL POLICE OVERTIME:	8	\$ 297.22
<u>PARKS DEPT OVERTIME</u>	<u>HOURS</u>	<u>AMOUNTS</u>
MARK MURRAY		
03/21/15 Field prep	2	\$ 54.60
TOTAL PARKS OVERTIME:	2	\$ 54.60
<u>FIRE DEPT OVERTIME:</u>	<u>HOURS</u>	<u>AMOUNTS</u>
PHILLIP NEWTON		
03/17/15 Training	1 1/2	43.73
03/18/15 Training	1 1/2	43.73
TOTAL FIRE DEPT OVERTIME:	3	\$ 87.45
TOTAL ALL OVERTIME:	13	\$ 439.27

<u>COMPTIME EARNED:</u>	<u>HOURS</u>
BROCK GENTILE	
03/24/15 Court	1 = 1 1/2
NOAH SCHILLING	
03/24/15 Court	3 = 4 1/2
TOTAL COMPTIME EARNED:	6 HRS

<u>COMPTIME USED:</u>	<u>HOURS</u>
JON MEYER	
03/22/15	2
TOTAL COMPTIME USED:	2 HRS

<u>COMPTIME BALANCES:</u>	<u>HOURS</u>
JOSH DRISCOLL	20
BROCK GENTILE	1 1/2
RYAN GONSIOR	7 3/4
RONALD HANSEN	80
JON MEYER	6 1/4
MATT OWENS	76 3/4
NOAH SCHILLING	5 1/2
TOTAL COMP BALANCES:	197 3/4

<u>ADMIN HOURS USED:</u>	<u>HOURS</u>
DOREEN MOWERY	
03/20/15	1
RON ROTHMEYER	
03/20/15	8
03/27/15	8
	<u>16</u>
TOTAL ADMIN HOURS USED:	17

<u>ADMIN BALANCES:</u>	<u>HOURS</u>
CHRIS ETHEN	50
SHAWN KANNEDY	80
DOREEN MOWERY	70 3/4
RON ROTHMEYER	40
TOTAL ADMIN BALANCES:	240 3/4

RESOLUTION NO. _____

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Ron Rothmeyer's wages be set at \$4,947 per month beginning April 23, 2015 to include longevity pay. Ron has served the City of Carter Lake for 25 years.

Recommended by: Employee Handbook

Passed and approved this 20th day of April 2015.

Gerald Waltrip, Mayor

ATTEST:

Doreen Mowery, City Clerk

RESOLUTION NO. _____

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Francis Lantz's wages be set at \$9.22 per hour beginning April 10, 2015. Francis has been re-employed as a part-time concession stand worker for the Parks and Rec Department in the City of Carter Lake.

Recommended by: Chris Ethen – Parks Director

Passed and approved this 20th day of April, 2015.

Gerald Waltrip - Mayor

ATTEST:

Doreen Mowery, City Clerk

RESOLUTION NO. _____

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Janelle Kannedy's wages be set at \$8.64 per hour beginning April 10, 2015. Janelle has been re-employed as a part-time concession stand worker for the Parks and Rec Department in the City of Carter Lake.

Recommended by: Chris Ethen – Parks Director

Passed and approved this 20th day of April, 2015.

Gerald Waltrip - Mayor

ATTEST:

Doreen Mowery, City Clerk

RESOLUTION NO. _____

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Cheryl Calabretto wages be set at \$8.79 per hour beginning April 10, 2015. Cheryl has been re-employed as a part-time concession stand worker for the Parks and Rec Department in the City of Carter Lake.

Recommended by: Chris Ethen – Parks Director

Passed and approved this 20th day of April, 2015.

Gerald Waltrip - Mayor

ATTEST:

Doreen Mowery, City Clerk

RESOLUTION NO. _____

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Cassandra Payne's wages be set at \$8.00 per hour beginning April 10, 2015. Cassandra has been employed as a part-time concession stand worker for the Parks and Rec Department in the City of Carter Lake.

Recommended by: Chris Ethen – Parks Director

Passed and approved this 20th day of April, 2015.

Gerald Waltrip - Mayor

ATTEST:

Doreen Mowery, City Clerk

RESOLUTION NO. _____

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Cheyenne Pecha's wages be set at \$8.00 per hour beginning April 10, 2015. Cheyenne has been employed as a part-time concession stand worker for the Parks and Rec Department in the City of Carter Lake.

Recommended by: Chris Ethen – Parks Director

Passed and approved this 20th day of April, 2015.

Gerald Waltrip - Mayor

ATTEST:

Doreen Mowery, City Clerk

RESOLUTION NO. _____

Be it hereby resolved by the City Council of the City of Carter Lake, Iowa that Brennan Murray's wages be set at \$9.03 per hour beginning April 10, 2015. Brennan has been re-employed as a part-time parks maintenance worker for the Parks and Rec Department in the City of Carter Lake.

Recommended by: Chris Ethen – Parks Director

Passed and approved this 20th day of April, 2015.

Gerald Waltrip - Mayor

ATTEST:

Doreen Mowery, City Clerk

Monthly Report for March. 2015

Meals served 708

Volunteer Hours Performed 120.5

Activity Reports Attached

Needs for Center—N/A

Meetings—Site Council Meeting at Center was on March 18th / Mayor/ Manager's meeting –March 10th.

Break down of meals= We served 708 meals in 22 days, 323 in house and 385 were homebound that avg. about 32.18 meals day.

Carter Lake Fire Department Monthly Report, Proudly Serving since 1956

Department Head: Chief Eric Bentzinger

Report done by: Coordinator Phillip Newton

Contact information: Station # 712-347-5900 Email clfire@carterlake-ia.gov

**** ** Check us out on Facebook—Carter Lake Fire Department ******

Month: March 2015

Financial Performance: Savings, Expenditures, Also Report any opportunity to save the city dollars:

Continuous Improvement: Report any projects out of the normal work day:

Employee and Organization Development: Meetings, Trainings, Community Events, Others attended:

Pancake Breakfast: Next Breakfasts are May 3 rd and June 7 th, 7:30-12:30 pm

3-3 Meetings: 6:30-Done	Officers 9 members, Mass 22 members, Smoke eaters 18 members
3-14 Fire training: 9-noon	Pumping, hoses, tools, live couch burn 18 members
3-10 Fire training: 7-10pm	Pumping, hoses, aerial ops, tools, hydrant 8 members
3-17 EMS training: 7-10pm	Medical and trauma assessments 15 members
3-24 Dive training: 9-noon	None reported

Safety and Response Report:

Safety Committee: Next Meeting is May 6 th and June 3 rd, 13:00 at City Hall. Please review Safety Minutes.

Total Calls for the month: 2015

372 total calls for 2014

EMS calls: 33

Fire calls: 5

Dive calls: 0

Smoke and Carbon Monoxide Detectors available, call the station @ 712-347-5900

Other: Additional Information for Mayor/Council and Citizens:

Congratulations to Phill Newton. 20 Years of service this month to the City of Carter Lake Fire Department

We will be doing the preconstruction of the new truck next week, build time is appr 9-10 months

We are recruiting new volunteers. If you would like to make a difference in the community please call to talk with us.

New airpacks/ breathing equipment were order 3-4-15. These should take a few months to get in.

Annual Smoke Eaters Poker Run is July 11th at VFW, Registration is 11:00 am, Check out our Facebook for more details.

Employee CPR/AED was done in March.

2nd Annual
Smoke Eaters
Poker Run



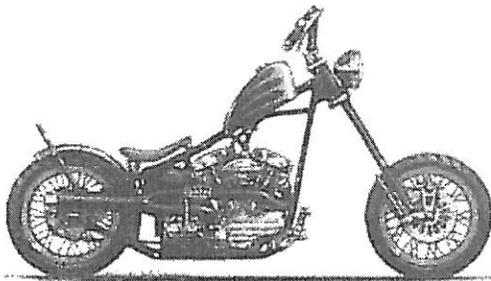
Sponsored By
VFW Post #9661.
100 Locust St.
Carter Lake, Ia.

July 11, 2015

Registration 11:00 – 12:00

\$20 Single Riders -\$5per passenger

(Motorcycles and Cars)

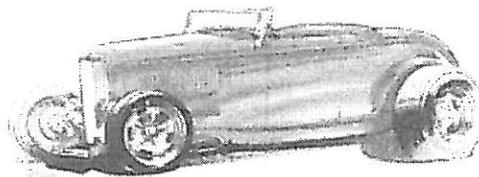


Lots of raffles

Door Prizes

Karaoke

Live Auction



Silent Auction

FREE FOOD &

Drink Specials

Throughout the ride

All proceeds benefit the Carter Lake Volunteer Fire Department

Monthly Report - March, 2015

City Clerks' Office

Savings

\$105.00 Free registration at IMFOA for Doreen (Board member)

Accomplishments

Working on: Clerk - Budget amendment, budget, Fire Truck bond issue, refinancing City Hall bond issue, Rezoning at 300 Locust, Development agreements and restated Urban Renewal Plan for potential development, RISE grant issues on PVS project,
Deputy – insurance renewal
Clerk Asst. – Dog tags, stamps sales

Ads for cleaning person and for van driver

Meetings

03-02-15 Special Council Meeting
03-04-15 Meeting with CM Cumberledge/R Rothmeyer/C Ethen – budget
03-09-15 Meeting with CM Melonis/Cumberledge, Mayor and Ron Rothmeyer re: budget
03-11-15 CPR classes
03-12-15 Special Budget meeting
03-16-15 Regular Council meeting
03-23-15 Special Council meeting, Brd of Adjustments meeting
03-24-15 Meet with Property owner and Lori from WIDA re: potential development

Misc.

03-05 & 03-06 Doreen – Vacation Days
03-10-15 Dept Head meeting – clerk excluded
03-16-15 Budget and budget amendment certified to auditor
03-24-15 Bond papers completed and returned to bond counsel
Lisa – CPR class
Colonial Rep at City Hall to talk with employees as requested

Hired Darn Dependable to clean until we can hire a replacement janitor.

Carter Lake Community Resource Center										
Program Report										
October-2014										
Hours										
	<u>Amount</u>									
Director - D	196.5									
Prevention Coordinator - PC	200.5									
Office Coordinator - OC	95.0									
Coordinator Assistant - CA										
Mileage										
	<u>Amount</u>									
City Van	0.0									
Director - D	155.9									
Prevention Coordinator - PC	140.9									
Coordinator Assistant - CA										
Meetings										
	<u>Date</u>	<u>D</u>	<u>PC</u>	<u>OC</u>	<u>CA</u>	<u>Activity #</u>	<u>Output #</u>	<u>Outcome #</u>	<u>Extra Info.</u>	
Youth & Families Steering	10/1/14	x				1	1	1 & 7		
PMP Meeting	10/17/14	x				4		4 & 5		
Christmas Basket Meeting	10/20/14	x	x	x		1	1	1		
PMP Meeting	10/27/14	x				4		4 & 5		
PTO Meeting	10/27/14	x								
Prevention Coalition	10/27/14	x	x	x						
Events & Activities										
	<u>Date</u>	<u># Youth</u>	<u># Adult</u>	<u>Total #</u>	<u>IWF</u>	<u>Activity #</u>	<u>Output #</u>	<u>Outcome #</u>	<u>Extra Info.</u>	
Inside Carter Lake	10/1/14			1520		All	All	All		
Teen Scene	10/1/14	300		300		6	3	1 & 6		
Teen Scene Jr.	10/1/14	51		51		6	3	1 & 6		
CL Leaders In Action	10/1/14	5	2	7		6.1	3	1, 5 & 6		
Game Day	10/2/14	18	2	20		6.2	3	1, 5 & 6		
Outdoor Family Movie Night	10/3/14	56	28	84	x	1.2	1	1	Had to have at C.H. due to weather	
CL Leaders In Training	10/6/14	21	2	23		6.1	3	1, 5 & 6		
Cooking Class - PK - 1st	10/7/14	40	3	43	x	7.1	4	1		
Cooking Class - 2nd - 5th	10/14/14	52	3	55	x	7.1	4	1		

CL Leaders In Action	10/15/14	3	1	4		6.1	3	1, 5 & 6	
Game Day	10/16/14	26	3	29		6.2	3	1, 5 & 6	
Family Dinner & Movie Night	10/17/14	70	46	116	x	1.2	1	1	City Hall
PMP Community Star Awards	10/20/14		20	20		4		4 & 5	
CL Leaders In Training	10/20/14	22	2	24		6.1	3	1, 5 & 6	
CL Well Families	10/20/14	13	10	23	x	9.3	6	7	
CL Leaders In Action	10/22/14	4	1	5		6.1	3	1, 5 & 6	
Game Day	10/23/14	24	3	27		6.2	3	1, 5 & 6	
Sweet Street	10/24/14	331	191	522	x	7.6	5	1	at CL Elementary School
CL Leaders In Training	10/27/14	23	2	25		6.1	3	1, 5 & 6	
CL Well Families	10/27/14	12	8	20	x	9.3	6	7	
Craft Class - all ages	10/28/14	81	6	87	x	7.1	4	1	
CL Leaders In Action	10/29/14	2	1	3		6.1	3	1, 5 & 6	
Game Day	10/30/14	26	3	29		6.2	3	1, 5 & 6	
Volunteers	Project Description					# Volunteers	# Hours	Total # of Hours	Extra Information
Citizen's Patrol									
Coalition Members	Family Dinner & Movie Night					8	2.5	20	2 Events
Youth Volunteers	Family Dinner & Movie Night					8	2.5	20	1 Event
Coalition Members	Coalition Meeting					5	1	5	
Adult Volunteers	Game Days					3	1.5	4.5	3 Game Days
Adult Volunteers	Cooking & Craft Classes					6	1.5	9	
Youth Volunteers	Cooking & Craft Classes					2	1.5	3	
Adult Volunteers	Sweet Street					17	3	51	
Youth Volunteers	Sweet Street					22	3	66	
Training / Events	Date	Location/Where				Activity #	Output #	Outcome #	Extra Info.
Youth to Youth International	10/8-12/14	Arizona				6.2	3 & 4	1 & 6	
Services Provided	Incoming	Outgoing	Site Visits						Extra Info.
Alcohol - TIPS	1	0							
Christmas Basket	1	2							
City Info.	1	0	1						
Cooking Class	1	0							
Craft Class	1	0							
Family/Movie Bingo	5	1							

Inside Carter Lake	13	12	3							
Misc. Event / Activity	8	5								
Parade & Festival	0	0								
School Info.	1	0								
Social Services	1	0								
Summer Fun	0	0								
Youth Programming	1	1								

Carter Lake Community Resource Center										
Program Report										
November-2014										
Hours		Amount								
Director - D		169.0								
Prevention Coordinator - PC		169.0								
Office Coordinator - OC		78.5								
Coordinator Assistant - CA										
Mileage		Amount								
City Van		34.2								
Director - D		103.7								
Prevention Coordinator - PC		130.8								
Coordinator Assistant - CA										
Meetings		Date	D	PC	OC	CA	Activity #	Output #	Outcome #	Extra Info.
City Volunteer Banquet	11/2/14	x	x							
Youth & Families Steering	11/4/14	x				1	1	1 & 7		
UNO Social Work	11/6/14	x								
PMP Meeting - Executive	11/10/14	x				4		4 & 5		
City Department Head Meeting	11/11/14	x								
PTO Meeting	11/24/14		x							
Prevention Coalition	11/25/14	x	x	x						
Events & Activities		Date	# Youth	# Adult	Total #	IWF	Activity #	Output #	Outcome #	Extra Info.
Inside Carter Lake	11/1/14			1520			All	All	All	
Teen Scene	11/1/14	300		300			6	3	1 & 6	
Teen Scene Jr	11/1/14	51		51			6	3	1 & 6	
CL Leaders In Training	11/3/14	20	2	22			6.1	3	1, 5 & 6	
CL Well Families	11/3/14	12	6	18	x		9.3	6	7	
Community Surveys - Election	11/4/14		272	272			8.2			
Cooking Class - PK - 1st	11/4/14	54	3	57	x		7.1	4	1	

CL Leaders In Action	11/5/14	4	1	5			6.1	3	1, 5 & 6
Game Day	11/6/14	33	3	36			6.2	3	1, 5 & 6
CL Leaders In Training	11/10/14	21	2	23			6.1	3	1, 5 & 6
CL Well Families	11/10/14	11	6	17		x	9.3	6	7
CL Youth Leaders	11/14/14	3	1	4			6.1	3	1, 5 & 6
Cooking Class - 2nd - 5th	11/11/14	42	3	45		x	7.1	4	1
CL Leaders In Action	11/12/14	5	1	6			6.1	3	1, 5 & 6
Game Day	11/13/14	32	3	35			6.2	3	1, 5 & 6
Family Dinner & Movie Night	11/14/14	81	64	145		x	1.2	1	1 City Hall
Christmas Basket Sign-up	11/17/14		12	12			1	1	1 City Hall
CL Leaders In Action	11/19/14	5	1	6			6.1	3	1, 5 & 6
Christmas Basket Sign-up	11/20/14		10	10			1	1	1 City Hall
CL LIA & YL Outing	11/22/14	12	2	14					
CL Leaders In Training	11/24/14	21	2	23			6.1	3	1, 5 & 6
CL Well Families	11/24/14	11	7	18		x	9.3	6	7
CL Youth Leaders	11/24/14	4	1	5			6.1	3	1, 5 & 6

<u>Volunteers</u>	<u>Project Description</u>	<u># Volunteers</u>	<u># Hours</u>	<u>Total # of Hours</u>	<u>Extra Information</u>
Citizen's Patrol					
Coalition Members	Family Dinner & Movie Night	5	3	15	
Youth Volunteers	Family Dinner & Movie Night	4	3	12	
Coalition Members	Coalition Meeting	6	1	6	
Adult Volunteers	Game Days	2	1.5	3	2 Game Days
Adult Volunteers	Cooking & Craft Classes	2	1.5	3	
Adult Volunteers	Community Surveys	1	3	3	
Adult Volunteers	Community Surveys	1	1	1	

<u>Training / Events</u>	<u>Date</u>	<u>Location/Where</u>	<u>Activity #</u>	<u>Output #</u>	<u>Outcome #</u>	<u>Extra Info.</u>

<u>Services Provided</u>	<u>Incoming</u>	<u>Outgoing</u>	<u>Site Visits</u>	<u>Extra Info.</u>
Alcohol - TIPS	0	0		
Christmas Basket	19	19		
City Info.	2	1		
Cooking Class	0	0		
Craft Class	0	0		
Family/Movie Bingo	2	3		
Inside Carter Lake	8	7		

Misc. Event / Activity	1	1								
Parade & Festival	0	0								
School Info.	2	3								
Social Services	4	3								
Summer Fun	0	0								
Youth Programming	3	2								

Carter Lake Community Resource Center										
Program Report										
December-2014										
Hours		Amount								
Director - D		183.0								
Prevention Coordinator - PC		184.0								
Office Coordinator - OC		79.0								
Coordinator Assistant - CA										
Mileage		Amount								
City Van		20.0								
Director - D		114.9								
Prevention Coordinator - PC		124.4								
Coordinator Assistant - CA										
Meetings		Date	D	PC	OC	CA	Activity #	Output #	Outcome #	Extra Info.
Healthy Initiative	12/2/14	x			x		9	6	7	Michelle Salerno - MI - TLI Challenge
PMP Meeting - Executive	12/8/14	x					4		4 & 5	
City Department Head Meeting	12/9/14	x								
Events & Activities		Date	# Youth	# Adult	Total #	IWF	Activity #	Output #	Outcome #	Extra Info.
Inside Carter Lake	12/1/14			1520			All	All	All	
Teen Scene	12/1/14	300		300			6	3	1 & 6	
Teen Scene Jr.	12/1/14	51		51			6	3	1 & 6	
CL Leaders In Training	12/1/14	22	1	23			6.1	3	1, 5 & 6	
CL Youth Leaders	12/1/14	4	2	6			6.1	3	1, 5 & 6	Bell Ringing
Cooking Class - PK - 1st	12/2/14	49	3	52	x		7.1	4	1	
CL Leaders In Action	12/3/14	6	1	7			6.1	3	1, 5 & 6	
Game Day	12/4/14	46	3	49			6.2	3	1, 5 & 6	
CL Leaders In Training	12/8/14	22	2	24			6.1	3	1, 5 & 6	
CL Youth Leaders	12/8/14	1	1	2			6.1	3	1, 5 & 6	
Cooking Class - 2nd - 5th	12/9/14	51	3	54	x		7.1	4	1	
Game Day	12/11/14	28	3	31			6.2	3	1, 5 & 6	

CL Leaders In Training	12/15/14	22	2	24		6.1	3	1, 5 & 6	
CL Youth Leaders	12/15/14	3	1	4		6.1	3	1, 5 & 6	
Christmas Basket Sorting	12/16/14	1	7	8					
Christmas Basket Food Pick-up	12/18/14		8	8					
Christmas Basket Pick-Up	12/19/14	54	45	57					includes approx. 12 volunteers
Game Day - Special	12/30/14	13	2	15		6.2	3	1, 5 & 6	
CL LIA & YL Volunteer	12/30/14	10	3	13		6.2	3	1, 5 & 6	Bake Sale Prep.
Volunteers									
	Project Description					# Volunteers	# Hours	Total # of Hours	Extra Information
	Citizen's Patrol								
	Coalition Members	Youth Baking Fundraiser				1	4	4	
	Youth Volunteers	Youth Baking Fundraiser				10	4	40	
	Adult Volunteers	Christmas Basket Project				5	3	15	Sorting
	Adult Volunteers	Christmas Basket Project				6	2	12	Food Pick-Up
	Adult Volunteers	Christmas Basket Project				8	3	24	Basket Pick-Up
	Youth Volunteers	Christmas Basket Project				1	3	3	Sorting
	Adult Volunteers	Cooking & Craft Classes				2	1.5	3	
Training / Events									
	Date	Location/Where				Activity #	Output #	Outcome #	Extra Info.
	Online - Emergency Response	12/31/14	City						
Services Provided									
	Incoming	Outgoing	Site Visits						Extra Info.
	Alcohol - TIPS	0	0						
	Christmas Basket	12	14						
	City Info.	6	3						
	Cooking Class	5	8						
	Craft Class	1	0						
	Family/Movie Bingo	1	0						
	Inside Carter Lake	12	9						
	Misc. Event / Activity	6	7						
	Parade & Festival	0	0						
	School Info.	3	2						
	Social Services	2	1						
	Summer Fun	0	0						
	Youth Programming	2	2						

Youth, Family & Community Event #'s - 2014

Averages Per Month

17 – Programming, Events and Activities
624 – Youth and Adults in Attendance
52 – Volunteer Hours

September – May Averages Per Month – School Year

Average - 18 Events
Average - 736 Youth & Adults in Attendance
Average - 64 Volunteer Hours

June – August Averages Per Month – Summer

Average - 14 Events
Average - 288 Youth & Adults in Attendance
Average - 18 Volunteer Hours

Month Totals

January 2014

12 – Programming, Events and Activities
257 – Youth and Adults
32 – Volunteer Hours

February 2014

14 – Programming, Events and Activities
498 – Youth and Adults
36 – Volunteer Hours

March 2014

20 – Programming, Events and Activities
651 – Youth and Adults
53 – Volunteer Hours

April 2014

23 – Programming, Events and Activities
479 – Youth and Adults
35 – Volunteer Hours

May 2014

23 – Programming, Events and Activities
1860 – Youth and Adults
35 – Volunteer Hours

June 2014

10 – Programming, Events and Activities
269 – Youth and Adults
35 – Volunteer Hours

July 2014

18 – Programming, Events and Activities
387 – Youth and Adults
9 – Volunteer Hours

August 2014

13 – Programming, Events and Activities
209 – Youth and Adults
11 – Volunteer Hours

September 2014

13 – Programming, Events and Activities
566 – Youth and Adults
60 – Volunteer Hours

October 2014

19 – Programming, Events and Activities
1166 – Youth and Adults
179 – Volunteer Hours

November 2014

20 – Programming, Events and Activities
773 – Youth and Adults
43 – Volunteer Hours

December 2014

16 – Programming, Events and Activities
377 – Youth and Adults
101 – Volunteer Hours

3/2/15

February Maintenance Report

Along with our regular maintenance work we rebuilt some metal shelves for the police gun room. We hung the display boards we built for their training room. We built a step stool, 2 book houses for their free book program, a set of shelves, and a table for the multipurpose room. These things were all built out of scrap material left over from the circulation desk. We removed all of the oil barrels from the shop and put all of the oil in 5 gallon buckets so it would fit in the fireproof cabinets for the insurance company. We had to rebuild part of the conveyer on the street sweeper and replace 1 of the side broom motors. We repaired the lights in the maintenance building. We built shelves for the filters and a table for the chain sharpener.

In the month of March we worked a lot on cleaning things up from winter.

We cleaned in the shop.

We cleaned the parking lots to all of the city buildings.

We swept every street in town.

We had to rebuild the sweeper on the bobcat.

We built some picture frames and hung them up for the library.

We cleaned up the eagle fountain and installed some plaques on the military wall.

We had a large increase in locates because the contractor are trying to get a jump on things.

I have been working with the Iowa DNR to get the contract in place and get bids for spraying the lake this year. I think we are getting close.

We have been servicing the pump stations and checking sewers weekly as we always have.

We had to replace a couple of floats in the 2 of the pump stations.

Carter Lake Parks and Recreation Monthly

Report March 2015

- Different day to day routine and duties throughout the month – trash removal Mondays and Fridays
- Add agralime to all 3 fields
- Mulch trees at different parks
- Turn on water at concession stand 2 and at parks
- Place and order all uniforms
- Spring soccer
- Baseball games have started
- Weed locust island, library rain garden, locust street property
- Secure field rental space for ball fields
- Schedule meeting 3/21 --- over 10 different baseball leagues attended to schedule games with carter lake
- Divide players into teams

Next Park Board Meeting : April

This is just a summary of the monthly things the Parks Department has done. Any questions please feel free to contact me.

Chris Ethen

402-659-4475 Cell

712-847-0536 Office

chris.ethen@carterlake-ia.gov

April 2015

April 2015							May 2015						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Mar 29 - Apr 4	Mar 29	30	31	Apr 1 1:00pm 1:30pm Safety Meeting in conference room off council chambers	2	3	4 MABREY - Easter Egg
	5	6	7	8	9	10	11 8:00am 8:30am MABREY 3:00pm 3:30pm MABREY
Apr 5 - 11	12	13 7:00pm 9:00pm Planning Bd Mtg	14	15	16	17 4:30pm 5:00pm Movie Night - RC - 7:00 PM	18 MABREY PARK
	19	20 7:00pm 9:00pm Council Meeting	21	22	23	24	25 MABREY PARK
Apr 12 - 18	26	27	28	29	30	May 1	2
Apr 19 - 25							
Apr 26 - May 2							

May 2015

May 2015							June 2015						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Apr 26	27	28	29	30	May 1	2
4/26 - 5/1							
	3	4	5	6	7	8	9
5/3 - 8	8:00am 8:30am Mabrey - Park - Sandy Chevez 10 -10			1:00pm 1:30pm Safety Meeting in conference room off council chambers			
	10	11	12	13	14	15	16
5/10 - 15		7:00pm 9:00pm Planning Bd Mtg					
	17	18	19	20	21	22	23
5/17 - 22		7:00pm 9:00pm Council Meeting					
	24	25	26	27	28	29	30
5/24 - 29							8:30am 9:00am Mabrey Park 9 to 6 - Tery Lessley - 402-686-7880 Lrg Pavillion Only
	31	Jun 1	2	3	4	5	6
5/31 - 6/5							

**TRASH HAULING PERMITS
CHECK LIST 2015**

YES	NO	NAME	ADDRESS	CITY STATE/ZIP	MAILED	AMT	DATE	LICENSE	PERMIT
							APPROVED	#	MAILED
		A EZ Dumpster	6010 S. 49th St.	Omaha, NE 68117	3/6/2015	\$ -			
		A Quik Dump	226 N Adams St	Papillion, NE 68046-23	3/16/2015	\$ -			
		A-1 Containers & Hauling/Fitch	1806 N. 13th	Omaha, NE 68110	3/6/2015	\$ -			
(X)		Abe's Trash Service	8123 Christensen Ln	Omaha, NE 68122	3/6/2015	\$ 100.00			
(X)		Affordable Container	2714 2nd Ave	Co. Bluffs, IA 51501	3/6/2015	\$ 100.00			
		ASP Containers	P.O. Box 541055	Omaha, NE 68154	3/6/2015	\$ -			
		Central Waste System	4303 S. 79th Circle	Omaha, NE 68127	3/6/2015	\$ -			
		CMT Enterprises Inc.	4215 R St	Omaha, NE 68107	3/6/2015	\$ -			
(X)		Deffenbaugh Disposal Svc.	5902 N. 16th St	Omaha, NE 68138	3/30/2014	\$ 100.00			
		Containers Express	P.O. Box 27375	Ralston, NE 68127	3/6/2015	\$ -			
		Double D Hook-N-Go	7071 N. 87th St	Omaha, NE 68122	3/6/2015	\$ -			
		Gil's Hauling	3330 S. 68th Plaza	Omaha, NE 68106	3/6/2015	\$ -			
		Heartland Dumpster	17606 Military Rd	Bennington, NE 68007	3/6/2015	\$ -			
(X)		It's Got to Go	13606 C St	Omaha, NE 68144	3/6/2015	\$ 100.00			
		Nastase Container	7610 N. 96th St	Omaha, NE 68122	3/6/2015	\$ -			
		Omaha Containers	4243 Meredith Ave	Omaha, NE 68111	3/6/2015	\$ -			
(X)		Papillion Sanitation/Waste Con	10810 So. 144th St	Omaha, NE 68138	3/6/2015	\$ 100.00			
		S & L Enterprises	2543 South Ave	Co. Bluffs, IA 51503	3/6/2015	\$ -			
		White - Mailed - no response							
		Pink - Does not do business in CL							
		Blue - Returned - no forwarding address							
		Green - Yes - processed through City Council							
		Business - Sold or no longer in business							

*Doreen
for City Council
Mtg approval*

APPLICATION FOR SOLID WASTE COLLECTOR'S PERMIT

Name: ABE'S TRASH SVC

Address: 8123 Christensen Ln. Omaha, NE 68122

A. Type of Business: (check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> Sole Proprietorship | <input type="checkbox"/> Publicly Traded Corporation |
| <input type="checkbox"/> General Partnership | <input type="checkbox"/> Limited Liability Company |
| <input type="checkbox"/> Limited Partnership | <input type="checkbox"/> Non-Profit Association |
| <input checked="" type="checkbox"/> Privately-Held Corporation | <input type="checkbox"/> Municipality |

B. List all Persons having financial interest or control in the business. List all partners, officers, directors, and shareholders owning 10% or more stock. Sole proprietors shall also include their spouse even if the spouse owns 0% interest. If not married, write "No Spouse".

Name	Complete Home Address (Include City, State, & Zip)	Percent of Ownership
John Christensen	8123 Christensen Ln. Omaha, NE 68122	50%
Peggy Christensen		50%

You must show 100% ownership of the business. Failure to list all interested parties is unlawful and constitutes grounds for denial or revocation of the permit. (Attach additional sheets, if necessary.)

C. Equipment- Please list the complete number and type of collection, transportation equipment that will be used.

Number of Vehicles	Type of Collection	Transportation Equipment to be used
5	Commercial	Front-load
14	Construction	Roll-off

APPLICATION FOR SOLID WASTE COLLECTOR'S PERMIT

Name: AFFORDABLE CONTAINER
 Address: 2714 2nd Ave Council Bluffs IA 51501

A. Type of Business: (check all that apply)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Sole Proprietorship | <input type="checkbox"/> Publicly Traded Corporation |
| <input type="checkbox"/> General Partnership | <input type="checkbox"/> Limited Liability Company |
| <input type="checkbox"/> Limited Partnership | <input type="checkbox"/> Non-Profit Association |
| <input type="checkbox"/> Privately-Held Corporation | <input type="checkbox"/> Municipality |

B. List all Persons having financial interest or control in the business. List all partners, officers, directors, and shareholders owning 10% or more stock. Sole proprietors shall also include their spouse even if the spouse owns 0% interest. If not married, write "No Spouse".

Name	Complete Home Address (Include City, State, & Zip)	Percent of Ownership
Mike Scott (No Spouse)	110 Parkwild Dr. Council Bluffs, IA 51503	100%

You must show 100% ownership of the business. Failure to list all interested parties is unlawful and constitutes grounds for denial or revocation of the permit. (Attach additional sheets, if necessary.)

C. Equipment- Please list the complete number and type of collection, transportation equipment that will be used.

Number of Vehicles	Type of Collection	Transportation Equipment to be used
3	Solid Waste	Dumpster / Roll-off Truck.

APPLICATION FOR SOLID WASTE COLLECTOR'S PERMIT

Name: DEFFENBAUGH
 Address: 5902 N 16th St Omaha, NE 68110

A. Type of Business: (check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> Sole Proprietorship
<input type="checkbox"/> General Partnership
<input type="checkbox"/> Limited Partnership
<input checked="" type="checkbox"/> Privately-Held Corporation | <input type="checkbox"/> Publicly Traded Corporation
<input type="checkbox"/> Limited Liability Company
<input type="checkbox"/> Non-Profit Association
<input type="checkbox"/> Municipality |
|--|--|

B. List all Persons having financial interest or control in the business. List all partners, officers, directors, and shareholders owning 10% or more stock. Sole proprietors shall also include their spouse even if the spouse owns 0% interest. If not married, write "No Spouse".

Name	Complete Home Address (Include City, State, & Zip)	Percent of Ownership
Deffenbaugh Group Holdings Inc.	2101 Midwest Dr Kansas City, KS 66111	100%

You must show 100% ownership of the business. Failure to list all interested parties is unlawful and constitutes grounds for denial or revocation of the permit. (Attach additional sheets, if necessary.)

C. Equipment- Please list the complete number and type of collection, transportation equipment that will be used.

Number of Vehicles	Type of Collection	Transportation Equipment to be used
4	Front Load Rear Load	Straight trucks Compact trucks
	Roll-off Portable toilets	Straight trucks tank truck

APPLICATION FOR SOLID WASTE COLLECTOR'S PERMIT

IT'S GOT TO GO, LLC

Name: _____

Address: 3809 Miami St. Omaha, NE 68111

A. Type of Business: (check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Sole Proprietorship | <input type="checkbox"/> Publicly Traded Corporation |
| <input type="checkbox"/> General Partnership | <input checked="" type="checkbox"/> Limited Liability Company |
| <input type="checkbox"/> Limited Partnership | <input type="checkbox"/> Non-Profit Association |
| <input type="checkbox"/> Privately-Held Corporation | <input type="checkbox"/> Municipality |

B. List all Persons having financial interest or control in the business. List all partners, officers, directors, and shareholders owning 10% or more stock. Sole proprietors shall also include their spouse even if the spouse owns 0% interest. If not married, write "No Spouse".

Name	Complete Home Address (Include City, State, & Zip)	Percent of Ownership
Terry Cronin	1602 Ave Q Carter Lake, IA 51570	100%
Marisa Cronin	same as above	0%

You must show 100% ownership of the business. Failure to list all interested parties is unlawful and constitutes grounds for denial or revocation of the permit. (Attach additional sheets, if necessary.)

C. Equipment- Please list the complete number and type of collection, transportation equipment that will be used.

Number of Vehicles	Type of Collection	Transportation Equipment to be used
2	Limited Waste	Truck

APPLICATION FOR SOLID WASTE COLLECTOR'S PERMIT

Name: PAPILLION SANITATION
 Address: 10810 So 144th St Omaha, NE 68138

A. Type of Business: (check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Sole Proprietorship
<input type="checkbox"/> General Partnership
<input type="checkbox"/> Limited Partnership
<input type="checkbox"/> Privately-Held Corporation | <input checked="" type="checkbox"/> Publicly Traded Corporation
<input type="checkbox"/> Limited Liability Company
<input type="checkbox"/> Non-Profit Association
<input type="checkbox"/> Municipality |
|---|---|

B. List all Persons having financial interest or control in the business. List all partners, officers, directors, and shareholders owning 10% or more stock. Sole proprietors shall also include their spouse even if the spouse owns 0% interest. If not married, write "No Spouse".

Name	Complete Home Address (Include City, State, & Zip)	Percent of Ownership
See attachment		

You must show 100% ownership of the business. Failure to list all interested parties is unlawful and constitutes grounds for denial or revocation of the permit (Attach additional sheets, if necessary.)

C. Equipment- Please list the complete number and type of collection, transportation equipment that will be used.

Number of Vehicles	Type of Collection	Transportation Equipment to be used
4	Solid Waste Removal	Garbage Trucks

**CITY OF CARTER LAKE
APPLICATION FOR CITY COUNCIL AGENDA**

Name: Rose Goodloff
Address: 923 Redick Blvd
CARTER LAKE

Phone: 712-847-0228

Mail request to:
City Clerk
950 Locust Street
Carter Lake, IA 51510

Or Fax to: 712-347-5454

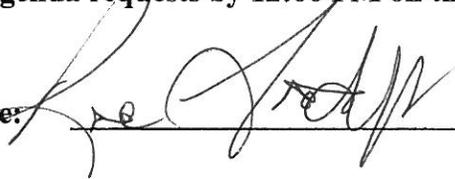
Or Email to:
Doreen.Mowery@carterlake-ia.gov

Meeting Date Requested: 4/20/15

Agenda Item Request (please give a detailed description of the request):
WATER Run-off From School
Last Spring

Please submit any supporting documents with this application.

City Council Meetings are held the third Monday of each month. The City Clerk must receive agenda requests by 12:00 PM on the Wednesday prior to the meeting.

Signature:  **Date:** 4-7-15

For Office Use Only:

Date received in Clerk's office: _____

Received by: _____



3/16/2015

City of Carter Lake

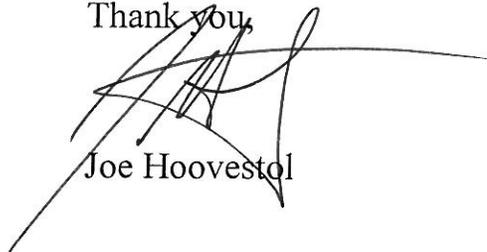
950 Locust Street

Carter Lake, IA 51510

Dear Mr. Mayor and Council Members,

Lone Mountain Truck Leasing is very proud to be located in Carter Lake IA today. We have completed our transition and are utilizing local people and businesses. We would like to request the City consider changing the name of the street from Owen Parkway Circle to Lone Mountain Road. We would appreciate your consideration for this change.

Thank you,



Joe Hoovestol

**CITY OF CARTER LAKE
APPLICATION FOR CITY COUNCIL AGENDA**

Name: C.L.I.C

Address: 4328 NTH 9TH

Phone: Scott Carroll
402-541-7049
712-347-6796

Mail request to:
City Clerk
950 Locust Street
Carter Lake, IA 51510

Or Fax to: 712-347-5454

Or Email to:
Doreen.Mowery@carterlake-ia.gov

Meeting Date Requested: _____

Agenda Item Request (please give a detailed description of the request):

Will Be Having A Benefit For
ALICA + ~~David~~ Prudhome + David Anson
whose Trailer was burned up in Feb
ON MAY 9TH Depending ^{ON} whether we would like
to close Q st Between 9TH + 8TH STS
For possible Bands + Parking

Please submit any supporting documents with this application.

City Council Meetings are held the third Monday of each month. The City Clerk must receive agenda requests by 12:00 PM on the Wednesday prior to the meeting.

Signature: Scott Carroll

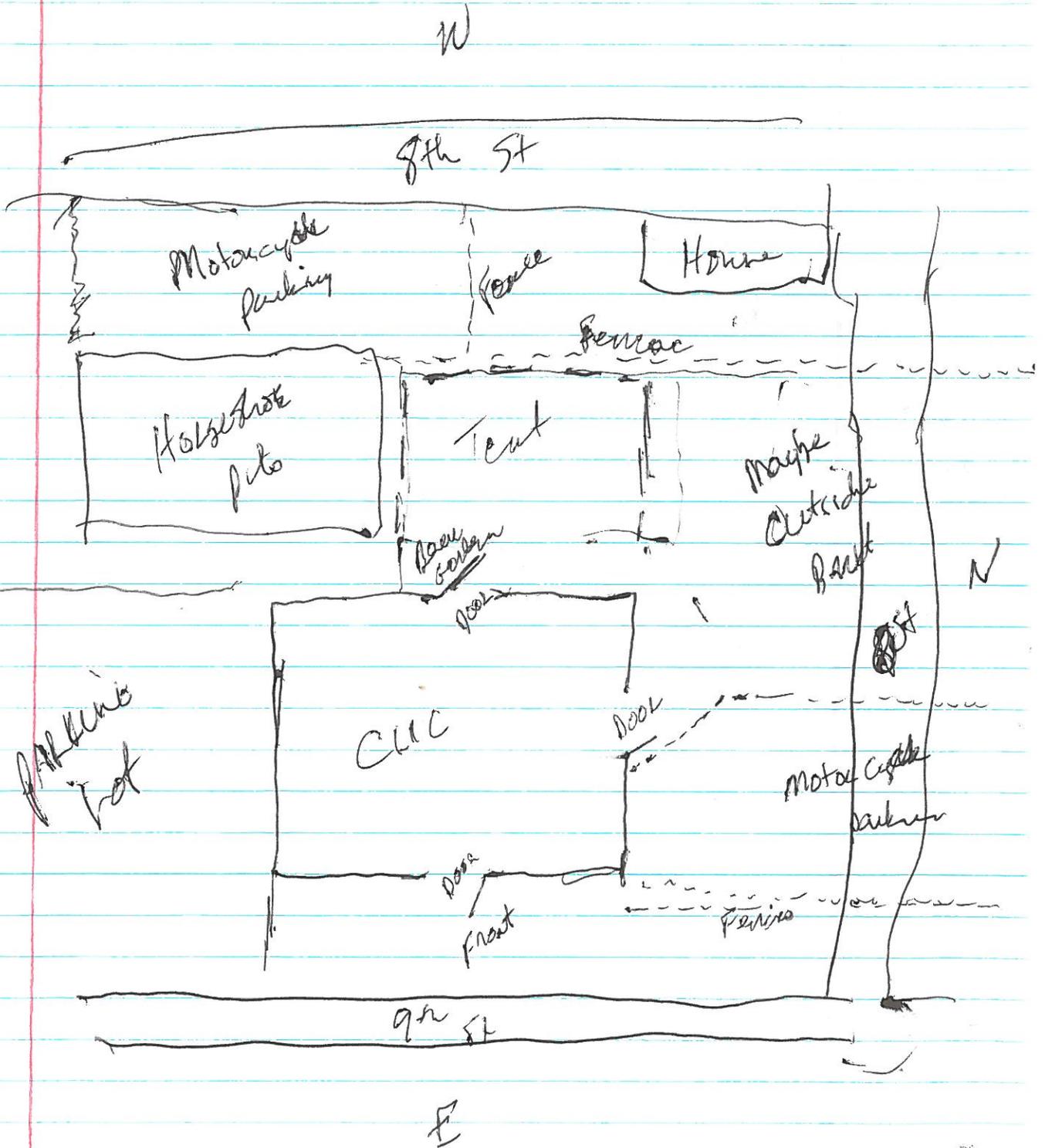
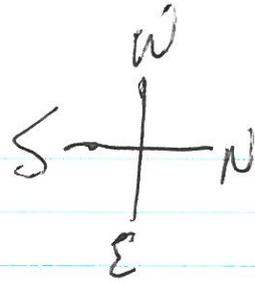
Date: 3-23-15

For Office Use Only:

Date received in Clerk's office: _____

Received by: _____

-  Doors
-  Fence
-  Tent



- Pumps
- Flow Meters
- Flow Accessories
- "Here or There" Pump Repair

Agenda
April 20

180 Marina Court
Quinn Wood

Shoal Dr Inlet
To Canal

Thanks To All-For
Donations For
Senior Center
Furniture

Sea Weed & Spraying

Serving all of the upper midwest since 1985

(402) 455-2000

Fax (402) 455-1848

E-mail: customerservice@hutchesonengineering.com

www.hutchesonengineering.com

Animal Control needs to
be on the agenda for the next
council meeting.

Thanks
Shannon

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 66 OF THE MUNICIPAL CODE OF CARTER LAKE, IOWA, BY AMENDING SECTION, 66.04, ENTITLED "TRUCK ROUTE"

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CARTER LAKE, IOWA

Section 1. That Chapter 66 of the Municipal Code of Carter Lake, Iowa, is hereby amended by amending section 66.04 (1) to add subsection C, D, E which shall read as follows:

- 66.04 1. C. 9TH STREET from Ave. H to Ave. J
- D. 5th Street from Ave. H to Ave. J
- E. Ave. J. between 5th St. and 9th St.

SECTION 2. Repealer. All ordinances or parts of ordinances in conflict with the provisions of the ordinance are hereby repealed.

SECTION 3. Severability Clause. If any of the provisions of this Ordinance are for any reason declared illegal or void, the lawful provisions of this Ordinance which are severable from said unlawful provisions shall remain in full force and effect.

SECTION 4. Effective Date. This Ordinance shall be in full force and effect from and after its final passage and publication

FIRST CONSIDERATION: Mar. 16, 2015
 SECOND CONSIDERATION: _____
 THIRD CONSIDERATION: _____

PASSED AND APPROVED this _____ day of _____, 2015

RUSSELL KRAMER, Mayor

ATTEST:

DOREEN MOWERY, City Clerk

The undersigned as City Clerk of Carter Lake, Iowa does hereby certify that on _____, 2015, I posted true and exact copies of the foregoing ordinance in four public places to-wit: City Hall, Carter Lake Senior Center, Peoples National Bank and Owen Memorial Library all within the limits of the City of Carter Lake, Iowa.

DOREEN MOWERY, City Clerk

FIRST CONSIDERATION: _____

SECOND CONSIDERATION: _____

THIRD CONSIDERATION: _____

EXHIBIT 6

APPLICATION FOR EXEMPTION
CARTER LAKE URBAN REVITALIZATION AREA
(Remodeling, Renovation & Additions)
(Residential Property)

Please type or Print

APPLICANT (Owner of Record) Brian and Kim Kocanda

ADDRESS 4407 N. 7th St. CITY CARTER LAKE STATE IA

Name of other Owners of Record (if any) _____

ADDRESS AND LEGAL DESCRIPTION OF PROPERTY (for which an exemption is requested):

Address: 4407 N. 7th St.
Legal Description: CARTER LAKE - Potter AND George Lts 20921
RIK 2 & W 1/2 VAC ALLEY Adj

CURRENT PROPERTY VALUE (from assessor's records):
Land: \$ 8,709⁰⁰ Buildings \$ _____

TYPE OF IMPROVEMENTS (check one):

Addition to Existing Structure
 Renovation/Remodeling of Existing Structure

ESTIMATED COST OF IMPROVEMENTS: \$ 180,000⁰⁰
Date Started: 1-14-15 Date Completed: July 7-20-15

TAX EXEMPTION: _____

Residential - 100% tax exemption on the value added by the improvements for a period of three (3) years. (Minimum value of improvement must be 15% of the assessed value of the real estate prior to the improvements being made)

Brian Kocanda
712-307-0070

ould be submitted simultaneously with on for building permits. Applicants o the Pottawattamie County Assessor's epecific tax information. (2nd Floor, County Courthouse, 227 South 6th l Bluffs, Iowa 51503)

ATTACHMENT TO EXHIBIT 6

A. BUILDER'S COST BREAKDOWN

ARCHITECT	
SURVEY	<u>600⁰⁰</u>
EXCAVATING AND GRADING	<u>1,000⁰⁰</u>
MASON MATERIAL	<u>9,800⁰⁰</u>
LABOR	<u>5,000⁰⁰</u>
CONCRETE (BSMT, WALKS, DRIVE)	<u>14,800⁰⁰</u>
ORNAMENTAL	<u>12,000⁰⁰</u>
CARPENTER LABOR, LUMBER, HARDWARE	<u>33,000⁰⁰</u>
PAINTING AND DECORATING	<u>33,000⁰⁰</u>
ROOFING	<u>6,000⁰⁰</u>
HEATING AND AIR CONDITIONING	<u>6,000⁰⁰</u>
PLUMBING (INCLUDING SEWERS)	<u>8,000⁰⁰</u>
TILE	<u>9,000⁰⁰</u>
ELECTRICAL	<u>9,000⁰⁰</u>
INSULATION	<u>8,000⁰⁰</u>
DRY WALL	<u>3,500⁰⁰</u>
GLASS	<u>8,800⁰⁰</u>
BUILDING PERMITS	<u>1,000⁰⁰</u>
INSURANCE	<u>3,900⁰⁰</u>
CONSTRUCTION LOAN FEE AND INTEREST	<u>750⁰⁰</u>
TITLE EXPENSE	<u>5,000⁰⁰</u>
SALE EXPENSE	
ADVERTISING	
MISCELLANEOUS	<u>8,000⁰⁰</u>
OVERHEAD AND PROFIT	<u>15,000⁰⁰</u>

TOTAL BUILDING COST \$ 186,750⁰⁰

PURCHASE PRICE OF LAND \$ 7,000

TOTAL (LAND PLUS IMPROVEMENT COST) \$ 193,750⁰⁰

Will all work be contracted out? YES NO If NO, describe work which will not be contracted.

Are you, the property owner, your own subcontractor? YES NO

CERTIFICATION: I, the undersigned, representing ownership on the above property, herewith certify that the above statement of amounts and actual values of said property is true and correct.

Subscribed and sworn to before me this _____ day of _____, 1996.

Notary Public or City Clerk

Owner's Name

ACKNOWLEDGEMENTS:

A copy of the pre-approval resolution for commercial projects (if applicable) is attached.

A copy of the building permit (if required) is attached.

The property to which improvements were made conform with the Carter Lake Zoning Ordinance.

The dwelling unit(s) for which improvements were made and an exemption is requested complies with the Carter Lake Minimum Dwelling Standards Ordinance.

A builder's cost breakdown of the project is attached.

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining an exemption from taxes on improvements and is true and complete to the best of Applicant's knowledge and belief. Verification may be obtained from any source named herein.

Signature of Applicant: Brian & Kim Kozusko
Date Signed: 3-25-15

CITY COUNCIL ACTION:

_____ Approved (Resolution No. _____) Date: _____

_____ Disapproved.

Reason for disapproval: _____

COUNTY ASSESSOR ACTION:

_____ Reviewed and Approved Date: _____

Assessed valuation of improvements: \$ _____

_____ Reviewed and Disapproved

Reason for disapproval: _____

Notification sent to applicant of determination.

Date: _____

3005-1

EXHIBIT 6

APPLICATION FOR EXEMPTION
CARTER LAKE URBAN REVITALIZATION AREA
(Remodeling, Renovation & Additions)
(Residential Property)

Please type or Print

APPLICANT (Owner of Record) Blue Sky Inc

ADDRESS 860 Key Cir CITY Carter Lake STATE IA

Name of other Owners of Record (if any) _____

ADDRESS AND LEGAL DESCRIPTION OF PROPERTY (for which an exemption is requested):

Address: 3005 Nakoma Lane
Legal Description: Nakoma Townhomes Addition Pitase 3

CURRENT PROPERTY VALUE (from assessor's records):
Land: \$ 7500 Buildings \$ 0

TYPE OF IMPROVEMENTS (check one):
 New Construction
 Addition to Existing Structure
 Renovation/Remodeling of Existing Structure

ESTIMATED COST OF IMPROVEMENTS: \$ 120,000
Date Started: 1-1-2015 Date Completed: _____

TAX EXEMPTION: _____

Residential - 100% tax exemption on the value added by the improvements for a period of three (3) years. (Minimum value of improvement must be 15% of the assessed value of the real estate prior to the improvements being made)

Note: This form should be submitted simultaneously with the Application for building permits. Applicants are referred to the Pottawattamie County Assessor's Office for specific tax information. (2nd Floor, Pottawattamie County Courthouse, 227 South 6th Street, Council Bluffs, Iowa 51503)

3005-2

ATTACHMENT TO EXHIBIT 6

A. BUILDER'S COST BREAKDOWN

ARCHITECT	
SURVEY	500.
EXCAVATING AND GRADING	1000.
MASON MATERIAL	
LABOR	1000.
CONCRETE (BSMT, WALKS, DRIVE)	15000.
ORNAMENTAL	0
CARPENTER LABOR, LUMBER, HARDWARE	4500.
PAINTING AND DECORATING	2000.
ROOFING	5000.
HEATING AND AIR CONDITIONING	7500.
PLUMBING (INCLUDING SEWERS)	9500.
TILE	4000.
ELECTRICAL	5000.
INSULATION	4000.
DRY WALL	7500.
GLASS	3000.
BUILDING PERMITS	2500.
INSURANCE	500.
CONSTRUCTION LOAN FEE AND INTEREST	0
TITLE EXPENSE	500.
SALE EXPENSE	2500.
ADVERTISING	0
MISCELLANEOUS	3000
OVERHEAD AND PROFIT	

TOTAL BUILDING COST	\$ 120,000
PURCHASE PRICE OF LAND	\$ 2500
TOTAL (LAND PLUS IMPROVEMENT COST)	\$ 122,500

Will all work be contracted out? YES NO If NO, describe work which will not be contracted.

Are you, the property owner, your own subcontractor? YES NO

CERTIFICATION: I, the undersigned, representing ownership on the above property, herewith certify that the above statement of amounts and actual values of said property is true and correct.

Subscribed and sworn to before me this _____ day of _____, 1996:

Notary Public or City Clerk

Blue Sky Inc. [Signature] Owner's Name

3005-3

ACKNOWLEDGEMENTS:

A copy of the pre-approval resolution for commercial projects (if applicable) is attached.

A copy of the building permit (if required) is attached.

The property to which improvements were made conform with the Carter Lake Zoning Ordinance.

The dwelling unit(s) for which improvements were made and an exemption is requested complies with the Carter Lake Minimum Dwelling Standards Ordinance.

A builder's cost breakdown of the project is attached.

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining an exemption from taxes on improvements and is true and complete to the best of Applicant's knowledge and belief. Verification may be obtained from any source named herein.

Signature of Applicant: Blue Sky Inc Dan J Pres
Date Signed: 4-15-15

CITY COUNCIL ACTION:

_____ Approved (Resolution No. _____) Date: _____

_____ Disapproved.

Reason for disapproval: _____

COUNTY ASSESSOR ACTION:

_____ Reviewed and Approved Date: _____

Assessed valuation of improvements: \$ _____

_____ Reviewed and Disapproved

Reason for disapproval: _____

Notification sent to applicant of determination.

Date: _____

3007-1

EXHIBIT 6

APPLICATION FOR EXEMPTION
CARTER LAKE URBAN REVITALIZATION AREA
(Remodeling, Renovation & Additions)
(Residential Property)

Please type or Print

APPLICANT (Owner of Record) Blue Sky Inc

ADDRESS 860 Key Cir CITY Carter Lake STATE IA

Name of other Owners of Record (if any) _____

ADDRESS AND LEGAL DESCRIPTION OF PROPERTY (for which an exemption is requested):

Address: 3007 Nakoma Lane
Legal Description: Nakoma Townhomes Addition Phase 3

CURRENT PROPERTY VALUE (from assessor's records):
Land: \$ 1500 Buildings \$ 0

TYPE OF IMPROVEMENTS (check one):
 New Construction
 Addition to Existing Structure
 Renovation/Remodeling of Existing Structure

ESTIMATED COST OF IMPROVEMENTS: \$ 120,000
Date Started: 1-1-2015 Date Completed: _____

TAX EXEMPTION:

Residential - 100% tax exemption on the value added by the improvements for a period of three (3) years. (Minimum value of improvement must be 15% of the assessed value of the real estate prior to the improvements being made)

Note: This form should be submitted simultaneously with the Application for building permits. Applicants are referred to the Pottawattamie County Assessor's Office for specific tax information. (2nd Floor, Pottawattamie County Courthouse, 227 South 6th Street, Council Bluffs, Iowa 51503)

3007-2

ATTACHMENT TO EXHIBIT 6

A. BUILDER'S COST BREAKDOWN

ARCHITECT	
SURVEY	500.
EXCAVATING AND GRADING	1000.
MASON MATERIAL	
LABOR	2000.
CONCRETE (BSMT, WALKS, DRIVE)	15000.
ORNAMENTAL	0
CARPENTER LABOR, LUMBER, HARDWARE	45000.
PAINTING AND DECORATING	2000.
ROOFING	5000.
HEATING AND AIR CONDITIONING	7500.
PLUMBING (INCLUDING SEWERS)	9500.
TILE	4000.
ELECTRICAL	5000.
INSULATION	4000.
DRY WALL	7500.
GLASS	3000.
BUILDING PERMITS	2500.
INSURANCE	500.
CONSTRUCTION LOAN FEE AND INTEREST	0
TITLE EXPENSE	500.
SALE EXPENSE	2500.
ADVERTISING	0
MISCELLANEOUS	3000
OVERHEAD AND PROFIT	

TOTAL BUILDING COST	\$ 120,000
PURCHASE PRICE OF LAND	\$ 2500
TOTAL (LAND PLUS IMPROVEMENT COST)	\$ 122,500

Will all work be contracted out? YES NO If NO, describe work which will not be contracted.

Are you, the property owner, your own subcontractor? YES NO

CERTIFICATION: I, the undersigned, representing ownership on the above property, herewith certify that the above statement of amounts and actual values of said property is true and correct.

Subscribed and sworn to before me this _____ day of _____, 1996:

Notary Public or City Clerk

Blue Sky Inc. [Signature] Owner's Name

3007-3

ACKNOWLEDGEMENTS:

A copy of the pre-approval resolution for commercial projects (if applicable) is attached.

A copy of the building permit (if required) is attached.

The property to which improvements were made conform with the Carter Lake Zoning Ordinance.

The dwelling unit(s) for which improvements were made and an exemption is requested complies with the Carter Lake Minimum Dwelling Standards Ordinance.

A builder's cost breakdown of the project is attached.

The Applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining an exemption from taxes on improvements and is true and complete to the best of Applicant's knowledge and belief. Verification may be obtained from any source named herein.

Signature of Applicant: Blue Sky Inc Dan J Pres
Date Signed: 4-15-15

CITY COUNCIL ACTION:

_____ Approved (Resolution No. _____) Date: _____

_____ Disapproved.

Reason for disapproval: _____

COUNTY ASSESSOR ACTION:

_____ Reviewed and Approved Date: _____

Assessed valuation of improvements: \$ _____

_____ Reviewed and Disapproved

Reason for disapproval: _____

Notification sent to applicant of determination.
Date: _____

RESOLUTION NO. _____

WHEREAS, the City of Carter Lake, Iowa, has declared by resolution and designation by ordinance an area of the City of Carter Lake, Iowa, as meeting the criteria for an Urban Revitalization Area, authorized by Chapter 404 of the Code of Iowa; and

WHEREAS, the City Council has approved an Urban Revitalization Plan for the Area; and,

WHEREAS, the property is located within the Carter Lake Urban Revitalization Area, as legally described on the attached application; and,

WHEREAS, the proposed improvements would be in conformance with the approved plan; and,

WHEREAS, Brian and Kim Kocanda owners of record, requests prior approval for eligibility for tax exemption for the proposed improvements as indicated on the attached application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARTER LAKE, IOWA:

THAT, the City Council hereby approve the request for prior approval for eligibility for tax exemption for the proposed improvements as indicated on the attached application; and

BE IT FURTHER RESOLVED:

THAT, such prior approval shall not entitle the owner to exemption from taxation until the owner apply for exemption on improvements in the year the improvements, partial or complete, are first assessed for taxation.

PASSED AND APPROVED THIS 20th DAY OF April 2015.

Gerald Waltrip, Mayor

ATTEST:

Doreen Mowery, City Clerk

RESOLUTION NO. _____

WHEREAS, the City of Carter Lake, Iowa, has declared by resolution and designation by ordinance an area of the City of Carter Lake, Iowa, as meeting the criteria for an Urban Revitalization Area, authorized by Chapter 404 of the Code of Iowa; and

WHEREAS, the City Council has approved an Urban Revitalization Plan for the Area; and,

WHEREAS, the property is located within the Carter Lake Urban Revitalization Area, as legally described on the attached application; and,

WHEREAS, the proposed improvements would be in conformance with the approved plan; and,

WHEREAS, Blue Sky Inc. owners of record, requests prior approval for eligibility for tax exemption for the proposed improvements as indicated on the attached application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CARTER LAKE, IOWA:

THAT, the City Council hereby approve the request for prior approval for eligibility for tax exemption for the proposed improvements as indicated on the attached application; and

BE IT FURTHER RESOLVED:

THAT, such prior approval shall not entitle the owner to exemption from taxation until the owner apply for exemption on improvements in the year the improvements, partial or complete, are first assessed for taxation.

PASSED AND APPROVED THIS 20th DAY OF April 2015.

Gerald Waltrip, Mayor

ATTEST:

Doreen Mowery, City Clerk

RESOLUTION NO. _____

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