

City of Carter Lake  
Regular City Council Meeting  
Monday, May 15, 2017

The Pledge of Allegiance  
Mayor Waltrip called the meeting to order at 7:00 p.m.

Roll Call: Present: Council members: Barb Melonis, Pat Paterson, Frank Corcoran, Jason Gunderson, Ron Cumberledge, City Clerk Jackie Stender and City Attorney Michael O'Bradovich

Approval of the Agenda – Moved by Corcoran, seconded by Paterson; Ayes: Unanimous.

Approval of the Consent Agenda items as follows minutes from April 17, financial reports from March and April; April claims and overtime reports and department reports from fire/ems, senior center, library and police department – moved by Melonis, seconded Cumberledge; Ayes: Unanimous

New Business:

Communication from the Public.

Tamara Webster requested permission to install a no parking sign on the fence at Mabrey park; she is the new owner of the property on the north side of the park. Park visitors are blocking her driveway on the weekends and would like permission. Mayor said he would look into it tomorrow.

Tim Pepper of Sgt Pepper's Italian Café has requested permission to transfer liquor license to the park on Saturday June 10 for the Carter Lake Festival. Cumberledge moved to approve, seconded by Corcoran; Ayes: Unanimous.

Melonis moved to approve Jonesys Liquor license seconded by Cumberledge. Ayes: Unanimous.

City Attorney Michael O'Bradovich reviewed the Variance request letter that was considered by the Planning Board on May 2<sup>nd</sup> concerning the Lakeside Auto Recyclers shredder project; The Planning Board agrees with approving these variances, but did not have the right to approve, these following two items which are before the council as follows:

- 1) Section 1202: Minimum Street Side Yard (25 feet)
  - a. Due to proposed location of new south driveway, this causes the proposed scale building to be within the 25' setback. The building is currently 10.74' from the property line and there will be an 8' or taller fence between the public way and building.
  
- 2) Section 1202: Maximum Height (35 feet)
  - a. The proposed shredder equipment is taller than 35' in height and the operators cab required for safe operation extends to a height of ~44' in height. This is due to the nature of the equipment and its functionality. It is not able to be configured to be less than 35' in height.

Melonis motioned to waive both variances and send to the Board of Adjustments for final review and approval, seconded by Ron Cumberledge. Ayes: Unanimous.

Communication from Councilman Cumberledge: Jennifer Shirk of Woodmen Life heard about the Carter Lake Splash Pad project and would like to establish a RedBasket Fundraiser to solicit donations. She will establish links and provide to the City for sharing on Facebook and via emails.

Communications from Councilman Corcoran: He has been approached by several citizens recently who would like to see an economic development committee established in Carter Lake.

Communications from Councilman Paterson: Requesting clarification from the City Attorney concerning decisions made during budget workshops, are they legal decisions. The Mayor believes decisions and discussions made during budget workshops are not valid because the items were not voted on in a meeting. After discussing the issue in detail Paterson moved to approve changing cell phone carriers and cancelling non-department supervisor phones, motion died for lack of a second. Gundersen motioned to move to Verizon and maintain the same 12 cell phone numbers as currently being used, Melonis seconded. Ayes: Unanimous.

Since becoming a councilmember, Paterson has received questions concerning nepotism within the City; Paterson does not feel that it is appropriate to hire family members to work together in the city. Paterson motioned to ask the City Attorney to research the nepotism clause and prepare something for the next meeting, seconded by Corcoran; after further discussion with Attorney and fellow council members, Paterson removed his motion; Paterson motioned for permission to work with Chris to get bouys at Wavecrest Park, seconded by Gundersen. Aye: Unanimous; Paterson thanked the City Clerk for her work to get the new LED sign ordered and installed at City Hall.

Clerk Stender provided updates concerning the sewer lining project – will need to make some decision in the coming months to facilitate the grant process, the Hotel/Motel Tax audit request, information provided to council from the Iowa Department of Revenue evaluation that the receipts are probably reasonable, if the council wants a more detailed review we may need to send in a written request; DNR Beach application is being processed by all three required agencies; Concerning concession stand cash controls receipts and expenditures are turned into City Hall and recorded into the spreadsheet for tracking; Parks Director Ethen has reviewed the Cash out reports and procedures with City Clerk. Update on Time Clock payroll program, has been operational since January, testing for a month before going live, there have been some programming issues that we have worked through over the past few months

Melonis motioned to approve Resolution for Colonial Insurance Premiums, seconded by Corcoran. Aye: Unanimous. Corcoran motioned to approve assessment of liens for Utility Bills, seconded by Gundersen. Aye: Unanimous. Cumberledge motioned to approve resolution to write off uncollectable utility bills, seconded by Paterson. Aye: Unanimous. Melonis motioned to approve resolution to approve Wellmark Insurance Premiums, seconded by Cumberledge. Aye: Unanimous. Cumberledge motioned resolution to approve Urban Revitalization Tax Exemption for 1206 Willow Dr., Gundersen. Aye: Unanimous

Adjourn at 6:25 p.m.

Jackie Stender  
City Clerk

Gerald Waltrip  
Mayor